

FY12

PSAP GRANT PROGRAM APPLICATION



VIRGINIA INFORMATION
TECHNOLOGIES AGENCY
Integrated Services Division
FY12



FY12 PSAP GRANT PROGRAM APPLICATION

HOW TO APPLY/DEADLINE

The grant application will be available and accessible from VITA's Integrated Services Program's website (<http://www.vita.virginia.gov/isp/>). Upon completion of the application, it is to be submitted to the PSAP Grant Manager, Lisa Nicholson, at lisa.nicholson@vita.virginia.gov. Any supporting documentation must also be submitted along with the application.

After submission, the PSAP Grant Manager will assign a Grant ID and send an e-mail notification to the project contact e-mail address listed on the application received.

All funding requests must be submitted using the grant application. In addition to the grant application reference manual, technical assistance is available from VITA's Public Safety Communications (PSC) staff throughout the grant process. The FY12 PSAP Grant Application Cycle deadline is December 22, 2010 at 11:59 pm.



FY12 PSAP GRANT APPLICATION

PROJECT TITLE

Field Address Verification

GRANT APPLICANT PROFILE/PROJECT CONTACT

PSAP/HOST PSAP NAME: Eastern Shore of Virginia 9-1-1 Commission

CONTACT TITLE: 9-1-1 Director

CONTACT FIRST NAME: Jeff

CONTACT LAST NAME: Flournoy

ADDRESS 1: P.O. Box 337

ADDRESS 2: 23201 Front Street

CITY: Accomac

ZIP CODE: 23301

CONTACT EMAIL: jflournoy@co.northampton.va.us

CONTACT PHONE NUMBER: 757-787-0909

CONTACT MOBILE NUMBER: 757-710-6880

CONTACT FAX NUMBER: 757-787-1044

REGIONAL COORDINATOR: Lyle Hornbaker

HOST PSAP AND PARTICIPATING PSAPS/LOCALITIES

ESVA 9-1-1 (Accomack and Northampton)

_____	_____
_____	_____
_____	_____
_____	_____

GRANT TYPE

Individual PSAP

Regional Initiative

Consolidation

Secondary Consolidation



GRANT PROGRAM TYPE

- Wireless E-911 PSAP Education Program
 Continuity and Consolidation Enhancement

TIER

- Out of Service Non-Vendor Supported
 Technically Outdated Strengthen
 Not Applicable

PROJECT FOCUS GIS HIGH SUPPORT

If "Other" selected, please specify: [Click here to enter text](#)

FINANCIAL DATA

Amount Requested: \$ 24,256

Total Project Cost: \$ 24,256

STATEMENT OF NEED

This statement should reference the relationship to the current funding priorities established by the Grant Committee and include evidence of any financial need. Additional items to discuss that referenced need should include: impact on operational services; consequences of not receiving funding; inclusion of project in a long-term or a strategic plan; and local sustainability:

Project (field verification and updating of GIS mapping data) will not occur without outside funding, such as the PSAP grant. This project is a GIS based project – After field verification of addressing the data will be manipulated and updated into the 9-1-1 Center's GIS mapping data. The three towns included in this project have traditionally assigned addresses inside their corporate limits (not always following the established county addressing system). This project would serve to update/verify addressing and associated CAD mapping in the PSAP.



Describe how the grant will be maintained and supported in the future, if applicable.

Should not be necessary – This is a one-time project to verify and update addressing/mapping.

COMPREHENSIVE PROJECT DESCRIPTION

FOR WIRELESS E-911 PSAP EDUCATION PROGRAM GRANT REQUESTS:

Describe how the education/training is 9-1-1/public safety communications specific and how this will benefit E-911 and the employee(s) and/or PSAP.

Not applicable



FOR CONTINUITY AND CONSOLIDATION OR ENHANCEMENT PROJECTS:

Provide a thorough, concise, and complete description of the project, including an outline of the goals and objectives, implementation strategy, and a work plan.

Project includes complete address verification and the addition of all updated data into the ESVA GIS for three towns on the Eastern Shore. A field verification crew will be sent to each town (Onancock, Wachapreague, and Cape Charles) to verify address numbers of all structures. The information collected in the field will update the E911 base map files with current address information.

FOR CONTINUITY AND CONSOLIDATION OR ENHANCEMENT PROJECTS:

PROJECT TIMELINE – Select each applicable phase of the project and indicate the estimated completion date. Sample activities for each phase can be found in the PSAP Grant Program Guidelines as well as on the addendum to this form.

PROJECT PHASE	ESTIMATED COMPLETION DATE
<input checked="" type="checkbox"/> INITIATION (Project approved by appropriate stakeholders)	08 / 31 / 11
<input checked="" type="checkbox"/> DESIGN/PLANNING (Project, system, or solution requirements are developed)	09 / 30 / 11
<input checked="" type="checkbox"/> ACQUISITION (Selected system or solution is procured)	10 / 31 / 11
<input checked="" type="checkbox"/> IMPLEMENTATION (Selected system or solution is configured and installed)	03 / 31 / 12
<input checked="" type="checkbox"/> TESTING/COMPLETION (Selected system or solution is tested and put in production)	05 / 31 / 12



Identify the longevity or sustainability of the project.

Sustainability should not be necessary – Project designed to verify addressing in the three towns (using own addressing standards). Mechanisms will be developed to assure future address assignments follow the appropriate standards.

Describe how this project supports the Virginia Statewide E-911 Strategic Comprehensive Plan.

One of the goals of the comprehensive plan is for PSAP's to continuously meet the public's expectations. Verifying and correcting the GIS data in the PSAP's mapping is crucial to providing appropriate dispatch and mapping for Fire, EMS, and Law Enforcement responders.

REGIONAL INITIATIVE (if applicable)

The relationship of the initiative to the participating PSAPs:

Although not submitted as a regional initiative, grant funding would serve both counties (two towns in Accomack County and one town in Northampton County) served by the ESVA 9-1-1 Center.



<p>Intended collaborative efforts:</p> <p>Not applicable</p>
<p>Resource sharing:</p> <p>Not applicable</p>
<p>How does the initiative impacts the operational or strategic plans of the participating agencies:</p> <p>Not applicable</p>

CONSOLIDATION (Primary or Secondary) - (if applicable)

<p>How would a consolidation take place and provide improved service:</p> <p>Not applicable</p>



<p>How should it be organized and staffed:</p> <p>Not applicable</p>
<p>What services should it perform:</p> <p>Not applicable</p>
<p>How should policies be made and changed:</p> <p>Not applicable</p>
<p>How should it be funded:</p> <p>Not applicable</p>



What communication changes or improvements should be made in order to better support operations:

Not applicable

BUDGET AND BUDGET NARRATIVE

List the planned expenditures to be made with grant funds. (NOTE: In lieu of a line item breakdown, an itemized cost schedule or detailed vendor prepared quote may be submitted as an attachment.) Briefly explain the reason for each requested budget item and provide the basis for its cost:

This project was submitted in the last grant cycle and not funded. The information (including vendor quote) from the FY2011 request is being submitted. To summarize, the total costs are estimated at \$24,256 (this includes field verification and updating for three towns).



EVALUATION

How will the project be evaluated and measured for achievement and success:

After project completion, will receive feedback from both counties and towns to verify accuracy of data and corrections.



FINANCIAL AND PROGRAMMATIC REPORT

PROJECT PHASES

SAMPLE ACTIVITIES

PHASE

SAMPLE ACTIVITIES

INITIATION

(Project approved by appropriate stakeholders)

- Project concept is documented
- Local Board or governing authority approval or endorsement is received
- PSAP grant application is filed
- Local budgets are obtained
- Appropriated grant funds are approved
- Budgetary estimates are obtained

DESIGN/PLANNING

(Project, system, or solution requirements are developed)

- Requirements are documented
- Components to be purchased are identified
- General design is documented

ACQUISITION

(Selected system or solution is procured)

- RFP (or other bid related processes) are drafted
- Proposals are evaluated
- Contract is signed
- Purchase orders are issued
- Quotes are obtained/grant funds draw down

IMPLEMENTATION

(Selected system or solution is configured and installed)

- Purchased components are delivered and installed
- Training is performed

TESTING/COMPLETION

(Selected system or solution is tested and put in production)

- Performance of system/solution is validated
- System/solution goes "live"



Wednesday, October 21, 2009

Mr. Jeff Flournoy
Director, ESVA 911 Center
23201 Front Street
Accomac, VA 23301

RE: Quotation for the Field Verification for the Towns of Wachapreague, Onancock, and Cape Charles.

Dear Mr. Flournoy

The following is a services quote based on our discussion about the field verification of the towns of Wachapreague, Onancock, and Cape Charles. This document will detail the scope of services and price for the complete verification of each town and the addition of all updated data into the ESVA GIS. Each town will be priced individually and may be done separately from the others.

Scope of Services:

1. MSAG will conduct a kickoff meeting with each town to discuss the start of the project and collect any relevant source map data.
2. MSAG will send a field verification crew to each town to verify the address numbers of all the structures in the town. Our field personnel will drive every road in each town in order to locate all buildings that require a street address
3. MSAG will use the information collected in the field to update the E911 base map files with all the current address information.

Deliverables:

1. Printable PDF files of the map book pages in Accomack County that contain the each of the three towns.
2. Address and Road shapefiles of the updated data.
3. Reports of any problem addresses.

Description	Price
Field Verify Town of Wachapreague	\$6,632.00
Field Verify Town of Onancock	\$9,160.00
Field Verify Town of Cape Charles	\$8,464.00
Total	\$24,256.00

If you have any questions, or require any additional information, please don't hesitate to contact me by phone at (540) 829-5670 or via email at brian.avery@msag.com.

Sincerely,

Brian Avery
Account Executive - MSAG LLC