

FY12

PSAP GRANT PROGRAM APPLICATION



djones

Integrated Services Division

FY12



FY12 PSAP GRANT PROGRAM APPLICATION

HOW TO APPLY/DEADLINE

The grant application will be available and accessible from VITA's Integrated Services Program's website (<http://www.vita.virginia.gov/isp/>). Upon completion of the application, it is to be submitted to the PSAP Grant Manager, Lisa Nicholson, at lisa.nicholson@vita.virginia.gov. Any supporting documentation must also be submitted along with the application.

After submission, the PSAP Grant Manager will assign a Grant ID and send an e-mail notification to the project contact e-mail address listed on the application received.

All funding requests must be submitted using the grant application. In addition to the grant application reference manual, technical assistance is available from VITA's Public Safety Communications (PSC) staff throughout the grant process. The FY12 PSAP Grant Application Cycle deadline is December 22, 2010 at 11:59 pm.



FY12 PSAP GRANT APPLICATION

PROJECT TITLE

Isle of Wight Additional Workstation CPE

GRANT APPLICANT PROFILE/PROJECT CONTACT

PSAP/HOST PSAP NAME: ISLE OF WIGHT COUNTY EMERGENCY

COMMUNICATIONS CENTER

CONTACT TITLE: ECC Manager

CONTACT FIRST NAME: Diane

CONTACT LAST NAME: Jones

ADDRESS 1: 17110 Monument Cr. Ste. C

ADDRESS 2: PO BOX 80

CITY: ISLE OF WIGHT

ZIP CODE: 23397

CONTACT EMAIL: djones@isleofwightus.net

CONTACT PHONE NUMBER: 757-365-6290

CONTACT MOBILE NUMBER: 757-374-2302

CONTACT FAX NUMBER: 757-357-0706

REGIONAL COORDINATOR: Lyle Hornbaker

HOST PSAP AND PARTICIPATING PSAPS/LOCALITIES

Isle of Wight	

GRANT TYPE

Individual PSAP

Regional Initiative



Consolidation

Secondary Consolidation

GRANT PROGRAM TYPE

Wireless E-911 PSAP Education Program

X Continuity and Consolidation

Enhancement

TIER

Out of Service

Non-Vendor Supported

Technically Outdated

X Strengthen

Not Applicable

PROJECT FOCUS CPE

If "Other" selected, please specify: [Click here to enter text](#)

FINANCIAL DATA

Amount Requested: \$ 18,000

Total Project Cost: \$ 18,000

STATEMENT OF NEED



This statement should reference the relationship to the current funding priorities established by the Grant Committee and include evidence of any financial need. Additional items to discuss that referenced need should include: impact on operational services; consequences of not receiving funding; inclusion of project in a long-term or a strategic plan; and local sustainability:

This project would strengthen the PSAP's ability to accept 911 calls by adding 1 CPE workstation and CAD station for one additional dispatchers to work during peak hours. This would help to reduce ring time and improve service to the community. Without grant funding the workstation will not be constructed due to stringent budget issues at the County. If grant funding can be obtained to purchase initial hardware and software the workstation maintenance will be small enough to become part of the

Describe how the grant will be maintained and supported in the future, if applicable.

Maintenance costs for the hardware and software will become part of the PSAP operating budget.

COMPREHENSIVE PROJECT DESCRIPTION

**FOR WIRELESS E-911 PSAP EDUCATION PROGRAM GRANT REQUESTS:**

Describe how the education/training is 9-1-1/public safety communications specific and how this will benefit E-911 and the employee(s) and/or PSAP.

FOR CONTINUITY AND CONSOLIDATION OR ENHANCEMENT PROJECTS:

Provide a thorough, concise, and complete description of the project, including an outline of the goals and objectives, implementation strategy, and a work plan.

Goal is to add 1 CPE terminal and 1 CAD stations to the existing PSAP configuration. These would be set up on notebook computers equipped with wireless connections to the network such that they can be operated during peak times from either the primary or backup site, or such other location as may be necessary. Hardware will be COTS based to facilitate ease of maintenance and replacement when necessary. Wireless connection will be by Verizon air-card.

FOR CONTINUITY AND CONSOLIDATION OR ENHANCEMENT PROJECTS:

PROJECT TIMELINE – Select each applicable phase of the project and indicate the estimated completion date. Sample activities for each phase can be found in the PSAP Grant Program Guidelines as well as on the addendum to this form.



PROJECT PHASE	ESTIMATED COMPLETION DATE
X INITIATION (Project approved by appropriate stakeholders)	03 / 01 / 11
X DESIGN/PLANNING (Project, system, or solution requirements are developed)	04 / 01 / 11
X ACQUISITION (Selected system or solution is procured)	07 / 15 / 11
X IMPLEMENTATION (Selected system or solution is configured and installed)	10 / 15 / 11
X TESTING/COMPLETION (Selected system or solution is tested and put in production)	11 / 15 / 11

Identify the longevity or sustainability of the project.

Notebook computers have a lifespan of 4 to 6 years in this sort of application.



Describe how this project supports the Virginia Statewide E-911 Strategic Comprehensive Plan.

Having portable workstations facilitates flexibility in call handling. In an emergency our dispatchers could handle 911 calls without the need for complex diversions through network control modems. Having additional positions available during peak operating periods keeps call wait times within accepted standards. The hardware and software involved is NG capable to allow for a variety of call delivery methodologies, should infrastructure to deliver them become available in our area.

REGIONAL INITIATIVE (if applicable)

The relationship of the initiative to the participating PSAPs:

[Click here to enter text](#)

Intended collaborative efforts:

[Click here to enter text](#)



Resource sharing:

Click here to enter text

How does the initiative impacts the operational or strategic plans of the participating agencies:

Click here to enter text

CONSOLIDATION (Primary or Secondary) - (if applicable)

How would a consolidation take place and provide improved service:

Click here to enter text



How should it be organized and staffed:

Click here to enter text

What services should it perform:

Click here to enter text

How should policies be made and changed:

Click here to enter text

How should it be funded:

Click here to enter text



What communication changes or improvements should be made in order to better support operations:

[Click here to enter text](#)

BUDGET AND BUDGET NARRATIVE

List the planned expenditures to be made with grant funds. (NOTE: In lieu of a line item breakdown, an itemized cost schedule or detailed vendor prepared quote may be submitted as an attachment.) Briefly explain the reason for each requested budget item and provide the basis for its cost:

(1) Microdata CPE workstation \$18,000 per position

EVALUATION



How will the project be evaluated and measured for achievement and success:

Success will be achieved when 1 additional fully functioning call taking position are in use at the PSAP and has been tested and confirmed to work at the main PSAP and at the backup site or other remote location.



FINANCIAL AND PROGRAMMATIC REPORT

PROJECT PHASES

SAMPLE ACTIVITIES

PHASE

SAMPLE ACTIVITIES

INITIATION

(Project approved by appropriate stakeholders)

- Project concept is documented
- Local Board or governing authority approval or endorsement is received
- PSAP grant application is filed
- Local budgets are obtained
- Appropriated grant funds are approved
- Budgetary estimates are obtained

DESIGN/PLANNING

(Project, system, or solution requirements are developed)

- Requirements are documented
- Components to be purchased are identified
- General design is documented

ACQUISITION

(Selected system or solution is procured)

- RFP (or other bid related processes) are drafted
- Proposals are evaluated
- Contract is signed
- Purchase orders are issued
- Quotes are obtained/grant funds draw down

IMPLEMENTATION

(Selected system or solution is configured and installed)

- Purchased components are delivered and installed
- Training is performed

TESTING/COMPLETION

(Selected system or solution is tested and put in production)

- Performance of system/solution is validated
- System/solution goes "live"