



Mobile Communications Use Draft Policy

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Mobile Communications Use Draft Policy

- Policy objectives:
 - To support the use of personally-owned, individual liability(IL), mobile communications devices to conduct official state business
 - To establish mandatory provisions for protecting commonwealth data when IL devices are used to access enterprise IT resources
 - To implement cost savings provisions that mutually benefit commonwealth and employees



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- Policy scope:
 - All portable communications devices that use a wireless network to access commonwealth IT resources to communicate voice and/or data information
 - Supported devices include:
 - Cellular telephones
 - Blackberries
 - Smartphones – Apple iPhones, Android OS devices, etc.
 - Tablet, handheld PCs, PDAs – Apple iPads, Android
 - PDAs



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- Policy overview:
 - Establishes minimum requirements for protecting commonwealth data
 - Compliance with applicable IT use policies- DHRM, VITA, DOA, etc.
 - Privacy rights for personal data
 - FOIA review and disclosure requirements
 - Stipend payments for IL devices
 - What is allowed
 - What is not allowed



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- Stipend plan for users of IL devices
 - \$45.00 per month (proposed maximum)
 - Only one IL stipend-eligible device per employee
 - Available only for devices with data plans to access COV email and network resources
 - Voice-only devices do not qualify



Overview of ORCA feedback

- Posted for review and comment April 11 – May 12
- 52 comments from 10 individuals
- Common themes
 - IL device cost to employees
 - Requirement for wiping personal data from IL devices
 - Acceptable personal use of corporate liability devices
 - Eligibility for mobile devices
 - How stipends will be paid
 - Recommended language revisions
- Will send details out upon request