

FY12

# PSAP GRANT PROGRAM APPLICATION



VIRGINIA INFORMATION  
TECHNOLOGIES AGENCY  
Integrated Services Division  
FY12



## FY12 PSAP GRANT PROGRAM APPLICATION

### HOW TO APPLY/DEADLINE

The grant application will be available and accessible from VITA's Integrated Services Program's website (<http://www.vita.virginia.gov/isp/>). Upon completion of the application, it is to be submitted to the PSAP Grant Manager, Lisa Nicholson, at [lisa.nicholson@vita.virginia.gov](mailto:lisa.nicholson@vita.virginia.gov). Any supporting documentation must also be submitted along with the application.

After submission, the PSAP Grant Manager will assign a Grant ID and send an e-mail notification to the project contact e-mail address listed on the application received.

All funding requests must be submitted using the grant application. In addition to the grant application reference manual, technical assistance is available from VITA's Public Safety Communications (PSC) staff throughout the grant process. The FY12 PSAP Grant Application Cycle deadline is December 22, 2010 at 11:59 pm.



## FY12 PSAP GRANT APPLICATION

### PROJECT TITLE

Isle of Wight Logging Recorder

### GRANT APPLICANT PROFILE/PROJECT CONTACT

PSAP/HOST PSAP NAME: Isle of Wight Emergency Communications Center

CONTACT TITLE: ECC Manager

CONTACT FIRST NAME: Diane

CONTACT LAST NAME: Jones

ADDRESS 1: 17110 Monument Cr. Ste. C

ADDRESS 2: PO BOX 80

CITY: Isle of Wight

ZIP CODE: 23397

CONTACT EMAIL: djones@isleofwightus.net

CONTACT PHONE NUMBER: 757-365-6290

CONTACT MOBILE NUMBER: 757-374-2302

CONTACT FAX NUMBER: 757-357-0706

REGIONAL COORDINATOR: [Click to select a Regional Coordinator from the drop down list](#)

**Lyle Hornbaker**

### HOST PSAP AND PARTICIPATING PSAPS/LOCALITIES

<b>Isle of Wight</b>	

### GRANT TYPE

Individual PSAP

Consolidation

Regional Initiative

Secondary Consolidation



**GRANT PROGRAM TYPE**

- Wireless E-911 PSAP Education Program
- X Continuity and Consolidation  Enhancement

**TIER**

- X Out of Service (hard drive failing)  Non-Vendor Supported
- Technically Outdated  Strengthen
- Not Applicable

**PROJECT FOCUS VOICE**

**If "Other" selected, please specify:** Voice (sorry - dropdown box would not open)

**FINANCIAL DATA**

Amount Requested: \$ 18000  
Total Project Cost: \$ 18000

**STATEMENT OF NEED**



This statement should reference the relationship to the current funding priorities established by the Grant Committee and include evidence of any financial need. Additional items to discuss that referenced need should include: impact on operational services; consequences of not receiving funding; inclusion of project in a long-term or a strategic plan; and local sustainability:

Voice recorders are Priority 6 in the Grant Guidelines. We attempted to replace this device last year but there was neither County nor grant funding available. It has continued to deteriorate to the point that there are blocks of missing audio ranging from a few minutes to a few days. The technician who came to repair it advises the drives are failing and compatible drives are not readily available, so it needs to be replaced as soon as possible. Considering the continued financial stringency in the County, it is unlikely that County funding will be forthcoming this year either. Absent grant funding, the system will continue to decline until it fails completely, necessitating emergency replacement.

The model we would like to purchase, a NICE Call Focus III 24 channel recorder, will help us prepare for planned transition to Next Generation and P25 standards. This model is compatible with the 911 CPE being installed this year and with IP connectivity being proposed by Verizon/Intrado in the Commonwealth.

Describe how the grant will be maintained and supported in the future, if applicable.

Once installed, this recorder's maintenance costs will become part of the general operating budget.

## COMPREHENSIVE PROJECT DESCRIPTION

NICE Call Focus III 24 channel logging recorder. (Specs/Quote attached)



**FOR WIRELESS E-911 PSAP EDUCATION PROGRAM GRANT REQUESTS:**

Describe how the education/training is 9-1-1/public safety communications specific and how this will benefit E-911 and the employee(s) and/or PSAP.

[Click here to enter text](#)

**FOR CONTINUITY AND CONSOLIDATION OR ENHANCEMENT PROJECTS:**

Provide a thorough, concise, and complete description of the project, including an outline of the goals and objectives, implementation strategy, and a work plan.

Goal/Objective: Implementation of a logging recording system that is NG capable, scalable, and able to record all current audio channels to include 911, Wireless 911, Admin lines, and all radio traffic.

Implementation: Sole source procurement because of NICE recorder already in place at our backup facility. Current recorder is not able to handle both centers but would be networked with the new recorder to provide access and some redundancy.

Work Plan: Relocate dispatchers to the backup facility, remove existing recorder, install and test new recorder, test network paths to backup site recorder, conduct training for all operators.

**FOR CONTINUITY AND CONSOLIDATION OR ENHANCEMENT PROJECTS:**

PROJECT TIMELINE – Select each applicable phase of the project and indicate the estimated completion date. Sample activities for each phase can be found in the PSAP Grant Program Guidelines as well as on the addendum to this form.



PROJECT PHASE	ESTIMATED COMPLETION DATE
<b>x INITIATION</b> (Project approved by appropriate stakeholders)	<b>07 / 15 / 11</b>
<b>x DESIGN/PLANNING</b> (Project, system, or solution requirements are developed)	<b>07 / 01 / 11</b>
<b>x ACQUISITION</b> (Selected system or solution is procured)	<b>08 / 31 / 11</b>
<b>x IMPLEMENTATION</b> (Selected system or solution is configured and installed)	<b>09 / 30 / 11</b>
<b>x TESTING/COMPLETION</b> (Selected system or solution is tested and put in production)	<b>10 / 31 / 11</b>

Identify the longevity or sustainability of the project.

The recorder recommended for this project is NG capable and can be expanded as capacity needs increase in the future.



Describe how this project supports the Virginia Statewide E-911 Strategic Comprehensive Plan.

It lets us continue to record 911 calls including non-traditional information such as telematics and VOIP. The recorder selected is capable of capturing text and pictures should the infrastructure to deliver them become available.

**REGIONAL INITIATIVE (if applicable)**

The relationship of the initiative to the participating PSAPs:

Click here to enter text

Intended collaborative efforts:

Click here to enter text



**Resource sharing:**

Click here to enter text

**How does the initiative impacts the operational or strategic plans of the participating agencies:**

Click here to enter text

**CONSOLIDATION (Primary or Secondary) - (if applicable)**

**How would a consolidation take place and provide improved service:**

Click here to enter text



**How should it be organized and staffed:**

Click here to enter text

**What services should it perform:**

Click here to enter text

**How should policies be made and changed:**

Click here to enter text

**How should it be funded:**

Click here to enter text



What communication changes or improvements should be made in order to better support operations:

[Click here to enter text](#)

### **BUDGET AND BUDGET NARRATIVE**

List the planned expenditures to be made with grant funds. (NOTE: In lieu of a line item breakdown, an itemized cost schedule or detailed vendor prepared quote may be submitted as an attachment.) Briefly explain the reason for each requested budget item and provide the basis for its cost: Vendor quote attached.

### **EVALUATION**



How will the project be evaluated and measured for achievement and success:

The project will be deemed successful when all telephone and radio channels are being recorded and backed up on a modern logging recorder.



## FINANCIAL AND PROGRAMMATIC REPORT

### PROJECT PHASES

### SAMPLE ACTIVITIES

#### PHASE

#### SAMPLE ACTIVITIES

##### INITIATION

(Project approved by appropriate stakeholders)

- Project concept is documented
- Local Board or governing authority approval or endorsement is received
- PSAP grant application is filed
- Local budgets are obtained
- Appropriated grant funds are approved
- Budgetary estimates are obtained

##### DESIGN/PLANNING

(Project, system, or solution requirements are developed)

- Requirements are documented
- Components to be purchased are identified
- General design is documented

##### ACQUISITION

(Selected system or solution is procured)

- RFP (or other bid related processes) are drafted
- Proposals are evaluated
- Contract is signed
- Purchase orders are issued
- Quotes are obtained/grant funds draw down

##### IMPLEMENTATION

(Selected system or solution is configured and installed)

- Purchased components are delivered and installed
- Training is performed

##### TESTING/COMPLETION

(Selected system or solution is tested and put in production)

- Performance of system/solution is validated
- System/solution goes "live"



210 Townepark Circle, Suite 102  
 Louisville, KY 40243  
 Tel: 502-253-0134  
 Toll Free: 866-389-0911  
 Fax: 480-247-5270

# EQUIPMENT QUOTE

Date: 10/01/2010

Quote #: 1471

Sales Rep: Stacey Stover

**Prepared For:** Diane Jones  
 Isle of Wight  
 17110 Monument Circle  
 Suite C  
 Isle of Wight, VA 23397  
 Phone: (757) 357-0706

**Ship To:** Diane Jones  
 Isle of Wight  
 17110 Monument Circle  
 Suite C  
 Isle of Wight, VA 23397  
 Phone: (757) 357-0706

**Proposed Work:** 24 channel Nice CallFocus III with single tape drive and four last Message Replay applications to be networked with existing NICE CallFocus III installed at back-up location. ADS ALERT Service included in package

## PRODUCTS

Item #	Qty	Description	Price	Ext. Price
NCF3C-24	1	24 Channel NiceCall Focus III bundle with single tape drive	\$15,300.00	\$15,300.00
Analog4	6	4 Channels - Analog Interface	\$0.00	\$0.00
NCF3-NAP-LMR	4	LMR - Single seat (position) license - price per seat	\$80.00	\$320.00
CA03	1	Open-leads cable for up to 24 extensions - 5m long	\$150.00	\$150.00
ADS-ALERT	1	ADS ALERT Monitoring Service- Secure Remote Monitoring, Diagnostics and Repair Service for Recording Solution	\$0.00	\$0.00
Products SubTotal				\$15,770.00

## SERVICES

Implementation Services	\$2,365.50
1 Year Extended Warranty (8x5) including labor, travel and material	\$946.20
Services SubTotal	\$3,311.70
Project SubTotal	\$19,081.70

## Other Considerations

Customer Allowance	(\$1,577.00)
Shipping	\$200.00
Grand Total	\$17,704.70

## Prepaid Maintenance Options

(The amounts checked below will be added to the Grand Total of this quotation.)

- Years 2 through 5 - 8x5 \$7,537.00
- Years 2 through 5 - 24x7 \$9,421.25

Initials

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**Customer Approval:**

\_\_\_\_\_  
Approved by:

\_\_\_\_\_  
Approved Date:

\_\_\_\_\_  
Title:

\_\_\_\_\_  
Purchase Order Number

*Please provide a copy of your company's purchase order along with the signed quotation and fax to 480-247-5270.*

***We appreciate your business and we look forward to serving you!***

Terms and Conditions:

1. Price quotations are valid for 30 days.
2. Payment Terms: Due Upon Receipt
3. New installations automatically include a 90 day labor and 1 year parts warranty.
4. Applicable taxes will be charged extra.
5. Delivery: CFR-Factory
6. Estimated Delivery: 4 weeks ARO
7. Physical location must be provided at time of quotation.
8. Customer must supply and maintain the proper audio, AC, and data inputs to the system's physical location.
9. Customer is responsible for supplying the necessary LAN and telephony switch components to interface with the recording system.
10. Customer is responsible for maintenance of all cable and wiring up to the 66 block (telco connector block).

\_\_\_\_\_  
Initials