



FY12

PSAP GRANT PROGRAM APPLICATION



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HOW TO APPLY/DEADLINE

The grant application will be available and accessible from VITA's Integrated Services Program's website (<http://www.vita.virginia.gov/isp/>). Upon completion of the application, it is to be submitted to the PSAP Grant Manager, Lisa Nicholson, at lisa.nicholson@vita.virginia.gov. Any supporting documentation must also be submitted along with the application.

After submission, the PSAP Grant Manager will assign a Grant ID and send an e-mail notification to the project contact e-mail address listed on the application received.

All funding requests must be submitted using the grant application. In addition to the grant application reference manual, technical assistance is available from VITA's Public Safety Communications (PSC) staff throughout the grant process. The FY12 PSAP Grant Application Cycle deadline is December 22, 2010 at 11:59 pm.



FY12 PSAP GRANT APPLICATION

PROJECT TITLE

Martinsville-Henry County 911 Center – PSAP Education Program

GRANT APPLICANT PROFILE/PROJECT CONTACT

PSAP/HOST PSAP NAME: **Martinsville-Henry County 911**
 CONTACT TITLE: **Operations Supervisor**
 CONTACT FIRST NAME: **JR**
 CONTACT LAST NAME: **Powell**
 ADDRESS 1: **P.O. Box 7**
 ADDRESS 2: **3300 Kings Mountain Rd.**
 CITY: **Collinsville, VA**
 ZIP CODE: **24078**
 CONTACT EMAIL: **vpowelljr@yahoo.com**
 CONTACT PHONE NUMBER: **(276) 632-7677**
 CONTACT MOBILE NUMBER: **(276) 732-9543**
 CONTACT FAX NUMBER: **(276) 638-1394**
 REGIONAL COORDINATOR: **Donna Brown**

HOST PSAP AND PARTICIPATING PSAPS/LOCALITIES

Martinsville-Henry County 911 Center	City of Martinsville
_____	_____
_____	County of Henry
_____	_____
_____	_____



GRANT TYPE

- Individual PSAP
- Consolidation
- Regional Initiative
- Secondary Consolidation

GRANT PROGRAM TYPE

- Wireless E-911 PSAP Education Program
- Continuity and Consolidation
- Enhancement

TIER

- Out of Service
- Technically Outdated
- Not Applicable
- Non-Vendor Supported
- Strengthen

PROJECT FOCUS **“OTHER”**
(APCO/NENA 2011 Fall Conference, 2012 Spring Conference)

FINANCIAL DATA

Amount Requested: \$ 2,000
Total Project Cost: \$ 2,000



STATEMENT OF NEED

This statement should reference the relationship to the current funding priorities established by the Grant Committee and include evidence of any financial need. Additional items to discuss that referenced need should include: impact on operational services; consequences of not receiving funding; inclusion of project in a long-term or a strategic plan; and local sustainability:

N/A

Describe how the grant will be maintained and supported in the future, if applicable.

N/A

COMPREHENSIVE PROJECT DESCRIPTION

FOR WIRELESS E-911 PSAP EDUCATION PROGRAM GRANT REQUESTS:

Describe how the education/training is 9-1-1/public safety communications specific and how this will benefit E-911 and the employee(s) and/or PSAP.

The training opportunities that APCO and NENA offer at their conferences is training that many 911 PSAP's rarely have the opportunity to offer to their dispatchers. The topics and professional instructors brought in, provide training on a wide variety of subjects, that are 911 and public safety specific. These conferences provide the 911 Dispatcher with the opportunity to not only receive quality training on a variety of topics, but also provides them with an opportunity to see what technologies are forthcoming (NG911) and to network with other 911 professionals.

Without the PSAP Education Grant, our PSAP, along with many others across the Commonwealth, will not be able to offer these training opportunities from the APCO/NENA conferences to our 911 Dispatchers.



FOR CONTINUITY AND CONSOLIDATION OR ENHANCEMENT PROJECTS:

Provide a thorough, concise, and complete description of the project, including an outline of the goals and objectives, implementation strategy, and a work plan.

N/A

FOR CONTINUITY AND CONSOLIDATION OR ENHANCEMENT PROJECTS:

PROJECT TIMELINE – Select each applicable phase of the project and indicate the estimated completion date. Sample activities for each phase can be found in the PSAP Grant Program Guidelines as well as on the addendum to this form.

PROJECT PHASE	ESTIMATED COMPLETION DATE
<input type="checkbox"/> INITIATION (Project approved by appropriate stakeholders)	
<input type="checkbox"/> DESIGN/PLANNING (Project, system, or solution requirements are developed)	
<input type="checkbox"/> ACQUISITION (Selected system or solution is procured)	
<input type="checkbox"/> IMPLEMENTATION (Selected system or solution is configured and installed)	
<input type="checkbox"/> TESTING/COMPLETION (Selected system or solution is tested and put in production)	



Identify the longevity or sustainability of the project.

N/A

Describe how this project supports the Virginia Statewide E-911 Strategic Comprehensive Plan.

N/A

REGIONAL INITIATIVE (if applicable)

The relationship of the initiative to the participating PSAPs:

N/A



<p>Intended collaborative efforts:</p> <p>N/A</p>
<p>Resource sharing:</p> <p>N/A</p>
<p>How does the initiative impacts the operational or strategic plans of the participating agencies:</p> <p>N/A</p>

CONSOLIDATION (Primary or Secondary) - (if applicable)

<p>How would a consolidation take place and provide improved service:</p> <p>N/A</p>
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How should it be organized and staffed:

N/A

What services should it perform:

N/A

How should policies be made and changed:

N/A



How should it be funded:

N/A

What communication changes or improvements should be made in order to better support operations:

N/A

BUDGET AND BUDGET NARRATIVE

List the planned expenditures to be made with grant funds. (NOTE: In lieu of a line item breakdown, an itemized cost schedule or detailed vendor prepared quote may be submitted as an attachment.) Briefly explain the reason for each requested budget item and provide the basis for its cost:

The \$2,000 in funding would be used to send 911 Dispatchers to the 2011 Fall APCO/NENA conference in Roanoke, VA, and also the 2012 Spring APCO/NENA conference in Virginia Beach, VA. It is our initial thought to divide the \$2,000 between the two conferences. However, as the conference dates approach, the determination will be made as to which personnel from the PSAP will attend each conference, as the schedule will predict.



EVALUATION

How will the project be evaluated and measured for achievement and success:

Personnel that are afforded the opportunity to attend the conferences will return to the PSAP and share the knowledge and training they received with co-workers. They will present a summary of the conference and explain how they felt the conference helped them, and our PSAP, in our daily operations.



FINANCIAL AND PROGRAMMATIC REPORT

PROJECT PHASES

SAMPLE ACTIVITIES

PHASE

SAMPLE ACTIVITIES

INITIATION

(Project approved by appropriate stakeholders)

- Project concept is documented
- Local Board or governing authority approval or endorsement is received
- PSAP grant application is filed
- Local budgets are obtained
- Appropriated grant funds are approved
- Budgetary estimates are obtained

DESIGN/PLANNING

(Project, system, or solution requirements are developed)

- Requirements are documented
- Components to be purchased are identified
- General design is documented

ACQUISITION

(Selected system or solution is procured)

- RFP (or other bid related processes) are drafted
- Proposals are evaluated
- Contract is signed
- Purchase orders are issued
- Quotes are obtained/grant funds draw down

IMPLEMENTATION

(Selected system or solution is configured and installed)

- Purchased components are delivered and installed
- Training is performed

TESTING/COMPLETION

(Selected system or solution is tested and put in production)

- Performance of system/solution is validated
- System/solution goes "live"