

FY12

PSAP GRANT PROGRAM APPLICATION



VIRGINIA INFORMATION
TECHNOLOGIES AGENCY
Integrated Services Division
FY12



FY12 PSAP GRANT PROGRAM APPLICATION

HOW TO APPLY/DEADLINE

The grant application will be available and accessible from VITA's Integrated Services Program's website (<http://www.vita.virginia.gov/isp/>). Upon completion of the application, it is to be submitted to the PSAP Grant Manager, Lisa Nicholson, at lisa.nicholson@vita.virginia.gov. Any supporting documentation must also be submitted along with the application.

After submission, the PSAP Grant Manager will assign a Grant ID and send an e-mail notification to the project contact e-mail address listed on the application received.

All funding requests must be submitted using the grant application. In addition to the grant application reference manual, technical assistance is available from VITA's Public Safety Communications (PSC) staff throughout the grant process. The FY12 PSAP Grant Application Cycle deadline is December 22, 2010 at 11:59 pm.



FY12 PSAP GRANT APPLICATION

PROJECT TITLE

Wise County Education

GRANT APPLICANT PROFILE/PROJECT CONTACT

PSAP/HOST PSAP NAME: Wise County
 CONTACT TITLE: Geographic Information Officer
 CONTACT FIRST NAME: Jessica
 CONTACT LAST NAME: Swinney
 ADDRESS 1: Po Box 570
 ADDRESS 2: 206 E Main St
 CITY: Wise
 ZIP CODE: 24293
 CONTACT EMAIL: gio@wisecounty.org
 CONTACT PHONE NUMBER: 276-328-7110
 CONTACT MOBILE NUMBER: 276-393-2513
 CONTACT FAX NUMBER: 276-328-9780
 REGIONAL COORDINATOR: Donna Brown

HOST PSAP AND PARTICIPATING PSAPS/LOCALITIES

Wise County PSAP

Town of Appalachia, Town of Pound

Town of Wise, Town of Big Stone Gap

Town of Coeburn, Town of St Paul

GRANT TYPE

- | | |
|---|--|
| <input checked="" type="checkbox"/> Individual PSAP | <input type="checkbox"/> Regional Initiative |
| <input type="checkbox"/> Consolidation | <input type="checkbox"/> Secondary Consolidation |



GRANT PROGRAM TYPE

- Wireless E-911 PSAP Education Program
 Continuity and Consolidation Enhancement

TIER

- Out of Service Non-Vendor Supported
 Technically Outdated Strengthen
 Not Applicable

PROJECT FOCUS [Click to select a project focus from the drop down list](#)

If "Other" selected, please specify: Education

FINANCIAL DATA

Amount Requested: \$ 2000.00

Total Project Cost: \$ Enter dollar amount in whole numbers

STATEMENT OF NEED

This statement should reference the relationship to the current funding priorities established by the Grant Committee and include evidence of any financial need. Additional items to discuss that referenced need should include: impact on operational services; consequences of not receiving funding; inclusion of project in a long-term or a strategic plan; and local sustainability:

Wise County is located in the rural mountainous region of far Southwest Virginia. Wise County is an economically challenged county and ranks near the bottom of all Virginia Counties for per capita income and household income. The current per capita income in Wise County is (\$17,322) which stands at 54 percent of the state level (\$32,224) and 63 percent of the national level (\$27,466), while median household income stands at 54 and 63 percent respectively.

Wise County is economically distressed and funding for education is one of the first budget line items cut when local budgets are trimmed.



Describe how the grant will be maintained and supported in the future, if applicable.

In the future, funding will need to be requested from the local County Board of Supervisors. Each year the budget will be reviewed for increases or decreases in the budgeted line items. It will be up to the County Board to determine the increases on a yearly basis. With the current economic climate it is very doubtful that any additional funding for education will be provided by the County in the upcoming fiscal year.

COMPREHENSIVE PROJECT DESCRIPTION

FOR WIRELESS E-911 PSAP EDUCATION PROGRAM GRANT REQUESTS:

Describe how the education/training is 9-1-1/public safety communications specific and how this will benefit E-911 and the employee(s) and/or PSAP.

Being current with E911 PSAP advancements in technology and procedures is important, particularly the Technical Workshops offered. To have E911 knowledge of the needs of dispatch in future technology will help the PSAP be thorough in providing responders the information they need and help them prepare for NextGen 9-1-1. Failure to provide adequate training, realistic simulations, and resources for the PSAP has a direct impact on the service skills and abilities of the Dispatcher.



FOR CONTINUITY AND CONSOLIDATION OR ENHANCEMENT PROJECTS:

Provide a thorough, concise, and complete description of the project, including an outline of the goals and objectives, implementation strategy, and a work plan.

[Click here to enter text](#)

FOR CONTINUITY AND CONSOLIDATION OR ENHANCEMENT PROJECTS:

PROJECT TIMELINE – Select each applicable phase of the project and indicate the estimated completion date. Sample activities for each phase can be found in the PSAP Grant Program Guidelines as well as on the addendum to this form.

PROJECT PHASE	ESTIMATED COMPLETION DATE
<input type="checkbox"/> INITIATION (Project approved by appropriate stakeholders)	XX / XX / XX
<input type="checkbox"/> DESIGN/PLANNING (Project, system, or solution requirements are developed)	XX / XX / XX
<input type="checkbox"/> ACQUISITION (Selected system or solution is procured)	XX / XX / XX
<input type="checkbox"/> IMPLEMENTATION (Selected system or solution is configured and installed)	XX / XX / XX
<input type="checkbox"/> TESTING/COMPLETION (Selected system or solution is tested and put in production)	XX / XX / XX



Identify the longevity or sustainability of the project.

[Click here to enter text](#)

Describe how this project supports the Virginia Statewide E-911 Strategic Comprehensive Plan.

[Click here to enter text](#)

REGIONAL INITIATIVE (if applicable)

The relationship of the initiative to the participating PSAPs:

[Click here to enter text](#)



Intended collaborative efforts:

Click here to enter text

Resource sharing:

Click here to enter text

How does the initiative impacts the operational or strategic plans of the participating agencies:

Click here to enter text

CONSOLIDATION (Primary or Secondary) - (if applicable)

How would a consolidation take place and provide improved service:

Click here to enter text



<p>How should it be organized and staffed:</p> <p>Click here to enter text</p>
<p>What services should it perform:</p> <p>Click here to enter text</p>
<p>How should policies be made and changed:</p> <p>Click here to enter text</p>
<p>How should it be funded:</p> <p>Click here to enter text</p>



What communication changes or improvements should be made in order to better support operations:

[Click here to enter text](#)

BUDGET AND BUDGET NARRATIVE

List the planned expenditures to be made with grant funds. (NOTE: In lieu of a line item breakdown, an itemized cost schedule or detailed vendor prepared quote may be submitted as an attachment.) Briefly explain the reason for each requested budget item and provide the basis for its cost: The funding requested is \$2,000 for the registration and lodging of various APCO, NENA, or other pertinent E911 conferences in the Commonwealth.



EVALUATION

How will the project be evaluated and measured for achievement and success:

Dispatchers and staff are evaluated yearly for performance. The skills and knowledge that will be learned through the training should be demonstrated in their ability to successfully and thoroughly perform their job duties.



FINANCIAL AND PROGRAMMATIC REPORT

PROJECT PHASES

SAMPLE ACTIVITIES

PHASE

SAMPLE ACTIVITIES

INITIATION

(Project approved by appropriate stakeholders)

- Project concept is documented
- Local Board or governing authority approval or endorsement is received
- PSAP grant application is filed
- Local budgets are obtained
- Appropriated grant funds are approved
- Budgetary estimates are obtained

DESIGN/PLANNING

(Project, system, or solution requirements are developed)

- Requirements are documented
- Components to be purchased are identified
- General design is documented

ACQUISITION

(Selected system or solution is procured)

- RFP (or other bid related processes) are drafted
- Proposals are evaluated
- Contract is signed
- Purchase orders are issued
- Quotes are obtained/grant funds draw down

IMPLEMENTATION

(Selected system or solution is configured and installed)

- Purchased components are delivered and installed
- Training is performed

TESTING/COMPLETION

(Selected system or solution is tested and put in production)

- Performance of system/solution is validated
- System/solution goes "live"