

Procurement Business Alignment (Form) / **ITEM** (Item) / **Today** (Data as of: Jun 26, 2014)

Form Report, printed by: Administrator, System, **Jun 26, 2014**

GENERAL INFORMATION

General

DO NOT USE YOUR PROJECT NAME FOR THE PROCUREMENT. THIS WILL OVERWRITE YOUR PROJECT AS A PROCUREMENT. USE THE "NEW" BUTTON TO CREATE A NEW ITEM FOR THE PROCUREMENT

Procurement Title:

Home Portfolio:

Description:

Summarize the reason for this procurement and identify the related business issue or need as stated in the agency Strategic Plan.

Reason:

Caution! Please ensure you choose "procurement" as an item type in the procurement alignment form.

Item Type (Procurement):

Proponent Secretary:

Proponent Agency:

Procurement Infrastructure Type:

Planned Purchase Date:

Estimated Procurement Cost:

Work Request (WR)

Work Request (WR) Required:

Work Request (WR) Submitted:

Work Request (WR) Description:

Work Request (WR) Date:

Work Request (WR) Number:

Link to Project(s)

Select Projects this procurement supports by clicking on the "Add" button. (below right) From the pop-up box, choose from the list of your agency projects. Ensure you click 'OK' at the bottom of the pop-up list box. Describe how the procurement supports the Project by clicking on the Project Name and then press the "Edit" button; enter the description in the "Annotation" box.

Specify the projects this procurement supports - Direction: Supports, Type: Projects

			Dependency Properties		Item Properties
#	I/P	Name	Weight	Cost	Description

BRTS									
1									
Dependencies - Direction: Supports, Type: BRT									
			Item Properties						
#	I/P	Name	Secretary	Agency	BRT Status	BRT Type	Description	Business Need	Submitted by
			Item Properties - continued						
#	Submission Date								

APPROVALS

Approval Trigger

Submit for approvals?

Agency IT Resource Approval

Indicate AITR approval :

Date and Time Stamp of Entry:

Comments (if any):

Agency Head Approval

Indicate AH approval :

Date and Time Stamp of Entry:

Comments (if any):

CIO Original Approval

CIO Original Approval Time and Date:

Approval Entry - ITIMD - YesNo:

Approval Entry - CIO - YesNo:

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