Commonwealth of Virginia
Virginia Information Technologies Agency

TECHNOLOGY BASED TRAINING MATERIALS

Optional Use Contract

Date:	January 4, 2007
Contract #:	VA-020110-MIND
Authorized User:	State Agencies, Institutions and Other Public Bodies as defined in the VPPA
Contractor:	Mindleaders.com, Inc. 851 W. Third Ave. BLDG 3 Columbus, OH 43212
FIN:	31-1015427
Contact Person:	Kenneth Oplinger Phone: 571-261-4814 koplinger@mindleaders.com
Contract Discount From Price List:	See attached "Pricing Schedule"
Contract Price List	The Catalog and Price list for this solicitation shall be Mindleaders Catalogue Pricelist Dated October 2001.
Term:	January 10, 2007 – January 09, 2008
Payment:	Net 30 days

For Additional Information, Please Contact:

Virginia Information Technologies Agency
Supply Chain Management

Doug Crenshaw
Phone: 804-371-5993
E-Mail: doug.crenshaw@vita.virginia.gov
Fax: 804-371-5969

NOTES: Individual Commonwealth of Virginia employees are not authorized to purchase equipment or services for their personal use from this Contract.

For updates, please visit our Website at http://www.vita.virginia.gov/procurement/contracts.cfm

CONTRACT #VA-020110-MIND

CONTRACT CHANGE LOG

Change No.	Description of Change	Effective Date
1	To update VITA information	07/01/03
2	To update Vendor products	09/26/03
3	Updates VITA's contact information	6/21/05
4	Mod 2 extends contract term	1/10/06
5	Mod 3 extends contract term and updates supplier's contact	1/10/07

VIRGINIA INFORMATION TECHNOLOGIES AGENCY (VITA): Prior review and approval by VITA for purchases in excess of $100,000.00 is required for State Agencies and Institutions only.

MODIFICATION # 3
TO
CONTRACT NUMBER VA-020110-MIND
BETWEEN THE
COMMONWEALTH OF VIRGINIA
AND
MIND LEADERS.COM, INC

This MODIFICATION #3 is an agreement between the Commonwealth of Virginia, hereinafter referred to as "State" or "Commonwealth" or "VITA" (Virginia Information Technologies Agency), and MIND LEADERS.COM, INC., hereinafter referred to as "Contractor" relating to the modification of the above contract. This Modification #3 is hereby incorporated into and made an integral part of Contract VA-020110-MIND, as modified.

Both of the above referenced parties agree to the following:

Reference: Page C-11 of C-18, paragraph 33, entitled "Term":

The term of Contract VA-020110-MIND shall be extended from January 10, 2007 through January 9, 2008.

The foregoing is the complete and final expression of the parties' agreement to modify Contract VA-020110-MIND and cannot be modified, except by a writing signed by duly authorized representatives of both parties.

ALL OTHER TERMS AND CONDITIONS REMAIN UNCHANGED.

PERSONS SIGNING THIS CONTRACT ARE AUTHORIZED REPRESENTATIVES OF EACH PARTY TO THIS CONTRACT AND ACKNOWLEDGE THAT EACH PARTY AGREES TO BE BOUND BY THE TERMS AND CONDITIONS OF THE CONTRACT.

MIND LEADERS.COM, INC.	COMMONWEALTH OF VIRGINIA
BY: Laurie Ly	BY:
NAME: LAURIE LIU	NAME: J. B. Edmonds
TITLE: Contracts Admin	TITLE: Acquisition Manager
DATE: 1/3/07	DATE: 1/3/07

MODIFICATION #2
TO
CONTRACT NUMBER VA-020110-MIND
BETWEEN THE
COMMONWEALTH OF VIRGINIA
AND
MIND LEADERS.COM, INC.

This MODIFICATION #2 is an agreement between the Commonwealth of Virginia, hereinafter referred to as "State" or "Commonwealth" or "VITA" (Virginia Information Technologies Agency), and MIND LEADERS.COM, INC., hereinafter referred to as "Contractor" relating to the modification of the above contract. This Modification #2 is hereby incorporated into and made an integral part of Contract VA-020110-MIND.

Reference: Page C-11 OF C-18, paragraph 33, entitled "Term":

Both of the above referenced parties hereby agree to extend the term of Contract VA-020110-MIND as specified in the above reference, from January 10, 2006 through January 9, 2007.

The foregoing is the complete and final expression of the parties' agreement to modify Contract VA-020110-MIND and cannot be modified, except by a writing signed by duly authorized representatives of both parties.

ALL OTHER TERMS AND CONDITIONS REMAIN UNCHANGED.

PERSONS SIGNING THIS CONTRACT ARE AUTHORIZED REPRESENTATIVES OF EACH PARTY TO THIS CONTRACT AND ACKNOWLEDGE THAT EACH PARTY AGREES TO BE BOUND BY THE TERMS AND CONDITIONS OF THE CONTRACT.

MIND LEADERS.COM, INC.	COMMONWEALTH OF VIRGINIA
BY: [signature]	BY: [signature]
NAME: LAURIE [illegible]	NAME: Joe A. Parr
TITLE: Contracts [illegible]	TITLE: Tech Contracts Manager
DATE: 10/12/05	DATE: 10/27/05

COMMONWEALTH OF VIRGINIA
RICHMOND, VIRGINIA

CONTRACT RENEWAL FORM

CONTRACT NUMBER VA-020110-MIND

BETWEEN

VIRGINIA INFORMATION TECHNOLOGIES AGENCY

AND

MIND LEADERS.COM, INC.

The purpose of this renewal is to document the agreement between the Commonwealth of Virginia, Virginia Information Technologies Agency (VITA) and Mind Leaders to provide upon request, ***computer based training (CBT) courses, materials and related services***, effective January 10, 2005 through January 9, 2006. The original agreement dated January 10, 2002 has two (2) one-year remaining renewal options.

ALL OTHER TERMS AND CONDITIONS REMAIN UNCHANGED.

MIND LEADERS.COM, INC.	COMMONWEALTH OF VIRGINIA
BY: Laurie Lutz	BY: M. LaVerne Branch
PRINT: LAURIE LUTZ	NAME: M. LaVerne Branch
TITLE: Contracts Coordinator	TITLE: Sr. Sourcing Consultant
DATE: 1/6/05	DATE: Jan. 11, 2005

APR# 105
AAR# 518

COPY MAILED 01-11-05 TO:
Brenda Ready @
Mind Leaders
BY: L Branch

MODIFICATION #1
TO
CONTRACT NUMBER VA-020110-MIND
BETWEEN THE
COMMONWEALTH OF VIRGINIA
AND
MINDLEADERS, INC.

This MODIFICATION #1 is an agreement between the Commonwealth of Virginia, hereinafter referred to as "State" or "Commonwealth" or "VITA" (Virginia Information Technologies Agency), and Mindleaders, Inc., hereinafter referred to as "Contractor". This Modification #1 is hereby incorporated into and made an integral part of Contract VA-020110-MIND.

The purpose of this Modification #1 is to document both parties agreement concerning the addition of products, effective immediately upon completion of this Modification #1.

1. **Reference:** Contract VA-020110-MIND, Section 2.3, page 9, entitled "Product Substitutions and/or Additions":

   Both above-referenced parties hereby agree to the addition of products to contract VA-020110-MIND, as delineated on Attachment A, pages 1 ~~through 2,~~ which is incorporated herein and attached hereto. 9-26-03

The foregoing is the complete and final expression of the parties' agreement to modify Contract VA-020110-MIND and cannot be modified, except by a writing signed by duly authorized representatives of both parties.

ALL OTHER TERMS AND CONDITIONS REMAIN UNCHANGED.

PERSONS SIGNING THIS CONTRACT ARE AUTHORIZED REPRESENTATIVES OF EACH PARTY TO THIS CONTRACT AND ACKNOWLEDGE THAT EACH PARTY AGREES TO BE BOUND BY THE TERMS AND CONDITIONS OF THE CONTRACT.

MINDLEADERS, INC.	COMMONWEALTH OF VIRGINIA
BY: Laurie Litz	BY:
NAME: LAURIE LITZ	NAME: Jeff Davis
TITLE: Contracts Admin	TITLE: Contracts Manager
DATE: 8/12/03	DATE: 9-26-03

	Subscription Type	Delivery Medium	Course ID #	Bid Price	DISCOUNT	Index Price	Index Price Document name/URL
MindLeaders		**and License**		**This is a total price, not per person**	**%**	(Enter the price found on the OEM's Index document/URL)	(Enter the OEM's Index Price Document name/website URL where published pricing for the individual course can be found.)
NOTE: All pricing must include IFA.							
	Business Skills Video Subscription	*10 user delivered via Internet*	BSVSUB-10	*$ 2,416.47*	*0.08*	*$ 2,626.60*	http://www.mindleaders.com/
	Business Skills Video Subscription	*25 user delivered via Internet*	BSVSUB-25	*$ 5,034.24*	*0.08*	*$ 5,472.00*	http://www.mindleaders.com/
	Business Skills Video Subscription	*50 user delivered via Internet*	BSVSUB-50	*$ 8,390.40*	*0.08*	*$ 9,120.00*	http://www.mindleaders.com/
	Business Skills Video Subscription	*100 user delivered via Internet*	BSVSUB-100	*$ 13,984.00*	*0.08*	*$ 15,200.00*	http://www.mindleaders.com/
	Business Skills Video Subscription	*250 user delivered via Internet*	BSVSUB-250	*$ 27,905.90*	*0.08*	*$ 30,332.50*	http://www.mindleaders.com/
	What are Buisiness Skills Videos?	Real-life, scenario based streaming videos available via the Internet for front line, mid-level managers and executive level staff. Courses average 10-30 minutes in length and are ideal for busy managers and staff needing to keep current on key topics such as Business Ethics or Managing within the Law. Topic areas include Leadership, Communication, Conflict Resolution, Customer Service, Sales and more..					

COMMONWEALTH OF VIRGINIA Department of Information Technology

SOLICITATION, OFFER AND AWARD DATA PROCESSING / TELECOMMICATIONS				FIN: 31-1015427	
1. Contract No:	2. IFB No:	3. Date Issued:	Date Due:	4. APR	5. Approval No:
VA-020110-MIND	2001-022	Oct 9, 2001	Oct 30, 2001	45	C-89

For Information Call: John Tackley (804) 371-5930

6. ISSUING OFFICE:	7. SHIP TO:
Department of Information Technolgy Acquisition Services Division 110 S. 7th Street, Lobby Floor Richmmond, Va. 23219-9300 ATTN: Bid Section	Locations as indicated on Individual Orders

SOLICITATION

8. Sealed bid(s) for furnishing the Products and Services set forth in the schedule, will be returned to the Issuing Office identified in block 6 above. Please provide an original and 0 copies. If hand carried, deliver to the ASD receptionist located on the Lobby Floor of the address listed in Block 6. Bids must be received prior to 2:00 p.m. local time Oct 30, 2001.

CAUTION - LATE OFFERS: See Paragraph 3 of the Solicitation Instructions

This is an advertised solicitation which consists of (1) the schedule of Products and Services, pages 2 thru 10; (2) the solicitation instructions pages S-1 thru S-3; (3) The Contract Terms and Conditions page C-1 thru C-18; and (4) other provisions, representations, certifications or specifications as are attached or incorporated herein by reference.

Offers will be publicly opened at: 2:10 p.m. local time Oct 30, 2001, in the ASD Conference Room, 110 South 7th Street, Lobby Floor.

All offers are subject to the terms and conditions set forth in the above referenced sections of this solicitation.

Paul H. Dodson, Director
Acquisition Services

Signature

OFFER

In compliance with the terms and conditions set forth in the solicitation, the undersigned agrees, if this offer is accepted within 90 calendar days from the date of receipt of offers, to furnish any or all items awarded at the prices offered in the schedule, delivered to the address in block 7, within the time specified in the schedule.

9. CONTRACTOR: David M. Dorsch	10: BILL TO:
Company Name: MindLeaders Address: 851 W. Third Ave City, State: Bldg 3 Columbus, OH 43212 Signature: Name (Typed): David Dorsch Title: Contract Administrator Phone: (614) 781-7300	Locations as Indicated on Individual Orders

AWARD

11. Accepted as to Item Numbers:	12. Amount:	13. Award Date:
Spreadsheet As Listed in Vendor's Response	Per order	01/10/02

14. Name of Contracting Officer:	15. COMMONWEALTH OF VIRGINIA	PAGES:
Jeff Davis Contracts Manager	By:	1 of 10

FORM 62 Rev. 12/15/2000

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SECTION 1: IFB PROCEDURES

1.1 Purpose

The purpose of this Invitation for Bids (IFB) is to establish a statewide contract for the purchase of computer based training (CBT) courses, materials and related services by Authorized Users[1].

For purposes of this solicitation, CBT offerings are divided into two (2) course categories,

- Information Technology (IT) Professional Development,
- Desktop Applications/End User Computing.

The Department of Information Technology (DIT) intends to make multiple contract awards in each category, up to 5 awards per category. The first award in a category shall be to the responsive and responsible bidder with the lowest evaluated cost, and thereafter bids will be ordered in ascending order, by evaluated cost, by responsive and responsible bidder. After the first bid is selected for award, additional contracts may be awarded if the courses offered by the bid under review are determined to add course offering topic areas, content or value to those bid offerings already selected for award. The Commonwealth, at its sole discretion, will make this determination. Additionally, services in support of or related to the courses offered by the bidder may also be awarded. A bidder may submit a bid offer in one or both categories.

Contract usage or purchase volume is uncertain. An award does not guarantee any purchase by a Commonwealth of Virginia Authorized User. The resulting contract(s) shall be Indefinite Delivery, Indefinite Quantity type contracts (IDIQ).

1.2 Scope

This document contains the instructions governing the bid offer being submitted and the material and format in which bid offers are to be structured. Also included are mandatory contractual terms and conditions.

1.2.1 GOVERNING DOCUMENTS

The governing documents for this solicitation shall be only the most recently dated Adobe PDF and other file(s) as issued and published on the ASD website at: *http://asd.state.va.us* . These files include the IFB 2001-22 solicitation document and MS Excel spreadsheet file for use in submitting the pricing and other data, as well as any and all appendices, attachments, answers to vendor questions, amendments and other pertinent documents if and as appropriate.

[1] Any state agency, institution of higher education, locality or local school division, political subdivision or other public body as defined in the Code of Virginia, §II.37.

1.3 Pre-Bid Conference

None.

1.4 Vendor Understanding of Requirements

It is the Bidder's responsibility to inquire about and clarify any requirement of this IFB that is not clearly understood by the Bidder. All verbal questions are discouraged, as verbal answers provided are non-binding to this solicitation. The Commonwealth will not be bound by any verbal responses to questions. All inquiries concerning this IFB should be submitted in writing to:

Mr. John Tackley
Department of Information Technology
110 South 7th Street - Lobby Floor
Richmond, Virginia 23219

All written inquiries must be received by the Issuing Office on or before the close of business, October 22, 2001. No further written inquiries will be accepted after that date. In the event the due date of this solicitation is changed, for whatever reason, further written inquiries must be received within sufficient time prior to the revised due date so that written amendment(s) can be sent and received by bidders. E-mail is preferred. Please direct e-mail, with "IFB 2001-22" in the Subject line, to the attention of John Tackley at this e-mail address:

jtackley@dit.state.va.us

(Facsimiles are also acceptable. The ASD fax number is (804) 371-5969.)

1.5 Identification of Bids

The cover page of the solicitation must be returned, bearing the authorized signature of a responsible representative of the bidder, and other requested information on that page, including the offering firm's Federal Identification Number (FIN). One paper copy of the complete bid offer, including pricing must be submitted for contractual purposes. Bid offer must also be submitted on CD-ROM discs, and shall be clearly marked on the outside cover of all envelopes, boxes, CD-covers or packages, and also on the individual CD-ROM discs themselves, as follows:

From: Name of Bidder
Street or P.O. Box Number
City, State, Zip Code
IFB Number 2001-22
(Bid offer, Redacted Bid Offer or Pricing Spreadsheet)

The CD-ROM discs must be individually labeled with their contents. The labeling information should be printed on the CD-ROM media.

1.6 Oral Presentation/Demonstration

An oral presentation and or demonstration by the Bidder may be required. If an oral presentation/demonstration is required to clarify or substantiate any area contained in the bidder's response, the Issuing Office will schedule a time and place for the presentation. The bid offer must

be complete in all respects, as oral presentations and demonstrations MAY NOT be scheduled. All costs incurred by a Bidder to provide oral presentations/demonstrations are the responsibility of the Bidder.

1.7 Proprietary Information

Trade secrets or proprietary information submitted by a Bidder or Contractor in connection with a procurement transaction shall not be subject to public disclosure under the Virginia Freedom of Information Act; however, the Bidder, or Contractor must invoke the protections of Code of Virginia, Section II 52D, prior to or upon submission of the data or other materials, and must identify the data or other materials to be protected and state the reasons why protection is necessary. The proprietary or trade secret material submitted must be identified by some distinct method such as highlighting or underlining and must indicate only the specific words, figures, or paragraphs that constitute trade secret or proprietary information. (Bidders must use the Tools/Track Changes /Highlight Changes feature of MS Word for all Word document files submitted.) THE CLASSIFICATION OF AN ENTIRE BID, TECHNICAL PROPOSAL DOCUMENT, LINE ITEM PRICES AND/OR TOTAL BID PRICES AS PROPRIETARY IS NOT ACCEPTABLE AND MAY RESULT IN REJECTION OF THE BID. IF THE BID IS ACCEPTED, FAILURE TO MARK THE DATA OR OTHER MATERIALS AS STATED WILL RESULT IN THE DATA OR OTHER MATERIALS BEING RELEASED TO VENDORS OR THE PUBLIC AS PROVIDED IN THE VIRGINIA FREEDOM OF INFORMATION ACT.

1.8 Bid Format

When preparing a bid offer, bidders must adhere to the following general instructions in order to bring clarity and order to their solicitation response and the subsequent evaluation process. The bid offer is to be delivered in several parts or elements, all within a single main response envelope labeled with the Bidder Firm name and the Solicitation number. All parts are to be submitted, both paper/hard copy and separate CD-ROM discs, each clearly and appropriately labeled. The required bid elements are as follows:

1.8.1 The first element is the cover sheet of this solicitation document. It must be signed by the Bidder's contractually binding authority, and must be submitted to the issuing Office identified on the face page of the solicitation. The firm's address, contact person and other information, including the firm's FIN must also be entered in the spaces provided on this page.

1.8.2 One complete paper/ printed hard copy of each separate bid offer, including the complete solicitation document, and printed hard copies of all files submitted on CD-ROM, including the individual MS Excel spreadsheet workbooks (*Instructions, Professional Development, Desktop Apps-End User Computing, Listing Spreadsheet*) must be submitted in a sealed envelope labeled *"IFB 2001-22 Bid Response – Paper Copy."* The paper/ printed hard copy documents will be used for contractual purposes when making a bid award.

1.8.3 All CBT courses and related services offered must be listed in a **Listing Spreadsheet**. This Listing must include the information shown in the table below. A complete CBT product and optional service(s) listing shall consist of all:

- CBT courses/products offered.
- Related services offered.
- Bid prices offered (derived from the Discount and Index Price, both from the **Pricing Spreadsheet**)
- Published price list, contract listing or URL of Publisher's web page(s) where pricing can be verified and information and descriptions of CBT courses offered can be viewed.

All document(s) file(s) must also be submitted in an appropriately labeled sealed envelope, in MS Word format on an appropriately labeled CD-ROM disc, in a Table formatted as follows:

Company Name	*Course Title*	*Delivery Medium*	*Course ID#*	*Bid Price (DC x IP)*	*% Discount*	*Index Price*	*Index document (Published price list, contract listing or URL)*
Sample Co.	MS Word '97 – Level 1	1 user, CD-ROM	PI-111222c	$77	23%	$100	www.sampleco.com/msword/111222.html

1.8.4 **Pricing Spreadsheet**, (see Section 2.2). The Pricing Spreadsheet (downloaded from the ASD website) is to be submitted on a clearly marked CD-ROM disc. The Pricing Spreadsheet must be delivered in accordance with instructions contained in Section 2.2. Be advised, you are required to download a MS Excel spreadsheet file for your required use in submitting this cost information. You must follow the instructions given for downloading and supplying required information and costs by inserting data into the spreadsheet file supplied at the ASD website (see Section 1.10). This cost information must be submitted in MS Excel format, and only one CD-ROM disc is required.

1.8.5 A redacted bid offer, but only if necessary, for identification of proprietary information. The revised bid offer, with proprietary information redacted, is to be submitted on a separate CD-ROM disc. Please refer to the preceding paragraph # 1.7 for instructions. Data that has been removed must be so noted and there must be an explanation for each item removed as proprietary. NOTE: IT IS NOT ACCEPTABLE TO MARK AN ENTIRE DOCUMENT AS PROPRIETARY. IT IS ALSO UNACCEPTABLE TO MARK THE BID PRICING AS PROPRIETARY. Bidders are referred to the Commonwealth of Virginia Vendors' Manual, section 1.9 for clarification.

1.8.6 If not the Publisher or OEM of CBT products offered, the Bidder must supply a hard copy, written confirmation, signed by a responsible person from the Publisher or OEM, that states that the bidder is a regular dealer of all Publisher or OEM products and services offered.

1.9 Bid Pricing Format

Please refer to Section 2.2.1 entitled "**Pricing Schedule**" for detailed instructions.

1.10 ASD Website

The Commonwealth maintains an acquisition website at http://asd.state.va.us. Bidders are requested to check this site prior to submitting bids, in the event the solicitation is amended or extended. Failure to check for amendments does not relieve the Bidder from complying with all terms of any such amendment.

SECTION 2: MANDATORY REQUIREMENTS

2.1 CBT Categories and Requirements

The Commonwealth is seeking to establish multiple Statewide Master Contracts in two CBT categories. The categories are:

2.8.1 Information Technology (IT) Professional Development,
2.8.2 Desktop Applications/End User Computing.

2.1.1 **General Requirements:** The following mandatory requirements apply:

- The minimum number of course offerings in each category to be considered for award shall be:
  - 350 IT Professional Development courses
  - 200 Desktop Apps/End User Computing courses
- The following delivery mediums must be provided, but are not limited to:
  - DESKTOP based: (DISKETTE/CD-ROM/DVD-ROM (or other recorded, mail-able medium)
  - WEB based: (Internet/Intranet, online or downloadable)
  - LAN based: (Customer Server, online or downloadable)
- The following course features must be provided, but are not limited to:
  - Skill Assessments
  - HELP feature
  - Book-marking
  - 30 Day No-Cost Preview
  - Administrative features:
    - Registration
    - Tracking
    - Reporting
- **Industrial Funding Adjustment (IFA)**, as specified in the attached Contractual Terms and Conditions herein.

2.2 Bid Pricing (Pricing Schedule)

2.2.1 PRICING SCHEDULE:

BIDDERS MUST SUBMIT BID PURCHASE PRICING WITHIN THE PROVIDED MS EXCEL FILE, WHICH BEARS THE NAME OF:

"IFB200122.XLS"

THIS FILE MUST BE DOWNLOADED FROM THE ASD WEBSITE LOCATED AT URL:

http://asd.state.va.us/bids/200122.htm

(NOTE/ Download Instructions:
From the above URL, right click on "Spreadsheet", then select "Save Target As ...", provide the file extension "xls" to the file name, and then save it to your desktop or other location. After the file download completes you may use MS Excel to open the file.)
THIS FILE MUST BE USED UNMODIFIED (EXCEPT For Bidder Information and Pricing) FOR SUBMISSION OF ALL BID PRICING ON THE CD-ROM DISC SUBMITTED IN RESPONSE TO THIS SOLICITATION. PRICING not organized in this manner may cause bid to be ruled non-responsive for failing to specifically address these requirements.

The instructions for completing the two category worksheets are re-printed here.

MARKET BASKET OF COURSE OFFERINGS and LISTING Spreadsheet:
Award will be based upon the Evaluated Cost (EC) which is the sum total of costs for the "Market Basket" of courses provided. Multiple awards up to 5 may be made. Award will consist of the *entire* catalog of courses available from each selected bidder.

INSTRUCTIONS: **On the following two worksheets, (Professional Development and Desktop Apps...) enter your firm's data per the following instructions:**

NOTE: ***Sample data, shown in red font color, has been inserted as a guide on each sheet.***

Enter your firm's name in the "COMPANY NAME" column.

Enter your firm's course data that most closely matches the provided titles.

Enter the course Delivery Medium, License and ID number or part number, as appropriate.

Enter your firm's bid price in the "BID PRICE" column. (NOTE: All prices must include IFA.)
Enter the Publisher's purchase price in the "Index Price" column. (Discount is calculated from the Bid Price and the Index Price)

Enter the Publisher's Index Document or website URL in the "INDEX Price Document/URL" column (where the published price for the course can always be found).

2.2.2 EVALUATION OF COSTS:

Evaluated Cost (EC) for each CBT course/product offered will be determined by the numeric sum of bid costs for the Market Basket Sampling of courses listed in the Pricing Spreadsheet, for each category, separately. Ranking of bidders within categories will be ordered in ascending **EC** for the purpose of making multiple awards, up to a total of 5 awards within the two CBT categories.

2.2.3 CONTRACT PRICING:

Contract Line Item Number (CLIN) Pricing for all CBT courses/products/services offered shall be determined by the application of a Contract Discount, from a publicly available published Index Price document or URL (Internet website). Contractor(s) must, at all times during the term of this contract, make available to the Commonwealth (preferably in electronic form), the current Index Price of each contract item. The Index Price may come from such publicly available published documents as a price list (such as "Retail" catalog pricing) or from a contract, which is still in effect at the time of contract award (such as a "GSA" or other contract) or from a website URL where such documents or pricing are publicly available. Distributor or Reseller catalog pricing is not acceptable for this purpose.

Contractor(s) shall update the Index Price document on a regular basis and provide the updated Index Price document to the Contracts Manager, DIT. The schedule for providing such updates may be at the contractor's convenience dependent upon contractor's frequency of publication of pricing changes (i.e. daily, weekly, monthly, etc.), but in all cases shall, at a minimum, be provided to the Contract's Manager, DIT on a quarterly basis. The current Index Price for each CLIN will be published on the ASD website for the convenience of authorized contract users. At no time shall a lower price than the Index Price less Contract Discount be offered to government customers within

the Commonwealth of Virginia. Any promotional or otherwise "special" pricing must be available to all authorized contract users.

ALL CONTRACT PRICES MUST BE NOT-TO-EXCEED PRICES. At no time during this agreement will a Contractor be allowed to exceed the prices offered in the IFB response, except as provided herein. The Master Contract pricing shall therefore be Not-To-Exceed (NTE) pricing.

After contract award(s), DIT will use the NTE prices in the following manner. CBT courses/products/services Index Prices offered shall be verifiable by referring to the most current Index Price document. All subsequent CLIN price changes for product replacements, whether caused by manufacturer price changes, obsolescence, etc. will be governed by the application of the constant Contract Discount for the life of the Master Contract.

2.3 Product Substitutions and/or Additions

The Contractor may substitute or replace products that are of equal or greater value and equivalent or greater specification to existing contract items, as necessary, when the change is required due to the Publishers or OEM's course product/service changes. All changes must be reflected by the Index Price document or website URL designated for that item, prior to substitutions of CLINs. Products may also be added to the contract as the need arises, upon mutual consent of the Commonwealth and contractor, but only at the Contract Discount for like items or items within the same categories.

2.4 Index Price Document or URL Persistence and Contract Administration

It is the intent of the Commonwealth to be able to use all Index Price documents, their updates and/or website URL(s) supplied with the bid offer for the life of the contract. In the event that any of these cannot be persistently maintained, the contractor must notify the Contracts Manager, DIT of any and all changes to them a minimum of 30 days prior to any changes. For award purposes, the Index Price document or website URL provided on the printed hard copy will be used to verify and validate the Contract Discount for courses/products/services initially offered. Should any change to the Index Price document or website URL(s) provided with the bid offer be made prior to award, but after this solicitation's due date, bidder must notify DIT/ASD immediately. E-mail notification is preferred. Please direct e-mail, with ***"IFB 2001-22, Index Price Document/URL Change Notification"*** in the Subject line, to the attention of John Tackley at the following e-mail address:

jtackley@dit.state.va.us

and also follow up the e-mail message notification with an original hard copy mailed to:

Mr. John Tackley
Department of Information Technology
Acquisition Services Division
110 South 7th Street – East Lobby Floor
Richmond, Virginia 23219

2.5 Bid Evaluation Period

The Commonwealth may elect to conduct testing of products offered before the award of the Contract. All Bidders should be prepared to provide offered courses/products for such testing prior to award. Should the COV elect to test a Bidder's offering, the Bidder must provide one (1)

evaluation unit for each course listed in the Market Basket sampling. The Delivery Medium specified in the Pricing Spreadsheet will determine how the product is provided for bid evaluation. If the COV determines that the Bidder's offering does not meet the specifications as stated in the IFB, the bid will be rejected. The Bidder shall be liable for all costs associated with the courses/products submitted for evaluation.

2.6 Warranty/Maintenance

Contractor shall provide a toll free technical support contact number with each delivery where authorized user may obtain assistance with the installation, configuration and use of the CBT product identified in individual purchase orders.

2.7 Delivery

Delivery shall be 30 days after receipt of order.

2.8 Use Restrictions

2.8.1 Title to all CBT products ordered under this contract shall remain solely that of the contractor.

2.8.2 Delivery medium specified on each order shall determine how CBT products are to be licensed and used by the ordering Agency/Authorized Contract User(s). Usage rights extend to contractors employed by the ordering agency.

2.8.3 The ordering Agency is authorized to copy installed CBT products for backup and archival purposes only.

2.8.4 The ordering Agency shall be responsible for any and all problems arising from hardware or software compatibility problems arising from installation of the CBT product ordered. The contractor will assist in correcting any and all such problems to the maximum feasible degree.

2.9 Industrial Funding Adjustment (IFA)

All Pricing shall include an Industrial Funding Adjustment as specified in the attached Contractual Terms and Conditions herein.

SECTION 3: SOLICITATION INSTRUCTIONS

SOLICITATION INSTRUCTIONS
REV. 12/15/00

1. EXPLANATION TO VENDORS

Any explanation desired by a vendor regarding this solicitation/invitation for bid must be requested in writing and with sufficient time allowed for a reply to reach the vendor before the submission of their bids. PRIOR TO SUBMISSION OF A BID, VENDORS ARE REQUIRED TO READ THESE INSTRUCTIONS, REVIEW THE SCHEDULE, READ ALL TERMS AND CONDITIONS AND CHECK THE ACQUISITION SERVICE DIVISION'S (ASD'S) WEB PAGE AT (HTTP://ASD.STATE.VA.US) FOR ANY AMENDMENTS OR CHANGES. THIS SOLICITATION IS SUBJECT TO THE PROVISIONS OF THE COMMONWEALTH OF VIRGINIA VENDOR'S MANUAL, WHICH WAS REVISED IN DECEMBER 1998 AND ANY REVISIONS THERETO, WHICH ARE HEREBY INCORPORATED INTO THIS CONTRACT IN THEIR ENTIRETY. A copy of the manual is available for review at the purchasing office, and can be obtained by calling the Division of Purchases and Supply (804) 786-3842, or by accessing the Department of General Services (DGS), Division of Purchases and Supply (DPS) Internet Home Page (www.dgs.state.va.us/dps). Any interpretation required by the State will be in the form of an amendment to the solicitation; SEE PARAGRAPH 11 BELOW. Oral explanations or instructions given before the award of the contract will not be binding. In any conflict arising between this solicitation and the Vendors' Manual, this solicitation shall prevail.

2. PREPARATION OF SOLICITATION

A. Bids shall be submitted on the forms furnished, and must bear an original signature by an individual authorized to bind the company submitting the bid. If erasures or other changes appear on the form, each erasure or change must be initialed by the person signing the bid. Telegraphic or facsimile bids will not be considered. Vendors may not submit multiple bids in a single envelope.

B. Vendors are required to enter their Federal Identification Number [FIN] in the upper right hand corner on Page 1, DIT Form 62. This number must correspond with the FIN number shown on Page 1 of the DIT Vendor Application For Registration Form submitted by a principal or officer of the firm submitting the bid. Failure to enter a number in the space provided or to provide a correct FIN number may delay award or result in DIT determining that the vendor is not registered to conduct business with DIT. It is the vendor's responsibility to provide the correct FIN number and to keep DIT updated as to any changes in vendor's status.

C. The bid form may provide for submission of a price or prices for one or more items. All prices shall be entered in the schedule; "IFB-2001-04-PRICING-SCHEDULE-SS.XLS". Where the bid form explicitly requires that the vendor bid on all items (e.g., an all or none requirement), failure to do so will disqualify the bid. When submission of a price on all items is not required, vendor should insert the words "no bid" in the space provided for any item on which no price is submitted.

D. Additional bids may be submitted, when in the vendor's judgment they can provide more than one solution, which meets the required specifications of the procurement. Additional bids shall

be submitted on either a duplicate copy of the bid document or on plain paper and shall be clearly identified with the words "ADDITIONAL BID" written or printed on the face of each additional bid. Additional bids shall not be considered unless detailed specifications or descriptions sufficient to establish quality, utility and merit accompany the bid.

VENDORS SUBMITTING ADDITIONAL BIDS ARE REMINDED THAT THE TERMS AND CONDITIONS WHICH APPLY TO THE ORIGINAL BID SHALL ALSO APPLY TO THE ADDITIONAL BID AND ANY MODIFICATION TO TERMS AND CONDITIONS OF A SOLICITATION OR THE ADDITION OF RESTRICTIVE PROVISIONS BY A BIDDER SHALL BE CAUSE FOR REJECTION OF THE BID.

E. Modification of bids already submitted will be considered if received at the office designated in the invitation for bids before the time set for opening of bids.

3. SUBMISSION OF BIDS

TO BE CONSIDERED, THE BID MUST BE RECEIVED AT THE ADDRESS GIVEN IN BLOCK #6 OF THE SOLICITATION ON OR BEFORE THE DATE AND HOUR DESIGNATED. Vendors must pay particular attention to ensure that the bid is properly addressed. The State is not responsible if the bid is not properly addressed. The State is not responsible if the bid does not reach the destination specified by the date and time identified in block #8 page 1 of the Bid. Sealed bids received after the date and hour identified in block #8 are automatically disqualified, and will not be considered. All bids must be sealed, marked and addressed, to the address shown in block #6 of the Solicitation, and marked on the outside of the vendor's envelope as in the example below. Failure to do so may result in a premature opening of, or a failure to open, the bid.

From: Name of Vendor
Street or Box Number
City, State, Zip Code
Due Date Time
IFB No.

4. SPECIFICATIONS AND USE OF BRAND NAMES

Unless otherwise provided in the solicitation, the name of a certain brand, make or manufacturer does not restrict bids to the specific brand, make or manufacturer named. Any item, which the State at its sole discretion determines to be the equal of that specified as defined in the Schedule, will be accepted. The award will be made to the lowest responsive and responsible bidder or bidder offering the functional equivalent to the brand name described in the specification. Thus, equivalent products of other manufacturers will be considered only if proof of equivalency is contained in or accompanies the bid.

5. LATE BIDS, MODIFICATIONS OF BIDS OR WITHDRAWALS OF BIDS

A. Any bids received at the office designated in block #6 of the Solicitation after the exact time specified for receipt will not be considered for award. (See Paragraph 4.10 of the Vendor's Manual for further discussion.)

B. A bid may be amended and/or withdrawn by a vendor if the office issuing the bid receives the request in writing before the date and hour set forth in the bid form. The request must be signed by a person authorized to represent the person or firm that submits the bid. Submission of a subsequent bid

shall normally constitute the withdrawal of any prior bid submitted by the same bidder or bidder on the same IFB.

6. PUBLIC OPENING OF BIDS

Bids will be publicly opened at the time and date specified on page 1 of the Solicitation document. The content of these solicitations will be made public in accordance with Paragraphs 1.9 and 2.4 of the Vendor's Manual. Bids will not normally be evaluated at the bid opening meeting. All bids will be opened at the location shown on page 1 of the solicitation.

7. SOLICITATION TERMS AND CONDITIONS

The terms and conditions contained in this solicitation are considered mandatory and are the only terms and conditions governing transactions under any contract awarded as a result of this solicitation.

If the vendor includes additional terms and conditions on pre-printed marketing sheets, pre-printed catalogues, or other pre-printed materials, then it is understood that those terms and conditions are of no consequence to any resulting contract.

Any other modification, addition, clarification, or change to the mandatory terms and conditions by the vendor shall cause the bid to be rejected.

8. AWARD OF CONTRACT

Bids shall be evaluated and the responsive and responsible bidder(s) offering the lowest price will be awarded a Contract. The State reserves the right to reject any and all bids in whole or in part and to waive any informality in the bids.

9. AWARD NOTICES

Upon the completion of evaluation, the State will either post a NOTICE OF AWARD (NOA) or a NOTICE OF INTENT TO AWARD (NOIA). If a NOIA is used, the notice will be publicly posted ten days prior to the actual award date of the contract. All award notices will be posted on ASD's Web Page (HTTP://ASD.STATE.VA.US) and posted in ASD's lobby in written format.

A NOTICE OF INTENT TO AWARD OR A NOTICE OF AWARD will be mailed to any bidder submitting a self-addressed, stamped envelope with their bid.

NOTICES OF INTENT TO AWARD OR NOTICES OF AWARD will be posted in accordance with paragraph 6.3 of the Vendor's Manual.

TELEPHONIC REQUESTS FOR BID RESULTS WILL NOT BE HONORED.

10. FAILURE TO DELIVER

Failure to comply with the terms and conditions of the IFB or to deliver equipment, software or services identified in the solicitation at the price quoted may result in cancellation or rescission of the

award/contract by the Commonwealth and may subject the Contractor to removal from DIT's Vendor Registration file and ruled ineligible to participate in DIT's (and other agencies and institutions information technology) procurements for a period of 12 months.

11. AMENDMENT OF SOLICITATION

Any amendment or change to this solicitation will be issued in writing and will identify the changes to be made in the bid. All amendments will be posted to the ASD's Web page at (http://asd.state.va.us) and posted in ASD's lobby in written format.

If the bid opening date is extended the new date and time will be clearly shown on the face of the amendment.

Bidders will be required to sign and return a copy of the amendment with their bid to indicate that they have received the document and are aware of the changes made.

12. ANTI-COLLUSION CERTIFICATION

By Bidder's signature on the face of this bid, Bidder certifies that this bid is made without prior understanding, agreement, or connection with any corporation, firm, or person submitting a bid for the same equipment, software, or services, and is in all respects fair and without collusion or fraud. Vendor understands collusive bidding is a violation of the Virginia Governmental Frauds Act and Federal Law and can result in fines, prison sentences, and civil damage awards. Bidder agrees to abide by all conditions of this bid and certifies that he or she is authorized to sign this bid for the bidder' firm.

13. DEMONSTRATIONS

The State reserves the right to require the Bidder to demonstrate to the satisfaction of the State, that the products offered will perform in a completely acceptable manner and to meet or exceed the specifications referenced in the solicitation. The demonstration site and time is subject to agreement between the State and Bidder. A Bidder refusing to demonstrate his products bid after determination that he is the apparent low responsive and responsible bidder may be removed from DIT's vendor registration file and ruled ineligible to participate in DIT's (and other agencies and institutions information technology) procurements for a period of 12 months.

14. PROTESTS OF AWARDS

All protests of awards shall be conducted in accordance with Chapter 9 of the Vendors Manual.

15. VENDOR REGISTRATION

AN AWARD WILL NOT BE MADE TO ANY BIDDER NOT REGISTERED WITH THE DEPARTMENT OF INFORMATION TECHNOLOGY (DIT). A completed registration form must be on file or received by DIT (Acquisition Services Division) not later than the award date. A registration form may be obtained online at http://asd.state.va.us, or by calling (804) 371-5900.

16. CONTRACT

Any contract awarded as a result of this solicitation, offer and award shall be between DIT and the Contractor. No other agency, institution or public body may negotiate in any way with the vendor concerning the items identified in the schedule or any terms and conditions of the contract. All problems associated with the resulting contract shall be brought to the attention of the Contracts Manger, DIT.

Specifications - Any comments or questions concerning the specifications, terms and conditions or any note contained in this solicitation shall be submitted, in writing to the issuing office (See Block #6 DIT Form #62) at least ten (10) days prior to the closing date.

17. TRADE SECRETS OR PROPRIETARY INFORMATION

Trade secrets or proprietary information submitted by a bidder in connection with a procurement transaction shall not be subject to public disclosure under the Virginia Freedom of Information Act; however, the bidder must invoke the protections of *Code of Virginia*, Section 11-52D, prior to or upon submission of the data or other materials, and must identify the data or other materials to be protected and state the reason why protection is necessary. **The proprietary or trade secret material submitted must be identified by some distinct method such as highlighting or underlining and must indicate only the specific words, figures, or paragraphs that constitute trade secret or proprietary information. The classification of an entire bid document, line item prices and/or total bid prices as proprietary or trade secrets is not acceptable and will result in rejection of the bid.**

Mandatory Terms and Conditions
For
IFB2001-022

1. SCOPE OF CONTRACT

The following paragraphs contain the Contractual terms and conditions by which the Commonwealth of Virginia, hereinafter referred to as "Commonwealth " or "State", will acquire computer based training (CBT) courses, materials and related Services from the Contractor identified in block #9, page 1 of the Solicitation, hereinafter referred to as "the Contractor."

"Authorized Users" of this Master Contract as identified by the Commonwealth to place Orders, shall be any state agency, institution of higher education, locality or local school division, political subdivision or other public body as defined in the Code of Virginia, §11.37.

2. VENDORS MANUAL

This solicitation is subject to the provisions of the Commonwealth of Virginia Vendors Manual and any revisions thereto, which are hereby incorporated into this Contract in their entirety. A copy of the manual is normally available for review at the purchasing office and in addition, a copy can be obtained by calling the Division of Purchases and Supply (804) 786-3842, or by accessing the Department of General Services (DGS), Division of Purchases and Supply (DPS) Internet site (www.dgs.state.va.us/dps/).

3. APPLICABLE LAWS AND COURTS

This solicitation and any resulting Contract shall be governed in all respects by the laws of the Commonwealth of Virginia and any litigation with respect thereto shall be brought in the courts of the Commonwealth and or the Authorized User. The Contractor shall comply with all applicable federal, state and local laws, rules and regulations.

4. ANTI-DISCRIMINATION

By submitting their bids, bidders certify to the Commonwealth that they will conform to the provisions of the Federal Civil Rights Act of 1964, as amended, as well as the Virginia Fair Employment Contracting Act of 1975, as amended, where applicable, the Virginians With Disabilities Act, the Americans With Disabilities Act and §11-51 of the Virginia Public Procurement Act. If the award is made to a faith-based organization, the organization shall not discriminate against any recipient of goods, Services, or disbursements made pursuant to the Contract on the basis of the recipient's religion, religious belief, refusal to participate in a religious practice, or on the basis of race, age, color, gender or national origin and shall be subject to the same rules as other organizations that Contract with public bodies to account for the use of the funds provided; however, if the faith-based organization segregates

public funds into separate accounts, only the accounts and programs funded with public funds shall be subject to audit by the public body. (Code of Virginia, § 11-35.1E).

In every Contract over $10,000 the provisions in a. and b. below apply:

a. During the performance of this Contract, the Contractor agrees as follows:

1) The Contractor will not discriminate against any employee or applicant for employment because of race, religion, color, sex, national origin, age, disability, or any other basis prohibited by state law relating to discrimination in employment, except there is a bona fide occupational qualification reasonably necessary to the normal operation of the Contractor. The Contractor agrees to post in conspicuous places, available to employees and applicants for employment, notices setting forth the provisions of this nondiscrimination clause.

2) The Contractor, in all solicitations or advertisements for employees placed by or on behalf of the Contractor, will state that such Contractor is an equal opportunity employer.

3) Notices, advertisements and solicitations placed in accordance with federal law, rule or regulation shall be deemed sufficient for meeting these requirements.

b. The Contractor will include the provisions of 1. above in every subcontract or purchase order over $10,000, so that the provisions will be binding upon each subcontractor or vendor.

5. ETHICS IN PUBLIC CONTRACTING

By submitting their bids, bidders certify that their bids are made without collusion or fraud and that they have not offered or received any kickbacks or inducements from any other bidder, supplier, manufacturer or subcontractor in connection with their bid, and that they have not conferred on any public employee having official responsibility for this procurement transaction any payment, loan, subscription, advance, deposit of money, Services or anything of more than nominal value, present or promised, unless consideration of substantially equal or greater value was exchanged.

6. IMMIGRATION REFORM AND CONTROL ACT OF 1986

By submitting their bids, bidders certify that they do not and will not during the performance of this Contract employ illegal alien workers or otherwise violate the provisions of the federal Immigration Reform and Control Act of 1986.

7. DEBARMENT STATUS

By submitting their bids, bidders certify that they are not currently debarred by the Commonwealth of Virginia from submitting bids on Contracts for the type of goods and/or Services covered by this solicitation, nor are they an agent of any person or entity that is currently so debarred.

8. ANTITRUST

By entering into a Contract, the Contractor conveys, sells, assigns, and transfers to the Commonwealth of Virginia all rights, title and interest in and to all causes of action it may now have or hereafter acquire under the antitrust laws of the United States and the Commonwealth of Virginia, relating to the particular goods or Services purchased or acquired by the Commonwealth of Virginia under said Contract.

9. MANDATORY USE OF STATE FORM AND TERMS AND CONDITIONS FOR IFBs AND RFPs

Failure to submit a bid on the official state form provided for that purpose shall be a cause for rejection of the bid. Modification of or additions to any portion of the Invitation for Bids may be cause for rejection of the bid; however, the Commonwealth reserves the right to decide, on a case by case basis, in its sole discretion, whether to reject such a bid as nonresponsive. As a precondition to its acceptance, the Commonwealth an may, in its sole discretion, request that the bidder withdraw or modify nonresponsive portions of a bid which do not affect quality, quantity, price, or delivery. No modification of or addition to the provisions of the Contract shall be effective unless reduced to writing and signed by the parties.

10. CLARIFICATION OF TERMS

If any prospective bidder has questions about the specifications or other solicitation documents, the prospective bidder should contact the buyer whose name appears on the face of the solicitation no later than five working days before the due date. Any revisions to the solicitation will be made only by addendum issued by the buyer.

11. PAYMENT

a. To Prime Contractor:

1) Invoices for items ordered, delivered and accepted shall be submitted by the Contractor directly to the payment address shown on the purchase order/Contract. All invoices shall show the state Contract number and/or purchase order number; social security number (for individual Contractors) or the federal employer identification number (for proprietorships, partnerships, and corporations).

2) Any payment terms requiring payment in less than 30 days will be regarded as requiring payment 30 days after invoice or delivery, whichever occurs last. This shall not affect offers of discounts for payment in less than 30 days, however.

3) All goods or Services provided under this Contract or purchase order, that are to be paid for with public funds, shall be billed by the Contractor at the Contract price, regardless of which public agency is being billed.

4) The following shall be deemed to be the date of payment: the date of postmark in all cases where payment is made by mail, or the date of offset when offset proceedings have been instituted as authorized under the Virginia Debt Collection Act.

5) **Unreasonable Charges**. Under certain emergency procurements and for most time and material purchases, final job costs cannot be accurately determined at the time orders are placed. In such cases, Contractors should be put on notice that final payment in full is contingent on a determination of reasonableness with respect to all invoiced charges. Charges that appear to be unreasonable will be researched and challenged, and that portion of the invoice held in abeyance until a settlement can be reached. Upon determining that invoiced charges are not reasonable, the Commonwealth shall promptly notify the Contractor, in writing, as to those charges which it considers unreasonable and the basis for the determination. A Contractor may not institute legal action unless a settlement cannot be reached within thirty (30) days of notification. The provisions of this section do not relieve an agency of its prompt payment obligations with respect to those charges that are not in dispute (Code of Virginia, § 11-69).

b. To Subcontractors:

1) A Contractor awarded a Contract under this solicitation is hereby obligated:

(a) To pay the subcontractor(s) within seven (7) days of the Contractor's receipt of payment from the Commonwealth and or the Authorized User for the proportionate share of the payment received for work performed by the subcontractor(s) under the Contract; or

(b) To notify the agency and the subcontractor(s), in writing, of the Contractor's intention to withhold payment and the reason.

2) The Contractor is obligated to pay the subcontractor(s) interest at the rate of one percent per month (unless otherwise provided under the terms of the Contract) on all amounts owed by the Contractor that remain unpaid seven (7) days following receipt of payment from the Commonwealth, except for amounts withheld as stated in (2) above. The date of mailing of any payment by U. S. Mail is deemed to be payment to the addressee. These provisions apply to each sub-tier Contractor performing under the primary Contract. A Contractor's obligation to pay an interest charge to a subcontractor may not be construed to be an obligation of the Commonwealth and or the Authorized User.

12. PRECEDENCE OF TERMS

Paragraphs 1-12 of these General Terms and Conditions shall apply in all instances. In the event there is a conflict between any of the other General Terms and Conditions and any Special Terms and Conditions in this solicitation, the Special Terms and Conditions shall apply.

13. QUALIFICATIONS OF BIDDERS

The Commonwealth may make such reasonable investigations as deemed proper and necessary to determine the ability of the bidder to perform the Services/furnish the goods and the bidder shall furnish to the Commonwealth all such information and data for this purpose as may be requested. The Commonwealth reserves the right to inspect bidder's physical facilities prior to award to satisfy questions regarding the bidder's capabilities. The Commonwealth further reserves the right to reject any bid/proposal if the evidence submitted by, or investigations of, such bidder fails to satisfy the Commonwealth that such bidder is properly qualified to carry out the obligations of the Contract and to provide the Services and/or furnish the goods contemplated therein.

14. TESTING AND INSPECTION

The Commonwealth and or the Authorized User reserves the right to conduct any test/inspection it may deem advisable to assure goods and Services conform to the specifications.

15. ASSIGNMENT OF CONTRACT

A Contract shall not be assignable by the Contractor in whole or in part without the written consent of the Commonwealth.

16. MODIFICATIONS

This Contract maybe modified in accordance with Section 11-55 of the Code of Virginia. Such modifications may only be made by the representatives noted below No modifications to this Contract shall be effective unless it is in writing and signed by the duly authorized representative of both parties. No term or provision hereof shall be deemed waived and no breach excused unless such waiver or consent to breach is in writing. For purposes of the Contract, the only authorized representative for the Commonwealth shall be the individual identified in block #14 of this solicitation or his duly designated alternate, and for the Contractor the person identified in block #9 of the solicitation.

Any Contract issued on a firm fixed price basis may not be increased more than twenty five percent (25%) or $50,000.00 whichever is greater, without the approval of the Governor of the Commonwealth of Virginia or his authorized designee.

17. DEFAULT

In case of failure to deliver goods or Services in accordance with the Contract terms and conditions, the Commonwealth, after due oral or written notice, may procure them from other sources and hold the Contractor responsible for any resulting additional purchase and administrative costs. This remedy shall be in addition to any other remedies that the Commonwealth may have.

18. TAXES

Sales to the Commonwealth of Virginia are normally exempt from State sales tax. State sales and use tax certificates of exemption, Form ST-12, will be issued upon request, and can be obtained online at http://www.tax.state.va.us/. Deliveries against this Contract shall usually be free of Federal excise and transportation taxes. The Commonwealth User's excise tax exemption registration number is 54-73-0076K.

19. USE OF BRAND NAMES

Unless otherwise provided in this solicitation, the name of a certain brand, make or manufacturer does not restrict bidders to the specific brand, make or manufacturer named, but conveys the general style, type, character, and quality of the article desired. Any article that the public body, in its sole discretion, determines to be the equal of that specified, considering quality, workmanship, economy of operation, and suitability for the purpose intended, shall be accepted. The bidder is responsible to clearly specify and identify the product being offered and to provide sufficient descriptive literature, catalog cuts and technical detail to enable the Commonwealth to determine if the product offered meets the requirements of the solicitation. This is required even if offering the exact brand, make or manufacturer specified. Normally in competitive sealed bidding only the information furnished with the bid will be considered in the evaluation. Failure to furnish adequate data for evaluation purposes may result in declaring a bid nonresponsive. Unless the bidder clearly indicates in its bid that the product offered is an equal product, such bid will be considered to offer the brand name product referenced in the solicitation.

20. TRANSPORTATION AND PACKAGING

By submitting their bids, all bidders certify and warrant that the price offered for FOB destination includes only the actual freight rate costs at the lowest and best rate and is based upon the actual weight of the goods to be shipped. Except as otherwise specified herein, standard commercial packaging, packing and shipping containers shall be used. All shipping containers shall be legibly marked or labeled on the outside with purchase order number, commodity description, and quantity.

21. INSURANCE

By signing and submitting a bid or proposal under this solicitation, the bidder or offeror certifies that if awarded the Contract, it will have the following insurance coverages at the time the Contract is awarded. For construction Contracts, if any subcontractors are involved, the subcontractor will have workers' compensation insurance in accordance with §§ 11-46.3 and 65.2-800 et seq. of the Code of Virginia. The bidder or offeror further certifies that the Contractor and any subcontractors will maintain these

insurance coverages during the entire term of the Contract and that all insurance coverages will be provided by insurance companies authorized to sell insurance in Virginia by the Virginia State Corporation Commission.

INSURANCE COVERAGES AND LIMITS REQUIRED:

a. Worker's Compensation - Statutory requirements and benefits.

b. Employers Liability - $100,000.

c. Commercial General Liability - $500,000 combined single limit. Commercial General Liability is to include Premises/Operations Liability, Products and Completed Operations Coverage, and Independent Contractor's Liability or Owner's and Contractor's Protective Liability. The Commonwealth and or the Authorized User of Virginia must be named as an additional insured when requiring a Contractor to obtain Commercial General Liability coverage.

d. Automobile Liability - $500,000 - Combined single limit. (Only used if motor vehicle is to be used in the Contract.)

22. ANNOUNCEMENT OF AWARD

Upon the award or the announcement of the decision to award a Contract as a result of this solicitation, ASD will publicly post such notice on its website at http://asd.state.va.us/ for a minimum of 10 days.

23. DRUG-FREE WORKPLACE

During the performance of this Contract, the Contractor agrees to (i) provide a drug-free workplace for the Contractor's employees; (ii) post in conspicuous places, available to employees and applicants for employment, a statement notifying employees that the unlawful manufacture, sale, distribution, dispensation, possession, or use of a controlled substance or marijuana is prohibited in the Contractor's workplace and specifying the actions that will be taken against employees for violations of such prohibition; (iii) state in all solicitations or advertisements for employees placed by or on behalf of the Contractor that the Contractor maintains a drug-free workplace; and (iv) include the provisions of the foregoing clauses in every subcontract or purchase order of over $10,000, so that the provisions will be binding upon each subcontractor or vendor.

For the purposes of this section, "drug-free workplace" means a site for the performance of work done in connection with a specific Contract awarded to a Contractor, the employees of whom are prohibited from engaging in the unlawful manufacture, sale, distribution, dispensation, possession or use of any controlled substance or marijuana during the performance of the Contract.

24. NONDISCRIMINATION OF CONTRACTORS

A bidder, offeror, or Contractor shall not be discriminated against in the solicitation or award of this Contract because of race, religion, color, sex, national origin, age, or disability or against faith-based organizations. If the award of this Contract is made to a faith-based organization and an individual, who applies for or receives goods, Services, or disbursements provided pursuant to this Contract objects to the religious character of the faith-based organization from which the individual receives or would receive the goods, Services, or disbursements, the public body shall offer the individual, within a reasonable period of time after the date of his objection, access to equivalent goods, Services, or disbursements from an alternative provider.

25. BREACH

The Contractor shall be deemed in breach of this Agreement if the Contractor (a) fails to make any Product or Service ready for acceptance testing by the specified delivery date; (b) repeatedly fails to respond to requests for maintenance or other required service within the time limits set forth in this Agreement; (c) fails to comply with any other term of this Agreement and fails to cure such noncompliance within ten days (or such greater period as is acceptable to the Commonwealth and or the Authorized User) following Contractor's receipt of a Show Cause Notice identifying such noncompliance; or (d) fails to provide a written response to the Commonwealth and or the Authorized User's Show Cause Notice within ten days after receiving same.

The Contractor shall not be in breach of this Agreement if its default was due to causes beyond the reasonable control of, and occurred without any fault or negligence on the part of, both the Contractor and its subcontractors. Such causes may include, but are not restricted to, acts of God or of the public enemy, acts of the Commonwealth and or the Authorized User in either its sovereign or Contractual capacity, fires, floods, epidemics, quarantine restrictions, strikes, freight embargoes, and unusually severe weather.

In the event of breach, in addition to any other remedies provided by law, the Commonwealth and or the Authorized User may cancel its obligations with respect to any or all unaccepted Products or Services. All costs for deinstallation and return of Products shall be borne by the Contractor. In no event shall any failure by the Commonwealth and or the Authorized User to exercise any remedy available to it be construed as a waiver of or consent to any breach.

26. CONTRACTOR COMMITMENTS, WARRANTIES AND REPRESENTATIONS

Any commitment made by the Contractor within the scope of this Contract shall be binding upon Contractor. For the purposes of this Contract, a commitment by the Contractor includes:

a. Prices and options committed to remain in force over a specified period(s) of time;

b. Any written warranty or representation made by the Contractor in this solicitation as to hardware or software performance, or other physical design or functional characteristics of that which is offered.

27. DELIVERY DATE

a. The Contractor shall deliver the requested CBT, or Services ready for use, within 30 days ARO.

b. Any amendment by the State to this Contract or any part thereof, may require the establishment of a new mutually agreed to required delivery date. The State may delay the installation date by notifying the Contractor at least ten (10) days before the required installation date.

c. If the CBT or Services is not delivered within the time specified herein, the State reserves the right to cancel the award of this Contract and/or terminate this Contract for default without further obligation, and award the solicitation to the next responsive and responsible bidder. Contractors are cautioned that failure to deliver the proposed as stated in response to a solicitation document may result in removal from DIT's Vendor Registration File as per Section 7.20 of the Division of Purchases and Supply's Vendor's Manual dated December 1998.

d. Neither the Contractor nor the State shall be responsible for delays resulting from acts beyond the control of each party. These include, but are not limited to, acts of God, riots, acts of war, fire, earthquakes, epidemics, or disasters.

28. PATENT/COPYRIGHT PROTECTION

Contractor, at its own expense, shall defend any suit brought against the Commonwealth and or the Authorized User for the infringement of patents, copyrights or trade secrets enforceable in the United States if the claim of infringement is alleged to relate to or arise from the Contractor's or Commonwealth and or the Authorized User's use of any equipment, software, materials or information prepared, developed or delivered in connection with performance of this Agreement. In such suit, Contractor shall indemnify the Commonwealth and or the Authorized User, its agents, officers and employees for any loss, liability or expense incurred as a result of such suit.

The purchasing agency shall notify the Contractor of such suit within a reasonable time after learning of it and shall give the Contractor the full right and opportunity to conduct the defense of the suit, subject however to the requirements of Section 2.1-122 and Section 2.1-127 of the Code of Virginia or any successor statute. If principles of governmental or public law are involved, the Commonwealth and or the Authorized User may, at its option and expense, participate in the defense of the suit.

The Contractor shall not be required to indemnify the Commonwealth and or the Authorized User for liability arising solely out of the Commonwealth and or the Authorized User's own specifications or design or solely from the combination of equipment or software furnished hereunder with any equipment or software not supplied by the Contractor.

If, any Product or Service becomes, or in the Contractor's opinion, is likely to become, the subject of a claim of infringement, Contractor may, at its option, provide noninfringing substitutes that are satisfactory to the Commonwealth and or the Authorized User, or at Contractor's option and expense, may obtain the right for the Commonwealth and or the Authorized User to continue the use of such Product or Service.

If the use of such equipment or software by the Commonwealth and or the Authorized User is prevented by permanent injunction or by Contractor's failure to procure the right for the Commonwealth and or the Authorized User to continue using the software, the Contractor agrees to take back the infringing equipment, software, materials or information and refund the total amount the Commonwealth and or the Authorized User has paid Contractor under this Agreement, less one half (1/2%) percent of the total paid for each month of use by the Commonwealth and or the Authorized User. This obligation is in addition to the obligations cited in the first four subparagraphs above of paragraph 7.

29. NON-APPROPRIATION

All funds for payment of CBT or Services ordered under this Contract are subject to the availability of legislative appropriation for this purpose. In the event of non-appropriation of funds by the Legislature for the items under this Contract, the Commonwealth will terminate this Contract for those goods or Services for which funds have not been appropriated. Written notice will be provided to the Contractor as soon as possible after legislative action is completed.

If any purchases are to be supported by federal funding, and such funding is not made available, the Commonwealth may terminate this Contract for goods or Services dependent on such federal funds without further obligation.

30. HEADINGS NOT CONTROLLING

Headings used in this Contract are for reference purposes only and shall not be considered to be a substantive part of this Contract.

31. ENTIRE AGREEMENT

This Contract, the solicitation, bid response, solicitation instructions and all CBT specifically listed in the Schedule, and the notes in the Schedule constitute the entire agreement between the parties with respect to the subject matter of this Contract. All prior agreements, representations, statements, negotiations and undertakings are hereby superseded with respect to equipment and/or software acquired by the State under the terms and conditions of this Contract.

No other written documents regardless of form or content shall be executed by any agency or institution for equipment acquired under this Contract unless signed by the Contracts Manager, DIT, or his alternate as designated by the Director, DIT.

32. PRICE PROTECTION/ADJUSTMENTS

The State will not pay any additional costs above those costs provided for in the Schedule identified herein. In no event may the amount of any Contract, without adequate consideration, be increased for any purpose.

Any price decrease effectuated during the Contract period by reason of market change shall be passed on to the Commonwealth and or the Authorized User of Virginia. This decrease will be effective on the date the price decrease is announced to the general public.

33. TERM

The Term of this Contract shall be from the date of award and continue unabated for three (3) years. The Commonwealth and or the Authorized User at its sole discretion, may extend the Contract for three (3) one (1) year periods after the initial three year Term. The Commonwealth and or the Authorized User will issue written documentation to the Contactor at least 30 days prior to the end of any current Term, stating its desire to extend the Contract.

34. INVENTIONS AND COPYRIGHTS

The Contractor is prohibited from copyrighting any papers, reports, forms or other materials, and from obtaining any patent on any invention or other discovery resulting solely from its performance under the terms and conditions of this Contract.

35. CONTRACTUAL RECORDS

All Contractual books, records and other documents related to matters under this Contract shall be made available by Contractor to the State and its designated agents for a period of five (5) years after final payment for purposes of audit and examination.

Contractual records are hereby further defined as this Contract and all delivery/purchase orders, invoices or correspondence directly relating to this agreement.

36. LIMITATION OF LIABILITY

To the maximum extent permitted by applicable law, the Contractor will not be liable under this Contract for any indirect, incidental, special or consequential damages, or damages from loss of profits, revenue, data or use of the supplies, equipment and/or Services delivered under this Contract. This limitation of liability will not apply, however, to liability arising from: (a) personal injury or death; (b) defect or deficiency caused by willful misconduct or negligence on the part of the Contractor; or (c) circumstances where the Contract expressly provides a right to damages, indemnification or reimbursement.

37. ACCEPTANCE, TESTING AND COMPLIANCE WITH SPECIFICATIONS

All materials, software and Services are subject to inspection and testing by the Commonwealth and or the Authorized User, as delineated herein under TESTING AND INSPECTION, and any that does not meet or exceed the specifications or other requirements of the Contract may be rejected. The State shall be given thirty (30) days from the completion of installation by the Contractor (or thirty (30) days after delivery if customer installed) to test, evaluate and accept the materials, software and Services delivered or furnished under this Contract (provided that the Authorized User, in its sole discretion, may accept the

same prior to expiration to the thirty (30) day period). If the Contractors materials, software or Services fail to meet the Contract specifications or other requirements, including the specifications of the brand name (see paragraph 4 of the Solicitation Instructions), or those required by the Contractor's own technical documentation, then the same may be rejected and returned to the vendor. Such rejection will terminate this Contract and exempt the Authorized User from all costs incurred by the Contractor.

Acceptance shall be effective for the purpose of making payment, however, acceptance by the Authorized User following testing and evaluation during the thirty (30) day period shall not be conclusive that the materials, software or Services conform in all respects to the Contract specifications and other requirements. In the event that nonconformance therewith is discovered by the Authorized User after acceptance, whether due to a latent defect or otherwise, the Contractor shall take whatever action is necessary to conform the materials, software or Services to the Contract specifications and other requirements, including but not limited to modification or replacement of the same. The Contractor's failure to do so shall constitute breach of Contract for which the State may exercise the remedies provided in the section herein entitled "Termination and Cancellation," in addition to and not in lieu of any other remedies available under Virginia law.

38. SUPPLIES

Authorized charges do not include operational supplies (e.g. paper, tape, etc.) unless such supplies are specifically identified in the Schedule. All supplies used by the State shall conform to the Contractor's published specifications provided to State at time of equipment installation. The State reserves the right to acquire such supplies from any Contractor of its choice.

39. WARRANTY

Contractor will provide warranty Services for all CBT software and Services for the entire Contract Term and any extensions thereof. Warranty Services consist of but not limited to, error free CBT and all Services delivered as stated in any Order, and the Contractor shall provide a toll free technical support contact number where any Authorized User may obtain assistance with the installation, configuration and use of the CBT product between the hours of 8:00 a.m. and 5:00 p.m. EST.

40. TERMINATION AND CANCELLATION

The Commonwealth shall have the unilateral right to terminate this Contract for Default, in the event that any one or more of the following events of default occur or continue during the term of this agreement, (a) the vendor shall fail to deliver the equipment or Services required by this Contract or (b) the vendor shall repeatedly fail to respond to requests for maintenance or other Services within the time limits set forth in the Contract or (c) the vendor shall breach any of the other terms set forth within this agreement or (d) the vendor shall fail to cure any breach after receiving a "Show Cause Notice" identifying the failure, and providing the vendor ten (10) days to cure the failure/nonperformance. If the vendor fails to answer the cure notice, or does not correct the deficiencies noted, the State may immediately terminate the agreement for Default.

In such event, the Commonwealth will only be liable for cost incurred to the date of termination. All costs of de-installation and return of the equipment will be the vendor's expense.

The Commonwealth's failure to exercise its right to terminate for default under this provision shall not be construed as a waiver of its right to terminate, rescind or revoke this Contract in the event of any subsequent breach of any provisions of this agreement.

41. FAILURE TO DELIVER

In the event the Contractor fails for any reason to deliver in a timely manner or according to Contract terms the items set forth in the Schedule, the Commonwealth, at its own discretion, may give Contractor oral or written notice of such breach. Once notice by State is sent or given, State may immediately procure the items from another source. Once State has effected a purchase from an alternate source (in accordance with the Virginia Public Procurement Act) the parties agree that the State may charge-back Contractor, in which case Contractor agrees to reimburse State for any difference in cost between the original Contract price and the State's cost to cover from the alternate source. In no event shall State be held to pay Contractor any costs incurred by Contractor, including but not limited to ordering, marketing, manufacturing, or delivering the item(s) which are subject of the State's notice of breach. This remedy is in addition to and not in lieu of any other remedy the Commonwealth and or the Authorized User may have under this agreement and the laws of the Commonwealth.

42. CONTRACTUAL DISPUTES

In accordance with Section 11-69 of the Code of Virginia, Contractual claims, whether for money or other relief, shall be submitted in writing to the purchasing agency no later than sixty (60) days after final payment; however, written notice of the Contractor's intention to file such claim must be given to such agency at the time of the occurrence or beginning of the work upon which the claim is based. Pendency of claims shall not delay payment of amounts agreed due in the final payment. The purchasing agency shall render a final decision in writing within thirty (30) days after its receipt of the Contractor's written claim.

The Contractor may not invoke any available administrative procedure under Section 11-71 of the Code of Virginia nor institute legal action prior to receipt of the purchasing agency's decision on the claim, unless that agency fails to render its decision within thirty (30) days. The decision of the purchasing agency shall be final and conclusive unless the Contractor, within six (6) months of the date of the final decision on the claim, invokes appropriate action under Section 11-70, Code of Virginia or the administrative procedure authorized by Section 11-71, Code of Virginia.

The Department of Information Technology, its officers, agents and employees, including, without limitation, the Contracts Manager, are executing this Agreement and any Orders issued hereunder, solely in its or their statutory and regulatory capacities as agent for the Commonwealth agency purchasing and receiving the goods or Services identified in Attachment "A" to this Agreement or on the subsequent Order in question and need not be joined as a party to any dispute that may arise thereunder.

In the event of any breach by the Commonwealth, Contractor's remedies shall be limited to claims for damages and Prompt Payment Act interest and, if available and warranted, equitable relief, all such claims to be processed pursuant to this Section. In no event shall Contractor's remedies include the right to terminate any license or support Services hereunder.

43. CREDITS

Any credits due the State under the terms of this Contract may be applied against Contractor's invoices with appropriate information attached.

44. CONTRACTUAL RECORDS

The Contractor shall make all Contractual books and records and other documents relating to matters under this Agreement available to the Commonwealth and or the Authorized User and its designated agents for purposes of audit and examination for a period of five years after final payment.

Contractual records include, but are not limited to, this Agreement and all executed Orders, Attachments, modifications, invoices, and correspondence between the parties to this Agreement.

45. COMPLIANCE WITH FEDERAL LOBBYING ACT

a. Contractor shall not, in connection with this Agreement, engage in any activity prohibited by 31 U.S.C.A. Section 1352 (entitled "Limitation on use of appropriated funds to influence certain Federal Contracting and financial transactions") or by the regulations issued from time to time thereunder (together, the "Lobbying Act"), and shall promptly perform all obligations mandated by the Lobbying Act in connection with this Agreement, including, without limitation, obtaining and delivering to the Commonwealth all necessary certifications and disclosures.

b. Contractor is hereby advised that a significant percentage of the funds used to pay Contractor's invoices under this Agreement may be federal funds. Under no circumstances shall any provision of this Agreement be construed as requiring or requesting the Contractor to influence or attempt to influence any person identified in 31 U.S.C.A. Section 1352 (a) (1) in any matter.

c. A representative of Contractor shall sign the certification attached as Attachment "A" and deliver such certification to the Commonwealth simultaneously with the execution and delivery of this Agreement. Contractor shall have the certification signed by a representative with knowledge of the facts and shall fulfill the promises of undertakings set forth in the certification.

46. CONTRACTOR'S REPORT OF SALES

The Contractor must report the quarterly dollar value, in U.S. dollars and rounded to the nearest whole dollar, of all sales under this Contract by calendar quarter; i.e., January through March, April though June, July through September, and October through December. The dollar value of a sale is the price paid by the user for products and Services on a Contract order as recorded by the Contractor. The reported Contract sales value must include the Industrial Funding Adjustment, as delineated in paragraph

entitled "Industrial Funding Adjustment". The Contractor shall provide this report in hard copy to the Controller, DIT, and a copy of the report to the Contracts Manager, DIT, both within 30 days after the end of each quarterly reporting period as defined herein. The report must show each individual item and quantities purchased and the purchaser. The report is required to be hard copy. DIT may at a later time, agree to an electronic version of the report, however, in lieu of any express agreement by both parties as to the electronic format, the Commonwealth will only accept a hardcopy version. The Contractor shall define "sale" prior to the first reporting period and then shall maintain that definition through out the term of this Agreement. Sale may be defined as; 1) when the Commonwealth pays the purchase price, or 2) when the Commonwealth and or the Authorized User accepts the Products or 3) other as defined by the Contractor.

47. INDUSTRIAL FUNDING ADJUSTMENT

The Contractor must pay DIT, an Industrial Funding Adjustment (IFA). The Contractor must remit the IFA within 30 days after the end of each quarterly reporting period as established in the clause entitled "Contractor's Report of Sales". The IFA equals two percent (2%) of the total quarterly sales reported. Contractor shall remit the IFA together with a copy of the Contractor's Report of Sales as delineated in paragraph 52, above. The IFA reimburses the Commonwealth and defrays the costs for IT procurement and the administration of the subsequent awards. The IFA amount due must be paid by check with identification of "Contract number", "report amounts", and "report period", on either the check stub or other remittance material. DIT may at its discretion, agree to an electronic funds transfer, in lieu of a check, however in the absence of an express written agreement from DIT that validates agreement, then the payment shall be made by check as described herein made payable to the Controller, DIT.

If the full amount of the IFA is not paid within 30 calendar days after the end of the applicable reporting period, it shall constitute a Contract debt to the Commonwealth of Virginia, and the State may exercise all rights and remedies available under law. Failure to submit sales reports, falsification of sales reports, and or failure to pay the IFA in a timely manner may result in termination or cancellation of this Contract. Willful failure or refusal to furnish the required reports, falsification of sales reports, or failure to make timely payment of the IFA constitutes sufficient cause for terminating this Contract for default.

It is the intent of the Commonwealth to capture 2% of all sales, including temporary reduced pricing, fire sales, one time sales, trade ins, promotional items that have been marked down and all sales to the Commonwealth under this Agreement.

48. NONVISUAL ACCESS TO TECHNOLOGY:

All information technology which, pursuant to this Agreement, is purchased or upgraded by or for the use of any State agency or institution or political subdivision of the Commonwealth (the "Technology") shall comply with the following nonvisual access standards from the date of purchase or upgrade until the expiration of this Agreement:

(i) Effective, interactive control and use of the Technology shall be readily achievable by nonvisual means;

(ii) The Technology equipped for nonvisual access shall be compatible with information technology used by other individuals with whom any blind or visually impaired user of the Technology interacts;

(iii) Nonvisual access technology shall be integrated into any networks used to share communications among employees, program participants or the public; and

(iv) The technology for nonvisual access shall have the capability of providing equivalent access by nonvisual means to telecommunications or other interconnected network Services used by persons who are not blind or visually impaired.

Compliance with the foregoing nonvisual access standards shall not be required if the head of the using agency, institution or political subdivision determines that (i) the Technology is not available with nonvisual access because the essential elements of the Technology are visual and (ii) nonvisual equivalence is not available.

Installation of hardware, software, or peripheral devices used for nonvisual access is not required when the Technology is being used exclusively by individuals who are not blind or visually impaired, but applications programs and underlying operating systems (including the format of the data) used for the manipulation and presentation of information shall permit the installation and effective use of nonvisual access software and peripheral devices.

If requested, the Contractor must provide a detailed explanation of how compliance with the foregoing nonvisual access standards is achieved and a validation of concept demonstration.

The requirements of this Paragraph shall be construed to achieve full compliance with the Information Technology Access Act, 2.1-807 through 2.1-811 of the Code of Virginia.

49. PRIME CONTRACTOR RESPONSIBILITY

If the Contractor's Services offering include any goods or Services to be supplied by another party, the Contractor agrees as follows:

a. The Contractor shall act as prime contractor for the procurement and maintenance of the entire proposal and shall be the sole point of contract with regard to all obligations under this Agreement.

and

b. The Contractor hereby represents and warrants that the Contractor has made such other party aware of the proposed use and disposition of the other party's products or Services, and that such other party has agreed in within that it has no objection thereto.

50. ORDERING

Authorized Users may order Products and Services form this Contract by one of the following methods:

a. Purchase Order: An official Purchase Order form issued by an Authorized User

b. Delivery Order (DO): A DO issued by the Acquisition services Division, DIT.

c. Charge / Credit Card: Any order / payment transaction processed through the Commonwealth's contract with American Express (AMEX). Each Order must not exceed $5,000.00 or the then current charge card limit. Payment will be made by AMEX to Contractor within three (3) business days. Or
Any other order / payment charge or credit card process, such as AMEX, MasterCard, or Visa, which is under contact for use by an Authorized User.

This ordering authority is limited to issuing orders for the Products and Services available under this Agreement. Under no circumstances shall any Authorized User or other entity have the authority to modify this Agreement.

51. TERMINATION FOR CONVENIENCE

This Contract may be terminated, in whole or in part, upon sixty (60) days advance written notice by the Commonwealth and or the Authorized User of Virginia. There are no additional costs or financial obligations to the Commonwealth and or the Authorized User upon termination for convenience.

52. TERMINATION FOR CONVENIENCE OF INDIVIDUAL ORDER

Any individual Order placed under this Agreement may be terminated, in whole or in part, by an Authorized User for its convenience, at any time up to sixty (60) days advance written notice to the Contractor. There are no other costs or obligations for termination for convenience.

53. SERVICES PRICING

Contractor will provide the Services as delineated in the Schedule herein at the prices identified in Contractor's response to solicitation IFB 3 2002-022 for a period not to exceed two (2) years. Services price increases for additional periods shall be effective on the anniversary date for each succeeding year after the initial two years. All increases will be governed by the CPI-W index entitled "Other Services". The percentage increase shall not exceed the above index's most recent percentage available to the Commonwealth as published by the Bureau of Labor Statistic's, Philadelphia Office. If prices remain the same or decrease for succeeding years, the State shall be afforded the opportunity to renew the Services at the lowest price available to any other customer.

54. eVA BUSINESS-TO-GOVERNMENT CONTRACTS:

The eVA Internet electronic procurement solution, web site portal www.eva.state.va.us , streamlines and automates government purchasing activities in the Commonwealth. The portal is the gateway for vendors to conduct business with state agencies and public bodies.

As a vendor desiring to provide goods and/or services to the Commonwealth the contractor shall participate in the eVA Internet e-procurement solution and agree to the comply with the following:

a. Submit a fully executed American Management Systems, Inc., (AMS) Trading Partner Agreement, a copy of which can be accessed and downloaded from www.eva.state.va.us. AMS is the Commonwealth's service provider to implement and host the eVA e-procurement solution.

b. Provide an electronic catalog (price list) for items awarded under a term contract. The format of this electronic catalog shall conform to the eVA Catalog Interchange Format (CIF) Specification that can be accessed and downloaded from www.eva.state.va.us.

The contractor's failure to comply with the above requirements shall entitle the Commonwealth to terminate this contract at anytime without penalty.

ATTACHMENT "A"
TO
AGREEMENT VA- _____-__
FOR THE
VIRGINIA DEPARTMENT OF _____

CERTIFICATION REGARDING LOBBYING

The undersigned certifies, to the best of his or her knowledge and belief, that:

a. No Federal appropriated funds have been paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee or an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal Contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal Contract, grant, loan, or cooperative agreement.

b. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal Contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.

c. The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and Contracts under grants, loans and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by Section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than $10,000 and not more than $100,000 for each such failure.

Signature: David M. Dorsch

Printed Name: David M. Dorsch

Organization: Mindleaders.com, Inc

Date: 1/8/2002

MindLeaders

e-Learning that works.

Commonwealth of Virginia
General Requirements

The minimum number of course offerings in each category to be considered for award shall be:

350 IT Professional Development courses
200 Desktop Apps/ End User Computing courses

MindLeaders has a Technical course library includes 450 courses on a variety of technical, mainframe, IT certification study guides and web development topics. The End User library offers 254 courses on popular desktop computing and Business Skills development topics. For a listing of the entire MindLeaders course library, please refer to the attached document: Course List.

The following delivery mediums must be provided, but are not limited to:

DESKTOP based (DISKETTE/CD-ROM/DVD-ROM) (or other recorded mail-able medium)
WEB Based (Inter/Intranet, on-line or downloadable)
LAN Based (Customer Server, On Line or downloadable)

MindLeaders offers courses in the following mediums:
Internet (playable from a browser or downloadable)
Intranet (playable from a browser or downloadable)
LAN
CD-ROM

The following course features must be provided, but are not limited to:

Skill Assessments

MindLeaders courses offer the student both pre and post course skill assessment to determine existing levels of knowledge on the various topics covered in the course. This gives the student the opportunity to determine areas of mastery and non-mastery. The student is shown their scores on screen at the end of the pre-test or at any point that they choose throughout the course. Based on the pre-test, a custom learning path is created, giving the student the option to complete only the sections not previously mastered. This path can be taken for rapid learning or the student can choose to take the entire course. The pre and post course skill assessment questions include all varieties of answer formats including not only multiple choice and true-false questions, but also matching, text entry and multi-step task based simulation questions.

HELP Feature

Each course has a Help button on the course navigation bar. Help offers discussion on a variety of course specific and general courseware topics such as:
About This Course
Using the Toolbar
Searching the Course
Interpreting Your Skill Assessment Scores.

MindLeaders also offers the Taking a Course mini-course to introduce new students to MindLeaders e-Learning environment. Taking the Course is included at no charge with all license agreements.

For questions regarding the course material, MindLeaders offers the optional Instant Mentoring feature. Instant Mentoring offers real time access to a mentor without leaving the course, 24 hours a day, seven days a week.

Additionally, MindLeaders offers outstanding technical support. MindLeaders technical support routinely exceeds their 95% customer satisfaction benchmark.

Book-marking

All MindLeaders courses provide global book marking on exit of the course, allowing the student to stop mid course and easily return to the appropriate spot to continue at a later date.

30 Day No-Cost Preview

MindLeaders is pleased to offer the Commonwealth of Virginia a no cost 30 day demonstration period of the MindLeaders e-Learning Solution.

Administrative Features

Registration

The MindLeaders' Web Administrator offers VA administrators quick and convenient options for registering and deleting students.

MindLeaders Web Administration Utility allows VA administrators to determine student groups and the specific course access or non-access that these groups have to courses. The VA administrator may designate a student to multiple groups or no group at all. A student not designated to a specific group will, by default, have access to all courses licensed by VA.

Most commonly, the VA training administrator creates UserIDs for all VA students with students creating their own passwords at initial course sign-on. Passwords can be up to 8 characters long and must contain only letters or numbers; no special characters.

Tracking

The MindLeaders' Web Administrator provides data on student and course usage and their scores to determine the effectiveness of the training. VA course administrators may use the web administration tools to run on demand reports evaluating various aspects of their students' performance and progress.

The web administration tool is menu driven and easy to use; typically the training session for the tool takes less than an hour. Reports can be printed to screen, printed to printer or exported to file. The tool is accessible from the MindLeaders' website or a clients intranet. The Internet Web administrator is an enhanced version of the intranet administrator and offers the following features listed in the response to "reporting" below.

Reporting

The MindLeaders Internet web administration tool offers the following reports:

- **Access Report**: Course usage for a given time period with totals by course
- **Course Report**: Usage by group/course/student with mastery and passing scores indicated and student/course totals by course
- **Courses in Groups Report**: Which courses are in which groups
- **Groups Report**: List of all available groups for this site
- **Student Report**: Usage by group/student/course with mastery and passing scores indicated and course/student totals by student
- **Student Information Report**: List of all students sorted by last name with e-mail address (if entered) and if a password has been created
- **Student Groups Report**: Students by group
- **Student Outstanding Questions Report**: List of questions unanswered by a student resulting in a zero score for that unit/course
- **Download Usage Report**: List of students that have used the download option for courses and which courses that have been downloaded

  Reference Library Usage Report: List of students that have used the Reference Library and which titles that have been accessed

Depending on the report selected, the report options include:

- **Report Note:** Report information entered by administrator
- **Courses/Students Per Page:** The number of entries per screen/page
- **Start/End Date:** Reporting period that report should select from
- **Include Student/Unit Details:** Option to include information on which courses were taken by a student and what units in a course were taken
- **Arrange By Site/Group:** Sorting options by site and group
- **Sort By Student Name/ID:** Sorting options by either Name or ID

  Exclude Zero Courses/Introductory Courses: Option to exclude data on courses that have no score or the introductory "How to Take a Course" course

Both student and/or course reports may be run on demand and information is available on a real time basis for up-to-the-minute reporting. A client administrator may define the ranges for a given report and these ranges may be changed at will. Arrangement of the report
nformation may also be administrator defined and records may be sorted by either student name or ID. Either summary reports or detailed reports may be displayed to screen or printed to a TSV (Tab Separated by Value) file. The bottom of each report screen offers a forward/backward page option as well as the ability to jump to a specific page in the report.

<u>Industrial Funding Adjustment</u> **(IFA)** as specified in the attached Contractual Terms and Conditions herein
MindLeaders will comply with this requirement.

MindLeaders

e-Learning that works.

MindLeaders Profile

MindLeaders creates and sells e-Learning that works. Our e-Learning solutions are empowering, engaging and effective with minimal system requirements, easy implementation and exceptional support services. Companies and organizations choose MindLeaders e-Learning solutions for many reasons including:

- Vast e-Learning experience
- Large course library
- Friendly, superior support
- Quality courses, subscription-based pricing and complete course hosting
- One-stop e-Learning solution provider

e-Learning From An Experienced Leader

Since 1981, MindLeaders has maintained a history of being a leader in the e-Learning industry. As an early pioneer in the creation of self-paced training, we have created courseware for presentation through mainframe networks, LANs, stand-alone PCs, intranets and the Internet. We were also one of the first companies capable of presenting all of our courses in real-time through the Internet without the need for special software beyond Microsoft Internet Explorer and Netscape Navigator.

Today, attesting to our leadership position and course quality, over 800 active corporate clients training over 250,000 learners in the U.S. and Canada have chosen e-Learning solutions from MindLeaders. Our customers include such organizations as:

* Lucent Technologies
* Booz-Allen & Hamilton
* A. G. Edwards & Sons
* The Travelers Insurance Company
* And many others.
* Walgreens
* The McGraw-Hill Companies
* U. S. Social Security Administration

Large Course Library And Instant Mentoring To Meet Your Diverse Self-Paced e-Learning Needs

Today's corporate training departments require large course libraries to meet their self-paced e-Learning needs. MindLeaders is one of the few e-Learning vendors having a library of over 600 courses providing technical, desktop and business skills training with more courses added each quarter. Furthermore, all MindLeaders courses are created using the same look and feel within our own development department based in the United States.

Our Instant Mentoring feature provides quick access to trained mentors for learners with a question. Learners progressing through a course can submit a question at any time quickly and easily. Answers are quickly returned permitting the learner to increase their understanding of the course material.

Friendly, Superior Customer Support Provides You Answers Quickly

We have always believed providing friendly and superior customer support is crucial to the success of our clients and us. As a result we pride ourselves on fostering a "do-what-it-takes" attitude to help you achieve your training goals and complete satisfaction. Each month customers who report a problem or ask a question rate their satisfaction with the solution we provide providing us with a customer satisfaction rating. At the end of each month, MindLeaders managers review the ratings to learn how we can improve our support. During 2000 our satisfaction rating for support exceeded 99%, and we are maintaining that rating in 2001. Whether you need a simple question answered or a solution to a complex problem, we are always ready to help in every way possible.

MindLeaders

e-Learning that works.

High-Quality Training, Subscription-Based Pricing And Complete Course Hosting Reduces Training Manager's Workload And Frees Technical Staff

MindLeaders courses are created using a rigorous instructional design strategy. Each course is designed using Bloom's Taxonomy as a guide to providing thorough skills training. Well-defined learning objectives, interactions and a means to evaluate if learning objectives have been achieved are provided in each course. Interaction within our courses includes both various types of simulations and questions (e.g., matching, fill-in-the-blank, true/false and multiple choice) to maintain learner interest, enhance learning and assess learner progress. When your self-paced training is entrusted to MindLeaders, you can rest assured your learners are receiving what they need.

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Extensive experience, large course library, superior support, quality courseware, subscription-based pricing and hosting services comprise a total e-Learning solution for all your self-paced training needs.

Before you make any self-paced e-Learning decisions, you owe it to yourself to consider MindLeaders!

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Course List - October 2001

To help you locate courses more easily, the Technical Courses have been arranged into the following topic areas: General, Mainframe, MCSE, and Web Development.

Technical General

Getting Started

Getting Started: How to Take a Course	(DECC01)

A+ 2001 Hardware and Operating System Certification Series

A+ 2000 Hardware and Operating System Certification: 1 Computer Introduction	(APLU01)
A+ 2000 Hardware and Operating System Certification: 2 The System Board	(APLU02)
A+ 2000 Hardware and Operating System Certification: 3 Connecting Peripherals	(APLU03)
A+ 2000 Hardware and Operating System Certification: 4 Operating Systems	(APLU04)
A+ 2000 Hardware and Operating System Certification: 5 MS/DOS	(APLU05)
A+ 2000 Hardware and Operating System Certification: 6 Windows 9X and 2000	(APLU06)
A+ 2000 Hardware and Operating System Certification: 7 Disk Drives	(APLU07)
A+ 2000 Hardware and Operating System Certification: 8 Monitors	(APLU08)
A+ 2000 Hardware and Operating System Certification: 9 Modems	(APLU09)
A+ 2000 Hardware and Operating System Certification: 10 Printers	(APLU10)
A+ 2000 Hardware and Operating System Certification: 11 Networks	(APLU11)
A+ 2000 Hardware and Operating System Certification: 12 Troubleshooting	(APLU12)
A+ 2000 Hardware and Operating System Certification: 13 Maintenance Tasks	(APLU13)

C Series

C in 21 Days: Week 1	(CLGC01)
C in 21 Days: Week 2	(CLGC02)
C in 21 Days: Week 3	(CLGC03)

Cisco Related Series by MindLeaders

CCDA Series

CCDA: 1 Internetworking Review	(CCDA01)
CCDA: 2 LAN Networking	(CCDA02)
CCDA: 3 WAN Networking	(CCDA03)
CCDA: 4 Introduction to Design	(CCDA04)
CCDA: 5 Examining Existing Networks	(CCDA05)
CCDA: 6 Cisco CCDA: Designing LANs	(CCDA06)
CCDA: 7 Designing WANs	(CCDA07)
CCDA: 8 Design Issues	(CCDA08)
CCDA: 9 Optimizing by Design	(CCDA09)
CCDA: 10 Testing and Managing	(CCDA10)

CCNA Series

CCNA: 1 OSI Reference Model	(SCOC01)
CCNA: 2 Networks and Data Transfer	(SCOC02)
CCNA: 3 Local Area Networking	(SCOC03)
CCNA: 4 Wide Area Networking	(SCOC04)
CCNA: 5 Using a Router	(SCOC05)
CCNA: 6 Introduction to IOS	(SCOC06)
CCNA: 7 IOS Configuration	(SCOC07)
CCNA: 8 Network Management	(SCOC08)
CCNA: 9 Bridges and Switches	(SCOC09)
CCNA: 10 TCP/IP Networking	(SCOC10)
CCNA: 11 IP Addressing	(SCOC11)
CCNA: 12 IP Routing	(SCOC12)
CCNA: 13 IPX Networking	(SCOC13)
CCNA: 14 Network Security and Control	(SCOC14)
CCNA: 15 Additional Configurations	(SCOC15)
CCNA: 16 Exam Preparation 1	(SCOC16)
CCNA: 17 Exam Preparation 2	(SCOC17)
CCNA: 18 Numbering Systems	(SCOC18)

Client/Server

Client/Server: Technology for Managers	(CSTC01)

Data Warehousing Series

Data Warehousing: 1 Concepts	(DWHC01)
Data Warehousing: 2 Management	(DWHC02)

FOCUS Series

FOCUS: 1 Getting Started	(FOCS01)
FOCUS: 2 Working with FOCUS	(FOCS02)
FOCUS: 3 Basic Report Preparation	(FOCS03)
FOCUS: 4 Creating Simple Reports	(FOCS04)
FOCUS: 5 Creating Complex Reports	(FOCS05)
FOCUS: 6 Additional Reporting Techniques	(FOCS06)
FOCUS: 7 Fundamentals of Graphs	(FOCS07)
FOCUS: 8 Advanced Graph Topics	(FOCS08)
FOCUS: 9 Data Manipulation for Reporting	(FOCS09)
FOCUS: 10 Advanced Screening Techniques	(FOCS10)
FOCUS: 11 Creating File Definitions	(FOCS11)
FOCUS: 12 Adjusting File Definitions	(FOCS12)
FOCUS: 13 Accessing External Files	(FOCS13)
FOCUS: 14 Basic MODIFY Requests	(FOCS14)
FOCUS: 15 Segment Modification	(FOCS15)
FOCUS: 16 Complex MODIFY Requests	(FOCS16)
FOCUS: 17 Additional File Maintenance	(FOCS17)
FOCUS: 18 Dialogue Manager and FIDEL	(FOCS18)
FOCUS: 19 More Features of FIDEL	(FOCS19)
FOCUS: 20 MAINTAIN Facility	(FOCS20)
FOCUS: 21 Completing a MAINTAIN Application	(FOCS21)

LANs Series

LANs: 1 Network Basics	(LANC01)
LANs: 2 Hardware and Software	(LANC02)
LANs: 3 Internetworking	(LANC03)

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Technical General (Continued)

Networking for Technical Users Series

Networking: 1 Technical Information	(NETW02)
Networking: 2 Hardware and Software	(NETW03)

Notes 5 Programming Series

Notes 5 Programming: 1 Designing in Domino	(N5PR01)
Notes 5 Programming: 2 Pages and Forms	(N5PR02)
Notes 5 Programming: 3 Organizing Info	(N5PR03)
Notes 5 Programming: 4 Scripting	(N5PR04)
Notes 5 Programming: 5 LotusScript	(N5PR05)
Notes 5 Programming: 6 Java	(N5PR06)

Novell 560 CNE Series

Novell 560 CNE: 1 NetWare Basics	(560C01)
Novell 560 CNE: 2 Installation	(560C02)
Novell 560 CNE: 3 Using NDS	(560C03)
Novell 560 CNE: 4 File System	(560C04)
Novell 560 CNE: 5 NDS Security	(560C05)
Novell 560 CNE: 6 File Security	(560C06)
Novell 560 CNE: 7 ZENworks	(560C07)
Novell 560 CNE: 8 Advanced ZENworks	(560C08)
Novell 560 CNE: 9 Distributed Printing	(560C09)

Novell 570 CNE Advanced Administration Series

Novell 570 CNE Advanced Administration: 1 Upgrading or Migrating	(570C01)
Novell 570 CNE Advanced Administration: 2 Managing the Server	(570C02)
Novell 570 CNE Advanced Administration: 3 The File System	(570C03)
Novell 570 CNE Advanced Administration: 4 NSS and Backup	(570C04)
Novell 570 CNE Advanced Administration: 5 Memory and PCU Performance	(570C05)
Novell 570 CNE Advanced Administration: 6 Disk and Network Performance	(570C06)

Object-Oriented Analysis and Design Series

Object-Oriented Analysis and Design: 1 Intro	(OADC01)
Object-Oriented Analysis and Design: 2 System	(OADC02)

OOP Using C++ Series

OOP Using C++: Week 1	(CPPC01)
OOP Using C++: Week 2	(CPPC02)
OOP Using C++: Week 3	(CPPC03)

Oracle Series

Oracle: 1 Introduction to PL/SQL	(PLSC01)
Oracle: 2 Overview of Developer/2000	(ORDC01)
Oracle: 3 Forms 4.5 and Reports 2.5	(ORDC02)
Oracle: 4 Graphics 2.5 and Procedure Builder 1.5	(ORDC03)
Oracle: 5 Developer/2000 Applications	(ORDC04)
Oracle: 6 Developer/2000 Integration	(ORDC05)

Oracle8 Series

Oracle8: 1 Installing Oracle	(ORCC01)
Oracle8: 2 Database Management	(ORCC02)
Oracle8: 3 Building Databases	(ORCC03)
Oracle8: 4 Files, Data, and Users	(ORCC04)
Oracle8: 5 Database Schema Objects	(ORCC05)
Oracle8: 6 Processes and Security	(ORCC06)
Oracle8: 7 Backup and Recovery	(ORCC07)

PowerBuilder 5.0 Series

PB 5.0: 1 PowerBuilder 5 Overview	(PB5TC1)
PB 5.0: 2 Getting Started with PowerBuilder 5	(PB5TC2)
PB 5.0: 3 Using PowerScript	(PB5TC3)
PB 5.0: 4 Using DataWindows	(PB5TC4)
PB 5.0: 5 Delivering the Final Product	(PB5TC5)

PowerBuilder 6 Series

PowerBuilder 6: 1 Introducing PowerBuilder	(P6BC01)
PowerBuilder 6: 2 Design Concepts	(P6BC02)
PowerBuilder 6: 3 Building Objects	(P6BC03)
PowerBuilder 6: 4 Building Windows	(P6BC04)
PowerBuilder 6: 5 Event Programming	(P6BC05)
PowerBuilder 6: 6 PowerScript and SQL	(P6BC06)
PowerBuilder 6: 7 Creating DataWindows	(P6BC07)
PowerBuilder 6: 8 Using DataWindows	(P6BC08)
PowerBuilder 6: 9 Reviewing an Application	(P6BC09)
PowerBuilder 6: 10 The Final Product	(P6BC10)

RDBMS

RDBMS Fundamentals: Database Principles	(RDBC01)

RPG IV Programming Series

RPG IV Programming: 1 Introduction to RPG	(RPGI01)
RPG IV Programming: 2 Getting Started with RPG	(RPGI02)
RPG IV Programming: 3 Defining Data	(RPGI03)
RPG IV Programming: 4 Arithmetic Operations	(RPGI04)
RPG IV Programming: 5 Flow of Control	(RPGI05)
RPG IV Programming: 6 Externally Described Files	(RPGI06)
RPG IV Programming: 7 File Access and Record Manipulation	(RPGI07)
RPG IV Programming: 8 Interactive applications	(RPGI08)
RPG IV Programming: 9 Tables and Arrays	(RPGI09)
RPG IV Programming: 10 Modular Programming	(RPGI10)
RPG IV Programming: 11 Advanced Data Definition	(RPGI11)
RPG IV Programming: 12 Advanced Techniques	(RPGI12)
RPG IV Programming: 13 Maintaining the Past	(RPGI13)

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Technical General (continued)

SAS 8 Series

SAS 8: 1 Introduction	(SASS01)
SAS 8: 2 Using SAS	(SASS02)
SAS 8: 3 Data Manipulation	(SASS03)
SAS 8: 4 DATA Step Programming	(SASS04)
SAS 8: 5 Results	(SASS05)
SAS 8: 6 Display Manager System	(SASS06)
SAS 8: 7 Data Libraries	(SASS07)
SAS 8: 8 Inputting Data and PROC SQL	(SASS08)
SAS 8: 9 Combining and Updating Data Sets	(SASS09)

SAS Series

SAS: 1 Introduction	(SAS601)
SAS: 2 Using SAS	(SAS602)
SAS: 3 Data Manipulation	(SAS603)
SAS: 4 DATA Step Programming	(SAS604)
SAS: 5 Results	(SAS605)
SAS: 6 Display Manager System	(SAS606)
SAS: 7 Data Libraries	(SAS607)
SAS: 8 Inputting Data and PROC SQL	(SAS608)
SAS: 9 Combining and Updating Data Sets	(SAS609)

Sybase Series

Sybase: 1 Introduction to Sybase	(SYBC01)
Sybase: 2 Using SQL Server	(SYBC02)
Sybase: 3 System Administration	(SYBC03)
Sybase: 4 User Administration	(SYBC04)
Sybase: 5 Programming with T-SQL	(SYBC05)
Sybase: 6 Querying Databases with T-SQL	(SYBC06)
Sybase: 7 T-SQL Commands	(SYBC07)

UNIX Systems Series

UNIX: 1 Introduction to UNIX	(UNXTC1)
UNIX: 2 Shells: Bourne, Korn, and C	(UNXTC3)
UNIX: 3 Shell Programming	(UNXTC4)
UNIX: 4 System Administration I	(UNXTC5)
UNIX: 5 System Administration II	(UNXTC6)
UNIX: 6 Process Management	(UNXTC7)

Visual Basic 4.0 Series

Visual Basic 4.0: 1 Beginning Skills	(VB4TC1)
Visual Basic 4.0: 2 Intermediate Skills	(VB4TC2)
Visual Basic 4.0: 3 Advanced Skills	(VB4TC3)

Visual Basic 5.0 Series

Visual Basic 5.0: 1 Beginning Skills	(VB5C01)
Visual Basic 5.0: 2 Intermediate Skills	(VB5C02)
Visual Basic 5.0: 3 Advanced Skills	(VB5C03)
Visual Basic 5.0: 4 Windows API and ActiveX	(VB5C04)

Visual Basic 6 Series

Visual Basic 6.0: 1 Programming Basics	(V6BC01)
Visual Basic 6.0: 2 Controls and Coding	(V6BC02)
Visual Basic 6.0: 3 Coding the Details	(V6BC03)
Visual Basic 6.0: 4 Lists and More Controls	(V6BC04)
Visual Basic 6.0: 5 Using Supplied Tools	(V6BC05)
Visual Basic 6.0: 6 Data Files and Printing	(V6BC06)
Visual Basic 6.0: 7 Program Tuning	(V6BC07)
Visual Basic 6.0: 8 Delivering the Program	(V6BC08)

Windows 2000 Basics

Windows 2000 Basics: Server	(WINB02)

Technical Mainframe

CICS/ESA Series

CICS/ESA: 1 Fundamentals	(CICS01)
CICS/ESA: 2 Programming Basics	(CICS02)
CICS/ESA: 3 Advanced Programming	(CICS03)
CICS/ESA: 4 Defining Maps	(CICS04)
CICS/ESA: 5 Generating Maps	(CICS05)
CICS/ESA: 6 Using Maps	(CICS06)

CMS Series

CMS: 1 CMS For New Users	(CMSS01)
CMS: 2 Advanced CMS Functions	(CMSS02)

COBOL Series

COBOL: 1 Basics	(COBS01)
COBOL: 2 Program Structure	(COBS02)
COBOL: 3 Data Structure	(COBS03)
COBOL: 4 Coding the Procedure Division	(COBS04)
COBOL: 5 Completing the Procedure Division	(COBS05)
COBOL: 6 Numerics	(COBS06)
COBOL: 7 Coding Arithmetic Statements	(COBS07)

COBOL (New) Series

COBOL (New): 1 CICS and the New COBOL	(COBN01)
COBOL (New): 2 Migration to the New COBOL	(COBN02)
COBOL (New): 3 Functions in the New COBOL	(COBN03)
COBOL (New): 4 Compiling and Debugging	(COBN04)

COBOL (OS/VS) Series

COBOL (OS/VS): 1 Fundamentals	(COBO01)
COBOL (OS/VS): 2 Program Structure	(COBO02)
COBOL (OS/VS): 3 Data Division	(COBO03)
COBOL (OS/VS): 4 Procedure Division	(COBO04)
COBOL (OS/VS): 5 Completing Your Program	(COBO05)
COBOL (OS/VS): 6 Numerics	(COBO06)
COBOL (OS/VS): 7 Arithmetic Statements	(COBO07)

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Technical Mainframe (continued)

DB2 Series

DB2: 1 The Programming Environment	(DB2S01)
DB2: 2 Row and Table Manipulation	(DB2S02)
DB2: 3 Program Development and Efficiency	(DB2S03)

EASYTRIEVE PLUS

EASYTRIEVE: 1 Using EASYTRIEVE PLUS	(EAST01)
EASYTRIEVE: 2 Enhancing the Program	(EAST02)

ISPF Series

ISPF: 1 User Interface	(ISPF01)
ISPF: 2 Basic Program Development	(ISPF02)
ISPF: 3 Advanced Program Development	(ISPF03)

JCL Series

JCL: 1 Fundamentals of Jobstreams	(JCLS01)
JCL: 2 Data Sets, Procedures, and Output	(JCLS02)
JCL: 3 Specifying Job Information	(JCLS03)
JCL: 4 Controlling the Job Process	(JCLS04)
JCL: 5 Types of Data Sets	(JCLS05)
JCL: 6 Working with Data Sets	(JCLS06)
JCL: 7 Instream and Catalogued Procedures	(JCLS07)
JCL: 8 Coding and Executing Procedures	(JCLS08)
JCL: 9 Modifying Procedures	(JCLS09)

Micro Focus COBOL Workbench Series

MFC Workbench: 1 Getting Started	(MF4TC1)
MFC Workbench: 2 Managing Files	(MF4TC2)
MFC Workbench: 3 Developing Programs	(MF4TC3)
MFC Workbench: 4 Testing Programs	(MF4TC4)
MFC Workbench: 5 Compiling and Testing	(MF4TC5)

MVS Series

MVS: 1 Fundamentals of MVS and JES	(MVSS01)
MVS: 2 Enhancing Performance	(MVSS02)
MVS: 3 Utilities	(MVSS03)
MVS: 4 Basic Operations	(MVSS04)
MVS: 5 Advanced Operations	(MVSS05)

QMF Series

QMF: 1 Fundamentals of QMF	(QMFS01)
QMF: 2 Prompted Query and QBE	(QMFS02)
QMF: 3 Reports	(QMFS03)
QMF: 4 Additional Formatting Techniques	(QMFS04)

REXX Series

REXX Programming: 1 Introducing REXX	(REXS01)
REXX Programming: 2 Advanced REXX features	(REXS02)

SQL Series

SQL: 1 Database Maintenance	(SQLS01)
SQL: 2 Database Objects	(SQLS02)
SQL: 3 Query Techniques	(SQLS03)
SQL: 4 Joining Tables	(SQLS04)

TSO/E Series

TSO/E: 1 CLISTs	(TSOC01)
TSO/E: 2 Advanced Features	(TSOC02)

VSAM

VSAM: Fundamentals	(VSAM01)
VSAM: Advanced Features	(VSAM02)

XEDIT Series

XEDIT: 1 XEDIT for New Users	(XEDS01)
XEDIT: 2 Advanced XEDIT Functions	(XEDS02)

Technical MCSE

Exchange Server 4 Series

Exchange Server 4.0: 1 Planning	(EXCTC2)
Exchange Server 4.0: 2 Installing and Configuring	(EXCTC3)
Exchange Server 4.0: 3 Administering and Managing	(EXCTC4)

Exchange Server 5.0 Series

Exchange Server 5.0: 1 Planning	(ES5C01)
Exchange Server 5.0: 2 Configuration	(ES5C02)
Exchange Server 5.0: 3 Installation	(ES5C03)
Exchange Server 5.0: 4 Managing	(ES5C04)
Exchange Server 5.0: 5 Monitoring	(ES5C05)
Exchange Server 5.0: 6 Troubleshooting	(ES5C06)
Exchange Server 5.0: 7 Site Solutions	(ES5C07)

Exchange Server 5.5 Series

Exchange Server 5.5: 1 Planning	(X55C01)
Exchange Server 5.5: 2 Strategies	(X55C02)
Exchange Server 5.5: 3 Installing	(X55C03)
Exchange Server 5.5: 4 Configuring	(X55C04)
Exchange Server 5.5: 5 Managing	(X55C05)
Exchange Server 5.5: 6 Monitoring	(X55C06)
Exchange Server 5.5: 7 Troubleshooting	(X55C07)
Exchange Server 5.5: 8 Connectivity	(X55C08)
Exchange Server 5.5: 9 Site Solutions	(X55C09)

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Technical MCSE (continued)

IIS 4 Series

IIS 4: 1 Internet Information Server Basics	(IISC01)
IIS 4: 2 Architecture and Components	(IISC02)
IIS 4: 3 Configuration	(IISC03)
IIS 4: 4 The WWW Server	(IISC04)
IIS 4: 5 The FTP Service	(IISC05)
IIS 4: 6 Security	(IISC06)
IIS 4: 7 Microsoft Certification Server	(IISC07)
IIS 4: 8 The SMTP Server	(IISC08)
IIS 4: 9 The NNTP Server	(IISC09)
IIS 4: 10 Microsoft Index Server	(IISC10)
IIS 4: 11 Programmability	(IISC11)
IIS 4: 12 Performance Tuning	(IISC12)
IIS 4: 13 Site Analysis	(IISC13)
IIS 4: 14 Troubleshooting	(IISC14)

Networking Essentials Series

Networking Essentials: 1 Terminology	(NESC01)
Networking Essentials: 2 Standards	(NESC02)
Networking Essentials: 3 Planning a Topology	(NESC03)
Networking Essentials: 4 Planning Connections	(NESC04)
Networking Essentials: 5 Implementation	(NESC05)
Networking Essentials: 6 Troubleshooting	(NESC06)

SQL Server 6.5 Series

SQL Server 6.5: 1 Introduction	(SQSC01)
SQL Server 6.5: 2 Installation and Setup	(SQSC02)
SQL Server 6.5: 3 Users and Replication	(SQSC03)
SQL Server 6.5: 4 Database Administration	(SQSC04)
SQL Server 6.5: 5 System Management	(SQSC05)
SQL Server 6.5: 6 Tuning for Performance	(SQSC06)

SQL Server 7 Admin Series

SQL Server 7 Admin: 1 Security Strategy	(LA7C01)
SQL Server 7 Admin: 2 System Requirements	(LA7C02)
SQL Server 7 Admin: 3 Migration Planning	(LA7C03)
SQL Server 7 Admin: 4 Replication Plans	(LA7C04)
SQL Server 7 Admin: 5 Installing the Server	(LA7C05)
SQL Server 7 Admin: 6 Other Installations	(LA7C06)
SQL Server 7 Admin: 7 Configuring	(LA7C07)
SQL Server 7 Admin: 8 Security Management	(LA7C08)
SQL Server 7 Admin: 9 Managing Accounts	(LA7C09)
SQL Server 7 Admin: 10 Managing Permissions	(LA7C10)
SQL Server 7 Admin: 11 Database Management	(LA7C11)
SQL Server 7 Admin: 12 Loading Databases	(LA7C12)
SQL Server 7 Admin: 13 Backups and Restores	(LA7C13)
SQL Server 7 Admin: 14 Managing Replication	(LA7C14)
SQL Server 7 Admin: 15 Management Tasks	(LA7C15)
SQL Server 7 Admin: 16 Monitoring Events	(LA7C16)
SQL Server 7 Admin: 17 Watching & Optimizing	(LA7C17)
SQL Server 7 Admin:18 Server Repair	(LA7C18)
SQL Server 7 Admin:19 More Troubleshooting	(LA7C19)

TCP/IP Series

TCP/IP: 1 Introduction to TCP/IP Concepts	(TCPC01)
TCP/IP: 2 Data Delivery and Routing	(TCPC02)
TCP/IP: 3 Microsoft TCP/IP and IIS	(TCPC03)
TCP/IP: 4 Printing Services and DHCP	(TCPC04)
TCP/IP: 5 Name Resolution and WINS	(TCPC05)
TCP/IP: 6 Introduction to DNS Server	(TCPC06)
TCP/IP: 7 Managing DNS and TCP/IP	(TCPC07)
TCP/IP: 8 Utilities for Monitoring TCP/IP	(TCPC08)
TCP/IP: 9 Performance Monitor and RAS	(TCPC09)
TCP/IP: 10 PPTP and Troubleshooting	(TCPC10)

Windows 2000 Active Directory MCSE 70-217 Series

Windows 2000 Active Directory MCSE 70-217: 1 Preparing for Active Directory	(W21701)
Windows 2000 Active Directory MCSE 70-217: 2. Building an Active Directory Structure	(W21702)
Windows 2000 Active Directory MCSE 70-217: 3 Administering Active Directory Services	(W21703)
Windows 2000 Active Directory MCSE 70-217: 4 Managing Servers	(W21704)

Windows 2000 Network Administration MCSE 70-216 Series

Windows 2000 Network Administration MCSE 770-216: 1 Working with DNS and DHCP	(W21601)
Windows 2000 Network Administration MCSE 770-216: 2 Working with Remote Access	(W21602)
Windows 2000 Network Administration MCSE 770-216: 3 Working with Network Protocols	(W21603)

Windows 2000 Network Design MCSE 70-221 Series

Windows 2000 Network Design MCSE 70-221: 1 Analyzing Business Needs	(W22101)
Windows 2000 Network Design MCSE 70-221: 2 Analyzing Technical Needs	(W22102)
Windows 2000 Network Design MCSE 70-221: 3 Infrastructure Design	(W22103)

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Technical MCSE (continued)

Windows 2000 Professional Series MCSE 70-210 Series

Windows 2000 Prof MCSE 70-210: 1 Installation (WINP01)
Windows 2000 Prof MCSE 70-210: 2 Remote Installation and Upgrades (WINP02)
Windows 2000 Prof MCSE 70-210: 3 Administering Resource(WINP03)
Windows 2000 Prof MCSE 70-210: 4 Administering Shared Resources (WINP04)
Windows 2000 Prof MCSE 70-210: 5 Managing Disks (WINP05)
Windows 2000 Prof MCSE 70-210: 6 Managing Hardware (WINP06)
Windows 2000 Prof MCSE 70-210: 7 Monitoring and Optimizing Your System (WINP07)
Windows 2000 Prof MCSE 70-210: 8 Configuring Your Desktop (WINP08)
Windows 2000 Prof MCSE 70-210: 9 Networking with Windows 2000 Professional (WINP09)
Windows 2000 Prof MCSE 70-210: 10 Using TCP/IP (WINP10)
Windows 2000 Prof MCSE 70-210: 11 Managing Users and Groups (WINP11)
Windows 2000 Prof MCSE 70-210: 12 Securing Your System (WINP12)

Windows 2000 Server MCSE 70-215 Series

Windows 2000 Server MCSE 70-215: 1 Installation (W21501)
Windows 2000 Server MCSE 70-215: 2 Hardware (W21502)
Windows 2000 Server MCSE 70-215: 3 Controlling Access to Files and Folders (W21503)
Windows 2000 Server MCSE 70-215: 4 Controlling Access to Web Resources and Printers (W21504)
Windows 2000 Server MCSE 70-215: 5 Optimizing Your Server(W21505)
Windows 2000 Server MCSE 70-215: 6 Recovering from Disaster(W21506)
Windows 2000 Server MCSE 70-215: 7 Configuring Disks and Volumes (W21507)
Windows 2000 Server MCSE 70-215: 8 Administering Disks (W21508)
Windows 2000 Server MCSE 70-215: 9 Networking Your Server(W21509)
Windows 2000 Server MCSE 70-215: 10 Implementing Remote Access (W21510)
Windows 2000 Server MCSE 70-215: 11 Implementing Terminal Services (W21511)
Windows 2000 Server MCSE 70-215: 12 Using Security Features(W21512)

Windows NT Server Enterprise 4.0 Series

WinNT Server 4.0 Enterprise: 1 Configuration (NTETC1)
WinNT Server 4.0 Enterprise: 2 Connectivity (NTETC2)

Windows NT Server 4.0 Series

WinNT Server 4.0: 1 Planning and Installation (NTSTC1)
WinNT Server 4.0: 2 Configuration (NTSTC2)
WinNT Server 4.0: 3 Resource Management (NTSTC3)
WinNT Server 4.0: 4 Monitoring and Troubleshooting (NTSTC4)

Windows NT Workstation 4.0 Series

NT Workstation 4.0: 1 Installation & Configuration (NT4TC2)
NT Workstation 4.0: 2 Connectivity & Resource Mgmt. (NT4TC3)
NT Workstation 4.0: 3 Troubleshooting (NT4TC4)

Technical Web Development

CGI/Perl Series

CGI/Perl: 1 Getting Familiar with Forms (CGPC01)
CGI/Perl: 2 Building Programs (CGPC02)
CGI/Perl: 3 Web Applications (CGPC03)
CGI/Perl: 4 Interacting with Databases (CGPC04)

Dynamic HTML Series

Dynamic HTML: 1 DHTML and Style Sheets (DHTC01)
Dynamic HTML: 2 Using JavaScript (DHTC02)
Dynamic HTML: 3 Objects and Events (DHTC03)
Dynamic HTML: 4 Styles and Content (DHTC04)
Dynamic HTML: 5 Data from Other Sources (DHTC05)

E-Commerce Series

E-Commerce: 1 Your E-Business (ECOM01)
E-Commerce: 2 Getting Started (ECOM02)
E-Commerce: 3 Influences on E-Commerce (ECOM03)
E-Commerce: 4 Killer Apps (ECOM04)
E-Commerce: 5 Developing Your E-Business (ECOM05)
E-Commerce: 6 Real-Time and Data Mining (ECOM06)
E-Commerce: 7 Lowering Your Business Costs (ECOM07)
E-Commerce: 8 Customer Service and Payment (ECOM08)
E-Commerce: 9 Marketing Your E-Business (ECOM09)
E-Commerce: 10 Advertising on the Internet (ECOM10)
E-Commerce: 11 Building Marketing Strategy (ECOM11)
E-Commerce: 12 Resource Planning (ECOM12)
E-Commerce: 13 Managing Your E-Business (ECOM13)

FrontPage

FrontPage 97: Creating a Web Site (FPGC01)
FrontPage 98: Creating a Web Site (FP8C01)

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Technical Web Development (continued)

FrontPage 2000 Series

FrontPage 2000: 1 Creating Web Sites	(FTPG01)
FrontPage 2000: 2 Building Pages	(FTPG02)
FrontPage 2000: 3 Working with Images	(FTPG03)
FrontPage 2000: 4 Adding Spark to Your Site	(FTPG04)

GUI Design Series

GUI Design: 1 Planning an Interface	(GUIC01)
GUI Design: 2 Developing an Interface	(GUIC02)
GUI Design: 3 Designing Screen Elements	(GUIC03)

HTML Series

HTML: 1 Start Creating Your Own Web Pages	(HTLC01)
HTML: 2 Creating High Quality Web Graphics	(HTLC02)
HTML: 3 Layout and Design for Your Web Pages	(HTLC03)
HTML: 4 Making Your Web Pages Interactive	(HTLC04)
HTML: 5 Start Using JavaScript	(HTLC05)
HTML: 6 Using JavaScript for Interactivity	(HTLC06)
HTML: 7 Using Advanced JavaScript	(HTLC07)

JAVA 1.1 Series

Java 1.1: 1 Writing Java Programs	(JJAC01)
Java 1.1: 2 Java Programming Basics	(JJAC02)
Java 1.1: 3 Using Objects and Arrays	(JJAC03)
Java 1.1: 4 Creating Java Applets	(JJAC04)
Java 1.1: 5 Graphics and User Events	(JJAC05)
Java 1.1: 6 Putting Your Skills to Work	(JJAC06)

JAVA 1.2 Series

Java 1.2: 1 Writing Java Programs	(JVVC01)
Java 1.2: 2 Java Programming Basics	(JVVC02)
Java 1.2: 3 Using Objects and Arrays	(JVVC03)
Java 1.2: 4 Creating Java Applets	(JVVC04)
Java 1.2: 5 Graphics and User Events	(JVVC05)
Java 1.2: 6 Putting Your Skills to Work	(JVVC06)

PhotoShop Series

PhotoShop: 1 Managing Graphics Files	(PHSC01)
PhotoShop: 2 Colors, Brushes, and Printing	(PHSC02)
PhotoShop: 3 Selecting and Retouching	(PHSC03)
PhotoShop: 4 Text, Fills, and Actions	(PHSC04)
PhotoShop: 5 Using Layers and Plug-Ins	(PHSC05)
PhotoShop: 6 Manipulating Images	(PHSC06)

Visual InterDev 6 Series

Visual InterDev 6: 1 Learning the Basics	(VIDC01)
Visual InterDev 6: 2 Using HTML	(VIDC02)
Visual InterDev 6: 3 Dynamic Content	(VIDC03)
Visual InterDev 6: 4 Objects and Databases	(VIDC04)
Visual InterDev 6: 5 DataBase Interaction	(VIDC05)
Visual InterDev 6: 6 Active Server Pages	(VIDC06)
Visual InterDev 6: 7 Controls and Scripts	(VIDC07)
Visual InterDev 6: 8 Testing and Debugging	(VIDC08)
Visual InterDev 6: 9 Management and Design	(VIDC09)

Web Design & Graphics Series

Web Design & Graphics: 1 Introduction to Design	(WBDS01)
Web Design & Graphics: 2 Making Your Site Fast and Viewable	(WBDS02)
Web Design & Graphics: 3 Building Your Site with Images	(WBDS03)
Web Design & Graphics: 4 Building Your Site with Formatting	(WBDS04)
Web Design & Graphics: 5 Using Other Tools	(WBDS05)

XML Series

XML: 1 Viewing and Understanding XML	(XMLC01)
XML: 2 Creating a Basic Document	(XMLC02)
XML: 3 Building DTDs and Checking Documents	(XMLC03)
XML: 4 Entities	(XMLC04)
XML: 5 The Document Object Model	(XMLC05)
XML: 6 CSS and XSL Style Sheets	(XMLC06)

Total Number of Courses:

Technical General	**188**
Technical Mainframe	**69**
Technical MCSE	**117**
Technical Web Development	**76**
Total	**450**

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To help you locate courses more easily, the End User Courses have been arranged into the following topic areas: Business Skills Development, Desktop Computing, Home and Small Business.

END USER BUSINESS SKILLS DEVELOPMENT

Basics of Business Math Series

Basics of Business Math: 1 Fractions	(MATH01)
Basics of Business Math: 2 Decimals	(MATH02)
Basics of Business Math: 3 Calculator	(MATH03)
Basics of Business Math: 4 Equations	(MATH04)
Basics of Business Math: 5 Percents	(MATH05)
Basics of Business Math: 6 Reports	(MATH06)

Business Communication Series

Business Communication: 1 Writing Skills	(BCSC01)
Business Communication: 2 Forms of Writing	(BCSC02)
Business Communication: 3 Documentation	(BCSC03)

Business Management Series

Business Management: 1 Pressure	(BUSM01)
Business Management: 2 The Three C's	(BUSM02)
Business Management: 3 Visualization	(BUSM03)
Business Management: 4 Stress Management	(BUSM04)
Business Management: 5 Project Management	(BUSM05)
Business Management: 6 Project Resources	(BUSM06)

Customer Service Series

Customer Service: 1 Defining Service	(CUSC01)
Customer Service: 2 Communicating	(CUSC02)
Customer Service: 3 Fixing Problems	(CUSC03)
Customer Service: 4 Building a Department	(CUSC04)
Customer Service: 5 Tools of the Trade	(CUSC05)

Grammar Series

Grammar: 1 Fundamental Sentence Structures	(GRAM01)
Grammar: 2 Punctuation	(GRAM02)
Grammar: 3 Complex Sentence Structures	(GRAM03)
Grammar: 4 Advanced Grammar	(GRAM04)

Motivation Series

Motivation: 1 Leading with a Vision	(MOTC01)
Motivation: 2 Communicating	(MOTC02)
Motivation: 3 Rewarding and Correcting	(MOTC03)
Motivation: 4 Performance and Training	(MOTC04)
Motivation: 5 Building Trust	(MOTC05)

Negotiating Series

Negotiating: 1 Negotiating Techniques	(NGOC01)
Negotiating: 2 Gaining Control	(NGOC02)
Negotiating: 3 Closing the Deal	(NGOC03)
Negotiating: 4 Everyday Negotiations	(NGOC04)

Sexual Harassment Series

Sexual Harassment: 1 Understanding the Issues	(HARA01)
Sexual Harassment: 2 Understanding the Law	(HARA02)
Sexual Harassment: 3 Assessing the Problem Situations	(HARA03)
Sexual Harassment: 4 Responding Effectively	(HARA04)
Sexual Harassment: 5 Designing Policies and Procedures	(HARA05)
Sexual Harassment: 6 Federal and State Law	(HARA06)
Sexual Harassment: 7 Common Law Tort Actions	(HARA07)

Time Management Series

Time Management: 1 Introduction	(TMSC101)
Time Management: 2 Meetings	(TMSC102)
Time Management: 3 Managing Work	(TMSC103)
Time Management: 4 Co-Workers	(TMSC104)

END USER/DESKTOP COMPUTING

Access 2000 MOUS Series

Access 2000 MOUS: 1 Creating Databases	(A2KM01)
Access 2000 MOUS: 2 Building Tables	(A2KM02)
Access 2000 MOUS: 3 Modifying Tables	(A2KM03)
Access 2000 MOUS: 4 Sorting and Filtering	(A2KM04)
Access 2000 MOUS: 5 Relationships and Queries	(A2KM05)
Access 2000 MOUS: 6 Building Forms	(A2KM06)
Access 2000 MOUS: 7 Producing Reports	(A2KM07)
Access 2000 MOUS: 8 Advanced Tasks	(A2KM08)

Computer Basics

Computer Basics: Using Your PC	(CMBC01)

Computing Concepts Series

Computing Concepts: 1 Types of Security	(COMC01)
Computing Concepts: 2 Security Risks	(COMC02)
Computing Concepts: 3 Database Basics	(COMC03)
Computing Concepts: 4 Selecting Databases	(COMC04)
Computing Concepts: 5 Data Processing	(COMC05)
Computing Concepts: 6 Managing Data	(COMC06)
Computing Concepts: 7 Teleprocessing	(COMC07)
Computing Concepts: 8 Transmitting Data	(COMC08)
Computing Concepts: 9 Messages	(COMC09)

Crystal Reports 8 Series

Crystal Reports 8: 1 Getting Started	(CRYS01)
Crystal Reports 8: 2 Designing a Report	(CRYS02)
Crystal Reports 8: 3 Selecting Records	(CRYS03)
Crystal Reports 8: 4 Sorting and Grouping Data	(CRYS04)
Crystal Reports 8: 5 Creating Summary Totals, Reports, and Graphs	(CRYS05)
Crystal Reports 8: 6 Formulas and Functions	(CRYS06)
Crystal Reports 8: 7 Printing and Exporting	(CRYS07)
Crystal Reports 8: 8 Linking Tables	(CRYS08)

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END USER/DESKTOP COMPUTING (continued)

European Computer Driving Licence Series

European Computer Driving Licence: 1 Understanding Information Technology (EIDL01)
European Computer Driving Licence: 2 Using the Computer and Managing Files (EIDL02)
European Computer Driving Licence: 3 Word Processing (EIDL03)
European Computer Driving Licence: 4 Creating and Using Spreadsheets (EIDL04)
European Computer Driving Licence: 5 Creating and Using Databases (EIDL05)
European Computer Driving Licence: 6 Building and Delivering Presentations (EIDL06)
European Computer Driving Licence: 7 The World Wide Web and Electronic Mail (EIDL07)

Excel 2000 MOUS Expert Series

Excel 2000 MOUS Expert: 1 Importing and Exporting Data (E2KE01)
Excel 2000 MOUS Expert: 2 Working with Templates, Links, and Report Manager (E2KE02)
Excel 2000 MOUS Expert: 3 Formatting, Sorting, and Filtering Data (E2KE03)
Excel 2000 MOUS Expert: 4 Naming Ranges, Working with Macros, and Customizing Toolbars (E2KE04)
Excel 2000 MOUS Expert: 5 Validating and Auditing Data (E2KE05)
Excel 2000 MOUS Expert: 6 Analyzing Data and Using PivotTables (E2KE06)
Excel 2000 MOUS Expert: 7 Sharing Work and Adding Security (E2KE07)

Excel 2000 MOUS Series

Excel 2000 MOUS: 1 Working with Cells (E2KM01)
Excel 2000 MOUS: 2 Working with Files (E2KM02)
Excel 2000 MOUS: 3 Formatting Worksheets (E2KM03)
Excel 2000 MOUS: 4 Page Setup and Printing (E2KM04)
Excel 2000 MOUS: 5 Worksheets and Workbooks (E2KM05)
Excel 2000 MOUS: 6 Formulas and Functions (E2KM06)
Excel 2000 MOUS: 7 Charts and Objects (E2KM07)

Exchange Series

Exchange 4.0: 1 Using Microsoft Exchange (EXCTC1)
Exchange 5.0: 1 Using Microsoft Exchange 5.0 (EX5C01)

GroupWise 5.5 Series

GroupWise 5.5: 1 Getting Started with GroupWise (GROU01)
GroupWise 5.5: 2 Creating and Sending Messages (GROU02)
GroupWise 5.5: 3 Organizing Your Mailbox (GROU03)
GroupWise 5.5: 4 Calendar, Task, and Phone Features (GROU04)
GroupWise 5.5: 5 Managing Documents and Folders (GROU05)
GroupWise 5.5: 6 Advanced GroupWise Features (GROU06)

International Computer Driving Licence Series

International Computer Driving Licence: 1 Understanding Information Technology (ICDL01)
International Computer Driving Licence: 2 Using the Computer and Managing Files (ICDL02)
International Computer Driving Licence: 3 Word Processing (ICDL03)
International Computer Driving Licence: 4 Creating and Using Spreadsheets (ICDL04)
International Computer Driving Licence: 5 Creating and Using Databases (ICDL05)
International Computer Driving Licence: 6 Building and Delivering Presentations (ICDL06)
International Computer Driving Licence: 7 The World Wide Web and Electronic Mail (ICDL07)

Internet/Internet Explorer Series

Internet: A Beginner's Guide (INTC01)
Internet Explorer 3.0: A Beginner's Guide (IEXC01)
Internet Explorer 4.0: A Beginner's Guide (IE4C01)
Internet Explorer 5: 1 Browsing the Web (IE5B01)
Internet Explorer 5: 2 Using Files and Mail (IE5B02)
Internet Tools: Internet Explorer (ITEC01)

Internet/Netscape Series

Netscape Navigator 3.0: A Beginner's Guide (NNVC01)
Netscape Navigator 4.0: A Beginner's Guide (NN4C01)
Netscape Communicator 4.0: An Overview (NCMC01)
Internet Tools: Netscape Navigator (ITNC01)

Lotus Notes 4.6 Series

Lotus Notes 4.6: 1 Using Notes Mail (LTNC01)
Lotus Notes 4.6: 2 Using Calendar and Databases (LTNC02)

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END USER/DESKTOP COMPUTING (continued)

Lotus Notes R5 Series

Lotus Notes R5: 1 Getting Around in Notes	(NO5C01)
Lotus Notes R5: 2 Reading and Sending Mail	(NO5C02)
Lotus Notes R5: 3 Managing Mail	(NO5C03)
Lotus Notes R5: 4 Using the Calendar	(NO5C04)
Lotus Notes R5: 5 Meetings and Address Books	(NO5C05)
Lotus Notes R5: 6 Browsing the Web	(NO5C06)
Lotus Notes R5: 7 Editing Documents	(NO5C07)
Lotus Notes R5: 8 Using Document Tables	(NO5C08)
Lotus Notes R5: 9 File Attachments and Links	(NO5C09)
Lotus Notes R5: 10 Finding and Viewing Data	(NO5C10)
Lotus Notes R5: 11 Replication	(NO5C11)
Lotus Notes R5: 12 Using Notes Remotely	(NO5C12)

Networking for End User Series

Networking: 1 Networking for End Users	(NETW01)

Office 97 Series

Word 97: 1 Getting Started	(WRDC01)
Word 97: 2 Formatting Documents	(WRDC02)
Word 97: 3 Using Productivity Tools	(WRDC03)
Excel 97: 1 Getting Started	(XCLC01)
Excel 97: 2 Modifying Worksheets	(XCLC02)
Excel 97: 3 Using Excel Tools	(XCLC03)
PowerPoint 97: 1 Creating Presentations	(PPTC01)
PowerPoint 97: 2 Modifying Presentations	(PPTC02)
Access 97: 1 Getting Started	(ACCC01)
Access 97: 2 Using a Database	(ACCC02)
Outlook 97: Getting Organized	(OUTC01)

Office 2000 Series

Office 2000: 1 Getting Started	(O2KC01)
Office 2000: 2 Editing Text and Printing	(O2KC02)
Office 2000: 3 Text and Document Formats	(O2KC03)
Office 2000: 4 Introduction to Word	(O2KC04)
Office 2000: 5 Introduction to Excel	(O2KC05)
Office 2000: 6 Introduction to Outlook	(O2KC06)
Office 2000: 7 Introduction to PowerPoint	(O2KC07)
Office 2000: 8 Introduction to Access	(O2KC08)

✓Office XP Series

✓Office XP Upgrade: Getting Around in the New Interface	(OFXP01)
✓Office XP Upgrade: New Options and Tools	(OFXP02)
✓Office XP Upgrade: Changes in Applications	(OFXP03)

Outlook 98 Series

Outlook 98: 1 Using Electronic Mail	(O98C01)
Outlook 98: 2 Organizing Your Time	(O98C02)

Paint Shop Pro 5 Series

Paint Shop Pro 5: 1 Working With Graphics	(PSPC01)
Paint Shop Pro 5: 2 Enhancing Images	(PSPC02)

✓Windows XP Upgrade

✓Windows XP Upgrade: Home Edition	(OSXP01)
✓Windows XP Upgrade: Professional	(OSXP02)

PowerPoint 2000 MOUS Series

PowerPoint 2000 MOUS: 1 Presentations	(P2KM01)
PowerPoint 2000 MOUS: 2 Layout and Text	(P2KM02)
PowerPoint 2000 MOUS: 3 Graphics and Tables	(P2KM03)
PowerPoint 2000 MOUS: 4 Custom Slides	(P2KM04)
PowerPoint 2000 MOUS: 5 Showing Slides	(P2KM05)

Project 98 Series

Project 98: Getting Started	(PRJC01)
Project 98: Project Administration	(PRJC02)

Project 2000 Series

Project 2000 MOUS: 1 Starting a Project	(PRJM01)
Project 2000 MOUS: 2 Scheduling Tasks and Adding Resources	(PRJM02)
Project 2000 MOUSE: 3 Managing Work and Multiple Projects	(PRJM03)
Project 2000 MOUSE: 4 Using Project Central	(PRJM04)
Project 2000 MOUSE: 5 Customizing the Project	(PRJM05)
Project 2000 MOUSE: 6 Creating Reports and Exporting Data	(PRJM06)

SAP R/3 Release 4.6 Series

SAP R/3 Release 4.6: 1 Getting Started	(SAPR01)
SAP R/3 Release 4.6: 2 Using the Task Interface	(SAPR02)
SAP R/3 Release 4.6: 3 Working with Data in a Task	(SAPR03)
SAP R/3 Release 4.6: 4 Optimizing R/3 and Getting Help	(SAPR04)
SAP R/3 Release 4.6: 5 Reporting	(SAPR05)

Windows

Windows 95: Introduction to Windows 95	(W95001)
Windows 98: What's New in Windows 98	(W98C01)
WinNT Wkstn 4.0: Intro. to Windows NT Workstation	(NT4TC1)
Windows 2000 Basics: Client	(WINB01)

Windows 98 Tips Series

Windows 98 Tips: 1 Customizing the Desktop	(WTPC01)
Windows 98 Tips: 2 Working Faster	(WTPC02)
Windows 98 Tips: 3 Maximizing Performance	(WTPC03)

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END USER HOME & SMALL BUSINESS

Word 2000 MOUS Expert Series

Word 2000 MOUS Expert: 1 Page Formatting	(W2KE01)
Word 2000 MOUS Expert: 2 Managing Documents	(W2KE02)
Word 2000 MOUS Expert: 3 Inserting Objects	(W2KE03)
Word 2000 MOUS Expert: 4 Advanced Features	(W2KE04)
Word 2000 MOUS Expert: 5 Workgroups	(W2KE05)

Word 2000 MOUS Series

Word 2000 MOUS: 1 Managing Documents	(W2KM01)
Word 2000 MOUS: 2 Working with Text	(W2KM02)
Word 2000 MOUS: 3 Formatting Paragraphs	(W2KM03)
Word 2000 MOUS: 4 Page Format and Printing	(W2KM04)
Word 2000 MOUS: 5 Tables and Other Objects	(W2KM05)

Budgeting and Saving Series

Budgeting and Saving: 1 Confronting Debt	(BUDG01)
Budgeting and Saving: 2 Eliminating Debt	(BUDG02)
Budgeting and Saving: 3 Banking Basics	(BUDG03)
Budgeting and Saving: 4 Choosing Bank Accounts	(BUDG04)
Budgeting and Saving: 5 Planning Your Retirement	(BUDG05)
Budgeting and Saving: 6 Making 401(k) Plans Work	(BUDG06)
Budgeting and Saving: 7 Exploring Investment Options	(BUDG07)

Estate Planning Series

Estate Planning: 1 Starting an Estate Plan	(EPLC01)
Estate Planning: 2 Sorting Out Your Assets	(EPLC02)
Estate Planning: 3 Preparing Your Will	(EPLC03)
Estate Planning: 4 All About Probate	(EPLC04)
Estate Planning: 5 Considering Your Family	(EPLC05)
Estate Planning: 6 Taxes to Expect	(EPLC06)
Estate Planning: 7 Tax Strategies	(EPLC07)
Estate Planning: 8 Retirement Issues	(EPLC08)
Estate Planning: 9 Revising an Estate Plan	(EPLC09)

Home Business Series

Home Business: 1 Choosing a Home Business	(HBBC01)
Home Business: 2 Raising Financing	(HBBC02)
Home Business: 3 Office Management	(HBBC03)
Home Business: 4 Managing Your Business	(HBBC04)

Interview Skills Series

Interview Skills: 1 Getting the Interview	(ITVC01)
Interview Skills: 2 Preparing Yourself	(ITVC02)
Interview Skills: 3 Making an Entrance	(ITVC03)
Interview Skills: 4 Listening and Answering	(ITVC04)
Interview Skills: 5 Taking the Reins	(ITVC05)
Interview Skills: 6 Asking Questions	(ITVC06)
Interview Skills: 7 Opening Interviews	(ITVC07)
Interview Skills: 8 Tough Interviews	(ITVC08)
Interview Skills: 9 Following Through	(ITVC09)

Investing Fundamentals Series

Investing Fundamentals: 1 The Basics	(IVFC01)
Investing Fundamentals: 2 Organizing	(IVFC02)
Investing Fundamentals: 3 Stocks	(IVFC03)
Investing Fundamentals: 4 Bonds	(IVFC04)
Investing Fundamentals: 5 Mutual Funds	(IVFC05)
Investing Fundamentals: 6 Planning	(IVFC06)

Money 98 Series

Money 98: Getting Started	(MNYC01)
Money 98: Plan and Budget for Life	(MNYC02)

QuickBooks Series

QuickBooks: 1 The First Time in QuickBooks	(QBKC01)
QuickBooks: 2 Setting Up Accounting	(QBKC02)
QuickBooks: 3 Entering Historical Data	(QBKC03)
QuickBooks: 4 Managing Accounts and Lists	(QBKC04)
QuickBooks: 5 Invoices and Sales Tax	(QBKC05)
QuickBooks: 6 Paying Bills	(QBKC06)
QuickBooks: 7 Managing Assets and Reports	(QBKC07)
QuickBooks: 8 Paying Employees	(QBKC08)
QuickBooks: 9 Managing Taxes	(QBKC09)
QuickBooks: 10 Online Banking and Budgets	(QBKC10)

Quicken 98 Series

Quicken 98: 1 Getting Started	(QKNC01)
Quicken 98: 2 Planning and Budgeting	(QKNC02)

Resumes Series

Resumes: 1 Choosing a Resume Format	(RSMC01)
Resumes: 2 Starting Out With a Bang	(RSMC02)
Resumes: 3 Packing a Powerful Resume	(RSMC03)
Resumes: 4 Circulating Your Resume	(RSMC04)

Retirement Planning Series

Retirement Planning: 1 Money Management	(RETC01)
Retirement Planning: 2 Investing	(RETC02)

SAT Preparation Series

SAT Preparation: 1 Test Strategies	(SATC01)
SAT Preparation: 2 Practice Test 1	(SATC02)
SAT Preparation: 3 Practice Test 2	(SATC03)

Works Series

Works: 1 Getting Started	(WKSC01)
Works: 2 Introducing the Word Processor	(WKSC02)
Works: 3 Formatting Word Processor Pages	(WKSC03)
Works: 4 Using the Spreadsheet	(WKSC04)
Works: 5 Managing Spreadsheet Data	(WKSC05)
Works: 6 Using the Database	(WKSC06)
Works: 7 Calendar and Cross-Works Tools	(WKSC07)

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Course List - October 2001

Total Number of Courses:

End User Business Skills Development	44
End User Desktop Computing	150
End User Home and Small Business	65
Total	259

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DEVELOPMENT FOR LICENSED PROFESSIONALS

Insurance Professional Development

HS326 Series (Insurance Professionals Exam)

HS326: 1 Introduction to Retirement	(H32601)
HS326: 2 Choosing a Qualified Plan	(H32602)
HS326: 3 Matching Plans with Clients	(H32603)
HS326: 4 Funding and Administration	(H32604)
HS326: 5 Monetary Needs after Retirement	(H32605)
HS326: 6 Nonqualified Plans and Distribution	(H32606)

Total Number of Courses

Insurance Professional Development	**6**
Total	**6**

Technical	
Technical General	**188**
Technical Mainframe	**69**
Technical MCSE	**117**
Technical Web Development	**76**
End User	
End User Business Skills Development	**44**
End User Desktop Computing	**150**
End User Home and Small Business	**65**
Development for Licensed Professionals	**6**
Total	715

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Proposed Development Schedule As Of October, 2001*

Course release dates are 2001 unless otherwise indicated.

End User Development Schedule

Access 2002 Series
(March, 2002)

Excel 2002 Series
(On Internet December, on CD in March, 2002)

Outlook 2002 Series
(March, 2002)

PowerPoint 2002 Series
(March, 2002)

Project Management Series
(June, 2002)

Word 2002 Series
(On Internet December, on CD in March, 2002)

* Proposed Development Schedule is subject to change without notice. These are estimated dates of completion and course availability is not guaranteed.

Technical Development Schedule

Exchange Server 2000 Series 70-224
(June and September, 2002)

Java - Sun Certification Series 310-025
(December, 2001 and June, 2002)

Java 2 Enterprise Architecture
(June and September, 2002)

Linux LPIC Level I Series Exam 101
(June and September, 2002)

Network + Series
(March and June, 2002)

Oracle Series
(June and September, 2002)

Windows 2000 Active Directory Series 70-217
(Balance in December)

Windows 2000 Directory Services Design Series 70-219
(On Internet in December, on CD in March, 2002)

Windows 2000 Network Admin Series 70-216
(Balance in December)

Windows 2000 Network Design Series 70-221
(Balance in December)

Windows 2000 Network Security Design Series 70-220
(On Internet in December, on CD in March, 2002)

Windows XP MCSE Exam
(March and June, 2002)

Design Philosophy

All MindLeaders courses are designed on Bloom's Taxonomy and Knowles philosophy of adult learning. Courses maintain design consistency of course format and navigational features. Each page of the course is offered in a full screen display for an uncluttered visual appearance. Course questions include a variety of answer formats including not only multiple choice and true-false questions, but also matching, text entry and multi-step task based simulation questions.

Each course is divided into units each consisting of:

- A well defined set of learning objectives.
- A series of interactions that teach the stated objectives.
- A means for evaluating whether the learning objectives have been met.

The content is presented in a logical sequence, in units of information designed for easy retention by the student. Courses are strongly interactive in order to encourage comprehension, application and synthesis of the course material.

The student is able to control both the pace and the training path of the instruction. Competency may be demonstrated before, during or after instruction, allowing the student to focus on areas of non-mastery. The student is actively engaged in the learning and receives immediate and supportive feedback to reinforce the new knowledge. The interaction allows for identification with the task to be learned and offers immediate application of that knowledge to the student's job.

Screens in MindLeaders courses have extensive cognitive user interactivity, such as "click & go" responses, questions, simulations or exercises. This interactivity typically comprises 40%-70% of screens. The MindLeaders instructional design philosophy promotes interactivity as a means for confirming comprehension of material and moving the student towards assimilation and synthesis of the course material. This synthesis is encouraged with supplied files for the student to work through within the actual application, and simulations complete with step-by-step instructions and code blocks that can be copied into actual programs, compiled and run.

Further discussion of the instructional design philosophy may be found in the interactive presentation: From Design to Delivery.

User-Friendly Interface

Design continuity is maintained from course to course with a uniform navigation structure. All courses play through standard browsers, such as Microsoft Internet Explorer and Netscape Navigator. This provides the student a familiar environment when first approaching the learning experience. Navigation is mouse driven and easily performed using course menu buttons in the top right corner of each screen.

Step-by-Step Simulations

Step by step practice simulations allow the student to assimilate the material and develop "mental muscle memory". The final step is for the student to synthesize the material in step-by-step live application exercises. The simulations and live applications provide a means for evaluating whether the learning objectives have been met. Simulations may be repeated as many times as necessary for a student to become comfortable with the material.

Skill Assessments

MindLeaders courses offer the student both pre and post course skill assessment to determine existing levels of knowledge on the various topics covered in the course. This gives the student the opportunity to determine areas of mastery and non-mastery. The student is shown their scores on screen at the end of the pre-test or at any point that

they choose throughout the course. Based on the pre-test, a custom learning path is created, giving the student the option to complete only the sections not previously mastered. This path can be taken for rapid learning or the student can choose to take the entire course. The pre and post course skill assessment questions include all varieties of answer formats including not only multiple choice and true-false questions, but also matching, text entry and multi-step task based simulation questions.

Navigational Features

The navigation menu gives students access to a variety of course productivity tools. These include the ability to navigate forward and backward by single screen rather than section, a dynamic course outline, an alphabetical index of key topics, a glossary defining technical terms and a master index supporting cross-course searches.

The Dynamic Course Outline provides a detailed list of topics covered in the course and allows the student to jump instantly to area of interest. The Alphabetical Index allows student to locate specific information by topic while viewing the course. The glossary offers a list of terms relevant to the course material. The Master Topics Index allows students to quickly review the topics and indexed items of all of MindLeaders courses and instantly go to the desired subject. MindLeaders is the first company to offer the Master Index feature to a web-based curriculum. Additionally, all courses provide global book marking on exit of the course, allowing the student to stop mid course and easily return to the appropriate spot to continue at a later date.

The Status Bar allows student to know the precise location of where they are in the course and the amount of material left in the course at all times. Students also have instant access to their personal scores for current course questions and skill assessments at any point throughout the course.

Technical Specifications

MindLeaders courses are designed specifically for efficient presentation while utilizing a minimum of system resources. The MindLeaders hosted course site is powered by an Oracle database. For client-hosted solutions, the database is a FoxPro compliant database within a Code Base program. Minimum system requirements are a Windows 95, 98, 2000 or NT operating system.

Minimum client configuration is a 200MHz Pentium processor with 32MB RAM running on Windows 95, 98, 2000 or NT. Client workstations will require a browser and the Marcromedia Authorware Web Player plug-in is an optional, but encouraged download. Students will need Netscape Navigator or Internet Explorer 4.0 or higher and administrators will need Netscape Navigator 4.06 or Internet Explorer 4.0 or higher

The entire MindLeaders library of over 700 courses takes less than 5 gigs of space on an intranet server.

Single Plug In Requirement

Macromedia Authorware Web Player (formerly known as Shockwave) is an encouraged, but optional download. All MindLeaders courses may be taken without the simulations if the Authorware player is not installed. The course material is the same, however, the student does not have the opportunity to work through the simulation exercises.

The Authorware Web Player is included on the CD-ROMs for client-hosted installations or is available as a download from the MindLeaders course sign-on page. The plug-in is approximately 4,400K and download time is estimated at approximately eleven minutes with a 200 Mhz machine and a 56K modem.

Upon initial sign-in to the Course section of the MindLeaders site, if the student does not previously have the Authorware Web Player installed on their computer, they will be prompted to download the plug-in. While the process itself is simple, detailed instructions are provided for each step of the download and installation process. The plug-in itself installs via an Installation Wizard.

Sound Not Required

MindLeaders courses do not use audio in any form. Many of MindLeaders' larger clients take advantage of MindLeaders multi platform capability and low desktop system requirements as they address the diverse needs of their agencies. MindLeaders believes in empowering its clients to capitalize on the advantages of the Internet and HTML based courseware without penalizing those with limited access to the latest technology. For this reason, MindLeaders has designed courses that are not dependent on audio.

Internet Site

MindLeaders has a state of the art system based at UUNet, one of the world's largest backbone providers. UUNet provides services to more than 70,000 businesses on five continents. In the event of failure on the primary system, there is a "hot" fail over system in Reston, VA ready to be activated.

The site uptime statistics for 2000 were better than 99.8% on an annual basis.

Bandwidth Ramifications

All MindLeaders courses are designed for maximum responsiveness and minimal bandwidth ramifications, working towards the objective of maximum delivery performance to the student desk top. Each page of a MindLeaders course a separate file for each page, averaging approximately 16K-20 per screen. The average file size of a course is 10MB. Courses are written in raw HTML with streamlined graphics for quick load time. The design continuity of the courses supports the reuse of graphics such as the Navigation Bar and the course background. To further accelerate transition time graphics are preloaded into cache. While the student is reading the current screen, the next screen is being preloaded to minimize the changeover time to the next screen. Upon completion of the course, the cache is automatically emptied of all course specific material.

Implementation

MindLeaders has 20 years of experience in helping clients transition to technology based training and over four years in assisting clients transition to web based training. All MindLeaders courses listed in the current production line are ready for next day access via the Internet. Software for installation on a client-hosted site can be shipped within 48 business hours after the license has been signed.

Installation is minimal for MindLeaders hosted solutions, involving only the deployment of Authorware Web Player to workstations and the set up of the web administration utility to control student access. MindLeaders' Educational Services provides training on the web administration utility. Assistance most commonly involves telephone communication between client & Technical Support.

Transition to MindLeaders hosted courseware will involve the client providing students registration information and group designation in Microsoft Excel or Access format for import. Administrator history such as student progress & performance records from previous providers cannot be imported into the MindLeaders tracking program.

The installation of MindLeaders courses for client-hosted solutions is extremely straightforward. Typically, installation takes less than 4 man-hours or less than one full day for one technician. Assistance most commonly involves telephone communication between client & support staff to answer basic installation questions.

Stand Alone Courses

The stand-alone version of MindLeaders courseware allows a student to install courses and an Apache personal web server directly on their laptop and access the courses just as if they had access to the MindLeaders website. To accommodate a client's needs, the installation can take place from a network server or directly from the CD's. Course data can be exported with a click of the mouse. Data is then imported into the corporate MindLeaders installation using the new web administration import facility under the Options menu.

Minimum PC/Workstation Requirements

- 200MHz Pentium processor
- 16MB RAM
- 640x480 (800x600 recommended)
- High Color (16 bit) or higher
- Windows 95, 98, NT, or 2000
- Mouse

Browser Requirements

- Internet Explorer 4.0 or higher
- Netscape Navigator 4.0 or higher
- Browser set to accept cookies

MindLeaders Cookies

- Sign-On sets Student ID cookie
- Student ID cookie required for answering course questions & tracking student progress
- Cookie is deleted each time the browser is exited

Optional Plug in: Macromedia AuthorWare Web Player

- Easy Installation via Installation Wizard
- 4,400K
- Included on CD-ROM or available at www.mindleaders.com
- AuthorWare security option should be set to "Trust" mode

Minimum Web Server Requirements

- 200MHz Pentium processor
- 32MB RAM
- Web Server, such as Windows NT-Microsoft IIS or Microsoft Peer Web Services, Microsoft Personal Web Server, and Apache. UNIX Web Server such as LINUX 2.0.27, SunOS 5.5, AIX 4.1.5, BSDI 2.1, HP-UX A.09.08 9000/715, and Digital UNIX (OSF1) V 4.0.386 alpha
- Netscape Navigator 4.06 or higher or Internet Explorer 4.01 or higher
- 5 GB of disk space for course, system, and student data files.
- META Tags & Embed Tags should be enabled on client server

Firewall Issues

- No auto-execute files from streaming audio or video
- No Java applets writing directly to a hard drive
- MindLeaders courses are written in HTML

Bandwidth Information

- Average Screen size = 16K
- Bandwidth Impact: (the number of simultaneous users) X 16K (per screen file size) / 30 (seconds per screen)

Each user averages approximately .5 K per second

Support Teams

MindLeaders believes that a successful eLearning solution is not just courseware, but a continuing partnership between Commonwealth of Virginia and MindLeaders. MindLeaders is committed to that relationship. To this end, MindLeaders offers an ongoing relationship with the support team of Account Manager, Technical Support and Education Services. This team will work with Commonwealth of Virginia to provide a successful eLearning program specific to the needs of Commonwealth of Virginia and maximize the return on Commonwealth of Virginia's eLearning investment. This support includes:

- Monthly reviews and recaps via email by the Account Management Team
- Monthly phone reviews by the Account Management Team with appropriate Commonwealth of Virginia personnel
- Monthly and/or quarterly communication by the MindLeaders Education Services Consultant

Technical Support

MindLeaders technical support organization is tiered to accommodate all support calls. The technical support goal is to provide superior service in answer to questions or difficulties regarding any of the MindLeaders courseware. Consistently, technical support exceeds its 95% customer satisfaction benchmark.

The technical support organization has over 45 years experience in the support and customer service industry. Areas of experience include NT and Novell Netware network administration (supervisory duties, installations, and maintenance), installation/configuration of PC's and software, programming, quality assurance, web development, and developing/teaching instructor led training for mainframe and PC topics.

Qualifications of the Technical Support staff

- Associate degree in computer science or equivalent education.
- Minimum of two years experience in technical/customer support.
- Experience with DOS, Windows 3.x, 95, and 98, NT, PC/LAN, and Internet technologies.
- Strong attention to detail and organizational skills.
- Ability to be self-motivated and proven ability to learn quickly.
- Knowledge of UNIX, HTML, various web server software products, and SupportMagic.

Currently MindLeaders Technical Support is available between 8 a.m. to 8 p.m. Eastern Standard Time, Monday through Friday, exclusive of nationally recognized holidays. The first line of support for students is through email from the sign-on page of our web site or via a phone call.

When an email issue is received, it is assigned a tracking number and an email is returned to the student stating the issue has been received and will be tracked according to the ticket number. The student requiring technical support then will receive a second response from tech support to attempt to resolve the issue. Responses from Technical Support may be via email or via phone. During live support hours, the most common response time from technical support is within one hour.

MindLeaders telephone Technical Support for client administrators is available seven days a week, 24 hours per day, providing emergency pager callback for Customer's designated Courseware Administrator(s) within six (6) hours of receipt by MindLeaders of a documented support issue. Electronic troubleshooting for questions pertaining to the Courseware is available twenty-four (24) hours per day, seven (7) days per week by logging on to MindLeaders' website on the World Wide Web at http://www.mindleaders.com, and following the assistance prompts.

The MindLeaders Technical Support Escalation Process

1. All calls process through technical support. Any call escalated for resolution will return to technical support for contact with the customer.
2. Any courseware question that cannot be addressed within technical support is escalated to courseware development for resolution.
3. Any functionality question that cannot be addressed within technical support is escalated to software development for resolution.
4. Any product enhancement request is forwarded to development for future product consideration.
5. Any unresolved issues or unusual situations are escalated to corporate sales and the account manager for follow up.

Education Services

The role of Educational Services is to be a resource for the clients' training manager as Commonwealth of Virginia develops, administers, promotes and maintains an effective web based training program. Consultants fulfill this role by developing & executing an implementation plan tailored specifically for Commonwealth of Virginia. This plan will encompass training Commonwealth of Virginia administrators on the web administration utility, the crafting of an internal marketing campaign strategy and participation in on-site open house presentations. Education Services assigns a consultant to each client, but phone support is available from any Education Services team member.

Education Services resources available to Commonwealth of Virginia include: access to the internet based administrator resource center, a quarterly newsletter and monthly product and feature update notices, a marketing handbook, and sample flyers, posters, prizes for open houses. The client will also have access to MindLeaders' Learning hub. The Learning Hub is a site for client web administrators with information on promoting and marketing the MindLeaders product.

The Commonwealth of Virginia administrator, assisted by the MindLeaders Education Services consultant look at the requirements determined by the needs analysis and create a plan to best utilize the MindLeaders product to fulfill those functions. Typically, this includes handling internal marketing such as roll-out programs, email and posters to implement the new eLearning program. Other roles of the administrator include developing a positive reinforcement model for the program, evaluating the program progress and communicating with Commonwealth of Virginia managers to facilitate the program.

Throughout this process, the Commonwealth of Virginia administrator has regular contact with the MindLeaders Education Services consultant, access to the MindLeaders Learning Hub for client administrators and MindLeaders marketing materials.

MindLeaders

e-Learning that works.

Bridge the gap between instructor-led and self-paced training with

Instant Mentoring

MindLeaders offers you the best of both worlds...

Our empowering, engaging and effective e-Learning now comes with real-time access to subject-matter mentors 24 hrs./day, 7 days/week, 365 days/year. Students can use Instant Mentoring to clarify concepts, fine-tune solutions, confirm a process or simply seek assurance that they understand an application.

Coupling Instant Mentoring with our robust e-Learning platform allows students to adjust their training method as their need dictates...the best of both worlds. Web-based courses introduce new concepts and allow a student guided practice. Robust navigational tools such as a full-curriculum Search make it simple to find the appropriate learning path for new concepts. Now, Instant Mentoring provides the back-up to ensure complete understanding and synthesis.

Organizations benefit from more productive employees, reduced demands on the Help Desk and in-house experts, and a greater return on your training investment. Plus, you can eliminate the frustration and hesitation that often accompanies the introduction of new software programs. Mentoring is available directly from the MindLeaders site.

The Instant Mentoring (IM) feature will automatically be available when you log into the MindLeaders courseware. It will appear on the left hand side of your screen, be placed in a gray background and will refresh every 20 seconds. The IM feature cannot be turned off, however, you can minimize the screen to suit your daily learning needs. To MINIMIZE or MAXIMIZE the Instant Mentoring screen, simply drag the far right-hand side of the Instant Mentoring screen (the line where the gray background meets the blue background) to the left or right. Use the scroll bars to view up and down.

MindLeaders

e-Learning that works.

Save time with immediate access to hundreds of on-line books with the

MindLeaders Reference Library

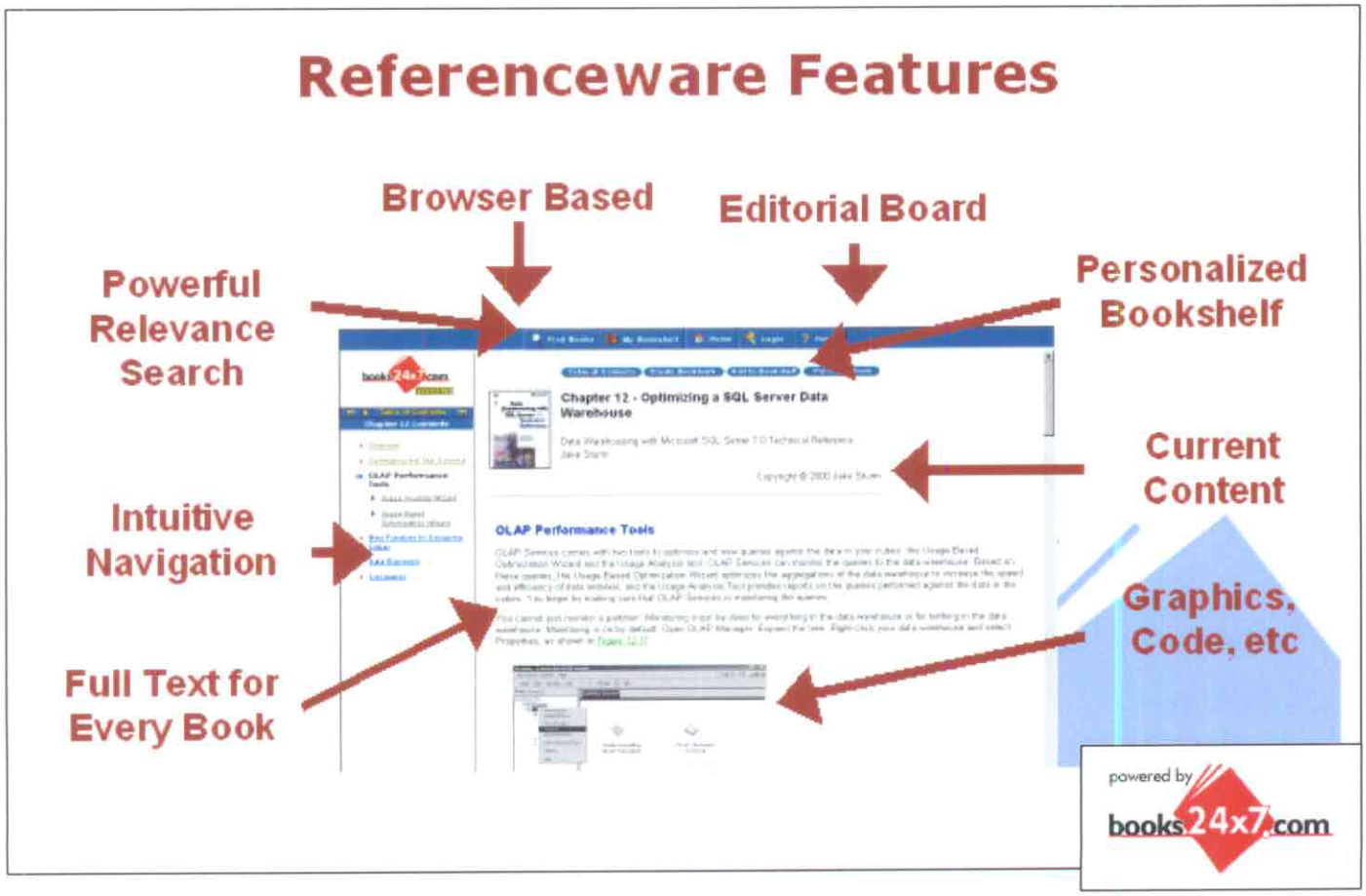
Need answers fast? In concert with our browser-based courses, MindLeaders now offers access to an online reference library hundreds of IT, desktop, business management and professional development topics, directly from our Web site. Employees can instantly search, browse and view the full content of hundreds of "best in class" books and journals from leading publishers such as AMACOM, ASTD Press, Berrett-Koehler, Harvard Business School Press, IDG Books, Jossey-Bass, O'Reilly, Oxford University Press, Que, SAMS and John Wiley & Sons.

There is nothing like it in any other information service of its kind. Our IT employees can retrieve specific answers, narrowed down to a precise sentence, in just a matter of seconds."

- Hewlett-Packard

MindLeaders Reference Library, powered by Books24x7, enhances a student's learning experience:

- Unlimited, instant access to incredibly powerful information
- Invaluable resource during and after a course
- Fully structured online content can be easily integrated into syllabi and courseware
- An essential reference tool, particularly after the course when a student is applying what they have learned
- Collaboration tools enable student-to-student communication
- Accessible worldwide via web browsers



MindLeaders

e-Learning that works.

Powerful Search Capability

The MindLeaders Reference Library, powered by Books24x7, gives students access to up-to-the-minute content from leading publishers. The collections are updated quarterly to cover the latest topics. Users can search by keyword, topic, book or author and drill down into subtopics. Search results are ranked by relevancy and include a short synopsis and top section hits.

Each search result allows you to navigate at the chapter level with accompanied relevancy meters. The full text of the chapter is presented and key terms are highlighted for quick review. Links to companion sites are included for additional feedback.

Collaboration

Students can share key passages, coding examples or illustrations with other students using bookmarks. Shared bookmarks allow a student to quickly share an answer with fellow staff members selected from a list of fellow users that appears in the window. Private bookmarks allow a user to mark key passages for later referral.

Collections

Technical Select – 250 key IT topics that complement the MindLeaders courses
End User Select – 50 desktop topics that complement the MindLeaders courses
Combined Select – The combined Technical and End User Select collections
IT Pro – The complete and comprehensive IT collection with over 1,000 titles
Business Pro – Management and professional development

powered by books24x7.com

Collaboration tools let you easily share information with fellow employees

Read what others are saying about Books24x7

CNBC: "A do-it yourself training option."
Java Report Online: "I love this site."
Seybold Report: "A high value online reference resource for corporate IT professionals.... the defacto leader."
AberdeenGroup: "… an important tool for today's IT professionals and their organizations."

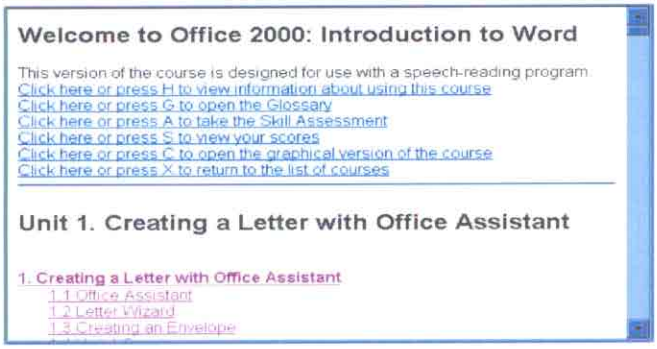
Instant Access	Powerful Reference Tool	**Full Text On-Line**

MindLeaders

e-Learning that works.

Accessibility for Visually Impaired Students

Making computers accessible for visually impaired people is a key initiative of the federal government. Text-only versions of MindLeaders courses, designed for use with a screen-reading program, are available for visually impaired users. Students simply select the Accessibility link from the sign-on screen to use the text-only version of MindLeaders courses.



These courses are designed to comply with the amendment to Section 508 of the Rehabilitation Act, 29 U.S.C. §798, signed by President Clinton on August 7, 1998. As of this date, however, the Federal Government has not issued its final accessibility standards.

The Accessibility feature is available on all MindLeaders courses and requires no special set up by the administrator.

How to Navigate in the Course

Navigation in the text version of the course is similar to navigation in a word-processing document, using command keys such as the arrow and Num Pad keys. The N and P keys can be used to navigate to the next and previous topics, respectively.

Links at the top of each unit allow direct access to a topic. Each topic in the course is numbered to indicate its unit, topic, and section. Sub-section labels are preceded by an asterisk (*).

Using the Course with JAWS for Windows™

When using the JAWS for Windows screen reader, the virtual cursor will activate upon entry into the course. Use the arrow keys to navigate the course just as you would with the PC cursor.

Press control + F to activate the JAWS find function.

Press Alt + Tab to switch between the course and other windows, such as the glossary or Skill Assessment window.

Press Alt + F4 to close an open window.

Press Alt + Delete to determine which cursor is active: the JAWS, virtual, or PC cursor.

Answering Questions

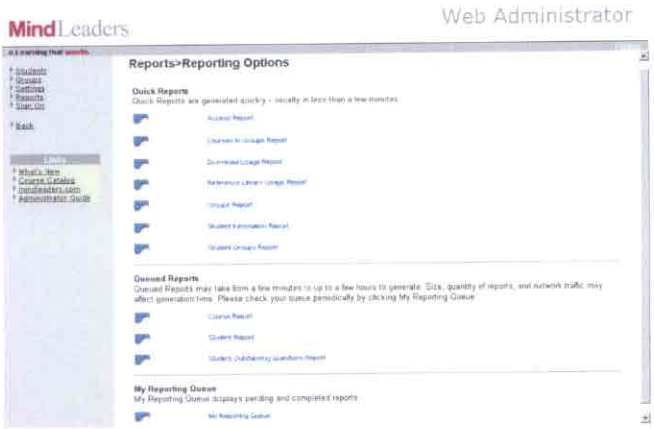
Links to course questions are shown throughout the course. Questions will open in a separate window. You can use Alt + Tab to switch between the question window and the course window.

Questions are presented as HTML forms, using radio buttons, check boxes, or text-entry fields. After the question is answered, submit the answer by tabbing to the submit button and pressing Enter. Feedback will indicate whether the answer was correct or incorrect, or, in some cases, will give a hint for a second try.

MindLeaders

e-Learning that works.

REPORTING WITH THE WEB ADMINISTRATOR



The MindLeaders' Web Administrator provides data on student and course usage and their scores to determine the effectiveness of the training. Client course administrators may use the web administration tools to run on demand reports evaluating various aspects of their students' performance and progress.

The web administration tool is menu driven and easy to use; typically the training session for the tool takes less than an hour. Reports can be printed to screen, printed to printer or exported to file. The tool is accessible from the MindLeaders' website and offers the following features:

- **Access Report**: Course usage for a given time period with totals by course
- **Course Report**: Usage by group/course/student with mastery and passing scores indicated and student/course totals by course
- **Courses in Groups Report**: Which courses are in which groups
- **Groups Report**: List of all available groups for this site
- **Student Report**: Usage by group/student/course with mastery and passing scores indicated and course/student totals by student
- **Student Information Report**: List of all students sorted by last name with e-mail address (if entered) and if a password has been created
- **Student Groups Report**: Students by group
- **Student Outstanding Questions Report**: List of questions unanswered by a student resulting in a zero score for that unit/course
- **Download Usage Report**: List of students that have used the download option for courses and which courses that have been downloaded
- **Reference Library Usage Report:** List of students that have used the Reference Library and which titles that have been accessed

Depending on the report selected, the report options include:

- **Report Note:** Report information entered by administrator
- **Courses/Students Per Page:** The number of entries per screen/page
- **Start/End Date:** Reporting period that report should select from
- **Include Student/Unit Details:** Option to include information on which courses were taken by a student and what units in a course were taken
- **Arrange By Site/Group:** Sorting options by site and group
- **Sort By Student Name/ID:** Sorting options by either Name or ID
- **Exclude Zero Courses/Introductory Courses:** Option to exclude data on courses that have no score or the introductory "How to Take a Course" course

Both student and/or course reports may be run on demand and information is available on a real time basis for up-to-the-minute reporting. A client administrator may define the ranges for a given report and these ranges may be changed at will. Arrangement of the report information may also be administrator defined and records may be sorted by either student name or ID. Either summary reports or detailed reports may be displayed to screen or printed to a TSV (Tab Separated by Value) file. The bottom of each report screen offers a forward/backward page option as well as the ability to jump to a specific page in the report.

MindLeaders

e-Learning that works.

Launch all your e-Learning from one site with

Web Admin Plus

MindLeaders web administration program now launches any AICC-compliant web-based training. If you have custom courses or more than one e-Learning vendor, you can use Web Admin Plus as your single launching source for all your students. Web Admin Plus will track student and course usage and record scores. An administrator can receive results from all their courses by running a single report at the mindleaders.com web site. A student can see results from all their courses from their MindLeaders transcript.

Internet Delivery

Web Admin Plus is Internet-only. All MindLeaders courses are launched from our Internet site. Custom courses and other vendor courses can reside on the client or content provider's web site and the link in the course list will point to that location. MindLeaders customers who are hosting our courseware and use a CodeBase version of Web Admin will be unable to use Web Admin Plus. MindLeaders will not host third party content.

Easy and Affordable

A training administrator will see the new courses in the list of available courses in Web Admin, and can assign these courses to groups just as they do for MindLeaders courses. Students belonging to groups containing 3rd-party courses will see these courses as bolded and intermingled alphabetically with MindLeaders courses in the MindLeaders course list.

The vendor name will appear in parentheses after the course name to differentiate it from MindLeaders offerings. When a student clicks a link to a 3rd-party course, a new window is opened and she is taken to the 3rd-party course. Web Admin Plus costs a fraction of the typical Learning Management System (LMS). Deployment is easy and straightforward and for many courses can be rolled out in just a few days. (Courses must meet the A.I.C.C. standard AGR-010_V1.0).

Easy to Use	Single Site	Affordable

MindLeaders Scores Big with Fair, Issac

When it came to developing a training strategy for its 1,600 employees in 20 offices worldwide, MindLeaders scored high with Northern California-based Fair, Isaac. Its comprehensive course menu and 24x7 availability has helped give the ASP (application service provider) leader and one of Forbes Best 200 Small Companies in America, a heads-up when it comes to one of its signature solutions--credit scoring.

In order to understand the role MindLeaders plays in bracing Fair, Isaac on top of the industry, it is important to have a good grasp of credit scoring---a complex data-driven mathematical process of evaluating the credit history of a consumer against specific criteria to generate a "score" that represents credit worthiness. Fair, Isaac employs analytic systems for credit card, mortgage, telecommunications, e-business, healthcare and other industries that size up potential borrowers. The company also developed the world's leading credit account management system, as well as scoring systems for small business credit granting and customer and prospect databases.

Sparking the scoring revolution back in 1956, Fair, Isaac has an impressive list of past and present clients, including: Barclays Bank, MCI/Worldcom, Orlando Regional Healthcare System, Deutsche Bank AG, Bell Atlantic, Damark International, Nordstrom, Bank of America, Sears Roebuck, Merrill Lynch, MobiFon, Telefonica de Peru, General Motors Acceptance Corp., Chase Manhattan Bank and Minnesota Mutual Insurance.

"We use analytic software that installs mathematics into clients' systems and other products, and puts decision engine capabilities as well as scoring capabilities into e-commerce settings, via either ASP mode or end-user software mode," explains John Martin, corporate learning manager.

Needless to say, keeping employees abreast of new technology is a huge challenge and top priority. "We recognized some time back that we needed 24x7 access to learning for our employees, that we needed just-in-time, rather than just-in-case technology training," emphasizes Martin. "We also needed the right amount of learning, not a 7-part, 23-hour course, where it turns out what you really needed was in the first 10 minutes. We needed to let people control their own pace of learning and curriculum."

MindLeaders Through the Web

Providing interactive, self-paced training through the Web, the MindLeaders solution enables the distributed employees of Fair, Isaac to cost-effectively access nearly 500 technical and professional topics any time of the day or night--or from any location in the world. The speed at which change is implemented today places even greater emphasis on the combination of convenience and state-of-the-art training, a one-two punch offered by MindLeaders.

"People were left much more on their own in our company. The rate of change for technical programming languages and other tools was much slower," says Martin when describing life in the training world 6 years ago when he first joined Fair, Isaac.

"Today, you may be a COBOL programmer one week, and the next week, we might need for you to learn the basics of relational databases and SQL. On top of that you might have to deepen your existing knowledge of UNIX and SAS, while developing new skills in Visual Basic. MindLeaders' comprehensive course list seemed to fit the Fair, Isaac training mold to a "T."

"We had a good idea of what our folks were likely to need for their jobs. MindLeaders' technical list had the greatest overlap with our needs," says Martin. "We use PCs, mainframes and the Web in our development work, and our clients use all sorts of systems, as well. Our employees have to be able to learn how to deal with all of it."

In addition to the UNIX and UNIX-derivative courses, employees can access everything from Visual Basic, to a range of Web tools such as HTML, Java and JavaScript. Although Fair, Isaac's relationship with MindLeaders is in its infancy---just 4 months old---Martin is impressed that the company has already

introduced an additional 16 technical courses. Many of those focus on a combination of tools, a plus in his multi-platform environment.

"For example, they have a lot of COBOL and MVS along with getting started with Java. We also have access to something like Photoshop, where the generic advantage to a Web-based provider is that we don't have to worry about whether we have enough people to justify the program."

With offices throughout the world, it would be a logistics nightmare if only one or two people from each office wanted to learn a particular program. Do you transport them all into one office? Do you hire individual trainers for each location? Martin explains that---pre-MindLeaders---if someone in their Birmingham, England, office decided that he or she needed to understand UNIX better, the company would have started spending money instantly to get that person the right training. Now the person can go as far as possible using MindLeaders' tools, and then if he or she decides additional training is still needed, the company can assess whether or not to bring in a tutor or use another learning tool.

"It's not so much that we are spending less, we're spending smarter and avoiding future expenditures that I think could have been pretty darn high," says Martin. What ultimately convinced him to choose MindLeaders? "Besides being economically competitive with other providers, we tried the courses out with trial users around the company and the tech courses got good marks for usability, learnability and appropriate learning objectives."

Fallon Advertising Finds a Mac Friend In MindLeaders

When Becky Swanson, IT training manager for Minneapolis-based Fallon Advertising, sought out a company that offered a wide range of online technical and end-user education, she found it impossible to make an apple-to-apple comparison.

With the core of her company---95% to be exact---using Mac computers, not PCs, to perform their duties, keeping them up to technical snuff became increasingly frustrating for Swanson. She searched every nook and cranny of the Web for a vendor that would veer off Main Street and into her corner of the Apple world.

Many vendors sent her on a wild goose chase, promising their product successfully worked on a Mac when using a specific plug-in. However, after extensive trial and tribulation, she found that most claims were false. "Either we couldn't read a file, or we couldn't launch an EXE file off a Mac, or we had to fiddle endlessly with each Web page," says Swanson. "I was told that Mac didn't offer that much of a market share and that vendors don't cater to the educational market."

But Fallon isn't in the business of educating; it's in the business of advertising with offices in Minneapolis, New York, and London. The bulk of the company's 500 employees can be found under the same roof as Swanson in Minnesota and about 100 can be found working in the Big Apple.

As one of the world's most critically acclaimed, creatively driven branding companies, Fallon manages the consumer voice of some of the world's leading brands. Fallon Worldwide is the newly formed second global network of Publicis Group, based in Paris and has almost 650 employees in Minneapolis, New York and London. With billings of almost $1 billion dollars, the agency's clients include, among others: Minneapolis–BMW of North America, drugstore.com, EDS, Holiday Inn, International Truck and Engine Corp., The Lee Company, Nordstrom, Nuveen Investments, PBS, Ralston Purina, Starbucks Coffee Company, Timex and United Airlines.

After joining Fallon in November 1998, Swanson's first challenge was simply to bring consistency to both curriculum and structure in the instruction-led arena. Her first task encompassed a four-month long, company-wide migration from Claris, Mac-based office software, to what has become the standard, Microsoft Office.

Challenge No. 2? This summer her 95% Mac-based workforce will shift to a 60-65% PC-based environment, with the majority of artists continuing to work on the Apple platform. At the same time, they will be implementing Lotus Notes. Swanson expects the process to take 10 weeks, just for the Minneapolis office.

Without access to MindLeaders' online courses---ones that give trainees the opportunity to move at their own pace, on a 24x7 basis, and on their own turf---she would have been put in a very difficult, almost impossible, position. "We have no facility, no way of holding this scope of classes, no way of addressing immediate learning needs," says Swanson. "Our people are fast, impatient learners who want to do training at their own speed. Online, Web-based training gives them that opportunity."

A believer in putting a lot of choices on the table, Swanson plans to use a smorgasbord of training methods. "It's not a great idea to replace all instructor-led training with online courses. I think that if you offer lots of choices, people will choose what they need. Some prefer the social interaction of a class, to get away from the desk and ignore e-mails. Others are more comfortable learning on their own and don't mind ignoring phone calls, passersby or can do it in such a way that doesn't impact them."

Online classes cater particularly to those folks who need training immediately and can't wait until next week for a class, she says. Swanson says she taps into MindLeaders' entire curriculum, from end user courses to technical and web development. "We've got a lot of people who travel an awful lot. The advantage is that they can set up in a hotel room. I'm not suggesting that people do it on their personal time, but I would hope if they had the choice between bad cable TV or learning, they'd choose learning."

Swanson says one of the biggest winners to come out of MindLeaders' Internet-based courses is her 25-person IT department. One advantage to having a Mac shop is that it requires fewer technicians. However, that makes it nearly impossible for someone to take off an entire week to take a class on SQL for example.

The bottom line for Swanson: "When you think about having to hire the resources or build the room, or send people out for just the Office 2000 training (60% of the agency), we're saving hundreds of thousands of dollars."

And the fact that MindLeaders doesn't turn a deaf ear to the Apples of the world makes Swanson's job that much easier and less frustrating. Although a Mac-to-PC shift is in the works, "We need Web-based training to work here, and we plan to expand our offerings, but we will always need a solution that is cross-platform."

Setting the World-Wide Education Standard at SCC SoftComputer

Continuing education is the only way for a leading-edge software company to keep pace with rapid technological changes. Yet, with staff distributed throughout the world, SCC SoftComputer knew it required an education solution that provided fast, reliable access to a wide selection of courses---regardless of geography.

> "In addition to administrative and support staff, we have over 200 programmers around the world building the latest products using the latest technology," says Don Keller, director of Educational Services. "It's vital that we provide easy access to comprehensive education no matter where our employees are located. With its self-paced, Web-based training, MindLeaders has more than met our requirements."

Providing interactive, self-paced training through the Web, the MindLeaders solution enables the distributed employees of SCC SoftComputer to cost-effectively access nearly 400 technical and professional topics at any time of the day or night---or from any location in the world.

About SCC SoftComputer

SCC SoftComputer is one of the fastest growing international developers of Information Systems specifically designed to meet the unique requirements of the multi-site healthcare environment. It designs and delivers software packages for a number of healthcare disciplines. The company also provides software tools and consulting teams to assist customers in implementing processes and applications such as accounts receivable, workload management and competency documentation. Yet, with staff distributed between its headquarters in Palm Harbor, Florida, and off-shore sites, the company actively pursued a Web-based solution that would deliver education to both technical and business personnel. "There was no way we were going to get involved with CD-ROMs," says Keller. "Web-based training was the only way to go for us. It's the quickest and fastest way for people to have access to education."

SCC SoftComputer first started out using the MindLeaders End-User courses to provide education for its Customer Service and administrative staff. These courses include topics geared toward gaining proficiency with MS-Word, Office 2000, MS-Windows as well as introductory courses included in the Concepts in Computing series. According to Keller, the driving reason for starting with End-User courses was to provide the opportunity for employees to build a basic computing skill set. "A lot of our people come from the medical field," he says. "They are medical technologists and not Information Technology professionals. Working with a computer is new for many of them and we need to make them feel comfortable. The End-User courses go a long way toward helping."

But the End-User courses represented only a portion of the education solution. The success of the MindLeaders courses, combined with expanding education requirements for distributed development teams, caused SCC SoftComputer to begin looking for a way to expand the scope of education availability.

"We needed to continue to expand our skills for design, networking and programming skills," says Keller. Again, SCC SoftComputer selected MindLeaders to help to expand and enhance skills, adding Technical Courses such as the GUI Design Series, Networking Essentials and the full spectrum of courses dedicated to C and Unix programming.

While keeping on top of the latest in technological advances is crucial for the successful development of new products, continuing education is just as crucial for the company's team of "road warriors" who travel between customer sites helping to implement the entire solution set of processes and tools.

"There's little opportunity for our professional services staff to return to the office or go to a classroom for training," explains Keller. "But they need to know about the different technologies employed at customer sites. With MindLeaders, they can take the courses they need whenever they want."

Setting and Meeting Standards

Although continuing education represents one method of investing in employees, SCC SoftComputer wants to ensure that each staff member gains more than just a passing knowledge in their respective fields. Instead, the company has established the necessary prerequisites and requirements for each course and, to ensure employees gain a thorough understanding of each topic, has set the passing grade for MindLeaders courses at 85-percent.

Administrative controls for the MindLeaders courses can prevent students from moving onto the next course if an established threshold is not met. "Our customers have high standards for our company and we need to establish the same high standards internally," says Keller. "Setting the mastery level at 85-percent ensures that each person taking the course is well prepared to move onto the next course in the topic."

But in addition to customers with high expectations, SCC SoftComputer, because it is so heavily involved in the medical field, also answers to a higher authority---the United States Food and Drug Administration(FDA). "The FDA regulates us and we must provide accurate reporting on how and when education has occurred," Keller emphasizes.

To accomplish this, the company automatically takes the course completion records for each employee from the MindLeaders class records and inserts them directly into the Human Resource records within the company's Educational Training and Competency (ETC) product---a tool it both uses and sells.

Easy Access and Customization

MindLeaders courses have become core education components for the company and provide the ideal mechanism for training and re-training within the specific disciplines established within the company. It has also enabled the Education Services group to help define a variety of curriculums based on departments. "People move between departments fairly often based on project requirements," Keller explains. "With the large number of MindLeaders courses, we can establish many different core classes that meet the needs of the different projects."

Equally important, because each course is written in standard HTML, Keller notes that the MindLeaders courses provide flexibility for customization. "We've added in additional help screens that discuss how the MindLeaders topics relate directly to our company," he says. "That flexibility better helps our employees to learn both the generic and explicit at the same time. MindLeaders is a powerful education solution that helps us deliver and support leading-edge software."

MindLeaders

e-Learning that works.

Web-based Innovation and Education by Worldspan®

How can a company best utilize the new technologies of the corporate Intranet and World Wide Web to cultivate and maximize the continuing educational development of its workforce?

That was a major challenge faced by the global electronic distribution company Worldspan when searching for a truly web enabled, interactive education solution that would not only allow employees to browse course offerings and complete course enrollment through the Intranet, but also provide their worldwide workforce access to both legacy and new technology application courses.

"Long before the buzz-words e-business and e-commerce were being used in boardrooms, we had the vision of developing and implementing a corporate Intranet that would facilitate both the administration and delivery of training for our employees," explains John Wilkinson, Worldspan's Technical Training and Business Support Manager.

"We first wanted our Intranet perfected so that all of the training administration functions could be processed through it efficiently," says Wilkinson. "Secondly, we wanted to contract a web-based, educational training company to supply technical and professional skilled courses on the Internet to employees at all different levels and on all different work schedules."

Visionary Solutions

Although Worldspan's vision was nothing short of revolutionary for the year 1996, they successfully implemented their training administration system on the Intranet by mid-1998 and then quickly focused on a short-list of vendors who could offer a better solution to the old CBT, time consuming, download to your hard drive, course style that had been the staple for technical and professional training.

The solution came from MindLeaders, providers of interactive, self-based training through the Web. The MindLeaders solution enables cost-effective access to a multitude of different topics at any time of day or night. All education is interactive and self-paced, allowing employees to learn what they need, whenever they need it.

"We were quite surprised at the vendors' varying definitions of web-based training," notes Mike Furlong of Worldspan's Technical Training and Business Development Department. "MindLeaders was the only company that had the right technical approach to web-based training. All the other companies simply directed you to their web site and had you download their static courses. MindLeaders was the only company to present a wide, comprehensive variety of courses (from PC to mainframe to soft skills), all in real-time, with 24x7 access and all accessible directly through their web-site."

Immediate Information Delivery

In addition to the functionality and user-friendly look of MindLeaders'courses, Wilkinson notes that the availability of their course offerings was a key selling point for Worldspan. It was imperative to Worldspan that scheduling conflicts did not limit anyone from the benefits of training, as traditional education methods had so frequently done in the past.

"What we like about MindLeaders above everything else is that our employees can access the course at home or at work, at any time of the day or night, regardless of their schedule or location. If we didn't have this flexibility, the system wouldn't be nearly as attractive to our organization," Wilkinson notes. "This is especially important in our industry where you have, for example, employees working second and third shifts at data and call centers. To have technical information delivered immediately and accurately on a global basis puts MindLeaders miles ahead of its competition."

The MindLeaders Choice

Equally important to Worldspan is the scope and depth of MindLeaders' course selections. Of great advantage to many industry sectors similar to the travel industry is the multitude of choice among courses that support the new, distributed, Web-based technologies as well as the technologies of legacy systems.

"Being able to offer supplemental training related to mainframe technologies like COBOL and CICS, as well as technical courses based on the Web such as FrontPage and Java, is paramount to our goal of empowering and improving our personnel," Wilkinson states. "And all levels of the company benefit in the end. The Technical Training Department is able to take advantage of the technical mainframe and technical web courses and our Sales and Human Resource departments can utilize the business skills development training."

With the MindLeaders URL link clearly highlighted on the company's Education Intranet homepage, Worldspan has placed a high value on the broadening of its employee's educational background. "The extent of MindLeaders' course selection empowers our staff to become more effective and increasingly valuable."

Innovation and Competitive Advantages

One of Worldspan's goals has been to ensure that travel agencies prosper in the Internet environment with strategically designed Internet strategies. Continuing employee education is recognized as part of this strategy whereby heavy investments in employees can result in a competitive edge for the company and the highest level of service for the customer.

As the provider of global electronic distribution travel information, Internet products and connectivity and electronic commerce capabilities for travel agencies, travel service providers and corporations in nearly 70 countries and territories worldwide, Worldspan relies on innovative and forward-thinking solutions throughout its business, making its decision to use MindLeaders logical.

"MindLeaders are true pioneers in their approach to Web-based training. Like us, they understood early on the many advantages of efficiently presented, interactive, self-paced courses through internal business networks and the Internet," Furlong explains.

Intelligence and Accessibility

In addition to providing access to courses through the Internet regardless of time and location, MindLeaders also has the unique ability to keep track of a student's progress and to resume a course right where they left off. There are no limitations as to when or where a course is started or ended. "Their intelligent technology ensures that you do not need to re-start a course from the beginning when you resume the course, nor do you have to worry about loosing any information in between sessions," Wilkinson remarks.

Students also have the option of taking a preliminary test, to assess their knowledge of a particular subject, so that a custom learning path can be created. "MindLeaders compliments our corporate culture while helping release us from the limitations of traditional education and training, all in a cost-effective manner," Wilkinson notes.

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Industry Partners

A. G. Edwards
Alverno Information Services
Ameren-UE
American Family Insurance
American Home Products Corp.
American National Insurance
AutoZone, Inc.
Bank of New York
Beckman Coulter, Inc.
Blue Cross Blue Shield of Minnesota
Blue Cross Blue Shield of Oklahoma
Caltrans
Capital Blue Cross
CareFirst BC/BS
Cendent
Clarica
Computer Task Group
Comerica Incorporated
Consumers Energy
Convergys
Cutler-Hammer
CUNA Mutual Insurance Group
Da Vita
Ecolab
Educational Testing Service
Equifax
Fair, Isaac
Fairfax County Government
Fallon Worldwide Advertising
Federated Department Stores
Fifth Third Bank
First American Corporation Financial Services
First Data Corp.
First Nationwide Bank
Freddie Mac
Fortis., Inc.
Freightliner
Gulfstream Aerospace
Harris Corporation
Hewitt Associates
Home Depot
Honda of Canada Mfg.
IMR Global
ING Canada
Industrial Alliance Insurance and Financial Services
Information Builders Inc.
Irving Oil Limited
Jostens
Kanbay Incorporated
Liberty Mutual
Lutheran Brotherhood
Manulife Financial
Manufacturers & Traders Trust
Maritime Life Assurance
Mass Mutual Insurance Company
Metropolitan Life Insurance Co.
Mutual Service Insurance
NICOR Gas
Northwest Farm Credit Services
Pep Boys
Perot systems
Pershing & Company
PHEAA
Philadelphia Stock Exchange
Protective Life
PSEG
Pyxis
QVC, Inc.
Rapidigm
Sabre Systems, Inc.
Sallie Mae
Salomon Smith Barney
Schering-Plough
Security Life
Southern Farm Bureau
Southwest Airlines
Spherion
Stratagem
Sun Life Insurance
SuperValu
T. D. Canada Trust Bank
Tasc, Inc
The Bombay Company
The Mony Group
The Regence Group
Towers Perrin
Travelers Insurance Co.
UNUM Provident
USX
USF&G
Wachovia Corp
Walgreens, Inc.
Watkins Motor Lines
WellPoint Health Networks (Blue Cross of California)
Whirlpool Corp.
WorldCom
World Savings and Loan
Ziegler Caterpillar
Zurich Commercial Insurance

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Government Partners

AEPTA
Arizona Department of Economic Services
Arizona Department of Transportation
Bureau of Labor Statistics
California Department of Transportation
California Employment Development Department
California State Treasurers Office
Columbus Ohio, City of
Dade County Public Schools
Dept of Defense
Fairfax County
FBI
Federal Reserve Board
Florida Department of Health
Florida Department of Transportation
Georgia Dept. of Labor
Honolulu, City and County of
Illinois, State of
Iowa Department of Transportation
Kansas City, City of
LACERA (Los Angeles County Employee Retirement Assoc.)
Lawrence, City of
Los Angeles, City of
Louisiana Division of Administration
Massachusetts Water Authority
Minnesota Department of Economic Security
Minnesota Department of Transportation
Mississippi, State of
Missouri Department of Revenue
Missouri Department of Transportation
National Security Agency
Newport News, City of
Norfolk, City of
Nova Scotia Government
Ontario Lottery Corporation
Oregon Department of Information Systems
Oregon Department of Transportation
Orlando, City of
Palm Beach County School District
Pennsylvania, Commonwealth of
Revenue Canada
Richmond, City of
Saskatchewan Energy and Mines
Social Security Administration
South Carolina Dept. of Revenue
Southern California Edison Co.
Tallahassee, City of
Texas Teacher Retirement System
Texas Department of Health
Texas Department of Transportation
Texas Education Agency
Texas Employee Retirement System
Texas Workforce Commission

MindLeaders
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Certification

MindLeaders offers quality training to help learners prepare for many information technology industry certifications. Certification track courses have been designed for MCSE, MOUS, CCNA, CCDA, CNE, and A+ certification.

Microsoft Certified Systems Engineer

The Microsoft Certified Systems Engineer (MCSE) credential is for professionals who analyze the business requirements and design and implement the infrastructure for business solutions based on the Microsoft Windows 2000 platform and Microsoft server software. MindLeaders offers an in-depth curriculum to help you prepare for the exams.

MindLeaders recognizes the tremendous benefits you can gain through MCSE and MCP certification, and has created courses to help you prepare for the Microsoft exams described here. After you have passed any one of the exams, you will be designated a Microsoft Certified Professional (MCP). By completing and passing a combination of core and elective exams, you will earn the designation of Microsoft Certified Systems Engineer (MCSE). Full certification requirements are located on the Microsoft Web site at www.microsoft.com.

Microsoft Office User Specialist

Microsoft offers the Microsoft Office User Specialist (MOUS) designation for professionals passing exams covering Office topics such as Access, Excel, Outlook, PowerPoint, and Word. Passing a MOUS certification exam demonstrates your mastery of one of the applications in the Office suite. MindLeaders courses assist you in attaining MOUS status. Full certification requirements are located on the Microsoft MOUS Web site at www.mous.net.

Cisco Certified Network Associate and Cisco Certified Design Associate

Cisco offers the Cisco Certified Network Associate (CCNA) designation to professionals passing exams covering the installation, configuration, and operation of simple-routed LAN, routed WAN, and switched LAN networks. The Cisco Certified Design Associate (CCDA) designation indicates a working knowledge of designing routed and switched networks involving LAN, WAN, and dial access services for networks with fewer than 100 nodes. MindLeaders offers courses to help you prepare for CCNA and CCDA certification exams. Full certification requirements are located at the Cisco Web site at www.cisco.com.

Certified Novell Engineer

Novell offers the Certified Novell Engineer (CNE) designation to professionals passing the CNE exam. The NetWare 5 Administration Test evaluates one's skill in network planning, installation and configuration, performing system upgrades, and managing network databases. The NetWare 5 Advanced Administration test evaluates one's skill in designing, configuring, and administering a complex NetWare 5 network. MindLeaders offers courses to assist you in attaining CNE NetWare 5 status. Full requirements are located at the Novell Web site at www.novell.com.

A+ Certification

CompTIA, the Computing Technology Industry Association, offers the A+ Certification exams, a testing program that certifies the competency of entry-level (six months experience) service technicians in the computer industry. The A+ Certification exams assess basic computer service and repair technology skills. MindLeaders, an approved CompTIA A+ Training Provider, offers courses to help you prepare for A+ certification exams. Full certification re-quirements are located at the CompTIA Web site at www.comptia.com.

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Microsoft Certified Systems Engineer

The Microsoft Certified Systems Engineer (MCSE) credential is for professionals who analyze the business requirements and design and implement the infrastructure for business solutions based on the Microsoft Windows 2000 platform and Microsoft server software. MindLeaders offers an in-depth curriculum to help you prepare for the exams.

After you have passed any one of the following exams, you will be designated a Microsoft Certified Professional (MCP). By completing and passing a combination of core and elective exams, you will earn the designation of Microsoft Certified Systems Engineer (MCSE). Full certification requirements are located on the Microsoft Web site at www.microsoft.com.

MindLeaders Courses for the MCSE Core Exams

Windows 2000 Server
(Exam 70-215)
Time: 50 Hours

1. Installation
2. Hardware
3. Controlling Access to Files and Folders
4. Controlling Access to Web Resources and Printers
5. Optimizing Your Server
6. Recovering from Disaster
7. Configuring Disks and Volumes
8. Administering Disks
9. Networking Your Server
10. Implementing Remote Access
11. Implementing Terminal Services
12. Using Security Features

Windows 2000 Professional Series
(Exam 70-210)
Time: 42 Hours

1. Installation
2. Remote Installations and Upgrades
3. Administering Resources
4. Administering Shared Resources
5. Managing Disks Managing Hardware
7. Monitoring and Optimizing Your System
8. Configuring Your Desktop
9. Networking with Windows 2000 Professional
10. Using TCP/IP
11. Managing Users and Groups
12. Securing Your System

Windows 2000 Active Directory
(Exam 70-217)
Time: 15 Hours

1. Preparing for Active Directory
2. Building an Active Directory Structure
3. Administering Active Directory Services
4. Managing Servers

Windows 2000 Network Administration
(Exam 70-216)
Time: 11 Hours

1. Working with DNS and DHCP
2. Working with Remote Access
3. Working with Network Protocols

Windows 2000 Network Design
(Exam 70-221)
Time: 13 Hours

1. Analyzing Business Needs
2. Analyzing Technical Needs
3. Infrastructure Design

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MindLeaders Courses for the MCSE Elective Exams

Exchange Server 5.5
(Exam 70-081)
Time: 54 Hours

1. Planning
2. Strategies
3. Installing
4. Configuring
5. Managing
6. Monitoring
7. Troubleshooting
8. Connectivity
9. Site Solutions

SQL Server 7 Admin
(Exam 70-028)
Time: 72 Hours

1. Security Strategy
2. System Requirements
3. Migration Planning
4. Replication Plans
5. Installing the Server
6. Other Installations
7. Configuring
8. Security Management
9. Managing Accounts
10. Managing Permissions
11. Database Management
12. Loading Databases
13. Backups and Restores
14. Managing Replication
15. Management Tasks
16. Monitoring Events
17. Watching and Optimizing
18. Server Repair
19. More Troubleshooting

MindLeaders

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Microsoft Office User Specialist

Microsoft offers the Microsoft Office User Specialist (MOUS) designation for professionals passing exams covering Office topics such as Access, Excel, Outlook, PowerPoint, and Word. Passing a MOUS certification exam demonstrates your mastery of one of the applications in the Office suite. MindLeaders courses assist you in attaining MOUS status. Full certification requirements are located on the Microsoft MOUS Web site at www.mous.net.

MindLeaders Courses for the MOUS Exams

Word 2000
(Core Exam)
Time: 20 Hours

1. Managing Documents
2. Working with Text
3. Formatting Paragraphs
4. Page Format and Printing
5. Tables and Other Objects

Word 2000 Expert
(Expert Exam)
Time: 20 Hours

1. Page Formatting
2. Managing Documents
3. Inserting Objects
4. Advanced Features
5. Workgroups

Excel 2000
(Core Exam)
Time: 28 Hours

1. Working with Cells
2. Working with Files
3. Formatting Worksheets
4. Page Setup and Printing
5. Worksheets & Workbooks
6. Formulas and Functions
7. Charts and Objects

Excel 2000 Expert
(Expert Exam)
Time: 21 Hours

1. Importing and Exporting Data
2. Working with Templates, Reports, and Report Manager
3. Formatting, Sorting, and Filtering Data
4. Naming Ranges, Working with Macros, and Customizing Toolbars
5. Validating and Auditing Data
6. Analyzing Data and Using Pivot Tables
7. Sharing Work and Adding Security

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Access 2000
(Core Exam)
Time: 25 Hours

1. Creating Databases
1. Building Tables
2. Modifying Tables
3. Sorting and Filtering
4. Relationships & Queries
5. Building Forms
6. Producing Reports
7. Advanced Tasks

PowerPoint 2000
(Core Exam)
Time: 15 Hours

1. Presentations
2. Layout and Text
3. Graphics and Tables
4. Custom Slides
5. Showing Slides

Project 2000
(Core Exam)
Time: 21 Hours

1. Starting a Project
2. Scheduling Tasks and Adding Resources
3. Managing Work and Multiple Projects
4. Using Project Central
5. Customizing the Project
6. Creating Reports and Exporting Data

Word 97 and Excel 97
(Proficient Exams)
Time: 12 Hours and 11 Hours

1. Word Getting Started
2. Word: Formatting Documents
3. Word: Using Productivity Tools
1. Excel: Getting Started
2. Excel: Modifying Worksheets
3. Excel: Using Excel Tools

MindLeaders

e-Learning that works.

Cisco Certified Network Associate and Cisco Certified Design Associate

Cisco offers the Cisco Certified Network Associate (CCNA) designation to professionals passing an exam covering the installation, configuration, and operation of simple-routed LAN, routed WAN, and switched LAN networks. The Cisco Certified Design Associate (CCDA) designation indicates a working knowledge of designing routed and switched networks involving LAN, WAN, and dial access services for networks with fewer than 100 nodes. MindLeaders offers courses to help you prepare for CCNA and CCDA certification exams. Full certification requirements are located at the Cisco Web site at www.cisco.com.

MindLeaders Courses for the CCNA Exam

CCNA Exam
Time: 73 Hours

1. OSI Reference Mode
2. Networks and Data Transfer
3. Local Area Networking
4. Wide Area Networking
5. Using a Router
6. Introduction to IOS
7. IOS Configuration
8. Network Management
9. Bridges and Switches
10. TCP/IP Networking
11. IP Addressing
12. IP Routing
13. IPX Networking
14. Network Security and Control
15. Additional Configurations
16. Exam Preparation 1
17. Exam Preparation 2
18. Numbering Systems

MindLeaders Courses for the CCDA Exam

CCDA Exam
Time: 32 Hours

1. Internetworking Review
2. LAN Networking
3. WAN Networking
4. Introduction to Design
5. Examining Existing Networks
6. Designing LANs
7. Designing WANs
8. Design Issues
9. Optimizing by Design
10. Testing and Managing

MindLeaders

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Certified Novell Engineer

Novell offers the Certified Novell Engineer (CNE) designation to professionals passing the CNE exam. The NetWare 5 Administration Test evaluates one's skill in network planning, installation and configuration, performing system upgrades, and managing network databases. The NetWare 5 Advanced Administration test evaluates one's skill in designing, configuring, and administering a complex NetWare 5 network. MindLeaders offers the courses detailed below to assist you in attaining CNE NetWare 5 status. Full requirements are located at the Novell Web site at www.novell.com.

MindLeaders Courses for the Novell NetWare 5 Administration Tests

Novell CNE 5 Test #050-639 or CNI **Test #050-839**

Time: 30 Hours

1. NetWare Basics
2. Installation
3. Using NDS
4. File System
5. NDS Security
6. File Security
7. ZENworks
8. Advanced ZENworks
9. Distributed Printing

MindLeaders Courses for the Novell NetWare 5 Advanced Administration Tests

Novell CNE 5 Test #050-640 or CNI **Test #050-840**

Time: 19 Hours

1. Upgrading or Migrating
2. Managing the Server
3. The File System
4. Storage and Backup
5. Server Performance
6. Improving Performance

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A+ Certification

CompTIA, the Computing Technology Industry Association, offers the A+ Certification exams, a testing program that certifies the competency of entry-level (six months experience) service technicians in the computer industry. The A+ Certification exams assess basic computer service and repair technology skills. MindLeaders, an approved CompTIA A+ Training Provider, offers courses to help you prepare for A+ certification exams. Full certification requirements are located at the CompTIA Web site at www.comptia.com

MindLeaders Courses for A+ 2001 Hardware and Operating System Certification Exams

A+ Certification Exams
Time: 49 Hours

1. Computer Introduction
2. The System Board
3. Connecting Peripherals
4. Operating Systems
5. MS/DOS
6. Windows 9.X and 2000
7. Disk Drives
8. Monitors
9. Modems
10. Printers
11. Networks
12. Troubleshooting
13. Maintenance Tasks

AWARD TO	Listing of Contract Products	Pricing/Discount (and Index Price Document)
(Block 9: Contractor)	(Block 11: Accepted as to Item Numbers)	(Block 12: Amount: Per Order)
MindLeaders	**Listing Spreadsheet** **...(see 'yellow tab' in bid offer)**	all items **COV price is 0% off pricing found at** **http://www.mindleaders.com/products/catalog.html**

MindLeaders

e-Learning that works.

MindLeaders Inc.
Response for
IFB No. 2001-22
(Pricing Spreadsheet)

To: **Dept. of Information Technology**
Acquisition Services Division
110 S. 7th St., Lobby Floor
Richmond, VA 23219-9300
ATTN: Bid Section

From: **MindLeaders Inc.**
851 W. Third Ave., Bldg 3
Columbus, Ohio 43212
800-223-3732 or 614-781-7300

Due Date – 10/30/2001 **Time – 2:00 PM**

MARKET BASKET OF COURSE OFFERINGS and LISTING Spreadsheet:

Award will be based upon the Evaluated Cost (EC) which is the sum total of costs for the "Market Basket" of courses provided.

Multiple awards up to 5 may be made. Award will consist of the *entire* catalog of courses available from each selected bidder.

INSTRUCTIONS:	**On the following two worksheets, (Professional Development and Desktop Apps...) enter your firm's data per the following instructions:**
	(On the LISTING worksheet, enter all courses/products/services offered.)
NOTE:	***Sample data, shown in red font color, has been inserted as a guide on each sheet.***

Enter your firm's name in the "COMPANY NAME" column.

Enter your firm's course data that most closely matches the provided titles.

Enter the course Delivery Medium, License and ID number or part number, as appropriate.

Enter your firm's bid price in the "BID PRICE" column. (NOTE: All prices must include IFA.)

Enter the Publisher's purchase price in the "Index Price" column. (Discount column is calculated from the Bid Price and Index Price)

Enter the Publisher's Index Document or website URL in the "INDEX Price Document/URL" column (where the published price for the course can always be found).

NOTE:	The following are **mandatory** requirements for all course offerings, both those provided in the "Market Basket" list and those offered in your firm's LISTING Spreadsheet of all courses/products/services.

	A	B	C	D	E	F	G	H
1	**PRICING SPREADSHEET**	**Requested Course Title**	**Delivery Medium**	**Course ID #**	**Bid Price**	**DISCOUNT**	**Index Price**	**Index Price Document name/URL**
2	***MindLeaders***		**and License**	(List all available courses in this category including level and version.)	**Price is Per Person.**	%	(Enter the price found on the OEM's Index document/URL)	(Enter the OEM's Index Price Document name/website URL where published pricing for the individual course can be found.)
3	sample data>>>	Object Oriented Programming	1 user, CD-ROM	pd-101	$ 77.00	*23.00*	$ 100.00	retail price guide 10/01/2001
4	sample data>>>	Visual Basic 6.0 coding	5 user, CD-ROM	pd-105	$ 150.00	*25.00*	$ 200.00	http://hhhcompany.com/cost.html
5								
6		**Professional Development Market Basket Courses (15 courses)**						
7		**Enter the number of courses in your Professional Development library.**						
8	**NOTE:** All pricing must include IFA.							
9	*1A*	TCP/IP Fundamentals	single user delivered on CD-ROM *	TCPC01, TCPC02, TCPC03, TCPC04, TCPC05, TCPC06, TCPC07, TCPC08, TCPC09, TCPC10	$ 165.00	0.00	$ 165.00	http://www.mindleaders.com/
10	*1B*	TCP/IP Fundamentals	2 to 25 users delivered LAN Based *	TCPC01, TCPC02, TCPC03, TCPC04, TCPC05, TCPC06, TCPC07, TCPC08, TCPC09, TCPC10	$ 165.00	0.00	$ 165.00	http://www.mindleaders.com/
11	*1C*	TCP/IP Fundamentals	100 user delivered WEB Based *	TCPC01, TCPC02, TCPC03, TCPC04, TCPC05, TCPC06, TCPC07, TCPC08, TCPC09, TCPC10	$ 141.00	0.00	$ 141.00	http://www.mindleaders.com/
12	*2A*	Intro to Visual Basic 6.0	single user delivered on CD-ROM *	V6BC01, V6BC02, V6BC03, V6BC04, V6BC05, V6BC06, V6BC07, V6BC08	$ 55.00	0.00	$ 55.00	http://www.mindleaders.com/
13	*2B*	Intro to Visual Basic 6.0	2 to 25 users delivered LAN Based *	V6BC01, V6BC02, V6BC03, V6BC04, V6BC05, V6BC06, V6BC07, V6BC08	$ 55.00	0.00	$ 55.00	http://www.mindleaders.com/
14	*2C*	Intro to Visual Basic 6.0	100 user delivered WEB Based *	V6BC01, V6BC02, V6BC03, V6BC04, V6BC05, V6BC06, V6BC07, V6BC08	$ 47.00	0.00	$ 47.00	http://www.mindleaders.com/
15	*3A*	Intro to Java Script Programmi	single user delivered on CD-ROM *	HTCL05, HTCL06, HTC07	$ 55.00	0.00	$ 55.00	http://www.mindleaders.com/
16	*3B*	Intro to Java Script Programmi	2 to 25 users delivered LAN Based *	HTCL05, HTCL06, HTC07	$ 55.00	0.00	$ 55.00	http://www.mindleaders.com/
17	*3C*	Intro to Java Script Programmi	100 user delivered WEB Based *	HTCL05, HTCL06, HTC07	$ 47.00	0.00	$ 47.00	http://www.mindleaders.com/
18	*4A*	Intro to HTML Programming	single user delivered on CD-ROM *	HTCL01, HTCL02, HTCL03, HTCL04, HTCL05, HTCL06, HTCL07	$ 55.00	0.00	$ 55.00	http://www.mindleaders.com/
19	*4B*	Intro to HTML Programming	2 to 25 users delivered LAN Based *	HTCL01, HTCL02, HTCL03, HTCL04, HTCL05, HTCL06, HTCL07	$ 55.00	0.00	$ 55.00	http://www.mindleaders.com/
20	*4C*	Intro to HTML Programming	100 user delivered WEB Based *	HTCL01, HTCL02, HTCL03, HTCL04, HTCL05, HTCL06, HTCL07	$ 47.00	0.00	$ 47.00	http://www.mindleaders.com/
21	*5A*	ORACLE Fundamentals	single user delivered on CD-ROM *	RDBC01 Note: version specific Oracle titles also available	$ 55.00	0.00	$ 55.00	http://www.mindleaders.com/
22	*5B*	ORACLE Fundamentals	2 to 25 users delivered LAN Based *	RDBC01 Note: version specific Oracle titles also available	$ 55.00	0.00	$ 55.00	http://www.mindleaders.com/
23	*5C*	ORACLE Fundamentals	100 user delivered WEB Based *	RDBC01 Note: version specific Oracle titles also available	$ 47.00	0.00	$ 47.00	http://www.mindleaders.com/
24	*6A*	Windows NT 4.0 Administratio	single user delivered on CD-ROM *	NTETC1, NTETC2, NTSTC1, NTSTC2, NTSTC3, NTSTC4, NT4TC2, NT4TC3, NT4TC4	$ 495.00	0.00	$ 495.00	http://www.mindleaders.com/

	A	B	C	D	E	F	G	H
25	6B	Windows NT 4.0 Administratio	2 to 25 users delivered LAN Based *	NTETC1, NTETC2, NTSTC1, NTSTC2, NTSTC3, NTSTC4, NT4TC2, NT4TC3, NT4TC4	$ 495.00	0.00	$ 495.00	http://www.mindleaders.com/
26	6C	Windows NT 4.0 Administratio	100 user delivered WEB Based *	NTETC1, NTETC2, NTSTC1, NTSTC2, NTSTC3, NTSTC4, NT4TC2, NT4TC3, NT4TC4	$ 420.75	0.00	$ 420.75	http://www.mindleaders.com/
27	7A	SQL Server 7.0 Systems Admi	single user delivered on CD-ROM *	LA7C01, LA7C02, LA7C03, LA7C04, LA7C05, LA7C06, LA7C07, LA7C08, LA7C09, LA7C10, LA7C11, LA7C12, LA7C13, LA7C14, LA7C15, LA7C16, LA7C17, LA7C18, LA7C19	$ 165.00	0.00	$ 165.00	http://www.mindleaders.com/
28	7B	SQL Server 7.0 Systems Admi	2 to 25 users delivered LAN Based *	LA7C01, LA7C02, LA7C03, LA7C04, LA7C05, LA7C06, LA7C07, LA7C08, LA7C09, LA7C10, LA7C11, LA7C12, LA7C13, LA7C14, LA7C15, LA7C16, LA7C17, LA7C18, LA7C19	$ 165.00	0.00	$ 165.00	http://www.mindleaders.com/
29	7C	SQL Server 7.0 Systems Admi	100 user delivered WEB Based *	LA7C01, LA7C02, LA7C03, LA7C04, LA7C05, LA7C06, LA7C07, LA7C08, LA7C09, LA7C10, LA7C11, LA7C12, LA7C13, LA7C14, LA7C15, LA7C16, LA7C17, LA7C18, LA7C19	$ 141.00	0.00	$ 141.00	http://www.mindleaders.com/
30	8A	C Programming	single user delivered on CD-ROM *	CLGC01, CLGC02, CLG03	$ 55.00	0.00	$ 55.00	http://www.mindleaders.com/
31	8B	C Programming	2 to 25 users delivered LAN Based *	CLGC01, CLGC02, CLG03	$ 55.00	0.00	$ 55.00	http://www.mindleaders.com/
32	8C	C Programming	100 user delivered WEB Based *	CLGC01, CLGC02, CLG03	$ 47.00	0.00	$ 47.00	http://www.mindleaders.com/
33	9A	CISCO Internetworking Design	single user delivered on CD-ROM *	CCDA01, CCDA02, CCDA03, CCDA04, CCDA05, CCDA06, CCDA07, CCDA08, CCDA09, CCDA10	$ 165.00	0.00	$ 165.00	http://www.mindleaders.com/
34	9B	CISCO Internetworking Design	2 to 25 users delivered LAN Based *	CCDA01, CCDA02, CCDA03, CCDA04, CCDA05, CCDA06, CCDA07, CCDA08, CCDA09, CCDA10	$ 165.00	0.00	$ 165.00	http://www.mindleaders.com/
35	9C	CISCO Internetworking Design	100 user delivered WEB Based *	CCDA01, CCDA02, CCDA03, CCDA04, CCDA05, CCDA06, CCDA07, CCDA08, CCDA09, CCDA10	$ 141.00	0.00	$ 141.00	http://www.mindleaders.com/
36	10A	UNIX Fundamentals	single user delivered on CD-ROM *	UNXTC1, UNXTC3, UNXTC4, UNXTC5, UNXTC6, UNXTC7	$ 55.00	0.00	$ 55.00	http://www.mindleaders.com/
37	10B	UNIX Fundamentals	2 to 25 users delivered LAN Based *	UNXTC1, UNXTC3, UNXTC4, UNXTC5, UNXTC6, UNXTC7	$ 55.00	0.00	$ 55.00	http://www.mindleaders.com/
38	10C	UNIX Fundamentals	100 user delivered WEB Based *	UNXTC1, UNXTC3, UNXTC4, UNXTC5, UNXTC6, UNXTC7	$ 47.00	0.00	$ 47.00	http://www.mindleaders.com/
39	11A	Database Fundamentals	single user delivered on CD-ROM *	RDBC01	$ 55.00	0.00	$ 55.00	http://www.mindleaders.com/
40	11B	Database Fundamentals	2 to 25 users delivered LAN Based *	RDBC01	$ 55.00	0.00	$ 55.00	http://www.mindleaders.com/
41	11C	Database Fundamentals	100 user delivered WEB Based *	RDBC01	$ 47.00	0.00	$ 47.00	http://www.mindleaders.com/
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43	12B	Web Development Fundament	2 to 25 users delivered LAN Based *	WBDS01, WBDS02, WBDS03, WBDS04, WBDS05	$ 55.00	0.00	$ 55.00	http://www.mindleaders.com/
44	12C	Web Development Fundament	100 user delivered WEB Based *	WBDS01, WBDS02, WBDS03, WBDS04, WBDS05	$ 47.00	0.00	$ 47.00	http://www.mindleaders.com/

	A	B	C	D	E	F	G	H
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47	*13C*	Understanding XML	100 user delivered WEB Based *	XMLC01, XMLC02, XMLC03, XMLC04, XMLC05, XMLC06	$ 141.00	0.00	$ 141.00	http://www.mindleaders.com/
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54	** Delivery Formats include CD-ROM, LAN, Intranet (liveplay & download), & Internet (liveplay & download)*	** Delivery Formats include CD-ROM, LAN, Intranet (liveplay & download), & Internet (liveplay & download). Pricing listed is per person.*						

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	Desktop Applications/End User Computing (15 courses)						
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3B	Microsoft POWERPOINT '97 Level 1	2 to 10 users delivered LAN Based *	PPTC01, PPTC02	$ 27.50	0.00	$ 27.50	http://www.mindleaders.com/
3C	Microsoft POWERPOINT '97 Level 1	11 to 25 users delivered WEB Based *	PPTC01, PPTC02	$ 26.13	0.00	$ 26.13	http://www.mindleaders.com/
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4C	Microsoft ACCESS '97 Level 1	11 to 25 users delivered WEB Based *	ACCC01, ACCC02	$ 26.13	0.00	$ 26.13	http://www.mindleaders.com/
5A	Microsoft PROJECT '98 Level 1	single user delivered on CD-ROM *	PRJC01, PRJC02	$ 27.50	0.00	$ 27.50	http://www.mindleaders.com/
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11A	Windows 98 Level 1	*single user delivered on CD-ROM **	WTPC01, WTPC02, WTPC03	$ 27.50	0.00	$ 27.50	http://www.mindleaders.com/
11B	Windows 98 Level 1	*2 to 10 users delivered LAN Based **	WTPC01, WTPC02, WTPC03	$ 27.50	0.00	$ 27.50	http://www.mindleaders.com/
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12A	Windows NT 4.0 Fundamentals for Users	*single user delivered on CD-ROM **	NT4TC1	$ 27.50	0.00	$ 27.50	http://www.mindleaders.com/
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12C	Windows NT 4.0 Fundamentals for Users	*11 to 25 users delivered WEB Based **	NT4TC1	$ 26.13	0.00	$ 26.13	http://www.mindleaders.com/
13A	Intro to Microsoft OUTLOOK '98	*single user delivered on CD-ROM **	O98C01, O98C02	$ 27.50	0.00	$ 27.50	http://www.mindleaders.com/
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14A	Intro to Microsoft OUTLOOK 2000	*single user delivered on CD-ROM **	O2KC06	$ 27.50	0.00	$ 27.50	http://www.mindleaders.com/
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4C	A+ 2000 Hardware and Operating System Certificatior	100 user delivered WEB Based*	APLU04	See Series Title	**0.00**	See Series Title	http://www.mindleaders.com/
5A	A+ 2000 Hardware and Operating System Certificatior	single user delivered on CD-ROM *	APLU05	See Series Title	**0.00**	See Series Title	http://www.mindleaders.com/
5B	A+ 2000 Hardware and Operating System Certificatior	2 to 25 users delivered LAN Based*	APLU05	See Series Title	**0.00**	See Series Title	http://www.mindleaders.com/

5C	A+ 2000 Hardware and Operating System Certificatior	100 user delivered WEB Based*	APLU05	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
6A	A+ 2000 Hardware and Operating System Certificatior	single user delivered on CD-ROM *	APLU06	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
6B	A+ 2000 Hardware and Operating System Certificatior	2 to 25 users delivered LAN Based*	APLU06	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
6C	A+ 2000 Hardware and Operating System Certificatior	100 user delivered WEB Based*	APLU06	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
7A	A+ 2000 Hardware and Operating System Certificatior	single user delivered on CD-ROM *	APLU07	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
7B	A+ 2000 Hardware and Operating System Certificatior	2 to 25 users delivered LAN Based*	APLU07	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
7C	A+ 2000 Hardware and Operating System Certificatior	100 user delivered WEB Based*	APLU07	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
8A	A+ 2000 Hardware and Operating System Certificatior	single user delivered on CD-ROM *	APLU08	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
8B	A+ 2000 Hardware and Operating System Certificatior	2 to 25 users delivered LAN Based*	APLU08	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
8C	A+ 2000 Hardware and Operating System Certificatior	100 user delivered WEB Based*	APLU08	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
9A	A+ 2000 Hardware and Operating System Certificatior	single user delivered on CD-ROM *	APLU09	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
9B	A+ 2000 Hardware and Operating System Certificatior	2 to 25 users delivered LAN Based*	APLU09	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
9C	A+ 2000 Hardware and Operating System Certificatior	100 user delivered WEB Based*	APLU09	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
10A	A+ 2000 Hardware and Operating System Certificatior	single user delivered on CD-ROM *	APLU10	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
10B	A+ 2000 Hardware and Operating System Certificatior	2 to 25 users delivered LAN Based*	APLU10	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
10C	A+ 2000 Hardware and Operating System Certificatior	100 user delivered WEB Based*	APLU10	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
11A	A+ 2000 Hardware and Operating System Certificatior	single user delivered on CD-ROM *	APLU11	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
11B	A+ 2000 Hardware and Operating System Certificatior	2 to 25 users delivered LAN Based*	APLU11	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
11C	A+ 2000 Hardware and Operating System Certificatior	100 user delivered WEB Based*	APLU11	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
12A	A+ 2000 Hardware and Operating System Certificatior	single user delivered on CD-ROM *	APLU12	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
12B	A+ 2000 Hardware and Operating System Certificatior	2 to 25 users delivered LAN Based*	APLU12	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
12C	A+ 2000 Hardware and Operating System Certificatior	100 user delivered WEB Based*	APLU12	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
13A	A+ 2000 Hardware and Operating System Certificatior	single user delivered on CD-ROM *	APLU13	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
13B	A+ 2000 Hardware and Operating System Certificatior	2 to 25 users delivered LAN Based*	APLU13	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
13C	A+ 2000 Hardware and Operating System Certificatior	100 user delivered WEB Based*	APLU13	See Series Title	0.00	See Series Title	http://www.mindleaders.com/

C Series	**C Series (3 Courses)**	**Single User, or 2 to 25 User, or 100 Users*. Delivery Formats include CD-ROM, LAN, Intranet (liveplay & download), & Internet (liveplay & download)**	**C Series**	**$55.00/User for a Single User, or $55.00/User for 2 to 25 user, or $47.00/User for 100 Users**	**0.00**	**$55.00/User for a Single User, or $55.00/User for 2 to 25 user, or $47.00/User for 100 Users**	http://www.mindleaders.com/
14A	C in 21 Days: Week 1	single user delivered on CD-ROM *	CLGC01	See Series Title	**0.00**	See Series Title	http://www.mindleaders.com/
14B	C in 21 Days: Week 1	2 to 25 users delivered LAN Based*	CLGC01	See Series Title	**0.00**	See Series Title	http://www.mindleaders.com/
14C	C in 21 Days: Week 1	Based*	CLGC01	See Series	**0.00**	See Series	http://www.mindleaders.com/
15A	C in 21 Days: Week 2	single user delivered on CD-ROM *	CLGC02	See Series Title	**0.00**	See Series Title	http://www.mindleaders.com/
15B	C in 21 Days: Week 2	2 to 25 users delivered LAN Based*	CLGC02	See Series Title	**0.00**	See Series Title	http://www.mindleaders.com/
15C	C in 21 Days: Week 2	100 user delivered WEB Based*	CLGC02	See Series Title	**0.00**	See Series Title	http://www.mindleaders.com/
16A	C in 21 Days: Week 3	single user delivered on CD-ROM *	CLGC03	See Series Title	**0.00**	See Series Title	http://www.mindleaders.com/
16B	C in 21 Days: Week 3	2 to 25 users delivered LAN Based*	CLGC03	See Series Title	**0.00**	See Series Title	http://www.mindleaders.com/
16C	C in 21 Days: Week 3	100 user delivered WEB Based*	CLGC03	See Series Title	**0.00**	See Series Title	http://www.mindleaders.com/
CCDA Series	**CCDA Series (10 Courses)**	**Single User, or 2 to 25 User, or 100 Users*. Delivery Formats include CD-ROM, LAN, Intranet (liveplay & download), & Internet (liveplay & download)**	**CCDA Series**	**$165.00/User for a Single User, or $165.00/User for 2 to 25 user, or $141.00/User for 100 Users**	**0.00**	**$165.00/User for a Single User, or $165.00/User for 2 to 25 user, or $141.00/User for 100 Users**	http://www.mindleaders.com/
17A	CCDA: 1 Internetworking Review	single user delivered on CD-ROM *	CCDA01	See Series Title	**0.00**	See Series Title	http://www.mindleaders.com/
17B	CCDA: 1 Internetworking Review	2 to 25 users delivered LAN Based*	CCDA01	See Series Title	**0.00**	See Series Title	http://www.mindleaders.com/
17C	CCDA: 1 Internetworking Review	100 user delivered WEB Based*	CCDA01	See Series Title	**0.00**	See Series Title	http://www.mindleaders.com/
18A	CCDA: 2 LAN Networking	single user delivered on CD-ROM *	CCDA02	See Series Title	**0.00**	See Series Title	http://www.mindleaders.com/
18B	CCDA: 2 LAN Networking	2 to 25 users delivered LAN Based*	CCDA02	See Series Title	**0.00**	See Series Title	http://www.mindleaders.com/
18C	CCDA: 2 LAN Networking	100 user delivered WEB Based*	CCDA02	See Series Title	**0.00**	See Series Title	http://www.mindleaders.com/
19A	CCDA: 3 WAN Networking	single user delivered on CD-ROM *	CCDA03	See Series Title	**0.00**	See Series Title	http://www.mindleaders.com/
19B	CCDA: 3 WAN Networking	2 to 25 users delivered LAN Based*	CCDA03	See Series Title	**0.00**	See Series Title	http://www.mindleaders.com/
19C	CCDA: 3 WAN Networking	100 user delivered WEB Based*	CCDA03	See Series Title	**0.00**	See Series Title	http://www.mindleaders.com/
20A	CCDA: 4 Introduction to Design	single user delivered on CD-ROM *	CCDA04	See Series Title	**0.00**	See Series Title	http://www.mindleaders.com/
20B	CCDA: 4 Introduction to Design	2 to 25 users delivered LAN Based*	CCDA04	See Series Title	**0.00**	See Series Title	http://www.mindleaders.com/

20C	CCDA: 4 Introduction to Design	100 user delivered WEB Based*	CCDA04	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
21A	CCDA: 5 Examing Existing Networks	single user delivered on CD-ROM *	CCDA05	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
21B	CCDA: 5 Examing Existing Networks	2 to 25 users delivered LAN Based*	CCDA05	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
21C	CCDA: 5 Examing Existing Networks	100 user delivered WEB Based*	CCDA05	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
22A	CCDA: 6 Cisco CCDA: Designing LANs	single user delivered on CD-ROM *	CCDA06	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
22B	CCDA: 6 Cisco CCDA: Designing LANs	2 to 25 users delivered LAN Based*	CCDA06	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
22C	CCDA: 6 Cisco CCDA: Designing LANs	100 user delivered WEB Based*	CCDA06	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
23A	CCDA: 7 Designing WANs	single user delivered on CD-ROM *	CCDA07	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
23B	CCDA: 7 Designing WANs	2 to 25 users delivered LAN Based*	CCDA07	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
23C	CCDA: 7 Designing WANs	100 user delivered WEB Based*	CCDA07	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
24A	CCDA: 8 Design Issues	single user delivered on CD-ROM *	CCDA08	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
24B	CCDA: 8 Design Issues	2 to 25 users delivered LAN Based*	CCDA08	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
24C	CCDA: 8 Design Issues	100 user delivered WEB Based*	CCDA08	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
25A	CCDA: 9 Optimizing by Design	single user delivered on CD-ROM *	CCDA09	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
25B	CCDA: 9 Optimizing by Design	2 to 25 users delivered LAN Based*	CCDA09	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
25C	CCDA: 9 Optimizing by Design	100 user delivered WEB Based*	CCDA09	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
26A	CCDA: 10 Testing and Managing	single user delivered on CD-ROM *	CCDA10	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
26B	CCDA: 10 Testing and Managing	2 to 25 users delivered LAN Based*	CCDA10	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
26C	CCDA: 10 Testing and Managing	100 user delivered WEB Based*	CCDA10	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
CCNA Series	**CCNA Series (18 Courses)**	**Single User, or 2 to 25 User, or 100 Users*. Delivery Formats include CD-ROM, LAN, Intranet (liveplay & download), & Internet (liveplay & download)**	**CCNA Series**	**$165.00/User for a Single User, or $165.00/User for 2 to 25 user, or $141.00/User for 100 Users**	**0.00**	**$165.00/User for a Single User, or $165.00/User for 2 to 25 user, or $141.00/User for 100 Users**	http://www.mindleaders.com/
27A	CCNA: 1 OSI Reference Model	single user delivered on CD-ROM *	SCOC01	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
27B	CCNA: 1 OSI Reference Model	2 to 25 users delivered LAN Based*	SCOC01	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
27C	CCNA: 1 OSI Reference Model	100 user delivered WEB Based*	SCOC01	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
28A	CCNA: 2 Networks and Data Transfer	single user delivered on CD-ROM *	SCOC02	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
28B	CCNA: 2 Networks and Data Transfer	2 to 25 users delivered LAN Based*	SCOC02	See Series Title	0.00	See Series Title	http://www.mindleaders.com/

28C	CCNA: 2 Networks and Data Transfer	100 user delivered WEB Based*	SCOC02	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
29A	CCNA: 3 Local Area Networking	single user delivered on CD-ROM *	SCOC03	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
29B	CCNA: 3 Local Area Networking	2 to 25 users delivered LAN Based*	SCOC03	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
29C	CCNA: 3 Local Area Networking	100 user delivered WEB Based*	SCOC03	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
30A	CCNA: 4 Wide Area Networking	single user delivered on CD-ROM *	SCOC04	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
31B	CCNA: 4 Wide Area Networking	2 to 25 users delivered LAN Based*	SCOC04	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
31C	CCNA: 4 Wide Area Networking	100 user delivered WEB Based*	SCOC04	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
32A	CCNA: 5 Using a Router	single user delivered on CD-ROM *	SCOC05	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
32B	CCNA: 5 Using a Router	2 to 25 users delivered LAN Based*	SCOC05	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
32C	CCNA: 5 Using a Router	100 user delivered WEB Based*	SCOC05	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
33A	CCNA: 6 Introduction to IOS	single user delivered on CD-ROM *	SCOC06	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
33B	CCNA: 6 Introduction to IOS	2 to 25 users delivered LAN Based*	SCOC06	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
33C	CCNA: 6 Introduction to IOS	100 user delivered WEB Based*	SCOC06	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
34A	CCNA: 7 IOS Configuration	single user delivered on CD-ROM *	SCOC07	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
34B	CCNA: 7 IOS Configuration	2 to 25 users delivered LAN Based*	SCOC07	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
34C	CCNA: 7 IOS Configuration	100 user delivered WEB Based*	SCOC07	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
35A	CCNA: 8 Network Management	single user delivered on CD-ROM *	SCOC08	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
35B	CCNA: 8 Network Management	2 to 25 users delivered LAN Based*	SCOC08	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
35C	CCNA: 8 Network Management	100 user delivered WEB Based*	SCOC08	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
36A	CCNA: 9 Bridges and Switches	single user delivered on CD-ROM *	SCOC09	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
36B	CCNA: 9 Bridges and Switches	2 to 25 users delivered LAN Based*	SCOC09	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
36C	CCNA: 9 Bridges and Switches	100 user delivered WEB Based*	SCOC09	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
37A	CCNA: 10 TCP/IP Networking	single user delivered on CD-ROM *	SCOC10	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
37B	CCNA: 10 TCP/IP Networking	2 to 25 users delivered LAN Based*	SCOC10	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
37C	CCNA: 10 TCP/IP Networking	100 user delivered WEB Based*	SCOC10	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
38A	CCNA: 11 IP Addressing	single user delivered on CD-ROM *	SCOC11	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
38B	CCNA: 11 IP Addressing	2 to 25 users delivered LAN Based*	SCOC11	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
38C	CCNA: 11 IP Addressing	100 user delivered WEB Based*	SCOC11	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
39A	CCNA: 12 IP Routing	single user delivered on CD-ROM *	SCOC12	See Series Title	0.00	See Series Title	http://www.mindleaders.com/

39B	CCNA: 12 IP Routing	2 to 25 users delivered LAN Based*	SCOC12	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
39C	CCNA: 12 IP Routing	100 user delivered WEB Based*	SCOC12	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
40A	CCNA: 13 IPX Networking	single user delivered on CD-ROM *	SCOC13	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
40B	CCNA: 13 IPX Networking	2 to 25 users delivered LAN Based*	SCOC13	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
40C	CCNA: 13 IPX Networking	100 user delivered WEB Based*	SCOC13	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
41A	CCNA: 14 Network Security and Control	single user delivered on CD-ROM *	SCOC14	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
41B	CCNA: 14 Network Security and Control	2 to 25 users delivered LAN Based*	SCOC14	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
41C	CCNA: 14 Network Security and Control	100 user delivered WEB Based*	SCOC14	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
42A	CCNA: 15 Additional Configurations	single user delivered on CD-ROM *	SCOC15	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
42B	CCNA: 15 Additional Configurations	2 to 25 users delivered LAN Based*	SCOC15	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
42C	CCNA: 15 Additional Configurations	100 user delivered WEB Based*	SCOC15	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
43A	CCNA: 16 Exam Preperation 1	single user delivered on CD-ROM *	SCOC16	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
43B	CCNA: 16 Exam Preperation 1	2 to 25 users delivered LAN Based*	SCOC16	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
43C	CCNA: 16 Exam Preperation 1	100 user delivered WEB Based*	SCOC16	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
44A	CCNA: 17 Exam Preperation 2	single user delivered on CD-ROM *	SCOC17	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
44B	CCNA: 17 Exam Preperation 2	2 to 25 users delivered LAN Based*	SCOC17	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
44C	CCNA: 17 Exam Preperation 2	100 user delivered WEB Based*	SCOC17	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
45A	CCNA: 18 Numbering Systems	single user delivered on CD-ROM *	SCOC18	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
45B	CCNA: 18 Numbering Systems	2 to 25 users delivered LAN Based*	SCOC18	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
45C	CCNA: 18 Numbering Systems	100 user delivered WEB Based*	SCOC18	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
Client/Server	**Client/Server (1 Course)**	**Single User, or 2 to 25 User, or 100 Users*. Delivery Formats include CD-ROM, LAN, Intranet (liveplay & download), & Internet (liveplay & download)**	**Client/Server**	**$55.00/User for a Single User, or $55.00/User for 2 to 25 user, or $47.00/User for 100 Users**	**0.00**	**$55.00/User for a Single User, or $55.00/User for 2 to 25 user, or $47.00/User for 100 Users**	http://www.mindleaders.com/
46A	Client/Server Technology for Managers	single user delivered on CD-ROM *	CSTC01	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
46B	Client/Server Technology for Managers	2 to 25 users delivered LAN Based*	CSTC01	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
46C	Client/Server Technology for Managers	100 user delivered WEB Based*	CSTC01	See Series Title	0.00	See Series Title	http://www.mindleaders.com/

Data Warehousing Series	**Data Warehousing Series (2 Courses)**	**Single User, or 2 to 25 User, or 100 Users*. Delivery Formats include CD-ROM, LAN, Intranet (liveplay & download), & Internet (liveplay & download)**	**Data Warehousing Series**	**$55.00/User for a Single User, or $55.00/User for 2 to 25 user, or $47.00/User for 100 Users**	**0.00**	**$55.00/User for a Single User, or $55.00/User for 2 to 25 user, or $47.00/User for 100 Users**	http://www.mindleaders.com/
47A	Data Warehousing: 1 Concepts	single user delivered on CD-ROM *	DWHC01	See Series Title	**0.00**	See Series Title	http://www.mindleaders.com/
47B	Data Warehousing: 1 Concepts	2 to 25 users delivered LAN Based*	DWHC01	See Series Title	**0.00**	See Series Title	http://www.mindleaders.com/
47C	Data Warehousing: 1 Concepts	100 user delivered WEB Based*	DWHC01	See Series Title	**0.00**	See Series Title	http://www.mindleaders.com/
48A	Data Warehousing: 2 Management	single user delivered on CD-ROM *	DWHC02	See Series Title	**0.00**	See Series Title	http://www.mindleaders.com/
48B	Data Warehousing: 2 Management	2 to 25 users delivered LAN Based*	DWHC02	See Series Title	**0.00**	See Series Title	http://www.mindleaders.com/
48C	Data Warehousing: 2 Management	100 user delivered WEB Based*	DWHC02	See Series Title	**0.00**	See Series Title	http://www.mindleaders.com/
Focus Series	**Focus Series (21 Courses)**	**Single User, or 2 to 25 User, or 100 Users*. Delivery Formats include CD-ROM, LAN, Intranet (liveplay & download), & Internet (liveplay & download)**	**Focus Series**	**$55.00/User for a Single User, or $55.00/User for 2 to 25 user, or $47.00/User for 100 Users**	**0.00**	**$55.00/User for a Single User, or $55.00/User for 2 to 25 user, or $47.00/User for 100 Users**	http://www.mindleaders.com/
49A	FOCUS: 1 Getting Started	single user delivered on CD-ROM *	FOCS01	See Series Title	**0.00**	See Series Title	http://www.mindleaders.com/
49B	FOCUS: 1 Getting Started	2 to 25 users delivered LAN Based*	FOCS01	See Series Title	**0.00**	See Series Title	http://www.mindleaders.com/
49C	FOCUS: 1 Getting Started	100 user delivered WEB Based*	FOCS01	See Series Title	**0.00**	See Series Title	http://www.mindleaders.com/
50A	FOCUS: 2 Working with FOCUS	single user delivered on CD-ROM *	FOCS02	See Series Title	**0.00**	See Series Title	http://www.mindleaders.com/
50B	FOCUS: 2 Working with FOCUS	2 to 25 users delivered LAN Based*	FOCS02	See Series Title	**0.00**	See Series Title	http://www.mindleaders.com/
50C	FOCUS: 2 Working with FOCUS	100 user delivered WEB Based*	FOCS02	See Series Title	**0.00**	See Series Title	http://www.mindleaders.com/
51A	FOCUS: 3 Getting Started	single user delivered on CD-ROM *	FOCS03	See Series Title	**0.00**	See Series Title	http://www.mindleaders.com/
51B	FOCUS: 3 Getting Started	2 to 25 users delivered LAN Based*	FOCS03	See Series Title	**0.00**	See Series Title	http://www.mindleaders.com/
51C	FOCUS: 3 Getting Started	100 user delivered WEB Based*	FOCS03	See Series Title	**0.00**	See Series Title	http://www.mindleaders.com/
52A	FOCUS: 4 Creating Simple Reports	single user delivered on CD-ROM *	FOCS04	See Series Title	**0.00**	See Series Title	http://www.mindleaders.com/
52B	FOCUS: 4 Creating Simple Reports	2 to 25 users delivered LAN Based*	FOCS04	See Series Title	**0.00**	See Series Title	http://www.mindleaders.com/
52C	FOCUS: 4 Creating Simple Reports	100 user delivered WEB Based*	FOCS04	See Series Title	**0.00**	See Series Title	http://www.mindleaders.com/
53A	FOCUS: 5 Creating Complex Records	single user delivered on CD-ROM *	FOCS05	See Series Title	**0.00**	See Series Title	http://www.mindleaders.com/

53B	FOCUS: 5 Creating Complex Records	2 to 25 users delivered LAN Based*	FOCS05	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
53C	FOCUS: 5 Creating Complex Records	100 user delivered WEB Based*	FOCS05	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
54A	FOCUS: 6 Additional Reporting Techniques	single user delivered on CD-ROM *	FOCS06	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
54B	FOCUS: 6 Additional Reporting Techniques	2 to 25 users delivered LAN Based*	FOCS06	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
54C	FOCUS: 6 Additional Reporting Techniques	100 user delivered WEB Based*	FOCS06	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
55A	FOCUS: 7 Fundamnentals of Graphs	single user delivered on CD-ROM *	FOCS07	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
55B	FOCUS: 7 Fundamnentals of Graphs	2 to 25 users delivered LAN Based*	FOCS07	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
55C	FOCUS: 7 Fundamnentals of Graphs	100 user delivered WEB Based*	FOCS07	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
56A	FOCUS: 8 Advanced Graph Topics	single user delivered on CD-ROM *	FOCS08	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
56B	FOCUS: 8 Advanced Graph Topics	2 to 25 users delivered LAN Based*	FOCS08	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
56C	FOCUS: 8 Advanced Graph Topics	100 user delivered WEB Based*	FOCS08	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
57A	FOCUS: 9 Data Manipulation for Reporting	single user delivered on CD-ROM *	FOCS09	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
57B	FOCUS: 9 Data Manipulation for Reporting	2 to 25 users delivered LAN Based*	FOCS09	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
57C	FOCUS: 9 Data Manipulation for Reporting	100 user delivered WEB Based*	FOCS09	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
58A	FOCUS: 10 Advanced Screening Techniques	single user delivered on CD-ROM *	FOCS10	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
58B	FOCUS: 10 Advanced Screening Techniques	2 to 25 users delivered LAN Based*	FOCS10	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
58C	FOCUS: 10 Advanced Screening Techniques	100 user delivered WEB Based*	FOCS10	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
59A	FOCUS: 11 Creating File Definitions	single user delivered on CD-ROM *	FOCS11	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
59B	FOCUS: 11 Creating File Definitions	2 to 25 users delivered LAN Based*	FOCS11	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
59C	FOCUS: 11 Creating File Definitions	100 user delivered WEB Based*	FOCS11	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
60A	FOCUS: 12 Adjusting File Definitions	single user delivered on CD-ROM *	FOCS12	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
60B	FOCUS: 12 Adjusting File Definitions	2 to 25 users delivered LAN Based*	FOCS12	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
60C	FOCUS: 12 Adjusting File Definitions	100 user delivered WEB Based*	FOCS12	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
61A	FOCUS: 13 Accessing External Files	single user delivered on CD-ROM *	FOCS13	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
61B	FOCUS: 13 Accessing External Files	2 to 25 users delivered LAN Based*	FOCS13	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
61C	FOCUS: 13 Accessing External Files	100 user delivered WEB Based*	FOCS13	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
62A	FOCUS: 14 Basic MODIFY Requests	single user delivered on CD-ROM *	FOCS14	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
62B	FOCUS: 14 Basic MODIFY Requests	2 to 25 users delivered LAN Based*	FOCS14	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
62C	FOCUS: 14 Basic MODIFY Requests	100 user delivered WEB Based*	FOCS14	See Series Title	0.00	See Series Title	http://www.mindleaders.com/

63A	FOCUS: 15 Segment Modification	single user delivered on CD-ROM *	FOCS15	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
63B	FOCUS: 15 Segment Modification	2 to 25 users delivered LAN Based*	FOCS15	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
63C	FOCUS: 15 Segment Modification	100 user delivered WEB Based*	FOCS15	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
64A	FOCUS: 16 Complex MODIFY Requests	single user delivered on CD-ROM *	FOCS16	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
64B	FOCUS: 16 Complex MODIFY Requests	2 to 25 users delivered LAN Based*	FOCS16	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
64C	FOCUS: 16 Complex MODIFY Requests	100 user delivered WEB Based*	FOCS16	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
65A	FOCUS: 17 Additional File Maintenance	single user delivered on CD-ROM *	FOCS17	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
65B	FOCUS: 17 Additional File Maintenance	2 to 25 users delivered LAN Based*	FOCS17	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
65C	FOCUS: 17 Additional File Maintenance	100 user delivered WEB Based*	FOCS17	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
66A	FOCUS: 18 Dialogue Manager and FIDEL	single user delivered on CD-ROM *	FOCS18	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
66B	FOCUS: 18 Dialogue Manager and FIDEL	2 to 25 users delivered LAN Based*	FOCS18	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
66C	FOCUS: 18 Dialogue Manager and FIDEL	100 user delivered WEB Based*	FOCS18	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
67A	FOCUS: 19 More Features of FIDEL	single user delivered on CD-ROM *	FOCS19	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
67B	FOCUS: 19 More Features of FIDEL	2 to 25 users delivered LAN Based*	FOCS19	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
67C	FOCUS: 19 More Features of FIDEL	100 user delivered WEB Based*	FOCS19	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
68A	FOCUS: 20 MAINTAIN Facility	single user delivered on CD-ROM *	FOCS20	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
68B	FOCUS: 20 MAINTAIN Facility	2 to 25 users delivered LAN Based*	FOCS20	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
68C	FOCUS: 20 MAINTAIN Facility	100 user delivered WEB Based*	FOCS20	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
69A	FOCUS: 21 Completing a MAINTAIN Application	single user delivered on CD-ROM *	FOCS21	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
69B	FOCUS: 21 Completing a MAINTAIN Application	2 to 25 users delivered LAN Based*	FOCS21	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
69C	FOCUS: 21 Completing a MAINTAIN Application	100 user delivered WEB Based*	FOCS21	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
LANs Series	**LANs Series (3 Courses)**	**Single User, or 2 to 25 User, or 100 Users*. Delivery Formats include CD-ROM, LAN, Intranet (liveplay & download), & Internet (liveplay & download)**	**LANs Series**	**$55.00/User for a Single User, or $55.00/User for 2 to 25 user, or $47.00/User for 100 Users**	**0.00**	**$55.00/User for a Single User, or $55.00/User for 2 to 25 user, or $47.00/User for 100 Users**	http://www.mindleaders.com/
70A	LANs: 1 Network Basics	single user delivered on CD-ROM *	LANC01	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
70B	LANs: 1 Network Basics	2 to 25 users delivered LAN Based*	LANC01	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
70C	LANs: 1 Network Basics	100 user delivered WEB Based*	LANC01	See Series Title	0.00	See Series Title	http://www.mindleaders.com/

71A	LANs: 2 Hardware and Software	single user delivered on CD-ROM *	LANC02	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
71B	LANs: 2 Hardware and Software	2 to 25 users delivered LAN Based*	LANC02	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
71C	LANs: 2 Hardware and Software	100 user delivered WEB Based*	LANC02	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
72A	LANs: 3 Internetworking	single user delivered on CD-ROM *	LANC03	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
72B	LANs: 3 Internetworking	2 to 25 users delivered LAN Based*	LANC03	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
72C	LANs: 3 Internetworking	100 user delivered WEB Based*	LANC03	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
Networking for Technicians Series	**Networking for Technicians Series (2 Courses)**	**Single User, or 2 to 25 User, or 100 Users*. Delivery Formats include CD-ROM, LAN, Intranet (liveplay & download), & Internet (liveplay & download)**	**Networking for Technicians Series**	**$55.00/User for a Single User, or $55.00/User for 2 to 25 user, or $47.00/User for 100 Users**	**0.00**	**$55.00/User for a Single User, or $55.00/User for 2 to 25 user, or $47.00/User for 100 Users**	http://www.mindleaders.com/
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73B	Networking: 1 Technical Information	2 to 25 users delivered LAN Based*	NETW02	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
73C	Networking: 1 Technical Information	100 user delivered WEB Based*	NETW02	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
74A	Networking: 2 Hardware and Software	single user delivered on CD-ROM *	NETW03	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
74B	Networking: 2 Hardware and Software	2 to 25 users delivered LAN Based*	NETW03	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
74C	Networking: 2 Hardware and Software	100 user delivered WEB Based*	NETW03	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
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75A	Notes 5 Programming: 1 Designing in Domino	single user delivered on CD-ROM *	N5PR01	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
75B	Notes 5 Programming: 1 Designing in Domino	2 to 25 users delivered LAN Based*	N5PR01	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
75C	Notes 5 Programming: 1 Designing in Domino	100 user delivered WEB Based*	N5PR01	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
76A	Notes 5 Programming: 2 Pages and Forms	single user delivered on CD-ROM *	N5PR02	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
76B	Notes 5 Programming: 2 Pages and Forms	2 to 25 users delivered LAN Based*	N5PR02	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
76C	Notes 5 Programming: 2 Pages and Forms	100 user delivered WEB Based*	N5PR02	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
77A	Notes 5 Programming: 3 Organizing Info	single user delivered on CD-ROM *	N5PR03	See Series Title	0.00	See Series Title	http://www.mindleaders.com/

77B	Notes 5 Programming: 3 Organizing Info	2 to 25 users delivered LAN Based*	N5PR03	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
77C	Notes 5 Programming: 3 Organizing Info	100 user delivered WEB Based*	N5PR03	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
78A	Notes 5 Programming: 4 Scripting	single user delivered on CD-ROM *	N5PR04	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
78B	Notes 5 Programming: 4 Scripting	2 to 25 users delivered LAN Based*	N5PR04	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
78C	Notes 5 Programming: 4 Scripting	100 user delivered WEB Based*	N5PR04	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
79A	Notes 5 Programming: 5 LotusScript	single user delivered on CD-ROM *	N5PR05	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
79B	Notes 5 Programming: 5 LotusScript	2 to 25 users delivered LAN Based*	N5PR05	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
79C	Notes 5 Programming: 5 LotusScript	100 user delivered WEB Based*	N5PR05	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
80A	Notes 5 Programming: 6 Java	single user delivered on CD-ROM *	N5PR06	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
80B	Notes 5 Programming: 6 Java	2 to 25 users delivered LAN Based*	N5PR06	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
80C	Notes 5 Programming: 6 Java	100 user delivered WEB Based*	N5PR06	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
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81B	Novell 560 CNE: 1 Netware Basics	2 to 25 users delivered LAN Based*	560C01	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
81C	Novell 560 CNE: 1 Netware Basics	100 user delivered WEB Based*	560C01	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
82A	Novell 560 CNE: 2 Pages and Forms	single user delivered on CD-ROM *	560C02	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
82B	Novell 560 CNE: 2 Pages and Forms	2 to 25 users delivered LAN Based*	560C02	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
83C	Novell 560 CNE: 2 Pages and Forms	100 user delivered WEB Based*	560C02	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
84A	Novell 560 CNE: 3 Organizing Info	single user delivered on CD-ROM *	560C03	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
84B	Novell 560 CNE: 3 Organizing Info	2 to 25 users delivered LAN Based*	560C03	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
84C	Novell 560 CNE: 3 Organizing Info	100 user delivered WEB Based*	560C03	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
85A	Novell 560 CNE: 4 File System	single user delivered on CD-ROM *	560C04	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
85B	Novell 560 CNE: 4 File System	2 to 25 users delivered LAN Based*	560C04	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
85C	Novell 560 CNE: 4 File System	100 user delivered WEB Based*	560C04	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
86A	Novell 560 CNE: 5 NDS Security	single user delivered on CD-ROM *	560C05	See Series Title	0.00	See Series Title	http://www.mindleaders.com/

86B	Novell 560 CNE: 5 NDS Security	2 to 25 users delivered LAN Based*	560C05	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
86C	Novell 560 CNE: 5 NDS Security	100 user delivered WEB Based*	560C05	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
87A	Novell 560 CNE: 6 File Security	single user delivered on CD-ROM *	560C06	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
87B	Novell 560 CNE: 6 File Security	2 to 25 users delivered LAN Based*	560C06	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
87C	Novell 560 CNE: 6 File Security	100 user delivered WEB Based*	560C06	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
88A	Novell 560 CNE: 7 ZENworks	single user delivered on CD-ROM *	560C07	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
88B	Novell 560 CNE: 7 ZENworks	2 to 25 users delivered LAN Based*	560C07	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
88C	Novell 560 CNE: 7 ZENworks	100 user delivered WEB Based*	560C07	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
89A	Novell 560 CNE: 8 Advanced ZENworks	single user delivered on CD-ROM *	560C08	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
89B	Novell 560 CNE: 8 Advanced ZENworks	2 to 25 users delivered LAN Based*	560C08	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
89C	Novell 560 CNE: 8 Advanced ZENworks	100 user delivered WEB Based*	560C08	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
90A	Novell 560 CNE: 9 Distributed Printing	single user delivered on CD-ROM *	560C09	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
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90C	Novell 560 CNE: 9 Distributed Printing	100 user delivered WEB Based*	560C09	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
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91B	Novell 570 CNE Advanced Administration: 1 Upgradin	2 to 25 users delivered LAN Based*	570C01	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
91C	Novell 570 CNE Advanced Administration: 1 Upgradin	100 user delivered WEB Based*	570C01	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
92A	Novell 570 CNE Advanced Administration: 2 Managing	single user delivered on CD-ROM *	570C02	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
92B	Novell 570 CNE Advanced Administration: 2 Managing	2 to 25 users delivered LAN Based*	570C02	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
92C	Novell 570 CNE Advanced Administration: 2 Managing	100 user delivered WEB Based*	570C02	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
93A	Novell 570 CNE Advanced Administration: 3 The File S	single user delivered on CD-ROM *	570C03	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
93B	Novell 570 CNE Advanced Administration: 3 The File S	2 to 25 users delivered LAN Based*	570C03	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
93C	Novell 570 CNE Advanced Administration: 3 The File S	100 user delivered WEB Based*	570C03	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
94A	Novell 570 CNE Advanced Administration: 4 NSS and	single user delivered on CD-ROM *	570C04	See Series Title	0.00	See Series Title	http://www.mindleaders.com/

94B	Novell 570 CNE Advanced Administration: 4 NSS and	2 to 25 users delivered LAN Based*	570C04	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
94C	Novell 570 CNE Advanced Administration: 4 NSS and	100 user delivered WEB Based*	570C04	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
95A	Novell 570 CNE Advanced Administration: 5 Memory a	single user delivered on CD-ROM *	570C05	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
95B	Novell 570 CNE Advanced Administration: 5 Memory a	2 to 25 users delivered LAN Based*	570C05	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
95C	Novell 570 CNE Advanced Administration: 5 Memory a	100 user delivered WEB Based*	570C05	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
96A	Novell 570 CNE Advanced Administration: 6 Disk and	single user delivered on CD-ROM *	570C06	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
96B	Novell 570 CNE Advanced Administration: 6 Disk and	2 to 25 users delivered LAN Based*	570C06	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
96C	Novell 570 CNE Advanced Administration: 6 Disk and	100 user delivered WEB Based*	570C06	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
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99C	OOP Using C++: Week 1	100 user delivered WEB Based*	CPPC01	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
100A	OOP Using C++: Week 2	single user delivered on CD-ROM *	CPPC02	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
100B	OOP Using C++: Week 2	2 to 25 users delivered LAN Based*	CPPC02	See Series Title	0.00	See Series Title	http://www.mindleaders.com/

100C	OOP Using C++: Week 2	100 user delivered WEB Based*	CPPC02	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
101A	OOP Using C++: Week 3	single user delivered on CD-ROM *	CPPC03	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
101B	OOP Using C++: Week 3	2 to 25 users delivered LAN Based*	CPPC03	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
101C	OOP Using C++: Week 3	100 user delivered WEB Based*	CPPC03	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
Oracle Series	**Oracle Series (3 Courses)**	**Single User, or 2 to 25 User, or 100 Users*. Delivery Formats include CD-ROM, LAN, Intranet (liveplay & download), & Internet (liveplay & download)**	**Oracle Series**	**$55.00/User for a Single User, or $55.00/User for 2 to 25 user, or $47.00/User for 100 Users**	**0.00**	**$55.00/User for a Single User, or $55.00/User for 2 to 25 user, or $47.00/User for 100 Users**	http://www.mindleaders.com/
102A	Oracle: 1 Introduction to PL/SQL	single user delivered on CD-ROM *	PLSC01	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
102B	Oracle: 1 Introduction to PL/SQL	2 to 25 users delivered LAN Based*	PLSC01	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
102C	Oracle: 1 Introduction to PL/SQL	100 user delivered WEB Based*	PLSC01	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
103A	Oracle: 2 Overview of Developer/2000	single user delivered on CD-ROM *	ORDC01	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
103B	Oracle: 2 Overview of Developer/2000	2 to 25 users delivered LAN Based*	ORDC01	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
103C	Oracle: 2 Overview of Developer/2000	100 user delivered WEB Based*	ORDC01	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
104A	Oracle: 3 Forms 4.5 and Reports 2.5	single user delivered on CD-ROM *	ORDC02	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
104B	Oracle: 3 Forms 4.5 and Reports 2.5	2 to 25 users delivered LAN Based*	ORDC02	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
104C	Oracle: 3 Forms 4.5 and Reports 2.5	100 user delivered WEB Based*	ORDC02	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
105A	Oracle: 4 Graphics 2.5 and Procedure Builder 1.5	single user delivered on CD-ROM *	ORDC03	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
105B	Oracle: 4 Graphics 2.5 and Procedure Builder 1.5	2 to 25 users delivered LAN Based*	ORDC03	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
105C	Oracle: 4 Graphics 2.5 and Procedure Builder 1.5	100 user delivered WEB Based*	ORDC03	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
106A	Oracle: 5 Developer/2000 Applications	single user delivered on CD-ROM *	ORDC04	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
106B	Oracle: 5 Developer/2000 Applications	2 to 25 users delivered LAN Based*	ORDC04	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
106C	Oracle: 5 Developer/2000 Applications	100 user delivered WEB Based*	ORDC04	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
107A	Oracle: 6 Developer/2000 Integration	single user delivered on CD-ROM *	ORDC05	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
107B	Oracle: 6 Developer/2000 Integration	2 to 25 users delivered LAN Based*	ORDC05	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
107C	Oracle: 6 Developer/2000 Integration	100 user delivered WEB Based*	ORDC05	See Series Title	0.00	See Series Title	http://www.mindleaders.com/

Oracle8 Series	Oracle8 Series (7 Courses)	Single User, or 2 to 25 User, or 100 Users*. Delivery Formats include CD-ROM, LAN, Intranet (liveplay & download), & Internet (liveplay & download)	Oracle8 Series	$55.00/User for a Single User, or $55.00/User for 2 to 25 user, or $47.00/User for 100 Users	0.00	$55.00/User for a Single User, or $55.00/User for 2 to 25 user, or $47.00/User for 100 Users	http://www.mindleaders.com/
108A	Oracle8: 1 Installing Oracle	single user delivered on CD-ROM *	ORCC01	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
108B	Oracle8: 1 Installing Oracle	2 to 25 users delivered LAN Based*	ORCC01	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
108C	Oracle8: 1 Installing Oracle	100 user delivered WEB Based*	ORCC01	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
109A	Oracle8: 2 Database Management	single user delivered on CD-ROM *	ORCC02	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
109B	Oracle8: 2 Database Management	2 to 25 users delivered LAN Based*	ORCC02	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
109C	Oracle8: 2 Database Management	100 user delivered WEB Based*	ORCC02	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
110A	Oracle8: 3 Building Databases	single user delivered on CD-ROM *	ORCC03	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
110B	Oracle8: 3 Building Databases	2 to 25 users delivered LAN Based*	ORCC03	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
110C	Oracle8: 3 Building Databases	100 user delivered WEB Based*	ORCC03	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
111A	Oracle8: 4 Files, Data, and Users	single user delivered on CD-ROM *	ORCC04	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
111B	Oracle8: 4 Files, Data, and Users	2 to 25 users delivered LAN Based*	ORCC04	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
111C	Oracle8: 4 Files, Data, and Users	100 user delivered WEB Based*	ORCC04	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
112A	Oracle8: 5 Database Schema Objects	single user delivered on CD-ROM *	ORCC05	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
112B	Oracle8: 5 Database Schema Objects	2 to 25 users delivered LAN Based*	ORCC05	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
112C	Oracle8: 5 Database Schema Objects	100 user delivered WEB Based*	ORCC05	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
113A	Oracle8: 6 Processes and Security	single user delivered on CD-ROM *	ORCC06	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
113B	Oracle8: 6 Processes and Security	2 to 25 users delivered LAN Based*	ORCC06	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
113C	Oracle8: 6 Processes and Security	100 user delivered WEB Based*	ORCC06	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
114A	Oracle8: 7 Backup and Recovery	single user delivered on CD-ROM *	ORCC07	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
114B	Oracle8: 7 Backup and Recovery	2 to 25 users delivered LAN Based*	ORCC07	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
114C	Oracle8: 7 Backup and Recovery	100 user delivered WEB Based*	ORRC07	See Series Title	0.00	See Series Title	http://www.mindleaders.com/

PowerBuilder 5.0 Series	**PowerBuilder 5.0 Series (7 Courses)**	**Single User, or 2 to 25 User, or 100 Users*. Delivery Formats include CD-ROM, LAN, Intranet (liveplay & download), & Internet (liveplay & download)**	**PowerBuilder 5.0 Series**	**$55.00/User for a Single User, or $55.00/User for 2 to 25 user, or $47.00/User for 100 Users**	**0.00**	**$55.00/User for a Single User, or $55.00/User for 2 to 25 user, or $47.00/User for 100 Users**	http://www.mindleaders.com/
115A	PB 5.0: 1 PowerBuilder 5 Overview	single user delivered on CD-ROM *	PB5TC1	See Series Title	**0.00**	See Series Title	http://www.mindleaders.com/
115B	PB 5.0: 1 PowerBuilder 5 Overview	2 to 25 users delivered LAN Based*	PB5TC1	See Series Title	**0.00**	See Series Title	http://www.mindleaders.com/
115C	PB 5.0: 1 PowerBuilder 5 Overview	100 user delivered WEB Based*	PB5TC1	See Series Title	**0.00**	See Series Title	http://www.mindleaders.com/
116A	PB 5.0: 2 Getting Started with PowerBuilder 5	single user delivered on CD-ROM *	PB5TC2	See Series Title	**0.00**	See Series Title	http://www.mindleaders.com/
116B	PB 5.0: 2 Getting Started with PowerBuilder 5	2 to 25 users delivered LAN Based*	PB5TC2	See Series Title	**0.00**	See Series Title	http://www.mindleaders.com/
116C	PB 5.0: 2 Getting Started with PowerBuilder 5	100 user delivered WEB Based*	PB5TC2	See Series Title	**0.00**	See Series Title	http://www.mindleaders.com/
117A	PB 5.0: 3 Using PowerScript	single user delivered on CD-ROM *	PB5TC3	See Series Title	**0.00**	See Series Title	http://www.mindleaders.com/
117B	PB 5.0: 3 Using PowerScript	2 to 25 users delivered LAN Based*	PB5TC3	See Series Title	**0.00**	See Series Title	http://www.mindleaders.com/
117C	PB 5.0: 3 Using PowerScript	100 user delivered WEB Based*	PB5TC3	See Series Title	**0.00**	See Series Title	http://www.mindleaders.com/
118A	PB 5.0: 4 Using DataWindows	single user delivered on CD-ROM *	PB5TC4	See Series Title	**0.00**	See Series Title	http://www.mindleaders.com/
118B	PB 5.0: 4 Using DataWindows	2 to 25 users delivered LAN Based*	PB5TC4	See Series Title	**0.00**	See Series Title	http://www.mindleaders.com/
118C	PB 5.0: 4 Using DataWindows	100 user delivered WEB Based*	PB5TC4	See Series Title	**0.00**	See Series Title	http://www.mindleaders.com/
119A	PB 5.0: 5 Delivering the Final Product	single user delivered on CD-ROM *	PB5TC5	See Series Title	**0.00**	See Series Title	http://www.mindleaders.com/
119B	PB 5.0: 5 Delivering the Final Product	2 to 25 users delivered LAN Based*	PB5TC5	See Series Title	**0.00**	See Series Title	http://www.mindleaders.com/
119C	PB 5.0: 5 Delivering the Final Product	100 user delivered WEB Based*	PB5TC5	See Series Title	**0.00**	See Series Title	http://www.mindleaders.com/
PowerBuilder 6 Series	**PowerBuilder 6 Series (10 Courses)**	**Single User, or 2 to 25 User, or 100 Users*. Delivery Formats include CD-ROM, LAN, Intranet (liveplay & download), & Internet (liveplay & download)**	**PowerBuilder 6 Series**	**$55.00/User for a Single User, or $55.00/User for 2 to 25 user, or $47.00/User for 100 Users**	**0.00**	**$55.00/User for a Single User, or $55.00/User for 2 to 25 user, or $47.00/User for 100 Users**	http://www.mindleaders.com/
120A	PowerBuilder 6: 1 Introducing PowerBuilder	single user delivered on CD-ROM *	P6BC01	See Series Title	**0.00**	See Series Title	http://www.mindleaders.com/
120B	PowerBuilder 6: 1 Introducing PowerBuilder	2 to 25 users delivered LAN Based*	P6BC01	See Series Title	**0.00**	See Series Title	http://www.mindleaders.com/
120C	PowerBuilder 6: 1 Introducing PowerBuilder	100 user delivered WEB Based*	P6BC01	See Series Title	**0.00**	See Series Title	http://www.mindleaders.com/
121A	PowerBuilder 6: 2 Design Concepts	single user delivered on CD-ROM *	P6BC02	See Series Title	**0.00**	See Series Title	http://www.mindleaders.com/

121B	PowerBuilder 6: 2 Design Concepts	2 to 25 users delivered LAN Based*	P6BC02	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
121C	PowerBuilder 6: 2 Design Concepts	100 user delivered WEB Based*	P6BC02	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
122A	PowerBuilder 6: 3 Building Objects	single user delivered on CD-ROM *	P6BC03	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
122B	PowerBuilder 6: 3 Building Objects	2 to 25 users delivered LAN Based*	P6BC03	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
122C	PowerBuilder 6: 3 Building Objects	100 user delivered WEB Based*	P6BC03	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
123A	PowerBuilder 6: 4 Building Windows	single user delivered on CD-ROM *	P6BC04	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
123B	PowerBuilder 6: 4 Building Windows	2 to 25 users delivered LAN Based*	P6BC04	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
123C	PowerBuilder 6: 4 Building Windows	100 user delivered WEB Based*	P6BC04	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
124A	PowerBuilder 6: 5 Event Programming	single user delivered on CD-ROM *	P6BC05	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
124B	PowerBuilder 6: 5 Event Programming	2 to 25 users delivered LAN Based*	P6BC05	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
124C	PowerBuilder 6: 5 Event Programming	100 user delivered WEB Based*	P6BC05	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
125A	PowerBuilder 6: 6 PowerScript and SQL	single user delivered on CD-ROM *	P6BC06	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
125B	PowerBuilder 6: 6 PowerScript and SQL	2 to 25 users delivered LAN Based*	P6BC06	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
125C	PowerBuilder 6: 6 PowerScript and SQL	100 user delivered WEB Based*	P6BC06	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
126A	PowerBuilder 6: 7 Creating DataWindows	single user delivered on CD-ROM *	P6BC07	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
126B	PowerBuilder 6: 7 Creating DataWindows	2 to 25 users delivered LAN Based*	P6BC07	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
126C	PowerBuilder 6: 7 Creating DataWindows	100 user delivered WEB Based*	P6BC07	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
127A	PowerBuilder 6: 8 Using DataWindows	single user delivered on CD-ROM *	P6BC08	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
127B	PowerBuilder 6: 8 Using DataWindows	2 to 25 users delivered LAN Based*	P6BC08	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
127C	PowerBuilder 6: 8 Using DataWindows	100 user delivered WEB Based*	P6BC08	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
128A	PowerBuilder 6: 9 Reviewing an Application	single user delivered on CD-ROM *	P6BC09	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
128B	PowerBuilder 6: 9 Reviewing an Application	2 to 25 users delivered LAN Based*	P6BC09	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
128C	PowerBuilder 6: 9 Reviewing an Application	100 user delivered WEB Based*	P6BC09	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
129A	PowerBuilder 6: 10 The Final Product	single user delivered on CD-ROM *	P6BC10	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
129B	PowerBuilder 6: 10 The Final Product	2 to 25 users delivered LAN Based*	P6BC10	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
129C	PowerBuilder 6: 10 The Final Product	100 user delivered WEB Based*	P6BC10	See Series Title	0.00	See Series Title	http://www.mindleaders.com/

RDBMS	**RDBMS (1 Course)**	**Single User, or 2 to 25 User, or 100 Users*. Delivery Formats include CD-ROM, LAN, Intranet (liveplay & download), & Internet (liveplay & download)**	**RDBMS**	**$55.00/User for a Single User, or $55.00/User for 2 to 25 user, or $47.00/User for 100 Users**	**0.00**	**$55.00/User for a Single User, or $55.00/User for 2 to 25 user, or $47.00/User for 100 Users**	http://www.mindleaders.com/
130A	RDBMS Fundamentals: Database Principles	single user delivered on CD-ROM *	RDBC01	See Series Title	**0.00**	See Series Title	http://www.mindleaders.com/
130B	RDBMS Fundamentals: Database Principles	2 to 25 users delivered LAN Based*	RDBC01	See Series Title	**0.00**	See Series Title	http://www.mindleaders.com/
130C	RDBMS Fundamentals: Database Principles	100 user delivered WEB Based*	RDBC01	See Series Title	**0.00**	See Series Title	http://www.mindleaders.com/
RPG IV Programming Series	**RPG IV Programming Series (13 Courses)**	**Single User, or 2 to 25 User, or 100 Users*. Delivery Formats include CD-ROM, LAN, Intranet (liveplay & download), & Internet (liveplay & download)**	**RPG IV Programming Series**	**$55.00/User for a Single User, or $55.00/User for 2 to 25 user, or $47.00/User for 100 Users**	**0.00**	**$55.00/User for a Single User, or $55.00/User for 2 to 25 user, or $47.00/User for 100 Users**	http://www.mindleaders.com/
131A	RPG IV Programming: 1 Introduction to RPG	single user delivered on CD-ROM *	RPGI01	See Series Title	**0.00**	See Series Title	http://www.mindleaders.com/
131B	RPG IV Programming: 1 Introduction to RPG	2 to 25 users delivered LAN Based*	RPGI01	See Series Title	**0.00**	See Series Title	http://www.mindleaders.com/
131C	RPG IV Programming: 1 Introduction to RPG	100 user delivered WEB Based*	RPGI01	See Series Title	**0.00**	See Series Title	http://www.mindleaders.com/
132A	RPG IV Programming: 2 Getting Started with RPG	single user delivered on CD-ROM *	RPGI02	See Series Title	**0.00**	See Series Title	http://www.mindleaders.com/
132B	RPG IV Programming: 2 Getting Started with RPG	2 to 25 users delivered LAN Based*	RPGI02	See Series Title	**0.00**	See Series Title	http://www.mindleaders.com/
132C	RPG IV Programming: 2 Getting Started with RPG	100 user delivered WEB Based*	RPGI02	See Series Title	**0.00**	See Series Title	http://www.mindleaders.com/
133A	RPG IV Programming: 3 Defining Data	single user delivered on CD-ROM *	RPGI03	See Series Title	**0.00**	See Series Title	http://www.mindleaders.com/
133B	RPG IV Programming: 3 Defining Data	2 to 25 users delivered LAN Based*	RPGI03	See Series Title	**0.00**	See Series Title	http://www.mindleaders.com/
133C	RPG IV Programming: 3 Defining Data	100 user delivered WEB Based*	RPGI03	See Series Title	**0.00**	See Series Title	http://www.mindleaders.com/
134A	RPG IV Programming: 4 Arithmetic Operations	single user delivered on CD-ROM *	RPGI04	See Series Title	**0.00**	See Series Title	http://www.mindleaders.com/
134B	RPG IV Programming: 4 Arithmetic Operations	2 to 25 users delivered LAN Based*	RPGI04	See Series Title	**0.00**	See Series Title	http://www.mindleaders.com/
134C	RPG IV Programming: 4 Arithmetic Operations	100 user delivered WEB Based*	RPGI04	See Series Title	**0.00**	See Series Title	http://www.mindleaders.com/
135A	RPG IV Programming: 5 Flow of Control	single user delivered on CD-ROM *	RPGI05	See Series Title	**0.00**	See Series Title	http://www.mindleaders.com/
135B	RPG IV Programming: 5 Flow of Control	2 to 25 users delivered LAN Based*	RPGI05	See Series Title	**0.00**	See Series Title	http://www.mindleaders.com/
135C	RPG IV Programming: 5 Flow of Control	100 user delivered WEB Based*	RPGI05	See Series Title	**0.00**	See Series Title	http://www.mindleaders.com/
136A	RPG IV Programming: 6 Externally Described Files	single user delivered on CD-ROM *	RPGI06	See Series Title	**0.00**	See Series Title	http://www.mindleaders.com/

136B	RPG IV Programming: 6 Externally Described Files	2 to 25 users delivered LAN Based*	RPGI06	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
136C	RPG IV Programming: 6 Externally Described Files	100 user delivered WEB Based*	RPGI06	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
137A	RPG IV Programming: 7 File Access and Record Mani	single user delivered on CD-ROM *	RPGI07	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
137B	RPG IV Programming: 7 File Access and Record Mani	2 to 25 users delivered LAN Based*	RPGI07	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
137C	RPG IV Programming: 7 File Access and Record Mani	100 user delivered WEB Based*	RPGI07	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
138A	RPG IV Programming: 8 Interactive Applications	single user delivered on CD-ROM *	RPGI08	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
138B	RPG IV Programming: 8 Interactive Applications	2 to 25 users delivered LAN Based*	RPGI08	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
138C	RPG IV Programming: 8 Interactive Applications	100 user delivered WEB Based*	RPGI08	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
139A	RPG IV Programming: 9 Tables and Arrays	single user delivered on CD-ROM *	RPGI09	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
139B	RPG IV Programming: 9 Tables and Arrays	2 to 25 users delivered LAN Based*	RPGI09	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
139C	RPG IV Programming: 9 Tables and Arrays	100 user delivered WEB Based*	RPGI09	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
140A	RPG IV Programming: 10 Modular Programming	single user delivered on CD-ROM *	RPGI10	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
140B	RPG IV Programming: 10 Modular Programming	2 to 25 users delivered LAN Based*	RPGI10	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
140C	RPG IV Programming: 10 Modular Programming	100 user delivered WEB Based*	RPGI10	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
141A	RPG IV Programming: 11 Advanced Data Definition	single user delivered on CD-ROM *	RPGI11	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
141B	RPG IV Programming: 11 Advanced Data Definition	2 to 25 users delivered LAN Based*	RPGI11	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
141C	RPG IV Programming: 11 Advanced Data Definition	100 user delivered WEB Based*	RPGI11	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
142A	RPG IV Programming: 12 Advanced Techniques	single user delivered on CD-ROM *	RPGI12	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
142B	RPG IV Programming: 12 Advanced Techniques	2 to 25 users delivered LAN Based*	RPGI12	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
143C	RPG IV Programming: 12 Advanced Techniques	100 user delivered WEB Based*	RPGI12	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
144A	RPG IV Programming: 13 Maintaining the Past	single user delivered on CD-ROM *	RPGI13	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
144B	RPG IV Programming: 13 Maintaining the Past	2 to 25 users delivered LAN Based*	RPGI13	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
144C	RPG IV Programming: 13 Maintaining the Past	100 user delivered WEB Based*	RPGI13	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
SAS 8 Series	**SAS 8 Series (9 Courses)**	**Single User, or 2 to 25 User, or 100 Users*. Delivery Formats include CD-ROM, LAN, Intranet (liveplay & download), & Internet (liveplay & download)**	**SAS 8 Series**	**$55.00/User for a Single User, or $55.00/User for 2 to 25 user, or $47.00/User for 100 Users**	**0.00**	**$55.00/User for a Single User, or $55.00/User for 2 to 25 user, or $47.00/User for 100 Users**	http://www.mindleaders.com/
145A	SAS 8: 1 Introduction	single user delivered on CD-ROM *	SASS01	See Series Title	0.00	See Series Title	http://www.mindleaders.com/

145B	SAS 8: 1 Introduction	2 to 25 users delivered LAN Based*	SASS01	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
145C	SAS 8: 1 Introduction	100 user delivered WEB Based*	SASS01	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
146A	SAS 8: 2 Using SAS	single user delivered on CD-ROM *	SASS02	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
146B	SAS 8: 2 Using SAS	2 to 25 users delivered LAN Based*	SASS02	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
146C	SAS 8: 2 Using SAS	100 user delivered WEB Based*	SASS02	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
147A	SAS 8: 3 Data Manipulation	single user delivered on CD-ROM *	SASS03	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
147B	SAS 8: 3 Data Manipulation	2 to 25 users delivered LAN Based*	SASS03	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
147C	SAS 8: 3 Data Manipulation	100 user delivered WEB Based*	SASS03	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
148A	SAS 8: 4 Data Step Programming	single user delivered on CD-ROM *	SASS04	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
148B	SAS 8: 4 Data Step Programming	2 to 25 users delivered LAN Based*	SASS04	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
148C	SAS 8: 4 Data Step Programming	100 user delivered WEB Based*	SASS04	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
149A	SAS 8: 5 Results	single user delivered on CD-ROM *	SASS05	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
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150B	SAS 8: 6 Display Manager System	2 to 25 users delivered LAN Based*	SASS06	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
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151B	SAS 8: 7 Data Libraries	2 to 25 users delivered LAN Based*	SASS07	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
151C	SAS 8: 7 Data Libraries	100 user delivered WEB Based*	SASS07	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
152A	SAS 8: 8 Inputing Data and PROC SQL	single user delivered on CD-ROM *	SASS08	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
152B	SAS 8: 8 Inputing Data and PROC SQL	2 to 25 users delivered LAN Based*	SASS08	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
152C	SAS 8: 8 Inputing Data and PROC SQL	100 user delivered WEB Based*	SASS08	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
153A	SAS 8: 9 Combining and Updating Data Sets	single user delivered on CD-ROM *	SASS09	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
153B	SAS 8: 9 Combining and Updating Data Sets	2 to 25 users delivered LAN Based*	SASS09	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
153C	SAS 8: 9 Combining and Updating Data Sets	100 user delivered WEB Based*	SASS09	See Series Title	0.00	See Series Title	http://www.mindleaders.com/

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154B	SAS: 1 Introduction	2 to 25 users delivered LAN Based*	SAS601	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
154C	SAS: 1 Introduction	100 user delivered WEB Based*	SAS601	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
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155B	SAS: 2 Using SAS	2 to 25 users delivered LAN Based*	SAS602	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
155C	SAS: 2 Using SAS	100 user delivered WEB Based*	SAS602	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
156A	SAS: 3 Data Manipulation	single user delivered on CD-ROM *	SAS603	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
156B	SAS: 3 Data Manipulation	2 to 25 users delivered LAN Based*	SAS603	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
156C	SAS: 3 Data Manipulation	100 user delivered WEB Based*	SAS603	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
157A	SAS: 4 DATA Step Programming	single user delivered on CD-ROM *	SAS604	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
157B	SAS: 4 DATA Step Programming	2 to 25 users delivered LAN Based*	SAS604	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
157C	SAS: 4 DATA Step Programming	100 user delivered WEB Based*	SAS604	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
158A	SAS: 5 Results	single user delivered on CD-ROM *	SAS605	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
158B	SAS: 5 Results	2 to 25 users delivered LAN Based*	SAS605	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
158C	SAS: 5 Results	100 user delivered WEB Based*	SAS605	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
159A	SAS: 6 Display Manager System	single user delivered on CD-ROM *	SAS606	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
159B	SAS: 6 Display Manager System	2 to 25 users delivered LAN Based*	SAS606	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
159C	SAS: 6 Display Manager System	100 user delivered WEB Based*	SAS606	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
160A	SAS: 7 Data Libraries	single user delivered on CD-ROM *	SAS607	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
160B	SAS: 7 Data Libraries	2 to 25 users delivered LAN Based*	SAS607	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
160C	SAS: 7 Data Libraries	100 user delivered WEB Based*	SAS607	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
161A	SAS: 8 Inputting Data and PROC SQL	single user delivered on CD-ROM *	SAS608	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
161B	SAS: 8 Inputting Data and PROC SQL	2 to 25 users delivered LAN Based*	SAS608	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
161C	SAS: 8 Inputting Data and PROC SQL	100 user delivered WEB Based*	SAS608	See Series Title	0.00	See Series Title	http://www.mindleaders.com/

162A	SAS: 9 Combing and Updating Data Sets	single user delivered on CD-ROM *	SAS609	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
162B	SAS: 9 Combing and Updating Data Sets	2 to 25 users delivered LAN Based*	SAS609	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
162C	SAS: 9 Combing and Updating Data Sets	100 user delivered WEB Based*	SAS609	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
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165C	Sybase: 2 Using SQL Server	100 user delivered WEB Based*	SYBC02	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
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168B	Sybase: 5 Programming with T-SQL	2 to 25 users delivered LAN Based*	SYBC05	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
168C	Sybase: 5 Programming with T-SQL	100 user delivered WEB Based*	SYBC05	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
169A	Sybase: 6 Querying Databases with T-SQL	single user delivered on CD-ROM *	SYBC06	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
169B	Sybase: 6 Querying Databases with T-SQL	2 to 25 users delivered LAN Based*	SYBC06	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
169C	Sybase: 6 Querying Databases with T-SQL	100 user delivered WEB Based*	SYBC06	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
170A	Sybase: 7 T-SQL Commands	single user delivered on CD-ROM *	SYBC07	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
170B	Sybase: 7 T-SQL Commands	2 to 25 users delivered LAN Based*	SYBC07	See Series Title	0.00	See Series Title	http://www.mindleaders.com/

170C	Sybase: 7 T-SQL Commands	100 user delivered WEB Based*	SYBC07	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
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172C	UNIX: 2 Shells: Bourne, Korn and C	100 user delivered WEB Based*	UNXTC3	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
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186B	Visual Basic 6.0: 3 Coding and Details	2 to 25 users delivered LAN Based*	V6BC03	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
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CICS/ESA Series	**CICS/ESA Series (6 Courses)**	**Single User, or 2 to 25 User, or 100 Users*. Delivery Formats include CD-ROM, LAN, Intranet (liveplay & download), & Internet (liveplay & download)**	**CICS/ESA Series**	**$165.00/User for a Single User, or $165.00/User for 2 to 25 user, or $141.00/User for 100 Users**	**0.00**	**$165.00/User for a Single User, or $165.00/User for 2 to 25 user, or $141.00/User for 100 Users**	http://www.mindleaders.com/
193A	CICS/ESA: 1 Fundamentals	single user delivered on CD-ROM *	CICS01	See Series Title	**0.00**	See Series Title	http://www.mindleaders.com/
193B	CICS/ESA: 1 Fundamentals	2 to 25 users delivered LAN Based*	CICS01	See Series Title	**0.00**	See Series Title	http://www.mindleaders.com/
193C	CICS/ESA: 1 Fundamentals	100 user delivered WEB Based*	CICS01	See Series Title	**0.00**	See Series Title	http://www.mindleaders.com/
194A	CICS/ESA: 2 Programming Basics	single user delivered on CD-ROM *	CICS02	See Series Title	**0.00**	See Series Title	http://www.mindleaders.com/
194B	CICS/ESA: 2 Programming Basics	2 to 25 users delivered LAN Based*	CICS02	See Series Title	**0.00**	See Series Title	http://www.mindleaders.com/
194C	CICS/ESA: 2 Programming Basics	100 user delivered WEB Based*	CICS02	See Series Title	**0.00**	See Series Title	http://www.mindleaders.com/
195A	CICS/ESA: 3 Advanced Programming	single user delivered on CD-ROM *	CICS03	See Series Title	**0.00**	See Series Title	http://www.mindleaders.com/
195B	CICS/ESA: 3 Advanced Programming	2 to 25 users delivered LAN Based*	CICS03	See Series Title	**0.00**	See Series Title	http://www.mindleaders.com/
195C	CICS/ESA: 3 Advanced Programming	100 user delivered WEB Based*	CICS03	See Series Title	**0.00**	See Series Title	http://www.mindleaders.com/
196A	CICS/ESA: 4 Defining Maps	single user delivered on CD-ROM *	CICS04	See Series Title	**0.00**	See Series Title	http://www.mindleaders.com/
196B	CICS/ESA: 4 Defining Maps	2 to 25 users delivered LAN Based*	CICS04	See Series Title	**0.00**	See Series Title	http://www.mindleaders.com/
196C	CICS/ESA: 4 Defining Maps	100 user delivered WEB Based*	CICS04	See Series Title	**0.00**	See Series Title	http://www.mindleaders.com/
197A	CICS/ESA: 5 Generating Maps	single user delivered on CD-ROM *	CICS05	See Series Title	**0.00**	See Series Title	http://www.mindleaders.com/
197B	CICS/ESA: 5 Generating Maps	2 to 25 users delivered LAN Based*	CICS05	See Series Title	**0.00**	See Series Title	http://www.mindleaders.com/
197C	CICS/ESA: 5 Generating Maps	100 user delivered WEB Based*	CICS05	See Series Title	**0.00**	See Series Title	http://www.mindleaders.com/
198A	CICS/ESA: 6 Using Maps	single user delivered on CD-ROM *	CICS06	See Series Title	**0.00**	See Series Title	http://www.mindleaders.com/

198B	CICS/ESA: 6 Using Maps	2 to 25 users delivered LAN Based*	CICS06	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
198C	CICS/ESA: 6 Using Maps	100 user delivered WEB Based*	CICS06	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
CMS Series	**CMS Series (2 Courses)**	**Single User, or 2 to 25 User, or 100 Users*. Delivery Formats include CD-ROM, LAN, Intranet (liveplay & download), & Internet (liveplay & download)**	**CMS Series**	**$165.00/User for a Single User, or $165.00/User for 2 to 25 user, or $141.00/User for 100 Users**	**0.00**	**$165.00/User for a Single User, or $165.00/User for 2 to 25 user, or $141.00/User for 100 Users**	http://www.mindleaders.com/
199A	CMS: 1 CMS for New Users	single user delivered on CD-ROM *	CMSS01	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
199B	CMS: 1 CMS for New Users	2 to 25 users delivered LAN Based*	CMSS01	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
199C	CMS: 1 CMS for New Users	100 user delivered WEB Based*	CMSS01	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
200A	CMS: 2 Advanced CMS Functions	single user delivered on CD-ROM *	CMSS02	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
200B	CMS: 2 Advanced CMS Functions	2 to 25 users delivered LAN Based*	CMSS02	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
200C	CMS: 2 Advanced CMS Functions	100 user delivered WEB Based*	CMSS02	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
COBOL Series	**COBOL Series (7 Courses)**	**Single User, or 2 to 25 User, or 100 Users*. Delivery Formats include CD-ROM, LAN, Intranet (liveplay & download), & Internet (liveplay & download)**	**COBOL Series**	**$165.00/User for a Single User, or $165.00/User for 2 to 25 user, or $141.00/User for 100 Users**	**0.00**	**$165.00/User for a Single User, or $165.00/User for 2 to 25 user, or $141.00/User for 100 Users**	http://www.mindleaders.com/
201A	COBOL: 1 Basics	single user delivered on CD-ROM *	COBS01	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
201B	COBOL: 1 Basics	2 to 25 users delivered LAN Based*	COBS01	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
201C	COBOL: 1 Basics	100 user delivered WEB Based*	COBS01	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
202A	COBOL: 2 Program Structure	single user delivered on CD-ROM *	COBS02	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
202B	COBOL: 2 Program Structure	2 to 25 users delivered LAN Based*	COBS02	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
202C	COBOL: 2 Program Structure	100 user delivered WEB Based*	COBS02	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
203A	COBOL: 3 Data Structure	single user delivered on CD-ROM *	COBS03	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
203B	COBOL: 3 Data Structure	2 to 25 users delivered LAN Based*	COBS03	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
203C	COBOL: 3 Data Structure	100 user delivered WEB Based*	COBS03	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
204A	COBOL: 4 Coding and the Procedure Division	single user delivered on CD-ROM *	COBS04	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
204B	COBOL: 4 Coding and the Procedure Division	2 to 25 users delivered LAN Based*	COBS04	See Series Title	0.00	See Series Title	http://www.mindleaders.com/

204C	COBOL: 4 Coding and the Procedure Division	100 user delivered WEB Based*	COBS04	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
205A	COBOL: 5 Completing the Procedure Division	single user delivered on CD-ROM *	COBS05	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
205B	COBOL: 5 Completing the Procedure Division	2 to 25 users delivered LAN Based*	COBS05	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
205C	COBOL: 5 Completing the Procedure Division	100 user delivered WEB Based*	COBS05	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
206A	COBOL: 6 Numerics	single user delivered on CD-ROM *	COBS06	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
206B	COBOL: 6 Numerics	2 to 25 users delivered LAN Based*	COBS06	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
206C	COBOL: 6 Numerics	100 user delivered WEB Based*	COBS06	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
207A	COBOL: 7 Coding Arithmetic Statements	single user delivered on CD-ROM *	COBS07	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
207B	COBOL: 7 Coding Arithmetic Statements	2 to 25 users delivered LAN Based*	COBS07	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
207C	COBOL: 7 Coding Arithmetic Statements	100 user delivered WEB Based*	COBS07	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
COBOL (New) Series	**COBOL (New) Series (4 Courses)**	**Single User, or 2 to 25 User, or 100 Users*. Delivery Formats include CD-ROM, LAN, Intranet (liveplay & download), & Internet (liveplay & download)**	**COBOL (New) Series**	**$165.00/User for a Single User, or $165.00/User for 2 to 25 user, or $141.00/User for 100 Users**	**0.00**	**$165.00/User for a Single User, or $165.00/User for 2 to 25 user, or $141.00/User for 100 Users**	http://www.mindleaders.com/
208A	COBOL (New): 1 CICS and the New COBOL	single user delivered on CD-ROM *	COBN01	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
208B	COBOL (New): 1 CICS and the New COBOL	2 to 25 users delivered LAN Based*	COBN01	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
208C	COBOL (New): 1 CICS and the New COBOL	100 user delivered WEB Based*	COBN01	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
209A	COBOL (New): 2 Migration to the New COBOL	single user delivered on CD-ROM *	COBN02	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
209B	COBOL (New): 2 Migration to the New COBOL	2 to 25 users delivered LAN Based*	COBN02	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
210C	COBOL (New): 2 Migration to the New COBOL	100 user delivered WEB Based*	COBN02	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
211A	COBOL (New): 3 Functions in the New COBOL	single user delivered on CD-ROM *	COBN03	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
211B	COBOL (New): 3 Functions in the New COBOL	2 to 25 users delivered LAN Based*	COBN03	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
211C	COBOL (New): 3 Functions in the New COBOL	100 user delivered WEB Based*	COBN03	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
212A	COBOL (New): 4 Compiling and Debugging	single user delivered on CD-ROM *	COBN04	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
212B	COBOL (New): 4 Compiling and Debugging	2 to 25 users delivered LAN Based*	COBN04	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
212C	COBOL (New): 4 Compiling and Debugging	100 user delivered WEB Based*	COBN04	See Series Title	0.00	See Series Title	http://www.mindleaders.com/

COBOL (OS/VS) Series	COBOL (OS/VS) Series (7 Courses)	Single User, or 2 to 25 User, or 100 Users*. Delivery Formats include CD-ROM, LAN, Intranet (liveplay & download), & Internet (liveplay & download)	COBOL (OS/VS) Series	$165.00/User for a Single User, or $165.00/User for 2 to 25 user, or $141.00/User for 100 Users	0.00	$165.00/User for a Single User, or $165.00/User for 2 to 25 user, or $141.00/User for 100 Users	http://www.mindleaders.com/
213A	COBOL (OS/VS): 1 Fundamentals	single user delivered on CD-ROM *	COBO01	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
213B	COBOL (OS/VS): 1 Fundamentals	2 to 25 users delivered LAN Based*	COBO01	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
213C	COBOL (OS/VS): 1 Fundamentals	100 user delivered WEB Based*	COBO01	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
214A	COBOL (OS/VS): 2 Program Structure	single user delivered on CD-ROM *	COBO02	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
214B	COBOL (OS/VS): 2 Program Structure	2 to 25 users delivered LAN Based*	COBO02	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
214C	COBOL (OS/VS): 2 Program Structure	100 user delivered WEB Based*	COBO02	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
215A	COBOL (OS/VS): 3 Data Division	single user delivered on CD-ROM *	COBO03	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
215B	COBOL (OS/VS): 3 Data Division	2 to 25 users delivered LAN Based*	COBO03	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
216C	COBOL (OS/VS): 3 Data Division	100 user delivered WEB Based*	COBO03	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
217A	COBOL (OS/VS): 4 Procedure Division	single user delivered on CD-ROM *	COBO04	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
217B	COBOL (OS/VS): 4 Procedure Division	2 to 25 users delivered LAN Based*	COBO04	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
217C	COBOL (OS/VS): 4 Procedure Division	100 user delivered WEB Based*	COBO04	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
218A	COBOL (OS/VS): 5 Completing Your Program	single user delivered on CD-ROM *	COBO05	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
218B	COBOL (OS/VS): 5 Completing Your Program	2 to 25 users delivered LAN Based*	COBO05	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
218C	COBOL (OS/VS): 5 Completing Your Program	100 user delivered WEB Based*	COBO05	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
219A	COBOL (OS/VS): 6 Numerics	single user delivered on CD-ROM *	COBO06	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
219B	COBOL (OS/VS): 6 Numerics	2 to 25 users delivered LAN Based*	COBO06	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
219C	COBOL (OS/VS): 6 Numerics	100 user delivered WEB Based*	COBO06	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
220A	COBOL (OS/VS): 7 Arithmetic Statements	single user delivered on CD-ROM *	COBO07	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
220B	COBOL (OS/VS): 7 Arithmetic Statements	2 to 25 users delivered LAN Based*	COBO07	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
220C	COBOL (OS/VS): 7 Arithmetic Statements	100 user delivered WEB Based*	COBO07	See Series Title	0.00	See Series Title	http://www.mindleaders.com/

DB2 Series	**DB2 Series (3 Courses)**	**Single User, or 2 to 25 User, or 100 Users*. Delivery Formats include CD-ROM, LAN, Intranet (liveplay & download), & Internet (liveplay & download)**	**DB2 Series**	**$165.00/User for a Single User, or $165.00/User for 2 to 25 user, or $141.00/User for 100 Users**	**0.00**	**$165.00/User for a Single User, or $165.00/User for 2 to 25 user, or $141.00/User for 100 Users**	http://www.mindleaders.com/
221A	DB2: 1 The Programming Environment	single user delivered on CD-ROM *	DB2S01	See Series Title	**0.00**	See Series Title	http://www.mindleaders.com/
221B	DB2: 1 The Programming Environment	2 to 25 users delivered LAN Based*	DB2S01	See Series Title	**0.00**	See Series Title	http://www.mindleaders.com/
221C	DB2: 1 The Programming Environment	100 user delivered WEB Based*	DB2S01	See Series Title	**0.00**	See Series Title	http://www.mindleaders.com/
222A	DB2: 2 Row and Table Manipulation	single user delivered on CD-ROM *	DB2S02	See Series Title	**0.00**	See Series Title	http://www.mindleaders.com/
222B	DB2: 2 Row and Table Manipulation	2 to 25 users delivered LAN Based*	DB2S02	See Series Title	**0.00**	See Series Title	http://www.mindleaders.com/
222C	DB2: 2 Row and Table Manipulation	100 user delivered WEB Based*	DB2S02	See Series Title	**0.00**	See Series Title	http://www.mindleaders.com/
223A	DB2: 3 Program Development	single user delivered on CD-ROM *	DB2S03	See Series Title	**0.00**	See Series Title	http://www.mindleaders.com/
223B	DB2: 3 Program Development	2 to 25 users delivered LAN Based*	DB2S03	See Series Title	**0.00**	See Series Title	http://www.mindleaders.com/
223C	DB2: 3 Program Development	100 user delivered WEB Based*	DB2S03	See Series Title	**0.00**	See Series Title	http://www.mindleaders.com/
EASYTRIEVE PLUS	**EASYTRIEVE PLUS (2 Courses)**	**Single User, or 2 to 25 User, or 100 Users*. Delivery Formats include CD-ROM, LAN, Intranet (liveplay & download), & Internet (liveplay & download)**	**EASYTRIEVE PLUS**	**$165.00/User for a Single User, or $165.00/User for 2 to 25 user, or $141.00/User for 100 Users**	**0.00**	**$165.00/User for a Single User, or $165.00/User for 2 to 25 user, or $141.00/User for 100 Users**	http://www.mindleaders.com/
224A	EASYTRIEVE: 1 Using EASYTRIEVE PLUS	single user delivered on CD-ROM *	EAST01	See Series Title	**0.00**	See Series Title	http://www.mindleaders.com/
224B	EASYTRIEVE: 1 Using EASYTRIEVE PLUS	2 to 25 users delivered LAN Based*	EAST01	See Series Title	**0.00**	See Series Title	http://www.mindleaders.com/
224C	EASYTRIEVE: 1 Using EASYTRIEVE PLUS	100 user delivered WEB Based*	EAST01	See Series Title	**0.00**	See Series Title	http://www.mindleaders.com/
225A	EASYTRIEVE: 2 Enhancing the Program	single user delivered on CD-ROM *	EAST02	See Series Title	**0.00**	See Series Title	http://www.mindleaders.com/
225B	EASYTRIEVE: 2 Enhancing the Program	2 to 25 users delivered LAN Based*	EAST02	See Series Title	**0.00**	See Series Title	http://www.mindleaders.com/
225C	EASYTRIEVE: 2 Enhancing the Program	100 user delivered WEB Based*	EAST02	See Series Title	**0.00**	See Series Title	http://www.mindleaders.com/

ISPF Series	**ISPF Series (3 Courses)**	**Single User, or 2 to 25 User, or 100 Users*. Delivery Formats include CD-ROM, LAN, Intranet (liveplay & download), & Internet (liveplay & download)**	**ISPF Series**	**$165.00/User for a Single User, or $165.00/User for 2 to 25 user, or $141.00/User for 100 Users**	**0.00**	**$165.00/User for a Single User, or $165.00/User for 2 to 25 user, or $141.00/User for 100 Users**	http://www.mindleaders.com/
226A	ISPF: 1 User Interface	single user delivered on CD-ROM *	ISPF01	See Series Title	**0.00**	See Series Title	http://www.mindleaders.com/
226B	ISPF: 1 User Interface	2 to 25 users delivered LAN Based*	ISPF01	See Series Title	**0.00**	See Series Title	http://www.mindleaders.com/
226C	ISPF: 1 User Interface	100 user delivered WEB Based*	ISPF01	See Series Title	**0.00**	See Series Title	http://www.mindleaders.com/
227A	ISPF: 2 Basic Program Development	single user delivered on CD-ROM *	ISPF02	See Series Title	**0.00**	See Series Title	http://www.mindleaders.com/
227B	ISPF: 2 Basic Program Development	2 to 25 users delivered LAN Based*	ISPF02	See Series Title	**0.00**	See Series Title	http://www.mindleaders.com/
227C	ISPF: 2 Basic Program Development	100 user delivered WEB Based*	ISPF02	See Series Title	**0.00**	See Series Title	http://www.mindleaders.com/
228A	ISPF: 3 Advanced Program Development	single user delivered on CD-ROM *	ISPF03	See Series Title	**0.00**	See Series Title	http://www.mindleaders.com/
228B	ISPF: 3 Advanced Program Development	2 to 25 users delivered LAN Based*	ISPF03	See Series Title	**0.00**	See Series Title	http://www.mindleaders.com/
228C	ISPF: 3 Advanced Program Development	100 user delivered WEB Based*	ISPF03	See Series Title	**0.00**	See Series Title	http://www.mindleaders.com/
JCL Series	**JCL Series (9 Courses)**	**Single User, or 2 to 25 User, or 100 Users*. Delivery Formats include CD-ROM, LAN, Intranet (liveplay & download), & Internet (liveplay & download)**	**JCL Series**	**$165.00/User for a Single User, or $165.00/User for 2 to 25 user, or $141.00/User for 100 Users**	**0.00**	**$165.00/User for a Single User, or $165.00/User for 2 to 25 user, or $141.00/User for 100 Users**	http://www.mindleaders.com/
229A	JCL: 1 Fundamentals of Jobstreams	single user delivered on CD-ROM *	JCLS01	See Series Title	**0.00**	See Series Title	http://www.mindleaders.com/
229B	JCL: 1 Fundamentals of Jobstreams	2 to 25 users delivered LAN Based*	JCLS01	See Series Title	**0.00**	See Series Title	http://www.mindleaders.com/
229C	JCL: 1 Fundamentals of Jobstreams	100 user delivered WEB Based*	JCLS01	See Series Title	**0.00**	See Series Title	http://www.mindleaders.com/
230A	JCL: 2 Data Sets, Procedures, and Output	single user delivered on CD-ROM *	JCLS02	See Series Title	**0.00**	See Series Title	http://www.mindleaders.com/
230B	JCL: 2 Data Sets, Procedures, and Output	2 to 25 users delivered LAN Based*	JCLS02	See Series Title	**0.00**	See Series Title	http://www.mindleaders.com/
230C	JCL: 2 Data Sets, Procedures, and Output	100 user delivered WEB Based*	JCLS02	See Series Title	**0.00**	See Series Title	http://www.mindleaders.com/
231A	JCL: 3 Specifying Job Information	single user delivered on CD-ROM *	JCLS03	See Series Title	**0.00**	See Series Title	http://www.mindleaders.com/
231B	JCL: 3 Specifying Job Information	2 to 25 users delivered LAN Based*	JCLS03	See Series Title	**0.00**	See Series Title	http://www.mindleaders.com/
231C	JCL: 3 Specifying Job Information	100 user delivered WEB Based*	JCLS03	See Series Title	**0.00**	See Series Title	http://www.mindleaders.com/
232A	JCL: 4 Controlling the Job Process	single user delivered on CD-ROM *	JCLS04	See Series Title	**0.00**	See Series Title	http://www.mindleaders.com/

232B	JCL: 4 Controlling the Job Process	2 to 25 users delivered LAN Based*	JCLS04	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
232C	JCL: 4 Controlling the Job Process	100 user delivered WEB Based*	JCLS04	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
233A	JCL: 5 Types of Data Sets	single user delivered on CD-ROM *	JCLS05	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
233B	JCL: 5 Types of Data Sets	2 to 25 users delivered LAN Based*	JCLS05	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
233C	JCL: 5 Types of Data Sets	100 user delivered WEB Based*	JCLS05	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
234A	JCL: 6 Working with Data Sets	single user delivered on CD-ROM *	JCLS06	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
234B	JCL: 6 Working with Data Sets	2 to 25 users delivered LAN Based*	JCLS06	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
234C	JCL: 6 Working with Data Sets	100 user delivered WEB Based*	JCLS06	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
235A	JCL: 7 Instream and Catalogued Procedures	single user delivered on CD-ROM *	JCLS07	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
235B	JCL: 7 Instream and Catalogued Procedures	2 to 25 users delivered LAN Based*	JCLS07	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
235C	JCL: 7 Instream and Catalogued Procedures	100 user delivered WEB Based*	JCLS07	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
236A	JCL: 8 Coding and Executing Procedures	single user delivered on CD-ROM *	JCLS08	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
236B	JCL: 8 Coding and Executing Procedures	2 to 25 users delivered LAN Based*	JCLS08	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
236C	JCL: 8 Coding and Executing Procedures	100 user delivered WEB Based*	JCLS08	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
237A	JCL: 9 Modifying Procedures	single user delivered on CD-ROM *	JCLS09	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
237B	JCL: 9 Modifying Procedures	2 to 25 users delivered LAN Based*	JCLS09	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
237C	JCL: 9 Modifying Procedures	100 user delivered WEB Based*	JCLS09	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
Micro Focus COBOL Workbench Series	**Micro Focus COBOL Workbench Series (5 Courses)**	**Single User, or 2 to 25 User, or 100 Users*. Delivery Formats include CD-ROM, LAN, Intranet (liveplay & download), & Internet (liveplay & download)**	**Micro Focus COBOL Workbench Series**	**$165.00/User for a Single User, or $165.00/User for 2 to 25 user, or $141.00/User for 100 Users**	**0.00**	**$165.00/User for a Single User, or $165.00/User for 2 to 25 user, or $141.00/User for 100 Users**	http://www.mindleaders.com/
238A	MFC Workbench: 1 Getting Started	single user delivered on CD-ROM *	MF4TC1	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
238B	MFC Workbench: 1 Getting Started	2 to 25 users delivered LAN Based*	MF4TC1	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
238C	MFC Workbench: 1 Getting Started	100 user delivered WEB Based*	MF4TC1	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
239A	MFC Workbench: 2 Managing Files	single user delivered on CD-ROM *	MF4TC2	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
239B	MFC Workbench: 2 Managing Files	2 to 25 users delivered LAN Based*	MF4TC2	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
239C	MFC Workbench: 2 Managing Files	100 user delivered WEB Based*	MF4TC2	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
240A	MFC Workbench: 3 Developing Programs	single user delivered on CD-ROM *	MF4TC3	See Series Title	0.00	See Series Title	http://www.mindleaders.com/

240B	MFC Workbench: 3 Developing Programs	2 to 25 users delivered LAN Based*	MF4TC3	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
240C	MFC Workbench: 3 Developing Programs	100 user delivered WEB Based*	MF4TC3	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
241A	MFC Workbench: 4 Testing Programs	single user delivered on CD-ROM *	MF4TC4	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
241B	MFC Workbench: 4 Testing Programs	2 to 25 users delivered LAN Based*	MF4TC4	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
241C	MFC Workbench: 4 Testing Programs	100 user delivered WEB Based*	MF4TC4	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
242A	MFC Workbench: 5 Compiling and Testing	single user delivered on CD-ROM *	MF4TC5	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
242B	MFC Workbench: 5 Compiling and Testing	2 to 25 users delivered LAN Based*	MF4TC5	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
242C	MFC Workbench: 5 Compiling and Testing	100 user delivered WEB Based*	MF4TC5	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
MVS Series	**MVS Series (5 Courses)**	**Single User, or 2 to 25 User, or 100 Users*. Delivery Formats include CD-ROM, LAN, Intranet (liveplay & download), & Internet (liveplay & download)**	**MVS Series**	**$165.00/User for a Single User, or $165.00/User for 2 to 25 user, or $141.00/User for 100 Users**	**0.00**	**$165.00/User for a Single User, or $165.00/User for 2 to 25 user, or $141.00/User for 100 Users**	http://www.mindleaders.com/
243A	MVS: 1 Fundamentals of MVS and JES	single user delivered on CD-ROM *	MVSS01	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
243B	MVS: 1 Fundamentals of MVS and JES	2 to 25 users delivered LAN Based*	MVSS01	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
243C	MVS: 1 Fundamentals of MVS and JES	100 user delivered WEB Based*	MVSS01	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
244A	MVS: 2 Enhancing Performance	single user delivered on CD-ROM *	MVSS02	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
244B	MVS: 2 Enhancing Performance	2 to 25 users delivered LAN Based*	MVSS02	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
244C	MVS: 2 Enhancing Performance	100 user delivered WEB Based*	MVSS02	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
245A	MVS: 3 Utilities	single user delivered on CD-ROM *	MVSS03	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
245B	MVS: 3 Utilities	2 to 25 users delivered LAN Based*	MVSS03	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
245C	MVS: 3 Utilities	100 user delivered WEB Based*	MVSS03	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
246A	MVS: 4 Basic Operations	single user delivered on CD-ROM *	MVSS04	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
246B	MVS: 4 Basic Operations	2 to 25 users delivered LAN Based*	MVSS04	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
246C	MVS: 4 Basic Operations	100 user delivered WEB Based*	MVSS04	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
247A	MVS: 5 Advanced Operations	single user delivered on CD-ROM *	MVSS05	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
247B	MVS: 5 Advanced Operations	2 to 25 users delivered LAN Based*	MVSS05	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
247C	MVS: 5 Advanced Operations	100 user delivered WEB Based*	MVSS05	See Series Title	0.00	See Series Title	http://www.mindleaders.com/

QMF Series	**QMF Series (4 Courses)**	**Single User, or 2 to 25 User, or 100 Users*. Delivery Formats include CD-ROM, LAN, Intranet (liveplay & download), & Internet (liveplay & download)**	**QMF Series**	**$165.00/User for a Single User, or $165.00/User for 2 to 25 user, or $141.00/User for 100 Users**	**0.00**	**$165.00/User for a Single User, or $165.00/User for 2 to 25 user, or $141.00/User for 100 Users**	http://www.mindleaders.com/
248A	QMF: 1 Fundamentals of QMF	single user delivered on CD-ROM *	QMFS01	See Series Title	**0.00**	See Series Title	http://www.mindleaders.com/
248B	QMF: 1 Fundamentals of QMF	2 to 25 users delivered LAN Based*	QMFS01	See Series Title	**0.00**	See Series Title	http://www.mindleaders.com/
248C	QMF: 1 Fundamentals of QMF	100 user delivered WEB Based*	QMFS01	See Series Title	**0.00**	See Series Title	http://www.mindleaders.com/
249A	QMF: 2 Prompted Query and QBE	single user delivered on CD-ROM *	QMFS02	See Series Title	**0.00**	See Series Title	http://www.mindleaders.com/
249B	QMF: 2 Prompted Query and QBE	2 to 25 users delivered LAN Based*	QMFS02	See Series Title	**0.00**	See Series Title	http://www.mindleaders.com/
249C	QMF: 2 Prompted Query and QBE	100 user delivered WEB Based*	QMFS02	See Series Title	**0.00**	See Series Title	http://www.mindleaders.com/
250A	QMF: 3 Reports	single user delivered on CD-ROM *	QMFS03	See Series Title	**0.00**	See Series Title	http://www.mindleaders.com/
250B	QMF: 3 Reports	2 to 25 users delivered LAN Based*	QMFS03	See Series Title	**0.00**	See Series Title	http://www.mindleaders.com/
250C	QMF: 3 Reports	100 user delivered WEB Based*	QMFS03	See Series Title	**0.00**	See Series Title	http://www.mindleaders.com/
251A	QMF: 4 Additional Formatting Techniques	single user delivered on CD-ROM *	QMFS04	See Series Title	**0.00**	See Series Title	http://www.mindleaders.com/
251B	QMF: 4 Additional Formatting Techniques	2 to 25 users delivered LAN Based*	QMFS04	See Series Title	**0.00**	See Series Title	http://www.mindleaders.com/
251C	QMF: 4 Additional Formatting Techniques	100 user delivered WEB Based*	QMFS04	See Series Title	**0.00**	See Series Title	http://www.mindleaders.com/
REXX Series	**REXX Series (2 Courses)**	**Single User, or 2 to 25 User, or 100 Users*. Delivery Formats include CD-ROM, LAN, Intranet (liveplay & download), & Internet (liveplay & download)**	**REXX Series**	**$165.00/User for a Single User, or $165.00/User for 2 to 25 user, or $141.00/User for 100 Users**	**0.00**	**$165.00/User for a Single User, or $165.00/User for 2 to 25 user, or $141.00/User for 100 Users**	http://www.mindleaders.com/
252A	REXX Programming: 1 Introducing REXX	single user delivered on CD-ROM *	REXS01	See Series Title	**0.00**	See Series Title	http://www.mindleaders.com/
252B	REXX Programming: 1 Introducing REXX	2 to 25 users delivered LAN Based*	REXS01	See Series Title	**0.00**	See Series Title	http://www.mindleaders.com/
252C	REXX Programming: 1 Introducing REXX	100 user delivered WEB Based*	REXS01	See Series Title	**0.00**	See Series Title	http://www.mindleaders.com/
253A	REXX Programming: 2 Advanced REXX features	single user delivered on CD-ROM *	REXS02	See Series Title	**0.00**	See Series Title	http://www.mindleaders.com/
253B	REXX Programming: 2 Advanced REXX features	2 to 25 users delivered LAN Based*	REXS02	See Series Title	**0.00**	See Series Title	http://www.mindleaders.com/
253C	REXX Programming: 2 Advanced REXX features	100 user delivered WEB Based*	REXS02	See Series Title	**0.00**	See Series Title	http://www.mindleaders.com/

SQL Series	**SQL Series (4 Courses)**	**Single User, or 2 to 25 User, or 100 Users*. Delivery Formats include CD-ROM, LAN, Intranet (liveplay & download), & Internet (liveplay & download)**	**SQL Series**	**$165.00/User for a Single User, or $165.00/User for 2 to 25 user, or $141.00/User for 100 Users**	**0.00**	**$165.00/User for a Single User, or $165.00/User for 2 to 25 user, or $141.00/User for 100 Users**	http://www.mindleaders.com/
254A	SQL: 1 Database Maintenance	single user delivered on CD-ROM *	SQLS01	See Series Title	**0.00**	See Series Title	http://www.mindleaders.com/
254B	SQL: 1 Database Maintenance	2 to 25 users delivered LAN Based*	SQLS01	See Series Title	**0.00**	See Series Title	http://www.mindleaders.com/
254C	SQL: 1 Database Maintenance	100 user delivered WEB Based*	SQLS01	See Series Title	**0.00**	See Series Title	http://www.mindleaders.com/
255A	SQL: 2 Database Objects	single user delivered on CD-ROM *	SQLS02	See Series Title	**0.00**	See Series Title	http://www.mindleaders.com/
255B	SQL: 2 Database Objects	2 to 25 users delivered LAN Based*	SQLS02	See Series Title	**0.00**	See Series Title	http://www.mindleaders.com/
255C	SQL: 2 Database Objects	100 user delivered WEB Based*	SQLS02	See Series Title	**0.00**	See Series Title	http://www.mindleaders.com/
256A	SQL: 3 Query Techniques	single user delivered on CD-ROM *	SQLS03	See Series Title	**0.00**	See Series Title	http://www.mindleaders.com/
256B	SQL: 3 Query Techniques	2 to 25 users delivered LAN Based*	SQLS03	See Series Title	**0.00**	See Series Title	http://www.mindleaders.com/
256C	SQL: 3 Query Techniques	100 user delivered WEB Based*	SQLS03	See Series Title	**0.00**	See Series Title	http://www.mindleaders.com/
257A	SQL: 4 Joining Tables	single user delivered on CD-ROM *	SQLS04	See Series Title	**0.00**	See Series Title	http://www.mindleaders.com/
257B	SQL: 4 Joining Tables	2 to 25 users delivered LAN Based*	SQLS04	See Series Title	**0.00**	See Series Title	http://www.mindleaders.com/
257C	SQL: 4 Joining Tables	100 user delivered WEB Based*	SQLS04	See Series Title	**0.00**	See Series Title	http://www.mindleaders.com/
TSO/E Series	**TSO/E Series (2 Courses)**	**Single User, or 2 to 25 User, or 100 Users*. Delivery Formats include CD-ROM, LAN, Intranet (liveplay & download), & Internet (liveplay & download)**	**TSO/E Series**	**$165.00/User for a Single User, or $165.00/User for 2 to 25 user, or $141.00/User for 100 Users**	**0.00**	**$165.00/User for a Single User, or $165.00/User for 2 to 25 user, or $141.00/User for 100 Users**	http://www.mindleaders.com/
258A	TSO/E: 1 CLISTs	single user delivered on CD-ROM *	TSOC01	See Series Title	**0.00**	See Series Title	http://www.mindleaders.com/
258B	TSO/E: 1 CLISTs	2 to 25 users delivered LAN Based*	TSOC01	See Series Title	**0.00**	See Series Title	http://www.mindleaders.com/
258C	TSO/E: 1 CLISTs	100 user delivered WEB Based*	TSOC01	See Series Title	**0.00**	See Series Title	http://www.mindleaders.com/
259A	TSO/E: 2 Advanced Features	single user delivered on CD-ROM *	TSOC02	See Series Title	**0.00**	See Series Title	http://www.mindleaders.com/
259B	TSO/E: 2 Advanced Features	2 to 25 users delivered LAN Based*	TSOC02	See Series Title	**0.00**	See Series Title	http://www.mindleaders.com/
259C	TSO/E: 2 Advanced Features	100 user delivered WEB Based*	TSOC02	See Series Title	**0.00**	See Series Title	http://www.mindleaders.com/

VSAM	**VSAM (2 Courses)**	**Single User, or 2 to 25 User, or 100 Users*. Delivery Formats include CD-ROM, LAN, Intranet (liveplay & download), & Internet (liveplay & download)**	**VSAM**	**$165.00/User for a Single User, or $165.00/User for 2 to 25 user, or $141.00/User for 100 Users**	**0.00**	**$165.00/User for a Single User, or $165.00/User for 2 to 25 user, or $141.00/User for 100 Users**	http://www.mindleaders.com/
260A	VSAM: Fundamentals	single user delivered on CD-ROM *	VSAM01	See Series Title	**0.00**	See Series Title	http://www.mindleaders.com/
260B	VSAM: Fundamentals	2 to 25 users delivered LAN Based*	VSAM01	See Series Title	**0.00**	See Series Title	http://www.mindleaders.com/
260C	VSAM: Fundamentals	100 user delivered WEB Based*	VSAM01	See Series Title	**0.00**	See Series Title	http://www.mindleaders.com/
261A	VSAM: Advanced Features	single user delivered on CD-ROM *	VSAM02	See Series Title	**0.00**	See Series Title	http://www.mindleaders.com/
261B	VSAM: Advanced Features	2 to 25 users delivered LAN Based*	VSAM02	See Series Title	**0.00**	See Series Title	http://www.mindleaders.com/
261C	VSAM: Advanced Features	100 user delivered WEB Based*	VSAM02	See Series Title	**0.00**	See Series Title	http://www.mindleaders.com/
XEDIT Series	**XEDIT Series (2 Courses)**	**Single User, or 2 to 25 User, or 100 Users*. Delivery Formats include CD-ROM, LAN, Intranet (liveplay & download), & Internet (liveplay & download)**	**XEDIT Series**	**$165.00/User for a Single User, or $165.00/User for 2 to 25 user, or $141.00/User for 100 Users**	**0.00**	**$165.00/User for a Single User, or $165.00/User for 2 to 25 user, or $141.00/User for 100 Users**	http://www.mindleaders.com/
262A	XEDIT: 1 XEDIT for New Users	single user delivered on CD-ROM *	XEDS01	See Series Title	**0.00**	See Series Title	http://www.mindleaders.com/
262B	XEDIT: 1 XEDIT for New Users	2 to 25 users delivered LAN Based*	XEDS01	See Series Title	**0.00**	See Series Title	http://www.mindleaders.com/
262C	XEDIT: 1 XEDIT for New Users	100 user delivered WEB Based*	XEDS01	See Series Title	**0.00**	See Series Title	http://www.mindleaders.com/
263A	XEDIT: 2 Advanced XEDIT Functions	single user delivered on CD-ROM *	XEDS02	See Series Title	**0.00**	See Series Title	http://www.mindleaders.com/
263B	XEDIT: 2 Advanced XEDIT Functions	2 to 25 users delivered LAN Based*	XEDS02	See Series Title	**0.00**	See Series Title	http://www.mindleaders.com/
263C	XEDIT: 2 Advanced XEDIT Functions	100 user delivered WEB Based*	XEDS02	See Series Title	**0.00**	See Series Title	http://www.mindleaders.com/
Technical MCSE							
Exchange Server 4 Series	**Exchange Server 4 Series (3 Courses)**	**Single User, or 2 to 25 User, or 100 Users*. Delivery Formats include CD-ROM, LAN, Intranet (liveplay & download), & Internet (liveplay & download)**	**Exchange Server 4 Series**	**$55.00/User for a Single User, or $55.00/User for 2 to 25 user, or $47.00/User for 100 Users**	**0.00**	**$55.00/User for a Single User, or $55.00/User for 2 to 25 user, or $47.00/User for 100 Users**	http://www.mindleaders.com/
264A	Exchange Server 4.0: 1 Planning	single user delivered on CD-ROM *	EXCTC2	See Series Title	**0.00**	See Series Title	http://www.mindleaders.com/
264B	Exchange Server 4.0: 1 Planning	2 to 25 users delivered LAN Based*	EXCTC2	See Series Title	**0.00**	See Series Title	http://www.mindleaders.com/

264C	Exchange Server 4.0: 1 Planning	100 user delivered WEB Based*	EXCTC2	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
265A	Exchange Server 4.0: 2 Installing and Configuring	single user delivered on CD-ROM *	EXCTC3	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
265B	Exchange Server 4.0: 2 Installing and Configuring	2 to 25 users delivered LAN Based*	EXCTC3	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
265C	Exchange Server 4.0: 2 Installing and Configuring	100 user delivered WEB Based*	EXCTC3	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
266A	Exchange Server 4.0: 3 Administering and Managing	single user delivered on CD-ROM *	EXCTC4	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
266B	Exchange Server 4.0: 3 Administering and Managing	2 to 25 users delivered LAN Based*	EXCTC4	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
266C	Exchange Server 4.0: 3 Administering and Managing	100 user delivered WEB Based*	EXCTC4	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
Exchange Server 5.0 Series	**Exchange Server 5.0 Series (7 Courses)**	**Single User, or 2 to 25 User, or 100 Users*. Delivery Formats include CD-ROM, LAN, Intranet (liveplay & download), & Internet (liveplay & download)**	**Exchange Server 5.0 Series**	**$165.00/User for a Single User, or $165.00/User for 2 to 25 user, or $141.00/User for 100 Users**	**0.00**	**$165.00/User for a Single User, or $165.00/User for 2 to 25 user, or $141.00/User for 100 Users**	http://www.mindleaders.com/
267A	Exchange Server 5.0: 1 Planning	single user delivered on CD-ROM *	ES5C01	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
267B	Exchange Server 5.0: 1 Planning	2 to 25 users delivered LAN Based*	ES5C01	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
267C	Exchange Server 5.0: 1 Planning	100 user delivered WEB Based*	ES5C01	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
268A	Exchange Server 5.0: 2 Configuration	single user delivered on CD-ROM *	ES5C02	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
268B	Exchange Server 5.0: 2 Configuration	2 to 25 users delivered LAN Based*	ES5C02	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
268C	Exchange Server 5.0: 2 Configuration	100 user delivered WEB Based*	ES5C02	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
269A	Exchange Server 5.0: 3 Installation	single user delivered on CD-ROM *	ES5C03	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
269B	Exchange Server 5.0: 3 Installation	2 to 25 users delivered LAN Based*	ES5C03	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
269C	Exchange Server 5.0: 3 Installation	100 user delivered WEB Based*	ES5C03	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
270A	Exchange Server 5.0: 4 Managing	single user delivered on CD-ROM *	ES5C04	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
270B	Exchange Server 5.0: 4 Managing	2 to 25 users delivered LAN Based*	ES5C04	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
270C	Exchange Server 5.0: 4 Managing	100 user delivered WEB Based*	ES5C04	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
271A	Exchange Server 5.0: 5 Monitoring	single user delivered on CD-ROM *	ES5C05	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
271B	Exchange Server 5.0: 5 Monitoring	2 to 25 users delivered LAN Based*	ES5C05	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
271C	Exchange Server 5.0: 5 Monitoring	100 user delivered WEB Based*	ES5C05	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
272A	Exchange Server 5.0: 6 Troubleshooting	single user delivered on CD-ROM *	ES5C06	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
272B	Exchange Server 5.0: 6 Troubleshooting	2 to 25 users delivered LAN Based*	ES5C06	See Series Title	0.00	See Series Title	http://www.mindleaders.com/

272C	Exchange Server 5.0: 6 Troubleshooting	100 user delivered WEB Based*	ES5C06	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
273A	Exchange Server 5.0: 7 Site Solutions	single user delivered on CD-ROM *	ES5C07	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
273B	Exchange Server 5.0: 7 Site Solutions	2 to 25 users delivered LAN Based*	ES5C07	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
273C	Exchange Server 5.0: 7 Site Solutions	100 user delivered WEB Based*	ES5C07	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
Exchange Server 5.5 Series	**Exchange Server 5.5 Series (9 Courses)**	**Single User, or 2 to 25 User, or 100 Users*. Delivery Formats include CD-ROM, LAN, Intranet (liveplay & download), & Internet (liveplay & download)**	**Exchange Server 5.5 Series**	**$165.00/User for a Single User, or $165.00/User for 2 to 25 user, or $141.00/User for 100 Users**	**0.00**	**$165.00/User for a Single User, or $165.00/User for 2 to 25 user, or $141.00/User for 100 Users**	http://www.mindleaders.com/
274A	Exchange Server 5.5: 1 Planning	single user delivered on CD-ROM *	X55XC01	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
274B	Exchange Server 5.5: 1 Planning	2 to 25 users delivered LAN Based*	X55XC01	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
274C	Exchange Server 5.5: 1 Planning	100 user delivered WEB Based*	X55XC01	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
275A	Exchange Server 5.5: 2 Strategies	single user delivered on CD-ROM *	X55XC02	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
275B	Exchange Server 5.5: 2 Strategies	2 to 25 users delivered LAN Based*	X55XC02	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
275C	Exchange Server 5.5: 2 Strategies	100 user delivered WEB Based*	X55XC02	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
276A	Exchange Server 5.5: 3 Installing	single user delivered on CD-ROM *	X55XC03	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
276B	Exchange Server 5.5: 3 Installing	2 to 25 users delivered LAN Based*	X55XC03	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
276C	Exchange Server 5.5: 3 Installing	100 user delivered WEB Based*	X55XC03	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
277A	Exchange Server 5.5: 4 Configuring	single user delivered on CD-ROM *	X55XC04	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
277B	Exchange Server 5.5: 4 Configuring	2 to 25 users delivered LAN Based*	X55XC04	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
277C	Exchange Server 5.5: 4 Configuring	100 user delivered WEB Based*	X55XC04	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
278A	Exchange Server 5.5: 5 Managing	single user delivered on CD-ROM *	X55XC05	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
278B	Exchange Server 5.5: 5 Managing	2 to 25 users delivered LAN Based*	X55XC05	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
278C	Exchange Server 5.5: 5 Managing	100 user delivered WEB Based*	X55XC05	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
279A	Exchange Server 5.5: 6 Monitoring	single user delivered on CD-ROM *	X55XC06	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
279B	Exchange Server 5.5: 6 Monitoring	2 to 25 users delivered LAN Based*	X55XC06	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
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280C	Exchange Server 5.5: 7 Troubleshooting	100 user delivered WEB Based*	X55XC07	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
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291C	IIS 4: 9 The NNTP Server	100 user delivered WEB Based*	IISC09	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
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327B	SQL Server 7 Admin: 19 More Troubleshooting	2 to 25 users delivered LAN Based*	LA7C19	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
327C	SQL Server 7 Admin: 19 More Troubleshooting	100 user delivered WEB Based*	LA7C19	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
TCP/IP Series	**TCP/IP Series (10 Courses)**	**Single User, or 2 to 25 User, or 100 Users*. Delivery Formats include CD-ROM, LAN, Intranet (liveplay & download), & Internet (liveplay & download)**	**TCP/IP Series**	**$165.00/User for a Single User, or $165.00/User for 2 to 25 user, or $141.00/User for 100 Users**	**0.00**	**$165.00/User for a Single User, or $165.00/User for 2 to 25 user, or $141.00/User for 100 Users**	http://www.mindleaders.com/
328A	TCP/IP: 1 Introduction to TCP/IP Concepts	single user delivered on CD-ROM *	TCPC01	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
328B	TCP/IP: 1 Introduction to TCP/IP Concepts	2 to 25 users delivered LAN Based*	TCPC01	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
328C	TCP/IP: 1 Introduction to TCP/IP Concepts	100 user delivered WEB Based*	TCPC01	See Series Title	0.00	See Series Title	http://www.mindleaders.com/

329A	TCP/IP: 2 Data Delivery and Routing	single user delivered on CD-ROM *	TCPC02	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
329B	TCP/IP: 2 Data Delivery and Routing	2 to 25 users delivered LAN Based*	TCPC02	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
329C	TCP/IP: 2 Data Delivery and Routing	100 user delivered WEB Based*	TCPC02	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
330A	TCP/IP: 3 Microsoft TCP/IP and IIS	single user delivered on CD-ROM *	TCPC03	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
330B	TCP/IP: 3 Microsoft TCP/IP and IIS	2 to 25 users delivered LAN Based*	TCPC03	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
330C	TCP/IP: 3 Microsoft TCP/IP and IIS	100 user delivered WEB Based*	TCPC03	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
331A	TCP/IP: 4 Printing Services and DHCP	single user delivered on CD-ROM *	TCPC04	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
331B	TCP/IP: 4 Printing Services and DHCP	2 to 25 users delivered LAN Based*	TCPC04	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
331C	TCP/IP: 4 Printing Services and DHCP	100 user delivered WEB Based*	TCPC04	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
332A	TCP/IP: 5 Name Resolution and WINS	single user delivered on CD-ROM *	TCPC05	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
332B	TCP/IP: 5 Name Resolution and WINS	2 to 25 users delivered LAN Based*	TCPC05	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
332C	TCP/IP: 5 Name Resolution and WINS	100 user delivered WEB Based*	TCPC05	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
333A	TCP/IP: 6 Introduction to DNS Server	single user delivered on CD-ROM *	TCPC06	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
333B	TCP/IP: 6 Introduction to DNS Server	2 to 25 users delivered LAN Based*	TCPC06	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
333C	TCP/IP: 6 Introduction to DNS Server	100 user delivered WEB Based*	TCPC06	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
334A	TCP/IP: 7 Managing DNS and TCP/IP	single user delivered on CD-ROM *	TCPC07	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
334B	TCP/IP: 7 Managing DNS and TCP/IP	2 to 25 users delivered LAN Based*	TCPC07	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
334C	TCP/IP: 7 Managing DNS and TCP/IP	100 user delivered WEB Based*	TCPC07	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
335A	TCP/IP: 8 Utilities for Monitoring TCP/IP	single user delivered on CD-ROM *	TCPC08	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
335B	TCP/IP: 8 Utilities for Monitoring TCP/IP	2 to 25 users delivered LAN Based*	TCPC08	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
335C	TCP/IP: 8 Utilities for Monitoring TCP/IP	100 user delivered WEB Based*	TCPC08	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
336A	TCP/IP: 9 Performance Monitor and RAS	single user delivered on CD-ROM *	TCPC09	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
336B	TCP/IP: 9 Performance Monitor and RAS	2 to 25 users delivered LAN Based*	TCPC09	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
336C	TCP/IP: 9 Performance Monitor and RAS	100 user delivered WEB Based*	TCPC09	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
337A	TCP/IP: 10 PPTP and Troubleshooting	single user delivered on CD-ROM *	TCPC10	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
337B	TCP/IP: 10 PPTP and Troubleshooting	2 to 25 users delivered LAN Based*	TCPC10	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
337C	TCP/IP: 10 PPTP and Troubleshooting	100 user delivered WEB Based*	TCPC10	See Series Title	0.00	See Series Title	http://www.mindleaders.com/

Windows 2000 Active Directory MCSE 70-217 Series	**Windows 2000 Active Directory MCSE 70-217 Series (4 Courses)**	**Single User, or 2 to 25 User, or 100 Users*. Delivery Formats include CD-ROM, LAN, Intranet (liveplay & download), & Internet (liveplay & download)**	**Windows 2000 Active Directory MCSE 70-217 Series**	**$165.00/User for a Single User, or $165.00/User for 2 to 25 user, or $141.00/User for 100 Users**	**0.00**	**$165.00/User for a Single User, or $165.00/User for 2 to 25 user, or $141.00/User for 100 Users**	http://www.mindleaders.com/
338A	Windows 2000 Active Directory MCSE 70-217: 1 Prep	single user delivered on CD-ROM *	W21701	See Series Title	**0.00**	See Series Title	http://www.mindleaders.com/
338B	Windows 2000 Active Directory MCSE 70-217: 1 Prep	2 to 25 users delivered LAN Based*	W21701	See Series Title	**0.00**	See Series Title	http://www.mindleaders.com/
338C	Windows 2000 Active Directory MCSE 70-217: 1 Prep	100 user delivered WEB Based*	W21701	See Series Title	**0.00**	See Series Title	http://www.mindleaders.com/
339A	Windows 2000 Active Directory MCSE 70-217: 2 Build	single user delivered on CD-ROM *	W21702	See Series Title	**0.00**	See Series Title	http://www.mindleaders.com/
339B	Windows 2000 Active Directory MCSE 70-217: 2 Build	2 to 25 users delivered LAN Based*	W21702	See Series Title	**0.00**	See Series Title	http://www.mindleaders.com/
339C	Windows 2000 Active Directory MCSE 70-217: 2 Build	100 user delivered WEB Based*	W21702	See Series Title	**0.00**	See Series Title	http://www.mindleaders.com/
340A	Windows 2000 Active Directory MCSE 70-217: 3 Adm	single user delivered on CD-ROM *	W21703	See Series Title	**0.00**	See Series Title	http://www.mindleaders.com/
340B	Windows 2000 Active Directory MCSE 70-217: 3 Adm	2 to 25 users delivered LAN Based*	W21703	See Series Title	**0.00**	See Series Title	http://www.mindleaders.com/
340C	Windows 2000 Active Directory MCSE 70-217: 3 Adm	100 user delivered WEB Based*	W21703	See Series Title	**0.00**	See Series Title	http://www.mindleaders.com/
341A	Windows 2000 Active Directory MCSE 70-217: 4 Man	single user delivered on CD-ROM *	W21704	See Series Title	**0.00**	See Series Title	http://www.mindleaders.com/
341B	Windows 2000 Active Directory MCSE 70-217: 4 Man	2 to 25 users delivered LAN Based*	W21704	See Series Title	**0.00**	See Series Title	http://www.mindleaders.com/
341C	Windows 2000 Active Directory MCSE 70-217: 4 Man	100 user delivered WEB Based*	W21704	See Series Title	**0.00**	See Series Title	http://www.mindleaders.com/
Windows 2000 Network Administration MCSE 770-216 Series	**Windows 2000 Network Administration MCSE 770-216 Series (3 Courses)**	**Single User, or 2 to 25 User, or 100 Users*. Delivery Formats include CD-ROM, LAN, Intranet (liveplay & download), & Internet (liveplay & download)**	**Windows 2000 Network Administration MCSE 770-216 Series**	**$165.00/User for a Single User, or $165.00/User for 2 to 25 user, or $141.00/User for 100 Users**	**0.00**	**$165.00/User for a Single User, or $165.00/User for 2 to 25 user, or $141.00/User for 100 Users**	http://www.mindleaders.com/
342A	Windows 2000 Network Administration MCSE 770-21	single user delivered on CD-ROM *	W21601	See Series Title	**0.00**	See Series Title	http://www.mindleaders.com/
342B	Windows 2000 Network Administration MCSE 770-21	2 to 25 users delivered LAN Based*	W21601	See Series Title	**0.00**	See Series Title	http://www.mindleaders.com/
342C	Windows 2000 Network Administration MCSE 770-21	100 user delivered WEB Based*	W21601	See Series Title	**0.00**	See Series Title	http://www.mindleaders.com/
343A	Windows 2000 Network Administration MCSE 770-21	single user delivered on CD-ROM *	W21602	See Series Title	**0.00**	See Series Title	http://www.mindleaders.com/
343B	Windows 2000 Network Administration MCSE 770-21	2 to 25 users delivered LAN Based*	W21602	See Series Title	**0.00**	See Series Title	http://www.mindleaders.com/
343C	Windows 2000 Network Administration MCSE 770-21	100 user delivered WEB Based*	W21602	See Series Title	**0.00**	See Series Title	http://www.mindleaders.com/
344A	Windows 2000 Network Administration MCSE 770-21	single user delivered on CD-ROM *	W21603	See Series Title	**0.00**	See Series Title	http://www.mindleaders.com/

344B	Windows 2000 Network Administration MCSE 770-21	2 to 25 users delivered LAN Based*	W21603	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
344C	Windows 2000 Network Administration MCSE 770-21	100 user delivered WEB Based*	W21603	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
Windows 2000 Network Design MCSE 70-221 Series	**Windows 2000 Network Design MCSE 70-221 Series (3 Courses)**	**Single User, or 2 to 25 User, or 100 Users*. Delivery Formats include CD-ROM, LAN, Intranet (liveplay & download), & Internet (liveplay & download)**	**Windows 2000 Network Design MCSE 70-221 Series**	**$165.00/User for a Single User, or $165.00/User for 2 to 25 user, or $141.00/User for 100 Users**	**0.00**	**$165.00/User for a Single User, or $165.00/User for 2 to 25 user, or $141.00/User for 100 Users**	http://www.mindleaders.com/
345A	Windows 2000 Network Design MCSE 70-221: 1 Anal	single user delivered on CD-ROM *	W22101	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
345B	Windows 2000 Network Design MCSE 70-221: 1 Anal	2 to 25 users delivered LAN Based*	W22101	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
345C	Windows 2000 Network Design MCSE 70-221: 1 Anal	100 user delivered WEB Based*	W22101	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
346A	Windows 2000 Network Design MCSE 70-221: 2 Anal	single user delivered on CD-ROM *	W22102	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
346B	Windows 2000 Network Design MCSE 70-221: 2 Anal	2 to 25 users delivered LAN Based*	W22102	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
346C	Windows 2000 Network Design MCSE 70-221: 2 Anal	100 user delivered WEB Based*	W22102	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
347A	Windows 2000 Network Design MCSE 70-221: 3 Infra	single user delivered on CD-ROM *	W22103	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
347B	Windows 2000 Network Design MCSE 70-221: 3 Infra	2 to 25 users delivered LAN Based*	W22103	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
347C	Windows 2000 Network Design MCSE 70-221: 3 Infra	100 user delivered WEB Based*	W22103	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
Windows 2000 Professional MCSE 70-210 Series	**Windows 2000 Professional MCSE 70-210 Series (12 Courses)**	**Single User, or 2 to 25 User, or 100 Users*. Delivery Formats include CD-ROM, LAN, Intranet (liveplay & download), & Internet (liveplay & download)**	**Windows 2000 Professional MCSE 70-210 Series**	**$165.00/User for a Single User, or $165.00/User for 2 to 25 user, or $141.00/User for 100 Users**	**0.00**	**$165.00/User for a Single User, or $165.00/User for 2 to 25 user, or $141.00/User for 100 Users**	http://www.mindleaders.com/
348A	Windows 2000 Prof MCSE 70-210: Installation	single user delivered on CD-ROM *	WINP01	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
348B	Windows 2000 Prof MCSE 70-210: 1Installation	2 to 25 users delivered LAN Based*	WINP01	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
348C	Windows 2000 Prof MCSE 70-210: 1Installation	100 user delivered WEB Based*	WINP01	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
349A	Windows 2000 Prof MCSE 70-210: 2 Remote Installat	single user delivered on CD-ROM *	WINP02	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
349B	Windows 2000 Prof MCSE 70-210: 2 Remote Installat	2 to 25 users delivered LAN Based*	WINP02	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
349C	Windows 2000 Prof MCSE 70-210: 2 Remote Installat	100 user delivered WEB Based*	WINP02	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
350A	Windows 2000 Prof MCSE 70-210: 3 Administering R	single user delivered on CD-ROM *	WINP03	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
350B	Windows 2000 Prof MCSE 70-210: 3 Administering R	2 to 25 users delivered LAN Based*	WINP03	See Series Title	0.00	See Series Title	http://www.mindleaders.com/

350C	Windows 2000 Prof MCSE 70-210: 3 Administering Re	100 user delivered WEB Based*	WINP03	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
351A	Windows 2000 Prof MCSE 70-210: 4 Administering St	single user delivered on CD-ROM *	WINP04	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
351B	Windows 2000 Prof MCSE 70-210: 4 Administering St	2 to 25 users delivered LAN Based*	WINP04	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
351C	Windows 2000 Prof MCSE 70-210: 4 Administering St	100 user delivered WEB Based*	WINP04	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
352A	Windows 2000 Prof MCSE 70-210: 5 Managing Disks	single user delivered on CD-ROM *	WINP05	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
352B	Windows 2000 Prof MCSE 70-210: 5 Managing Disks	2 to 25 users delivered LAN Based*	WINP05	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
352C	Windows 2000 Prof MCSE 70-210: 5 Managing Disks	100 user delivered WEB Based*	WINP05	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
353A	Windows 2000 Prof MCSE 70-210: 6 Managing Hardw	single user delivered on CD-ROM *	WINP06	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
353B	Windows 2000 Prof MCSE 70-210: 6 Managing Hardw	2 to 25 users delivered LAN Based*	WINP06	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
353C	Windows 2000 Prof MCSE 70-210: 6 Managing Hardw	100 user delivered WEB Based*	WINP06	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
353A	Windows 2000 Prof MCSE 70-210: 7 Monitoring and C	single user delivered on CD-ROM *	WINP07	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
353B	Windows 2000 Prof MCSE 70-210: 7 Monitoring and C	2 to 25 users delivered LAN Based*	WINP07	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
353C	Windows 2000 Prof MCSE 70-210: 7 Monitoring and C	100 user delivered WEB Based*	WINP07	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
354A	Windows 2000 Prof MCSE 70-210: 8 Configuring Your	single user delivered on CD-ROM *	WINP08	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
354B	Windows 2000 Prof MCSE 70-210: 8 Configuring Your	2 to 25 users delivered LAN Based*	WINP08	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
354C	Windows 2000 Prof MCSE 70-210: 8 Configuring Your	100 user delivered WEB Based*	WINP08	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
355A	Windows 2000 Prof MCSE 70-210: 9 Networking with	single user delivered on CD-ROM *	WINP09	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
355B	Windows 2000 Prof MCSE 70-210: 9 Networking with	2 to 25 users delivered LAN Based*	WINP09	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
355C	Windows 2000 Prof MCSE 70-210: 9 Networking with	100 user delivered WEB Based*	WINP09	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
355A	Windows 2000 Prof MCSE 70-210: 10 Using TCP/IP	single user delivered on CD-ROM *	WINP10	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
355B	Windows 2000 Prof MCSE 70-210: 10 Using TCP/IP	2 to 25 users delivered LAN Based*	WINP10	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
355C	Windows 2000 Prof MCSE 70-210: 10 Using TCP/IP	100 user delivered WEB Based*	WINP10	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
356A	Windows 2000 Prof MCSE 70-210: 11 Managing User	single user delivered on CD-ROM *	WINP11	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
356B	Windows 2000 Prof MCSE 70-210: 11 Managing User	2 to 25 users delivered LAN Based*	WINP11	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
356C	Windows 2000 Prof MCSE 70-210: 11 Managing User	100 user delivered WEB Based*	WINP11	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
357A	Windows 2000 Prof MCSE 70-210: 12 Securing Your S	single user delivered on CD-ROM *	WINP12	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
357B	Windows 2000 Prof MCSE 70-210: 12 Securing Your S	2 to 25 users delivered LAN Based*	WINP12	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
357C	Windows 2000 Prof MCSE 70-210: 12 Securing Your S	100 user delivered WEB Based*	WINP12	See Series Title	0.00	See Series Title	http://www.mindleaders.com/

Windows 2000 Server MCSE 70-215 Series	Windows 2000 Server MCSE 70-215 Series (12 Courses)	Single User, or 2 to 25 User, or 100 Users*. Delivery Formats include CD-ROM, LAN, Intranet (liveplay & download), & Internet (liveplay & download)	Windows 2000 Server MCSE 70-215 Series	$165.00/User for a Single User, or $165.00/User for 2 to 25 user, or $141.00/User for 100 Users	0.00	$165.00/User for a Single User, or $165.00/User for 2 to 25 user, or $141.00/User for 100 Users	http://www.mindleaders.com/
358A	Windows 2000 Server MCSE 70-215: 1 Installation	single user delivered on CD-ROM *	W21501	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
358B	Windows 2000 Server MCSE 70-215: 1 Installation	2 to 25 users delivered LAN Based*	W21501	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
358C	Windows 2000 Server MCSE 70-215: 1 Installation	100 user delivered WEB Based*	W21501	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
359A	Windows 2000 Server MCSE 70-215: 2 Hardware	single user delivered on CD-ROM *	W21502	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
359B	Windows 2000 Server MCSE 70-215: 2 Hardware	2 to 25 users delivered LAN Based*	W21502	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
359C	Windows 2000 Server MCSE 70-215: 2 Hardware	100 user delivered WEB Based*	W21502	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
360A	Windows 2000 Server MCSE 70-215: 3 Controlling Ac	single user delivered on CD-ROM *	W21503	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
360B	Windows 2000 Server MCSE 70-215: 3 Controlling Ac	2 to 25 users delivered LAN Based*	W21503	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
360C	Windows 2000 Server MCSE 70-215: 3 Controlling Ac	100 user delivered WEB Based*	W21503	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
361A	Windows 2000 Server MCSE 70-215: 4 Controlling Ac	single user delivered on CD-ROM *	W21504	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
361B	Windows 2000 Server MCSE 70-215: 4 Controlling Ac	2 to 25 users delivered LAN Based*	W21504	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
361C	Windows 2000 Server MCSE 70-215: 4 Controlling Ac	100 user delivered WEB Based*	W21504	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
362A	Windows 2000 Server MCSE 70-215: 5 Optimizing Yo	single user delivered on CD-ROM *	W21505	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
362B	Windows 2000 Server MCSE 70-215: 5 Optimizing Yo	2 to 25 users delivered LAN Based*	W21505	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
362C	Windows 2000 Server MCSE 70-215: 5 Optimizing Yo	100 user delivered WEB Based*	W21505	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
363A	Windows 2000 Server MCSE 70-215: 6 Recovering fr	single user delivered on CD-ROM *	W21506	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
363B	Windows 2000 Server MCSE 70-215: 6 Recovering fr	2 to 25 users delivered LAN Based*	W21506	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
363C	Windows 2000 Server MCSE 70-215: 6 Recovering fr	100 user delivered WEB Based*	W21506	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
364A	Windows 2000 Server MCSE 70-215: 7 Configuring D	single user delivered on CD-ROM *	W21507	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
364B	Windows 2000 Server MCSE 70-215: 7 Configuring D	2 to 25 users delivered LAN Based*	W21507	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
364C	Windows 2000 Server MCSE 70-215: 7 Configuring D	100 user delivered WEB Based*	W21507	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
365A	Windows 2000 Server MCSE 70-215: 8 Administering	single user delivered on CD-ROM *	W21508	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
365B	Windows 2000 Server MCSE 70-215: 8 Administering	2 to 25 users delivered LAN Based*	W21508	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
365C	Windows 2000 Server MCSE 70-215: 8 Administering	100 user delivered WEB Based*	W21508	See Series Title	0.00	See Series Title	http://www.mindleaders.com/

366A	Windows 2000 Server MCSE 70-215: 9 Networking Yo	single user delivered on CD-ROM *	W21509	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
366B	Windows 2000 Server MCSE 70-215: 9 Networking Yo	2 to 25 users delivered LAN Based*	W21509	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
366C	Windows 2000 Server MCSE 70-215: 9 Networking Yo	100 user delivered WEB Based*	W21509	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
367A	Windows 2000 Server MCSE 70-215: 10 Implementing	single user delivered on CD-ROM *	W21510	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
367B	Windows 2000 Server MCSE 70-215: 10 Implementing	2 to 25 users delivered LAN Based*	W21510	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
367C	Windows 2000 Server MCSE 70-215: 10 Implementing	100 user delivered WEB Based*	W21510	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
368A	Windows 2000 Server MCSE 70-215: 11 Implementing	single user delivered on CD-ROM *	W21511	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
368B	Windows 2000 Server MCSE 70-215: 11 Implementing	2 to 25 users delivered LAN Based*	W21511	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
368C	Windows 2000 Server MCSE 70-215: 11 Implementing	100 user delivered WEB Based*	W21511	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
369A	Windows 2000 Server MCSE 70-215: 12 Using Securi	single user delivered on CD-ROM *	W21512	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
369B	Windows 2000 Server MCSE 70-215: 12 Using Securi	2 to 25 users delivered LAN Based*	W21512	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
369C	Windows 2000 Server MCSE 70-215: 12 Using Securi	100 user delivered WEB Based*	W21512	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
Windows NT Server Enterprise 4.0 Series	**Windows NT Server Enterprise 4.0 Series (2 Courses)**	**Single User, or 2 to 25 User, or 100 Users*. Delivery Formats include CD-ROM, LAN, Intranet (liveplay & download), & Internet (liveplay & download)**	**Windows NT Server Enterprise 4.0 Series**	**$165.00/User for a Single User, or $165.00/User for 2 to 25 user, or $141.00/User for 100 Users**	**0.00**	**$165.00/User for a Single User, or $165.00/User for 2 to 25 user, or $141.00/User for 100 Users**	http://www.mindleaders.com/
370A	WinNT Server 4.0 Enterprise: 1 Configuration	single user delivered on CD-ROM *	NTETC1	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
370B	WinNT Server 4.0 Enterprise: 1 Configuration	2 to 25 users delivered LAN Based*	NTETC1	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
370C	WinNT Server 4.0 Enterprise: 1 Configuration	100 user delivered WEB Based*	NTETC1	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
371A	WinNT Server 4.0 Enterprise: 2 Connectivity	single user delivered on CD-ROM *	NTETC2	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
371B	WinNT Server 4.0 Enterprise: 2 Connectivity	2 to 25 users delivered LAN Based*	NTETC2	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
371C	WinNT Server 4.0 Enterprise: 2 Connectivity	100 user delivered WEB Based*	NTETC2	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
Windows NT Server 4.0 Series	**Windows NT Server 4.0 Series (4 Courses)**	**Single User, or 2 to 25 User, or 100 Users*. Delivery Formats include CD-ROM, LAN, Intranet (liveplay & download), & Internet (liveplay & download)**	**Windows NT Server 4.0 Series**	**$165.00/User for a Single User, or $165.00/User for 2 to 25 user, or $141.00/User for 100 Users**	**0.00**	**$165.00/User for a Single User, or $165.00/User for 2 to 25 user, or $141.00/User for 100 Users**	http://www.mindleaders.com/
372A	WinNT Server 4.0: 1 Planning and Installation	single user delivered on CD-ROM *	NTSTC1	See Series Title	0.00	See Series Title	http://www.mindleaders.com/

372B	WinNT Server 4.0: 1 Planning and Installation	2 to 25 users delivered LAN Based*	NTSTC1	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
372C	WinNT Server 4.0: 1 Planning and Installation	100 user delivered WEB Based*	NTSTC1	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
373A	WinNT Server 4.0: 2 Configuration	single user delivered on CD-ROM *	NTSTC2	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
373B	WinNT Server 4.0: 2 Configuration	2 to 25 users delivered LAN Based*	NTSTC2	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
373C	WinNT Server 4.0: 2 Configuration	100 user delivered WEB Based*	NTSTC2	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
374A	WinNT Server 4.0: 3 Resource Management	single user delivered on CD-ROM *	NTSTC3	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
374B	WinNT Server 4.0: 3 Resource Management	2 to 25 users delivered LAN Based*	NTSTC3	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
374C	WinNT Server 4.0: 3 Resource Management	100 user delivered WEB Based*	NTSTC3	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
375A	WinNT Server 4.0: 4 Montoring and Troubleshooting	single user delivered on CD-ROM *	NTSTC4	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
375B	WinNT Server 4.0: 4 Montoring and Troubleshooting	2 to 25 users delivered LAN Based*	NTSTC4	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
375C	WinNT Server 4.0: 4 Montoring and Troubleshooting	100 user delivered WEB Based*	NTSTC4	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
Windows NT Workstation 4.0 Series	**Windows NT Workstation 4.0 Series (3 Courses)**	**Single User, or 2 to 25 User, or 100 Users*. Delivery Formats include CD-ROM, LAN, Intranet (liveplay & download), & Internet (liveplay & download)**	**Windows NT Workstation 4.0 Series**	**$165.00/User for a Single User, or $165.00/User for 2 to 25 user, or $141.00/User for 100 Users**	**0.00**	**$165.00/User for a Single User, or $165.00/User for 2 to 25 user, or $141.00/User for 100 Users**	http://www.mindleaders.com/
376A	NT Workstation 4.0: 1 Installation & Configuration	single user delivered on CD-ROM *	NT4TC2	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
376B	NT Workstation 4.0: 1 Installation & Configuration	2 to 25 users delivered LAN Based*	NT4TC2	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
376C	NT Workstation 4.0: 1 Installation & Configuration	100 user delivered WEB Based*	NT4TC2	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
377A	NT Workstation 4.0: 2 Connectivity & Resource Manag	single user delivered on CD-ROM *	NT4TC3	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
377B	NT Workstation 4.0: 2 Connectivity & Resource Manag	2 to 25 users delivered LAN Based*	NT4TC3	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
377C	NT Workstation 4.0: 2 Connectivity & Resource Manag	100 user delivered WEB Based*	NT4TC3	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
378A	NT Workstation 4.0: 3 Troubleshooting	single user delivered on CD-ROM *	NT4TC4	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
378B	NT Workstation 4.0: 3 Troubleshooting	2 to 25 users delivered LAN Based*	NT4TC4	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
378C	NT Workstation 4.0: 3 Troubleshooting	100 user delivered WEB Based*	NT4TC4	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
Technical Web Development							

CGI/Perl Series	**CGI/Perl Series (4 Courses)**	**Single User, or 2 to 25 User, or 100 Users*. Delivery Formats include CD-ROM, LAN, Intranet (liveplay & download), & Internet (liveplay & download)**	**CGI/Perl Series**	**$55.00/User for a Single User, or $55.00/User for 2 to 25 user, or $47.00/User for 100 Users**	**0.00**	**$55.00/User for a Single User, or $55.00/User for 2 to 25 user, or $47.00/User for 100 Users**	http://www.mindleaders.com/
379A	CGI/Perl: 1 Getting Familiar with Forms	single user delivered on CD-ROM *	CGPC01	See Series Title	**0.00**	See Series Title	http://www.mindleaders.com/
379B	CGI/Perl: 1 Getting Familiar with Forms	2 to 25 users delivered LAN Based*	CGPC01	See Series Title	**0.00**	See Series Title	http://www.mindleaders.com/
379C	CGI/Perl: 1 Getting Familiar with Forms	100 user delivered WEB Based*	CGPC01	See Series Title	**0.00**	See Series Title	http://www.mindleaders.com/
380A	CGI/Perl: 2 Building Programs	single user delivered on CD-ROM *	CGPC02	See Series Title	**0.00**	See Series Title	http://www.mindleaders.com/
380B	CGI/Perl: 2 Building Programs	2 to 25 users delivered LAN Based*	CGPC02	See Series Title	**0.00**	See Series Title	http://www.mindleaders.com/
380C	CGI/Perl: 2 Building Programs	100 user delivered WEB Based*	CGPC02	See Series Title	**0.00**	See Series Title	http://www.mindleaders.com/
381A	CGI/Perl: 3 Web Applications	single user delivered on CD-ROM *	CGPC03	See Series Title	**0.00**	See Series Title	http://www.mindleaders.com/
381B	CGI/Perl: 3 Web Applications	2 to 25 users delivered LAN Based*	CGPC03	See Series Title	**0.00**	See Series Title	http://www.mindleaders.com/
381C	CGI/Perl: 3 Web Applications	100 user delivered WEB Based*	CGPC03	See Series Title	**0.00**	See Series Title	http://www.mindleaders.com/
382A	CGI/Perl: 4 Interacting with Databases	single user delivered on CD-ROM *	CGPC04	See Series Title	**0.00**	See Series Title	http://www.mindleaders.com/
382B	CGI/Perl: 4 Interacting with Databases	2 to 25 users delivered LAN Based*	CGPC04	See Series Title	**0.00**	See Series Title	http://www.mindleaders.com/
382C	CGI/Perl: 4 Interacting with Databases	100 user delivered WEB Based*	CGPC04	See Series Title	**0.00**	See Series Title	http://www.mindleaders.com/
Dynamic HTML Series	**Dynamic HTML Series (5 Courses)**	**Single User, or 2 to 25 User, or 100 Users*. Delivery Formats include CD-ROM, LAN, Intranet (liveplay & download), & Internet (liveplay & download)**	**Dynamic HTML Series**	**$55.00/User for a Single User, or $55.00/User for 2 to 25 user, or $47.00/User for 100 Users**	**0.00**	**$55.00/User for a Single User, or $55.00/User for 2 to 25 user, or $47.00/User for 100 Users**	http://www.mindleaders.com/
383A	Dynamic HTML: 1 DHTML and Style Sheets	single user delivered on CD-ROM *	DHTC01	See Series Title	**0.00**	See Series Title	http://www.mindleaders.com/
383B	Dynamic HTML: 1 DHTML and Style Sheets	2 to 25 users delivered LAN Based*	DHTC01	See Series Title	**0.00**	See Series Title	http://www.mindleaders.com/
383C	Dynamic HTML: 1 DHTML and Style Sheets	100 user delivered WEB Based*	DHTC01	See Series Title	**0.00**	See Series Title	http://www.mindleaders.com/
384A	Dynamic HTML: 2 Using JavaScript	single user delivered on CD-ROM *	DHTC02	See Series Title	**0.00**	See Series Title	http://www.mindleaders.com/
384B	Dynamic HTML: 2 Using JavaScript	2 to 25 users delivered LAN Based*	DHTC02	See Series Title	**0.00**	See Series Title	http://www.mindleaders.com/
384C	Dynamic HTML: 2 Using JavaScript	100 user delivered WEB Based*	DHTC02	See Series Title	**0.00**	See Series Title	http://www.mindleaders.com/
385A	Dynamic HTML: 3 Objects and Events	single user delivered on CD-ROM *	DHTC03	See Series Title	**0.00**	See Series Title	http://www.mindleaders.com/

385B	Dynamic HTML: 3 Objects and Events	2 to 25 users delivered LAN Based*	DHTC03	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
385C	Dynamic HTML: 3 Objects and Events	100 user delivered WEB Based*	DHTC03	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
386A	Dynamic HTML: 4 Styles and Content	single user delivered on CD-ROM *	DHTC04	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
386B	Dynamic HTML: 4 Styles and Content	2 to 25 users delivered LAN Based*	DHTC04	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
386C	Dynamic HTML: 4 Styles and Content	100 user delivered WEB Based*	DHTC04	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
387A	Dynamic HTML: 5 Data from Other Sources	single user delivered on CD-ROM *	DHTC05	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
387B	Dynamic HTML: 5 Data from Other Sources	2 to 25 users delivered LAN Based*	DHTC05	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
387C	Dynamic HTML: 5 Data from Other Sources	100 user delivered WEB Based*	DHTC05	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
E-Commerce Series	**E-Commerce Series (13 Courses)**	**Single User, or 2 to 25 User, or 100 Users*. Delivery Formats include CD-ROM, LAN, Intranet (liveplay & download), & Internet (liveplay & download)**	**E-Commerce Series**	**$165.00/User for a Single User, or $165.00/User for 2 to 25 user, or $141.00/User for 100 Users**	**0.00**	**$165.00/User for a Single User, or $165.00/User for 2 to 25 user, or $141.00/User for 100 Users**	http://www.mindleaders.com/
388A	E-Commerce: 1 Your E-Business	single user delivered on CD-ROM *	ECOM01	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
388B	E-Commerce: 1 Your E-Business	2 to 25 users delivered LAN Based*	ECOM01	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
388C	E-Commerce: 1 Your E-Business	100 user delivered WEB Based*	ECOM01	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
389A	E-Commerce: 2 Getting Started	single user delivered on CD-ROM *	ECOM02	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
389B	E-Commerce: 2 Getting Started	2 to 25 users delivered LAN Based*	ECOM02	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
389C	E-Commerce: 2 Getting Started	100 user delivered WEB Based*	ECOM02	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
390A	E-Commerce: 3 Influences on E-Commerce	single user delivered on CD-ROM *	ECOM03	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
390B	E-Commerce: 3 Influences on E-Commerce	2 to 25 users delivered LAN Based*	ECOM03	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
390C	E-Commerce: 3 Influences on E-Commerce	100 user delivered WEB Based*	ECOM03	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
391A	E-Commerce: 4 Killer Apps	single user delivered on CD-ROM *	ECOM04	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
391B	E-Commerce: 4 Killer Apps	2 to 25 users delivered LAN Based*	ECOM04	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
391C	E-Commerce: 4 Killer Apps	100 user delivered WEB Based*	ECOM04	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
392A	E-Commerce: 5 Developing Your E-Business	single user delivered on CD-ROM *	ECOM05	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
392B	E-Commerce: 5 Developing Your E-Business	2 to 25 users delivered LAN Based*	ECOM05	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
392C	E-Commerce: 5 Developing Your E-Business	100 user delivered WEB Based*	ECOM05	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
393A	E-Commerce: 6 Real-Time and Data Mining	single user delivered on CD-ROM *	ECOM06	See Series Title	0.00	See Series Title	http://www.mindleaders.com/

393B	E-Commerce: 6 Real-Time and Data Mining	2 to 25 users delivered LAN Based*	ECOM06	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
393C	E-Commerce: 6 Real-Time and Data Mining	100 user delivered WEB Based*	ECOM06	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
394A	E-Commerce: 7 Lowering Your Business Costs	single user delivered on CD-ROM *	ECOM07	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
394B	E-Commerce: 7 Lowering Your Business Costs	2 to 25 users delivered LAN Based*	ECOM07	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
394C	E-Commerce: 7 Lowering Your Business Costs	100 user delivered WEB Based*	ECOM07	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
395A	E-Commerce: 8 Customer Service and Payment	single user delivered on CD-ROM *	ECOM08	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
395B	E-Commerce: 8 Customer Service and Payment	2 to 25 users delivered LAN Based*	ECOM08	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
395C	E-Commerce: 8 Customer Service and Payment	100 user delivered WEB Based*	ECOM08	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
396A	E-Commerce: 9 Marketing Your E-Business	single user delivered on CD-ROM *	ECOM09	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
396B	E-Commerce: 9 Marketing Your E-Business	2 to 25 users delivered LAN Based*	ECOM09	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
396C	E-Commerce: 9 Marketing Your E-Business	100 user delivered WEB Based*	ECOM09	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
397A	E-Commerce: 10 Advertising on the Internet	single user delivered on CD-ROM *	ECOM10	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
397B	E-Commerce: 10 Advertising on the Internet	2 to 25 users delivered LAN Based*	ECOM10	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
397C	E-Commerce: 10 Advertising on the Internet	100 user delivered WEB Based*	ECOM10	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
398A	E-Commerce: 11 Building Marketing Strategy	single user delivered on CD-ROM *	ECOM11	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
398B	E-Commerce: 11 Building Marketing Strategy	2 to 25 users delivered LAN Based*	ECOM11	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
398C	E-Commerce: 11 Building Marketing Strategy	100 user delivered WEB Based*	ECOM11	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
399A	E-Commerce: 12 Resource Planning	single user delivered on CD-ROM *	ECOM12	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
399B	E-Commerce: 12 Resource Planning	2 to 25 users delivered LAN Based*	ECOM12	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
399C	E-Commerce: 12 Resource Planning	100 user delivered WEB Based*	ECOM12	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
400A	E-Commerce: 13 Managing Your E-Business	single user delivered on CD-ROM *	ECOM13	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
400B	E-Commerce: 13 Managing Your E-Business	2 to 25 users delivered LAN Based*	ECOM13	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
400C	E-Commerce: 13 Managing Your E-Business	100 user delivered WEB Based*	ECOM13	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
FrontPage	**FrontPage (2 Courses)**	**Single User, or 2 to 25 User, or 100 Users*. Delivery Formats include CD-ROM, LAN, Intranet (liveplay & download), & Internet (liveplay & download)**	**FrontPage**	**$55.00/User for a Single User, or $55.00/User for 2 to 25 user, or $47.00/User for 100 Users**	**0.00**	**$55.00/User for a Single User, or $55.00/User for 2 to 25 user, or $47.00/User for 100 Users**	http://www.mindleaders.com/
401A	FrontPage 97: Creating a Web Site	single user delivered on CD-ROM *	FPGC01	See Series Title	0.00	See Series Title	http://www.mindleaders.com/

401B	FrontPage 97: Creating a Web Site	2 to 25 users delivered LAN Based*	FPGC01	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
401C	FrontPage 97: Creating a Web Site	100 user delivered WEB Based*	FPGC01	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
				See Series Title	0.00	See Series Title	http://www.mindleaders.com/
402A	FrontPage 98: Creating a Web Site	single user delivered on CD-ROM *	FP8C01	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
402B	FrontPage 98: Creating a Web Site	2 to 25 users delivered LAN Based*	FP8C01	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
402C	FrontPage 98: Creating a Web Site	100 user delivered WEB Based*	FP8C01	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
FrontPage 2000 Series	**FrontPage 2000 Series (4 Courses)**	**Single User, or 2 to 25 User, or 100 Users*. Delivery Formats include CD-ROM, LAN, Intranet (liveplay & download), & Internet (liveplay & download)**	**FrontPage 2000 Series**	**$55.00/User for a Single User, or $55.00/User for 2 to 25 user, or $47.00/User for 100 Users**	**0.00**	**$55.00/User for a Single User, or $55.00/User for 2 to 25 user, or $47.00/User for 100 Users**	http://www.mindleaders.com/
403A	FrontPage 2000: 1 Creating Web Sites	single user delivered on CD-ROM *	FTPG01	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
403B	FrontPage 2000: 1 Creating Web Sites	2 to 25 users delivered LAN Based*	FTPG01	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
403C	FrontPage 2000: 1 Creating Web Sites	100 user delivered WEB Based*	FTPG01	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
404A	FrontPage 2000: 2 Building Pages	single user delivered on CD-ROM *	FTPG02	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
404B	FrontPage 2000: 2 Building Pages	2 to 25 users delivered LAN Based*	FTPG02	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
404C	FrontPage 2000: 2 Building Pages	100 user delivered WEB Based*	FTPG02	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
405A	FrontPage 2000: 3 Working with Images	single user delivered on CD-ROM *	FTPG03	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
405B	FrontPage 2000: 3 Working with Images	2 to 25 users delivered LAN Based*	FTPG03	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
405C	FrontPage 2000: 3 Working with Images	100 user delivered WEB Based*	FTPG03	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
406A	FrontPage 2000: 4 Adding Spark to Your Site	single user delivered on CD-ROM *	FTPG04	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
406B	FrontPage 2000: 4 Adding Spark to Your Site	2 to 25 users delivered LAN Based*	FTPG04	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
406C	FrontPage 2000: 4 Adding Spark to Your Site	100 user delivered WEB Based*	FTPG04	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
GUI Design Series	**GUI Design Series (3 Courses)**	**Single User, or 2 to 25 User, or 100 Users*. Delivery Formats include CD-ROM, LAN, Intranet (liveplay & download), & Internet (liveplay & download)**	**GUI Design Series**	**$55.00/User for a Single User, or $55.00/User for 2 to 25 user, or $47.00/User for 100 Users**	**0.00**	**$55.00/User for a Single User, or $55.00/User for 2 to 25 user, or $47.00/User for 100 Users**	http://www.mindleaders.com/
407A	GUI Design: 1 Planning an Interface	single user delivered on CD-ROM *	GUIC01	See Series Title	0.00	See Series Title	http://www.mindleaders.com/

407B	GUI Design: 1 Planning an Interface	2 to 25 users delivered LAN Based*	GUIC01	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
407C	GUI Design: 1 Planning an Interface	100 user delivered WEB Based*	GUIC01	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
408A	GUI Design: 2 Developing an Interface	single user delivered on CD-ROM *	GUIC02	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
408B	GUI Design: 2 Developing an Interface	2 to 25 users delivered LAN Based*	GUIC02	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
408C	GUI Design: 2 Developing an Interface	100 user delivered WEB Based*	GUIC02	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
409A	GUI Design: 3 Deigning Screen Elements	single user delivered on CD-ROM *	GUIC03	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
409B	GUI Design: 3 Deigning Screen Elements	2 to 25 users delivered LAN Based*	GUIC03	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
409C	GUI Design: 3 Deigning Screen Elements	100 user delivered WEB Based*	GUIC03	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
HTML Series	**HTML Series (7 Courses)**	**Single User, or 2 to 25 User, or 100 Users*. Delivery Formats include CD-ROM, LAN, Intranet (liveplay & download), & Internet (liveplay & download)**	**HTML Series**	**$55.00/User for a Single User, or $55.00/User for 2 to 25 user, or $47.00/User for 100 Users**	**0.00**	**$55.00/User for a Single User, or $55.00/User for 2 to 25 user, or $47.00/User for 100 Users**	http://www.mindleaders.com/
410A	HTML: 1 Start Creating Your Own Web Pages	single user delivered on CD-ROM *	HTLC01	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
410B	HTML: 1 Start Creating Your Own Web Pages	2 to 25 users delivered LAN Based*	HTLC01	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
410C	HTML: 1 Start Creating Your Own Web Pages	100 user delivered WEB Based*	HTLC01	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
411A	HTML: 2 Creating High Quality Web Graphics	single user delivered on CD-ROM *	HTLC02	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
411B	HTML: 2 Creating High Quality Web Graphics	2 to 25 users delivered LAN Based*	HTLC02	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
411C	HTML: 2 Creating High Quality Web Graphics	100 user delivered WEB Based*	HTLC02	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
412A	HTML: 3 Layout and Design for Your Web Pages	single user delivered on CD-ROM *	HTLC03	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
412B	HTML: 3 Layout and Design for Your Web Pages	2 to 25 users delivered LAN Based*	HTLC03	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
412C	HTML: 3 Layout and Design for Your Web Pages	100 user delivered WEB Based*	HTLC03	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
413A	HTML: 4 Making Your Web Pages Interactive	single user delivered on CD-ROM *	HTLC04	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
413B	HTML: 4 Making Your Web Pages Interactive	2 to 25 users delivered LAN Based*	HTLC04	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
413C	HTML: 4 Making Your Web Pages Interactive	100 user delivered WEB Based*	HTLC04	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
414A	HTML: 5 Start Using JavaScript	single user delivered on CD-ROM *	HTLC05	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
414B	HTML: 5 Start Using JavaScript	2 to 25 users delivered LAN Based*	HTLC05	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
414C	HTML: 5 Start Using JavaScript	100 user delivered WEB Based*	HTLC05	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
415A	HTML: 6 Using JacaScript for Interactivity	single user delivered on CD-ROM *	HTLC06	See Series Title	0.00	See Series Title	http://www.mindleaders.com/

415B	HTML: 6 Using JacaScript for Interactivity	2 to 25 users delivered LAN Based*	HTLC06	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
415C	HTML: 6 Using JacaScript for Interactivity	100 user delivered WEB Based*	HTLC06	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
416A	HTML: 7 Using Advanced JavaScript	single user delivered on CD-ROM *	HTLC07	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
416B	HTML: 7 Using Advanced JavaScript	2 to 25 users delivered LAN Based*	HTLC07	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
416C	HTML: 7 Using Advanced JavaScript	100 user delivered WEB Based*	HTLC07	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
JAVA 1.1 Series	**JAVA 1.1 Series (6 Courses)**	**Single User, or 2 to 25 User, or 100 Users*. Delivery Formats include CD-ROM, LAN, Intranet (liveplay & download), & Internet (liveplay & download)**	**JAVA 1.1 Series**	**$165.00/User for a Single User, or $165.00/User for 2 to 25 user, or $141.00/User for 100 Users**	**0.00**	**$165.00/User for a Single User, or $165.00/User for 2 to 25 user, or $141.00/User for 100 Users**	http://www.mindleaders.com/
417A	Java 1.1: 1 Writing Java Programs	single user delivered on CD-ROM *	JJAC01	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
417B	Java 1.1: 1 Writing Java Programs	2 to 25 users delivered LAN Based*	JJAC01	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
417C	Java 1.1: 1 Writing Java Programs	100 user delivered WEB Based*	JJAC01	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
418A	Java 1.1: 2 Java Programming Basics	single user delivered on CD-ROM *	JJAC02	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
418B	Java 1.1: 2 Java Programming Basics	2 to 25 users delivered LAN Based*	JJAC02	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
418C	Java 1.1: 2 Java Programming Basics	100 user delivered WEB Based*	JJAC02	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
419A	Java 1.1: 3 Using Objects and Arrays	single user delivered on CD-ROM *	JJAC03	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
419B	Java 1.1: 3 Using Objects and Arrays	2 to 25 users delivered LAN Based*	JJAC03	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
419C	Java 1.1: 3 Using Objects and Arrays	100 user delivered WEB Based*	JJAC03	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
420A	Java 1.1: 4 Creating Java Applets	single user delivered on CD-ROM *	JJAC04	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
420B	Java 1.1: 4 Creating Java Applets	2 to 25 users delivered LAN Based*	JJAC04	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
420C	Java 1.1: 4 Creating Java Applets	100 user delivered WEB Based*	JJAC04	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
421A	Java 1.1: 5 Graphics and User Events	single user delivered on CD-ROM *	JJAC05	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
421B	Java 1.1: 5 Graphics and User Events	2 to 25 users delivered LAN Based*	JJAC05	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
421C	Java 1.1: 5 Graphics and User Events	100 user delivered WEB Based*	JJAC05	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
422A	Java 1.1: 6 Putting Your Skills to Work	single user delivered on CD-ROM *	JJAC06	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
422B	Java 1.1: 6 Putting Your Skills to Work	2 to 25 users delivered LAN Based*	JJAC06	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
422C	Java 1.1: 6 Putting Your Skills to Work	100 user delivered WEB Based*	JJAC06	See Series Title	0.00	See Series Title	http://www.mindleaders.com/

JAVA 1.2 Series	**JAVA 1.2 Series (6 Courses)**	**Single User, or 2 to 25 User, or 100 Users*. Delivery Formats include CD-ROM, LAN, Intranet (liveplay & download), & Internet (liveplay & download)**	**JAVA 1.2 Series**	**$165.00/User for a Single User, or $165.00/User for 2 to 25 user, or $141.00/User for 100 Users**	**0.00**	**$165.00/User for a Single User, or $165.00/User for 2 to 25 user, or $141.00/User for 100 Users**	http://www.mindleaders.com/
423A	JAVA 1.2: 1 Writing Java Programs	single user delivered on CD-ROM *	JVVC01	See Series Title	**0.00**	See Series Title	http://www.mindleaders.com/
423B	JAVA 1.2: 1 Writing Java Programs	2 to 25 users delivered LAN Based*	JVVC01	See Series Title	**0.00**	See Series Title	http://www.mindleaders.com/
423C	JAVA 1.2: 1 Writing Java Programs	100 user delivered WEB Based*	JVVC01	See Series Title	**0.00**	See Series Title	http://www.mindleaders.com/
424A	JAVA 1.2: 2 Java Programming Basics	single user delivered on CD-ROM *	JVVC02	See Series Title	**0.00**	See Series Title	http://www.mindleaders.com/
424B	JAVA 1.2: 2 Java Programming Basics	2 to 25 users delivered LAN Based*	JVVC02	See Series Title	**0.00**	See Series Title	http://www.mindleaders.com/
424C	JAVA 1.2: 2 Java Programming Basics	100 user delivered WEB Based*	JVVC02	See Series Title	**0.00**	See Series Title	http://www.mindleaders.com/
425A	JAVA 1.2: 3 Using Objects and Arrays	single user delivered on CD-ROM *	JVVC03	See Series Title	**0.00**	See Series Title	http://www.mindleaders.com/
425B	JAVA 1.2: 3 Using Objects and Arrays	2 to 25 users delivered LAN Based*	JVVC03	See Series Title	**0.00**	See Series Title	http://www.mindleaders.com/
425C	JAVA 1.2: 3 Using Objects and Arrays	100 user delivered WEB Based*	JVVC03	See Series Title	**0.00**	See Series Title	http://www.mindleaders.com/
426A	JAVA 1.2: 4 Creating Java Applets	single user delivered on CD-ROM *	JVVC04	See Series Title	**0.00**	See Series Title	http://www.mindleaders.com/
426B	JAVA 1.2: 4 Creating Java Applets	2 to 25 users delivered LAN Based*	JVVC04	See Series Title	**0.00**	See Series Title	http://www.mindleaders.com/
426C	JAVA 1.2: 4 Creating Java Applets	100 user delivered WEB Based*	JVVC04	See Series Title	**0.00**	See Series Title	http://www.mindleaders.com/
427A	JAVA 1.2: 5 Graphics and User Events	single user delivered on CD-ROM *	JVVC05	See Series Title	**0.00**	See Series Title	http://www.mindleaders.com/
427B	JAVA 1.2: 5 Graphics and User Events	2 to 25 users delivered LAN Based*	JVVC05	See Series Title	**0.00**	See Series Title	http://www.mindleaders.com/
427C	JAVA 1.2: 5 Graphics and User Events	100 user delivered WEB Based*	JVVC05	See Series Title	**0.00**	See Series Title	http://www.mindleaders.com/
428A	JAVA 1.2: 6 Putting Your Skills to Work	single user delivered on CD-ROM *	JVVC06	See Series Title	**0.00**	See Series Title	http://www.mindleaders.com/
428B	JAVA 1.2: 6 Putting Your Skills to Work	2 to 25 users delivered LAN Based*	JVVC06	See Series Title	**0.00**	See Series Title	http://www.mindleaders.com/
428C	JAVA 1.2: 6 Putting Your Skills to Work	100 user delivered WEB Based*	JVVC06	See Series Title	**0.00**	See Series Title	http://www.mindleaders.com/
Photoshop Series	**Photoshop Series (6 Courses)**	**Single User, or 2 to 25 User, or 100 Users*. Delivery Formats include CD-ROM, LAN, Intranet (liveplay & download), & Internet (liveplay & download)**	**Photoshop Series**	**$55.00/User for a Single User, or $55.00/User for 2 to 25 user, or $47.00/User for 100 Users**	**0.00**	**$55.00/User for a Single User, or $55.00/User for 2 to 25 user, or $47.00/User for 100 Users**	http://www.mindleaders.com/
429A	Photoshop: 1 Managing Graphics Files	single user delivered on CD-ROM *	PHSC01	See Series Title	**0.00**	See Series Title	http://www.mindleaders.com/

429B	Photoshop: 1 Managing Graphics Files	2 to 25 users delivered LAN Based*	PHSC01	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
429C	Photoshop: 1 Managing Graphics Files	100 user delivered WEB Based*	PHSC01	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
430A	Photoshop: 2 Colors, Brushes, and Printing	single user delivered on CD-ROM *	PHSC02	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
430B	Photoshop: 2 Colors, Brushes, and Printing	2 to 25 users delivered LAN Based*	PHSC02	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
430C	Photoshop: 2 Colors, Brushes, and Printing	100 user delivered WEB Based*	PHSC02	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
431A	Photoshop: 3 Selecting and Retouching	single user delivered on CD-ROM *	PHSC03	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
431B	Photoshop: 3 Selecting and Retouching	2 to 25 users delivered LAN Based*	PHSC03	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
431C	Photoshop: 3 Selecting and Retouching	100 user delivered WEB Based*	PHSC03	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
432A	Photoshop: 4 Text, Fills, and Actions	single user delivered on CD-ROM *	PHSC04	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
432B	Photoshop: 4 Text, Fills, and Actions	2 to 25 users delivered LAN Based*	PHSC04	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
432C	Photoshop: 4 Text, Fills, and Actions	100 user delivered WEB Based*	PHSC04	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
433A	Photoshop: 5 Using Layers and Plug-Ins	single user delivered on CD-ROM *	PHSC05	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
433B	Photoshop: 5 Using Layers and Plug-Ins	2 to 25 users delivered LAN Based*	PHSC05	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
433C	Photoshop: 5 Using Layers and Plug-Ins	100 user delivered WEB Based*	PHSC05	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
434A	Photoshop: 6 Manipulating Images	single user delivered on CD-ROM *	PHSC06	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
434B	Photoshop: 6 Manipulating Images	2 to 25 users delivered LAN Based*	PHSC06	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
434C	Photoshop: 6 Manipulating Images	100 user delivered WEB Based*	PHSC06	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
Visual InterDev 6 Series	**Visual InterDev 6 Series (9 Courses)**	**Single User, or 2 to 25 User, or 100 Users*. Delivery Formats include CD-ROM, LAN, Intranet (liveplay & download), & Internet (liveplay & download)**	**Visual InterDev 6 Series**	**$55.00/User for a Single User, or $55.00/User for 2 to 25 user, or $47.00/User for 100 Users**	**0.00**	**$55.00/User for a Single User, or $55.00/User for 2 to 25 user, or $47.00/User for 100 Users**	http://www.mindleaders.com/
435A	Visual InterDev 6: 1 Learning the Basics	single user delivered on CD-ROM *	VIDC01	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
435B	Visual InterDev 6: 1 Learning the Basics	2 to 25 users delivered LAN Based*	VIDC01	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
435C	Visual InterDev 6: 1 Learning the Basics	100 user delivered WEB Based*	VIDC01	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
436A	Visual InterDev 6: 2 Using HTML	single user delivered on CD-ROM *	VIDC02	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
436B	Visual InterDev 6: 2 Using HTML	2 to 25 users delivered LAN Based*	VIDC02	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
436C	Visual InterDev 6: 2 Using HTML	100 user delivered WEB Based*	VIDC02	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
437A	Visual InterDev 6: 3 Dynamic Content	single user delivered on CD-ROM *	VIDC03	See Series Title	0.00	See Series Title	http://www.mindleaders.com/

437B	Visual InterDev 6: 3 Dynamic Content	2 to 25 users delivered LAN Based*	VIDC03	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
437C	Visual InterDev 6: 3 Dynamic Content	100 user delivered WEB Based*	VIDC03	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
438A	Visual InterDev 6: 4 Objects and Databases	single user delivered on CD-ROM *	VIDC04	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
438B	Visual InterDev 6: 4 Objects and Databases	2 to 25 users delivered LAN Based*	VIDC04	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
438C	Visual InterDev 6: 4 Objects and Databases	100 user delivered WEB Based*	VIDC04	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
439A	Visual InterDev 6: 5 DataBase Interaction	single user delivered on CD-ROM *	VIDC05	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
439B	Visual InterDev 6: 5 DataBase Interaction	2 to 25 users delivered LAN Based*	VIDC05	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
439C	Visual InterDev 6: 5 DataBase Interaction	100 user delivered WEB Based*	VIDC05	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
440A	Visual InterDev 6: 6 Active Server Pages	single user delivered on CD-ROM *	VIDC06	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
440B	Visual InterDev 6: 6 Active Server Pages	2 to 25 users delivered LAN Based*	VIDC06	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
440C	Visual InterDev 6: 6 Active Server Pages	100 user delivered WEB Based*	VIDC06	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
441A	Visual InterDev 6: 7 Controls and Scripts	single user delivered on CD-ROM *	VIDC07	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
441B	Visual InterDev 6: 7 Controls and Scripts	2 to 25 users delivered LAN Based*	VIDC07	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
441C	Visual InterDev 6: 7 Controls and Scripts	100 user delivered WEB Based*	VIDC07	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
442A	Visual InterDev 6: 8 Testing and Debugging	single user delivered on CD-ROM *	VIDC08	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
442B	Visual InterDev 6: 8 Testing and Debugging	2 to 25 users delivered LAN Based*	VIDC08	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
442C	Visual InterDev 6: 8 Testing and Debugging	100 user delivered WEB Based*	VIDC08	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
443A	Visual InterDev 6: 9 Management and Design	single user delivered on CD-ROM *	VIDC09	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
443B	Visual InterDev 6: 9 Management and Design	2 to 25 users delivered LAN Based*	VIDC09	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
443C	Visual InterDev 6: 9 Management and Design	100 user delivered WEB Based*	VIDC09	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
Web Design & Graphics Series	**Web Design & Graphics Series (5 Courses)**	**Single User, or 2 to 25 User, or 100 Users*. Delivery Formats include CD-ROM, LAN, Intranet (liveplay & download), & Internet (liveplay & download)**	**Web Design & Graphics Series**	**$55.00/User for a Single User, or $55.00/User for 2 to 25 user, or $47.00/User for 100 Users**	**0.00**	**$55.00/User for a Single User, or $55.00/User for 2 to 25 user, or $47.00/User for 100 Users**	http://www.mindleaders.com/
444A	Web Design & Graphics: 1 Introduction to Design	single user delivered on CD-ROM *	WBDS01	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
444B	Web Design & Graphics: 1 Introduction to Design	2 to 25 users delivered LAN Based*	WBDS01	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
444C	Web Design & Graphics: 1 Introduction to Design	100 user delivered WEB Based*	WBDS01	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
445A	Web Design & Graphics: 2 Making Your Site Fast and	single user delivered on CD-ROM *	WBDS02	See Series Title	0.00	See Series Title	http://www.mindleaders.com/

445B	Web Design & Graphics: 2 Making Your Site Fast and	2 to 25 users delivered LAN Based*	WBDS02	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
445C	Web Design & Graphics: 2 Making Your Site Fast and	100 user delivered WEB Based*	WBDS02	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
446A	Web Design & Graphics: 3 Building Your Site with Ima	single user delivered on CD-ROM *	WBDS03	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
446B	Web Design & Graphics: 3 Building Your Site with Ima	2 to 25 users delivered LAN Based*	WBDS03	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
446C	Web Design & Graphics: 3 Building Your Site with Ima	100 user delivered WEB Based*	WBDS03	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
447A	Web Design & Graphics: 4 Building Your Site with For	single user delivered on CD-ROM *	WBDS04	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
447B	Web Design & Graphics: 4 Building Your Site with For	2 to 25 users delivered LAN Based*	WBDS04	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
447C	Web Design & Graphics: 4 Building Your Site with For	100 user delivered WEB Based*	WBDS04	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
448A	Web Design & Graphics: 5 Using Other Tools	single user delivered on CD-ROM *	WBDS05	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
448B	Web Design & Graphics: 5 Using Other Tools	2 to 25 users delivered LAN Based*	WBDS05	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
448C	Web Design & Graphics: 5 Using Other Tools	100 user delivered WEB Based*	WBDS05	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
XML Series	**XML Series (6 Courses)**	**Single User, or 2 to 25 User, or 100 Users*. Delivery Formats include CD-ROM, LAN, Intranet (liveplay & download), & Internet (liveplay & download)**	**XML Series**	**$165.00/User for a Single User, or $165.00/User for 2 to 25 user, or $141.00/User for 100 Users**	**0.00**	**$165.00/User for a Single User, or $165.00/User for 2 to 25 user, or $141.00/User for 100 Users**	http://www.mindleaders.com/
449A	XML: 1 Viewing and Understanding XML	single user delivered on CD-ROM *	XMLC01	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
449B	XML: 1 Viewing and Understanding XML	2 to 25 users delivered LAN Based*	XMLC01	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
449C	XML: 1 Viewing and Understanding XML	100 user delivered WEB Based*	XMLC01	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
450A	XML: 2 Creating a Basic Document	single user delivered on CD-ROM *	XMLC02	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
450B	XML: 2 Creating a Basic Document	2 to 25 users delivered LAN Based*	XMLC02	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
450C	XML: 2 Creating a Basic Document	100 user delivered WEB Based*	XMLC02	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
451A	XML: 3 Building DTDs and Checking Documents	single user delivered on CD-ROM *	XMLC03	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
451B	XML: 3 Building DTDs and Checking Documents	2 to 25 users delivered LAN Based*	XMLC03	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
451C	XML: 3 Building DTDs and Checking Documents	100 user delivered WEB Based*	XMLC03	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
452A	XML: 4 Entities	single user delivered on CD-ROM *	XMLC04	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
452B	XML: 4 Entities	2 to 25 users delivered LAN Based*	XMLC04	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
452C	XML: 4 Entities	100 user delivered WEB Based*	XMLC04	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
453A	XML: 5 The Document Object Model	single user delivered on CD-ROM *	XMLC05	See Series Title	0.00	See Series Title	http://www.mindleaders.com/

453B	XML: 5 The Document Object Model	2 to 25 users delivered LAN Based*	XMLC05	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
453C	XML: 5 The Document Object Model	100 user delivered WEB Based*	XMLC05	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
454A	XML: 6 CSS and XSL Style Sheets	single user delivered on CD-ROM *	XMLC06	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
454B	XML: 6 CSS and XSL Style Sheets	2 to 25 users delivered LAN Based*	XMLC06	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
454C	XML: 6 CSS and XSL Style Sheets	100 user delivered WEB Based*	XMLC06	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
							http://www.mindleaders.com/
Desktop Applications (200 course titles required):				See Series Title	0.00	See Series Title	http://www.mindleaders.com/
Access 2000 MOUS Series	**Access 2000 MOUS Series (8 Courses)**	**Single User, or 2 to 10 Users, or 11 to 25 Users*. Delivery Formats include CD-ROM, LAN, Intranet (liveplay & download), & Internet (liveplay & download)**	**Access 2000 MOUS Series**	**$27.50/User for a Single User, or $27.50/User for 2 to 10 Users, or $26.13/User for 11 to 25 Users**	0.00	**$27.50/User for a Single User, or $27.50/User for 2 to 10 Users, or $26.13/User for 11 to 25 Users**	http://www.mindleaders.com/
451A	Access 2000 MOUS: 1 Creating Databases	single user delivered on CD-ROM *	A2KM01	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
451B	Access 2000 MOUS: 1 Creating Databases	2 to 10 users delivered LAN Based *	A2KM01	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
451C	Access 2000 MOUS: 1 Creating Databases	11 to 25 users delivered WEB Based *	A2KM01	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
452A	Access 2000 MOUS: 2 Building Tables	single user delivered on CD-ROM *	A2KM02	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
452B	Access 2000 MOUS: 2 Building Tables	2 to 10 users delivered LAN Based *	A2KM02	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
452C	Access 2000 MOUS: 2 Building Tables	11 to 25 users delivered WEB Based *	A2KM02	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
453A	Access 2000 MOUS: 3 Modifying Tables	single user delivered on CD-ROM *	A2KM03	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
453B	Access 2000 MOUS: 3 Modifying Tables	2 to 10 users delivered LAN Based *	A2KM03	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
453C	Access 2000 MOUS: 3 Modifying Tables	11 to 25 users delivered WEB Based *	A2KM03	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
454A	Access 2000 MOUS: 4 Sorting and Filtering	single user delivered on CD-ROM *	A2KM04	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
454B	Access 2000 MOUS: 4 Sorting and Filtering	2 to 10 users delivered LAN Based *	A2KM04	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
454C	Access 2000 MOUS: 4 Sorting and Filtering	11 to 25 users delivered WEB Based *	A2KM04	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
455A	Access 2000 MOUS: 5 Relationships & Queries	single user delivered on CD-ROM *	A2KM05	See Series Title	0.00	See Series Title	http://www.mindleaders.com/

455B	Access 2000 MOUS: 5 Relationships & Queries	2 to 10 users delivered LAN Based *	A2KM05	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
455C	Access 2000 MOUS: 5 Relationships & Queries	11 to 25 users delivered WEB Based *	A2KM05	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
456A	Access 2000 MOUS: 6 Building Forms	single user delivered on CD-ROM *	A2KM06	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
456B	Access 2000 MOUS: 6 Building Forms	2 to 10 users delivered LAN Based *	A2KM06	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
456C	Access 2000 MOUS: 6 Building Forms	11 to 25 users delivered WEB Based *	A2KM06	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
457A	Access 2000 MOUS: 7 Producing Reports	single user delivered on CD-ROM *	A2KM07	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
457B	Access 2000 MOUS: 7 Producing Reports	2 to 10 users delivered LAN Based *	A2KM07	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
457C	Access 2000 MOUS: 7 Producing Reports	11 to 25 users delivered WEB Based *	A2KM07	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
458A	Access 2000 MOUS: 8 Advanced Tasks	single user delivered on CD-ROM *	A2KM08	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
458B	Access 2000 MOUS: 8 Advanced Tasks	2 to 10 users delivered LAN Based *	A2KM08	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
458C	Access 2000 MOUS: 8 Advanced Tasks	11 to 25 users delivered WEB Based *	A2KM08	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
Basics of Business Math Series	**Basics of Business Math Series (6 Courses)**	**Single User, or 2 to 10 Users, or 11 to 25 Users*. Delivery Formats include CD-ROM, LAN, Intranet (liveplay & download), & Internet (liveplay & download)**	**Basics of Business Math Series**	**$27.50/User for a Single User, or $27.50/User for 2 to 10 Users, or $26.13/User for 11 to 25 Users**	**0.00**	**$27.50/User for a Single User, or $27.50/User for 2 to 10 Users, or $26.13/User for 11 to 25 Users**	http://www.mindleaders.com/
461A	Basics of Business Math:1 Fractions	single user delivered on CD-ROM *	MTH101	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
461B	Basics of Business Math:1 Fractions	2 to 10 users delivered LAN Based *	MTH101	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
461C	Basics of Business Math:1 Fractions	11 to 25 users delivered WEB Based *	MTH101	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
462A	Basics of Business Math:2 Decimals	single user delivered on CD-ROM *	MTH102	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
462B	Basics of Business Math:2 Decimals	2 to 10 users delivered LAN Based *	MTH102	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
462C	Basics of Business Math:2 Decimals	11 to 25 users delivered WEB Based *	MTH102	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
463A	Basics of Business Math:3 Calculator	single user delivered on CD-ROM *	MTH103	See Series Title	0.00	See Series Title	http://www.mindleaders.com/

463B	Basics of Business Math:3 Calculator	2 to 10 users delivered LAN Based *	MTH103	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
463C	Basics of Business Math:3 Calculator	11 to 25 users delivered WEB Based *	MTH103	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
464A	Basics of Business Math:4 Equations	single user delivered on CD-ROM *	MTH104	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
464B	Basics of Business Math:4 Equations	2 to 10 users delivered LAN Based *	MTH104	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
464C	Basics of Business Math:4 Equations	11 to 25 users delivered WEB Based *	MTH104	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
465A	Basics of Business Math:5 Percents	single user delivered on CD-ROM *	MTH105	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
465B	Basics of Business Math:5 Percents	2 to 10 users delivered LAN Based *	MTH105	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
465C	Basics of Business Math:5 Percents	11 to 25 users delivered WEB Based *	MTH105	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
466A	Basics of Business Math:6 Reports	single user delivered on CD-ROM *	MTH106	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
466B	Basics of Business Math:6 Reports	2 to 10 users delivered LAN Based *	MTH106	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
466C	Basics of Business Math:6 Reports	11 to 25 users delivered WEB Based *	MTH106	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
Budgeting and Saving Series	**Budgeting and Saving Series (7 Courses)**	**Single User, or 2 to 10 Users, or 11 to 25 Users*. Delivery Formats include CD-ROM, LAN, Intranet (liveplay & download), & Internet (liveplay & download)**	**Budgeting and Saving Series**	**$27.50/User for a Single User, or $27.50/User for 2 to 10 Users, or $26.13/User for 11 to 25 Users**	0.00	**$27.50/User for a Single User, or $27.50/User for 2 to 10 Users, or $26.13/User for 11 to 25 Users**	http://www.mindleaders.com/
467A	Budgeting and Saving: 1 Confronting Debt	single user delivered on CD-ROM *	BUDG01	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
467B	Budgeting and Saving: 1 Confronting Debt	2 to 10 users delivered LAN Based *	BUDG01	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
467C	Budgeting and Saving: 1 Confronting Debt	11 to 25 users delivered WEB Based *	BUDG01	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
468A	Budgeting and Saving: 2 Eliminating Debt	single user delivered on CD-ROM *	BUDG02	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
468B	Budgeting and Saving: 2 Eliminating Debt	2 to 10 users delivered LAN Based *	BUDG02	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
468C	Budgeting and Saving: 2 Eliminating Debt	11 to 25 users delivered WEB Based *	BUDG02	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
469A	Budgeting and Saving: 3 Banking Basics	single user delivered on CD-ROM *	BUDG03	See Series Title	0.00	See Series Title	http://www.mindleaders.com/

469B	Budgeting and Saving: 3 Banking Basics	2 to 10 users delivered LAN Based *	BUDG03	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
469C	Budgeting and Saving: 3 Banking Basics	11 to 25 users delivered WEB Based *	BUDG03	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
470A	Budgeting and Saving: 4 Choosing Bank Accounts	single user delivered on CD-ROM *	BUDG04	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
470B	Budgeting and Saving: 4 Choosing Bank Accounts	2 to 10 users delivered LAN Based *	BUDG04	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
470C	Budgeting and Saving: 4 Choosing Bank Accounts	11 to 25 users delivered WEB Based *	BUDG04	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
471A	Budgeting and Saving: 5 Planning Your Retirement	single user delivered on CD-ROM *	BUDG05	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
471B	Budgeting and Saving: 5 Planning Your Retirement	2 to 10 users delivered LAN Based *	BUDG05	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
471C	Budgeting and Saving: 5 Planning Your Retirement	11 to 25 users delivered WEB Based *	BUDG05	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
472A	Budgeting and Saving: 6 Making 401(k) Plans Work	single user delivered on CD-ROM *	BUDG06	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
472B	Budgeting and Saving: 6 Making 401(k) Plans Work	2 to 10 users delivered LAN Based *	BUDG06	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
472C	Budgeting and Saving: 6 Making 401(k) Plans Work	11 to 25 users delivered WEB Based *	BUDG06	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
473A	Budgeting and Saving: 7 Exploring Investment Options	single user delivered on CD-ROM *	BUDG07	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
473B	Budgeting and Saving: 7 Exploring Investment Options	2 to 10 users delivered LAN Based *	BUDG07	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
473C	Budgeting and Saving: 7 Exploring Investment Options	11 to 25 users delivered WEB Based *	BUDG07	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
Business Communication Series	**Business Communication Series (3 Courses)**	**Single User, or 2 to 10 Users, or 11 to 25 Users*. Delivery Formats include CD-ROM, LAN, Intranet (liveplay & download), & Internet (liveplay & download)**	**Business Communication Series**	**$27.50/User for a Single User, or $27.50/User for 2 to 10 Users, or $26.13/User for 11 to 25 Users**	0.00	**$27.50/User for a Single User, or $27.50/User for 2 to 10 Users, or $26.13/User for 11 to 25 Users**	http://www.mindleaders.com/
474A	Business Communication:1 Writing Skills	single user delivered on CD-ROM *	BCSC01	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
474B	Business Communication:1 Writing Skills	2 to 10 users delivered LAN Based *	BCSC01	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
474C	Business Communication:1 Writing Skills	11 to 25 users delivered WEB Based *	BCSC01	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
475A	Business Communication:2 Forms of Writing	single user delivered on CD-ROM *	BCSC02	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
475B	Business Communication:2 Forms of Writing	2 to 10 users delivered LAN Based *	BCSC02	See Series Title	0.00	See Series Title	http://www.mindleaders.com/

475C	Business Communication:2 Forms of Writing	11 to 25 users delivered WEB Based *	BCSC02	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
476A	Business Communication:3 Documentation	single user delivered on CD-ROM *	BCSC03	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
476B	Business Communication:3 Documentation	2 to 10 users delivered LAN Based *	BCSC03	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
476C	Business Communication:3 Documentation	11 to 25 users delivered WEB Based *	BCSC03	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
Business Management Series	**Business Management Series (6 Courses)**	**Single User, or 2 to 10 Users, or 11 to 25 Users*. Delivery Formats include CD-ROM, LAN, Intranet (liveplay & download), & Internet (liveplay & download)**	**Business Management Series**	**$27.50/User for a Single User, or $27.50/User for 2 to 10 Users, or $26.13/User for 11 to 25 Users**	**0.00**	**$27.50/User for a Single User, or $27.50/User for 2 to 10 Users, or $26.13/User for 11 to 25 Users**	http://www.mindleaders.com/
478A	Business Management: Pressure	single user delivered on CD-ROM *	BUSM01	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
478B	Business Management: Pressure	2 to 10 users delivered LAN Based *	BUSM01	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
478C	Business Management: Pressure	11 to 25 users delivered WEB Based *	BUSM01	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
479A	Business Management: Project Management	single user delivered on CD-ROM *	BUSM05	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
479B	Business Management: Project Management	2 to 10 users delivered LAN Based *	BUSM05	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
479C	Business Management: Project Management	11 to 25 users delivered WEB Based *	BUSM05	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
481A	Business Management: Project Resources	single user delivered on CD-ROM *	BUSM06	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
481B	Business Management: Project Resources	2 to 10 users delivered LAN Based *	BUSM06	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
481C	Business Management: Project Resources	11 to 25 users delivered WEB Based *	BUSM06	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
482A	Business Management: Stress Management	single user delivered on CD-ROM *	BUSM04	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
482B	Business Management: Stress Management	2 to 10 users delivered LAN Based *	BUSM04	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
482C	Business Management: Stress Management	11 to 25 users delivered WEB Based *	BUSM04	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
485A	Business Management: The Three C's	single user delivered on CD-ROM *	BUSM02	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
485B	Business Management: The Three C's	2 to 10 users delivered LAN Based *	BUSM02	See Series Title	0.00	See Series Title	http://www.mindleaders.com/

485C	Business Management: The Three C's	11 to 25 users delivered WEB Based *	BUSM02	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
486A	Business Management: Visualization	single user delivered on CD-ROM *	BUSM03	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
486B	Business Management: Visualization	2 to 10 users delivered LAN Based *	BUSM03	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
486C	Business Management: Visualization	11 to 25 users delivered WEB Based *	BUSM03	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
Computer Basics	**Computer Basics (1 Course)**	**Single User, or 2 to 10 Users, or 11 to 25 Users*. Delivery Formats include CD-ROM, LAN, Intranet (liveplay & download), & Internet (liveplay & download)**	**Computer Basics**	**$27.50/User for a Single User, or $27.50/User for 2 to 10 Users, or $26.13/User for 11 to 25 Users**	**0.00**	**$27.50/User for a Single User, or $27.50/User for 2 to 10 Users, or $26.13/User for 11 to 25 Users**	http://www.mindleaders.com/
487A	Computer Basics: Using Your PC	single user delivered on CD-ROM *	CMBC01	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
487B	Computer Basics: Using Your PC	2 to 10 users delivered LAN Based *	CMBC01	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
487C	Computer Basics: Using Your PC	11 to 25 users delivered WEB Based *	CMBC01	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
Computing Concepts Series	**Computing Concepts Series (9 Courses)**	**Single User, or 2 to 10 Users, or 11 to 25 Users*. Delivery Formats include CD-ROM, LAN, Intranet (liveplay & download), & Internet (liveplay & download)**	**Computing Concepts Series**	**$27.50/User for a Single User, or $27.50/User for 2 to 10 Users, or $26.13/User for 11 to 25 Users**	**0.00**	**$27.50/User for a Single User, or $27.50/User for 2 to 10 Users, or $26.13/User for 11 to 25 Users**	http://www.mindleaders.com/
488A	Computing Concepts: Data Processing	single user delivered on CD-ROM *	COMC05	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
488B	Computing Concepts: Data Processing	2 to 10 users delivered LAN Based *	COMC05	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
488C	Computing Concepts: Data Processing	11 to 25 users delivered WEB Based *	COMC05	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
489A	Computing Concepts: Database Basics	single user delivered on CD-ROM *	COMC03	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
489B	Computing Concepts: Database Basics	2 to 10 users delivered LAN Based *	COMC03	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
489C	Computing Concepts: Database Basics	11 to 25 users delivered WEB Based *	COMC03	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
490A	Computing Concepts: Managing Data	single user delivered on CD-ROM *	COMC06	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
490B	Computing Concepts: Managing Data	2 to 10 users delivered LAN Based *	COMC06	See Series Title	0.00	See Series Title	http://www.mindleaders.com/

490C	Computing Concepts: Managing Data	11 to 25 users delivered WEB Based *	COMC06	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
491A	Computing Concepts: Messages	single user delivered on CD-ROM *	COMC09	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
491B	Computing Concepts: Messages	2 to 10 users delivered LAN Based *	COMC09	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
491C	Computing Concepts: Messages	11 to 25 users delivered WEB Based *	COMC09	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
492A	Computing Concepts: Security Risks	single user delivered on CD-ROM *	COMC02	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
492B	Computing Concepts: Security Risks	2 to 10 users delivered LAN Based *	COMC02	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
492C	Computing Concepts: Security Risks	11 to 25 users delivered WEB Based *	COMC02	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
493A	Computing Concepts: Selecting Databases	single user delivered on CD-ROM *	COMC04	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
493B	Computing Concepts: Selecting Databases	2 to 10 users delivered LAN Based *	COMC04	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
493C	Computing Concepts: Selecting Databases	11 to 25 users delivered WEB Based *	COMC04	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
494A	Computing Concepts: Teleprocessing	single user delivered on CD-ROM *	COMC07	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
494B	Computing Concepts: Teleprocessing	2 to 10 users delivered LAN Based *	COMC07	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
494C	Computing Concepts: Teleprocessing	11 to 25 users delivered WEB Based *	COMC07	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
495A	Computing Concepts: Transmitting Data	single user delivered on CD-ROM *	COMC08	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
495B	Computing Concepts: Transmitting Data	2 to 10 users delivered LAN Based *	COMC08	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
495C	Computing Concepts: Transmitting Data	11 to 25 users delivered WEB Based *	COMC08	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
496A	Computing Concepts: Types of Security	single user delivered on CD-ROM *	COMC01	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
496B	Computing Concepts: Types of Security	2 to 10 users delivered LAN Based *	COMC01	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
496C	Computing Concepts: Types of Security	11 to 25 users delivered WEB Based *	COMC01	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
Crystal Reports 8 Series	**Crystal Reports 8 Series (8 Courses)**	**Single User, or 2 to 10 Users, or 11 to 25 Users*. Delivery Formats include CD-ROM, LAN, Intranet (liveplay & download), & Internet (liveplay & download)**	**Crystal Reports 8 Series**	**$27.50/User for a Single User, or $27.50/User for 2 to 10 Users, or $26.13/User for 11 to 25 Users**	**0.00**	**$27.50/User for a Single User, or $27.50/User for 2 to 10 Users, or $26.13/User for 11 to 25 Users**	http://www.mindleaders.com/

497A	Crystal Reports 8: 1 Getting Started	single user delivered on CD-ROM *	CRYS01	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
497B	Crystal Reports 8: 1 Getting Started	2 to 10 users delivered LAN Based *	CRYS01	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
497C	Crystal Reports 8: 1 Getting Started	11 to 25 users delivered WEB Based *	CRYS01	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
498A	Crystal Reports 8: 2 Designing a Report	single user delivered on CD-ROM *	CRYS02	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
498B	Crystal Reports 8: 2 Designing a Report	2 to 10 users delivered LAN Based *	CRYS02	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
498C	Crystal Reports 8: 2 Designing a Report	11 to 25 users delivered WEB Based*	CRYS02	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
499A	Crystal Reports 8: 3 Selecting Records	single user delivered on CD-ROM *	CRYS03	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
499B	Crystal Reports 8: 3 Selecting Records	2 to 10 users delivered LAN Based *	CRYS03	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
499C	Crystal Reports 8: 3 Selecting Records	11 to 25 users delivered WEB Based*	CRYS03	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
500A	Crystal Reports 8: 4 Sorting and Grouping Data	single user delivered on CD-ROM *	CRYS04	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
500B	Crystal Reports 8: 4 Sorting and Grouping Data	2 to 10 users delivered LAN Based *	CRYS04	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
500C	Crystal Reports 8: 4 Sorting and Grouping Data	11 to 25 users delivered WEB Based*	CRYS04	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
501A	Crystal Reports 8: 5 Creating Summary Totals, Report	single user delivered on CD-ROM *	CRYS05	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
501B	Crystal Reports 8: 5 Creating Summary Totals, Report	2 to 10 users delivered LAN Based *	CRYS05	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
501C	Crystal Reports 8: 5 Creating Summary Totals, Report	11 to 25 users delivered WEB Based*	CRYS05	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
502A	Crystal Reports 8: 6 Formulas and Functions	single user delivered on CD-ROM *	CRYS06	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
502B	Crystal Reports 8: 6 Formulas and Functions	2 to 10 users delivered LAN Based *	CRYS06	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
502C	Crystal Reports 8: 6 Formulas and Functions	11 to 25 users delivered WEB Based*	CRYS06	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
503A	Crystal Reports 8: 7 Printing and Exporting Reports	single user delivered on CD-ROM *	CRYS07	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
503B	Crystal Reports 8: 7 Printing and Exporting Reports	2 to 10 users delivered LAN Based *	CRYS07	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
503C	Crystal Reports 8: 7 Printing and Exporting Reports	11 to 25 users delivered WEB Based*	CRYS07	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
504A	Crystal Reports 8: 8 Linking Tables	single user delivered on CD-ROM *	CRYS08	See Series Title	0.00	See Series Title	http://www.mindleaders.com/

504B	Crystal Reports 8: 8 Linking Tables	2 to 10 users delivered LAN Based *	CRYS08	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
504C	Crystal Reports 8: 8 Linking Tables	11 to 25 users delivered WEB Based*	CRYS08	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
Customer Service Series	**Customer Service Series (5 Courses)**	**Single User, or 2 to 10 Users, or 11 to 25 Users*. Delivery Formats include CD-ROM, LAN, Intranet (liveplay & download), & Internet (liveplay & download)**	**Customer Service Series**	**$27.50/User for a Single User, or $27.50/User for 2 to 10 Users, or $26.13/User for 11 to 25 Users**	0.00	**$27.50/User for a Single User, or $27.50/User for 2 to 10 Users, or $26.13/User for 11 to 25 Users**	http://www.mindleaders.com/
505A	Customer Service: 1 Defining Service	single user delivered on CD-ROM *	CUSC01	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
505B	Customer Service: 1 Defining Service	2 to 10 users delivered LAN Based *	CUSC01	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
505C	Customer Service: 1 Defining Service	11 to 25 users delivered WEB Based*	CUSC01	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
506A	Customer Service: 2 Communicating	single user delivered on CD-ROM *	CUSC02	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
506B	Customer Service: 2 Communicating	2 to 10 users delivered LAN Based *	CUSC02	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
506C	Customer Service: 2 Communicating	11 to 25 users delivered WEB Based*	CUSC02	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
507A	Customer Service: 3 Fixing Problems	single user delivered on CD-ROM *	CUSC03	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
507B	Customer Service: 3 Fixing Problems	2 to 10 users delivered LAN Based *	CUSC03	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
507C	Customer Service: 3 Fixing Problems	11 to 25 users delivered WEB Based*	CUSC03	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
508A	Customer Service: 4 Building a Department	single user delivered on CD-ROM *	CUSC04	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
508B	Customer Service: 4 Building a Department	2 to 10 users delivered LAN Based *	CUSC04	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
508C	Customer Service: 4 Building a Department	11 to 25 users delivered WEB Based*	CUSC04	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
509A	Customer Service: 5 Tools of the Trade	single user delivered on CD-ROM *	CUSC05	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
509B	Customer Service: 5 Tools of the Trade	2 to 10 users delivered LAN Based *	CUSC05	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
509C	Customer Service: 5 Tools of the Trade	11 to 25 users delivered WEB Based*	CUSC05	See Series Title	0.00	See Series Title	http://www.mindleaders.com/

Estate Planning Series	Estate Planning Series (9 Courses)	Single User, or 2 to 10 Users, or 11 to 25 Users*. Delivery Formats include CD-ROM, LAN, Intranet (liveplay & download), & Internet (liveplay & download)	Estate Planning Series	$27.50/User for a Single User, or $27.50/User for 2 to 10 Users, or $26.13/User for 11 to 25 Users	0.00	$27.50/User for a Single User, or $27.50/User for 2 to 10 Users, or $26.13/User for 11 to 25 Users	http://www.mindleaders.com/
511A	Estate Planning:1 Starting an Estate Plan	single user delivered on CD-ROM *	EPLC01	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
511B	Estate Planning:1 Starting an Estate Plan	2 to 10 users delivered LAN Based *	EPLC01	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
511C	Estate Planning:1 Starting an Estate Plan	11 to 25 users delivered WEB Based*	EPLC01	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
512A	Estate Planning:2 Sorting Out Your Assets	single user delivered on CD-ROM *	EPLC02	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
512B	Estate Planning:2 Sorting Out Your Assets	2 to 10 users delivered LAN Based *	EPLC02	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
512C	Estate Planning:2 Sorting Out Your Assets	11 to 25 users delivered WEB Based*	EPLC02	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
513A	Estate Planning:3 Preparing Your Will	single user delivered on CD-ROM *	EPLC03	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
513B	Estate Planning:3 Preparing Your Will	2 to 10 users delivered LAN Based *	EPLC03	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
513C	Estate Planning:3 Preparing Your Will	11 to 25 users delivered WEB Based*	EPLC03	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
514A	Estate Planning:4 All About Probate	single user delivered on CD-ROM *	EPLC04	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
514B	Estate Planning:4 All About Probate	2 to 10 users delivered LAN Based *	EPLC04	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
514C	Estate Planning:4 All About Probate	11 to 25 users delivered WEB Based*	EPLC04	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
515A	Estate Planning:5 Considering Your Family	single user delivered on CD-ROM *	EPLC05	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
515B	Estate Planning:5 Considering Your Family	2 to 10 users delivered LAN Based *	EPLC05	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
515C	Estate Planning:5 Considering Your Family	11 to 25 users delivered WEB Based*	EPLC05	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
516A	Estate Planning:6 Taxes to Expect	single user delivered on CD-ROM *	EPLC06	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
516B	Estate Planning:6 Taxes to Expect	2 to 10 users delivered LAN Based *	EPLC06	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
516C	Estate Planning:6 Taxes to Expect	11 to 25 users delivered WEB Based*	EPLC06	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
517A	Estate Planning:7 Tax Strategies	single user delivered on CD-ROM *	EPLC07	See Series Title	0.00	See Series Title	http://www.mindleaders.com/

517B	Estate Planning:7 Tax Strategies	2 to 10 users delivered LAN Based *	EPLC07	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
517C	Estate Planning:7 Tax Strategies	11 to 25 users delivered WEB Based*	EPLC07	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
518A	Estate Planning:8 Retirement Issues	single user delivered on CD-ROM *	EPLC08	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
518B	Estate Planning:8 Retirement Issues	2 to 10 users delivered LAN Based *	EPLC08	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
518C	Estate Planning:8 Retirement Issues	11 to 25 users delivered WEB Based*	EPLC08	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
519A	Estate Planning:9 Revising and Estate Plan	single user delivered on CD-ROM *	EPLC09	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
519B	Estate Planning:9 Revising and Estate Plan	2 to 10 users delivered LAN Based *	EPLC09	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
519C	Estate Planning:9 Revising and Estate Plan	11 to 25 users delivered WEB Based*	EPLC09	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
European Computer Driving License Series	**European Computer Driving License Series (7 Courses)**	**Single User, or 2 to 10 Users, or 11 to 25 Users*. Delivery Formats include CD-ROM, LAN, Intranet (liveplay & download), & Internet (liveplay & download)**	**European Computer Driving License Series**	**$27.50/User for a Single User, or $27.50/User for 2 to 10 Users, or $26.13/User for 11 to 25 Users**	**0.00**	**$27.50/User for a Single User, or $27.50/User for 2 to 10 Users, or $26.13/User for 11 to 25 Users**	http://www.mindleaders.com/
520A	European Computer Driving Licence: 1 Understanding	single user delivered on CD-ROM *	ECDL01	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
520B	European Computer Driving Licence: 1 Understanding	2 to 10 users delivered LAN Based *	ECDL01	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
520C	European Computer Driving Licence: 1 Understanding	11 to 25 users delivered WEB Based*	ECDL01	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
522A	European Computer Driving Licence: 2 Using the Com	single user delivered on CD-ROM *	ECDL02	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
522B	European Computer Driving Licence: 2 Using the Com	2 to 10 users delivered LAN Based *	ECDL02	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
522C	European Computer Driving Licence: 2 Using the Com	11 to 25 users delivered WEB Based*	ECDL02	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
523A	European Computer Driving Licence: 3 Word Process	single user delivered on CD-ROM *	ECDL03	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
523B	European Computer Driving Licence: 3 Word Process	2 to 10 users delivered LAN Based *	ECDL03	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
523C	European Computer Driving Licence: 3 Word Process	11 to 25 users delivered WEB Based*	ECDL03	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
525A	European Computer Driving Licence: 4 Creating and L	single user delivered on CD-ROM *	ECDL04	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
525B	European Computer Driving Licence: 4 Creating and L	2 to 10 users delivered LAN Based *	ECDL04	See Series Title	0.00	See Series Title	http://www.mindleaders.com/

525C	European Computer Driving Licence: 4 Creating and L	11 to 25 users delivered WEB Based*	ECDL04	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
526A	European Computer Driving Licence: 5 Creating and L	single user delivered on CD-ROM *	ECDL05	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
526B	European Computer Driving Licence: 5 Creating and L	2 to 10 users delivered LAN Based *	ECDL05	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
526C	European Computer Driving Licence: 5 Creating and L	11 to 25 users delivered WEB Based*	ECDL05	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
527A	European Computer Driving Licence: 6 Building and Delivering Presentations	single user delivered on CD-ROM *	ECDL06	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
527B	European Computer Driving Licence: 6 Building and Delivering Presentations	2 to 10 users delivered LAN Based *	ECDL06	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
527C	European Computer Driving Licence: 6 Building and Delivering Presentations	11 to 25 users delivered WEB Based*	ECDL06	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
521A	European Computer Driving Licence: 7 The World Wid	single user delivered on CD-ROM *	ECDL07	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
521B	European Computer Driving Licence: 7 The World Wid	2 to 10 users delivered LAN Based *	ECDL07	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
521C	European Computer Driving Licence: 7 The World Wid	11 to 25 users delivered WEB Based*	ECDL07	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
Excel 2000 MOUS Expert Series	**Excel 2000 MOUS Expert Series (7 Courses)**	**Single User, or 2 to 10 Users, or 11 to 25 Users*. Delivery Formats include CD-ROM, LAN, Intranet (liveplay & download), & Internet (liveplay & download)**	**Excel 2000 MOUS Expert Series**	**$27.50/User for a Single User, or $27.50/User for 2 to 10 Users, or $26.13/User for 11 to 25 Users**	**0.00**	**$27.50/User for a Single User, or $27.50/User for 2 to 10 Users, or $26.13/User for 11 to 25 Users**	http://www.mindleaders.com/
530A	Excel 2000 MOUS Expert: 1 Importing and Exporting D	single user delivered on CD-ROM *	E2KE01	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
530B	Excel 2000 MOUS Expert: 1 Importing and Exporting D	2 to 10 users delivered LAN Based *	E2KE01	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
530C	Excel 2000 MOUS Expert: 1 Importing and Exporting D	11 to 25 users delivered WEB Based*	E2KE01	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
531A	Excel 2000 MOUS Expert: 2 Working with Templates,	single user delivered on CD-ROM *	E2KE02	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
531B	Excel 2000 MOUS Expert: 2 Working with Templates,	2 to 10 users delivered LAN Based *	E2KE02	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
531C	Excel 2000 MOUS Expert: 2 Working with Templates,	11 to 25 users delivered WEB Based*	E2KE02	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
532A	Excel 2000 MOUS Expert: 3 Formatting, Sorting and F	single user delivered on CD-ROM *	E2KE03	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
532B	Excel 2000 MOUS Expert: 3 Formatting, Sorting and F	2 to 10 users delivered LAN Based *	E2KE03	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
532C	Excel 2000 MOUS Expert: 3 Formatting, Sorting and F	11 to 25 users delivered WEB Based*	E2KE03	See Series Title	0.00	See Series Title	http://www.mindleaders.com/

533A	Excel 2000 MOUS Expert: 4 Naming Ranges, Working	single user delivered on CD-ROM *	E2KE04	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
533B	Excel 2000 MOUS Expert: 4 Naming Ranges, Working	2 to 10 users delivered LAN Based *	E2KE04	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
533C	Excel 2000 MOUS Expert: 4 Naming Ranges, Working	11 to 25 users delivered WEB Based*	E2KE04	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
534A	Excel 2000 MOUS Expert: 5 Validating and Auditing D	single user delivered on CD-ROM *	E2KE05	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
534B	Excel 2000 MOUS Expert: 5 Validating and Auditing D	2 to 10 users delivered LAN Based *	E2KE05	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
534C	Excel 2000 MOUS Expert: 5 Validating and Auditing D	11 to 25 users delivered WEB Based*	E2KE05	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
535A	Excel 2000 MOUS Expert: 6 Analyzing Data and Using	single user delivered on CD-ROM *	E2KE06	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
535B	Excel 2000 MOUS Expert: 6 Analyzing Data and Using	2 to 10 users delivered LAN Based *	E2KE06	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
535C	Excel 2000 MOUS Expert: 6 Analyzing Data and Using	11 to 25 users delivered WEB Based*	E2KE06	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
536A	Excel 2000 MOUS Expert: 7 Sharing Your Work and A	single user delivered on CD-ROM *	E2KE07	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
536B	Excel 2000 MOUS Expert: 7 Sharing Your Work and A	2 to 10 users delivered LAN Based *	E2KE07	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
536C	Excel 2000 MOUS Expert: 7 Sharing Your Work and A	11 to 25 users delivered WEB Based*	E2KE07	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
Excel 2000 MOUS Series	**Excel 2000 MOUS Series (7 Courses)**	**Single User, or 2 to 10 Users, or 11 to 25 Users*. Delivery Formats include CD-ROM, LAN, Intranet (liveplay & download), & Internet (liveplay & download)**	**Excel 2000 MOUS Series**	**$27.50/User for a Single User, or $27.50/User for 2 to 10 Users, or $26.13/User for 11 to 25 Users**	**0.00**	**$27.50/User for a Single User, or $27.50/User for 2 to 10 Users, or $26.13/User for 11 to 25 Users**	http://www.mindleaders.com/
537A	Excel 2000 MOUS: 1 Working with Cells	single user delivered on CD-ROM *	E2KM01	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
537B	Excel 2000 MOUS: 1 Working with Cells	2 to 10 users delivered LAN Based *	E2KM01	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
537C	Excel 2000 MOUS: 1 Working with Cells	11 to 25 users delivered WEB Based*	E2KM01	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
538A	Excel 2000 MOUS: 2 Working with Files	single user delivered on CD-ROM *	E2KM02	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
538B	Excel 2000 MOUS: 2 Working with Files	2 to 10 users delivered LAN Based *	E2KM02	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
538C	Excel 2000 MOUS: 2 Working with Files	11 to 25 users delivered WEB Based*	E2KM02	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
539A	Excel 2000 MOUS: 3 Formatting Worksheets	single user delivered on CD-ROM *	E2KM03	See Series Title	0.00	See Series Title	http://www.mindleaders.com/

539B	Excel 2000 MOUS: 3 Formatting Worksheets	2 to 10 users delivered LAN Based *	E2KM03	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
539C	Excel 2000 MOUS: 3 Formatting Worksheets	11 to 25 users delivered WEB Based*	E2KM03	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
540A	Excel 2000 MOUS: 4 Page Setup and Printing	single user delivered on CD-ROM *	E2KM04	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
540B	Excel 2000 MOUS: 4 Page Setup and Printing	2 to 10 users delivered LAN Based *	E2KM04	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
540C	Excel 2000 MOUS: 4 Page Setup and Printing	11 to 25 users delivered WEB Based*	E2KM04	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
541A	Excel 2000 MOUS: 5 Worksheets & Workbooks	single user delivered on CD-ROM *	E2KM05	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
541B	Excel 2000 MOUS: 5 Worksheets & Workbooks	2 to 10 users delivered LAN Based *	E2KM05	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
541C	Excel 2000 MOUS: 5 Worksheets & Workbooks	11 to 25 users delivered WEB Based*	E2KM05	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
542A	Excel 2000 MOUS: 6 Formulas and Functions	single user delivered on CD-ROM *	E2KM06	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
542B	Excel 2000 MOUS: 6 Formulas and Functions	2 to 10 users delivered LAN Based *	E2KM06	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
542C	Excel 2000 MOUS: 6 Formulas and Functions	11 to 25 users delivered WEB Based*	E2KM06	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
543A	Excel 2000 MOUS: 7 Charts and Objects	single user delivered on CD-ROM *	E2KM07	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
543B	Excel 2000 MOUS: 7 Charts and Objects	2 to 10 users delivered LAN Based *	E2KM07	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
543C	Excel 2000 MOUS: 7 Charts and Objects	11 to 25 users delivered WEB Based*	E2KM07	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
Exchange Series	**Exchange Series (2 Courses)**	**Single User, or 2 to 10 Users, or 11 to 25 Users*. Delivery Formats include CD-ROM, LAN, Intranet (liveplay & download), & Internet (liveplay & download)**	**Exchange Series**	**$27.50/User for a Single User, or $27.50/User for 2 to 10 Users, or $26.13/User for 11 to 25 Users**	**0.00**	**$27.50/User for a Single User, or $27.50/User for 2 to 10 Users, or $26.13/User for 11 to 25 Users**	http://www.mindleaders.com/
547A	Exchange 4.0:1 Using Microsoft Exchange	single user delivered on CD-ROM *	EXCTC1	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
547B	Exchange 4.0:1 Using Microsoft Exchange	2 to 10 users delivered LAN Based *	EXCTC1	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
547C	Exchange 4.0:1 Using Microsoft Exchange	11 to 25 users delivered WEB Based*	EXCTC1	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
548A	Exchange 5.0:1 Using Microsoft Exchange 5.0	single user delivered on CD-ROM *	EX5C01	See Series Title	0.00	See Series Title	http://www.mindleaders.com/

548B	Exchange 5.0:1 Using Microsoft Exchange 5.0	2 to 10 users delivered LAN Based *	EX5C01	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
548C	Exchange 5.0:1 Using Microsoft Exchange 5.0	11 to 25 users delivered WEB Based*	EX5C01	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
Grammar Series	**Grammar Series (4 Courses)**	**Single User, or 2 to 10 Users, or 11 to 25 Users*. Delivery Formats include CD-ROM, LAN, Intranet (liveplay & download), & Internet (liveplay & download)**	**Grammar Series**	**$27.50/User for a Single User, or $27.50/User for 2 to 10 Users, or $26.13/User for 11 to 25 Users**	**0.00**	**$27.50/User for a Single User, or $27.50/User for 2 to 10 Users, or $26.13/User for 11 to 25 Users**	http://www.mindleaders.com/
549A	Grammar:1 Fundamental Sentence Structures	single user delivered on CD-ROM *	GMR101	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
549B	Grammar:1 Fundamental Sentence Structures	2 to 10 users delivered LAN Based *	GMR101	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
549C	Grammar:1 Fundamental Sentence Structures	11 to 25 users delivered WEB Based*	GMR101	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
550A	Grammar:2 Punctuation	single user delivered on CD-ROM *	GMR102	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
550B	Grammar:2 Punctuation	2 to 10 users delivered LAN Based *	GMR102	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
550C	Grammar:2 Punctuation	11 to 25 users delivered WEB Based*	GMR102	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
551A	Grammar:3 Complex Sentence Structures	single user delivered on CD-ROM *	GMR103	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
551B	Grammar:3 Complex Sentence Structures	2 to 10 users delivered LAN Based *	GMR103	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
551C	Grammar:3 Complex Sentence Structures	11 to 25 users delivered WEB Based*	GMR103	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
552A	Grammar:4 Advanced Grammar	single user delivered on CD-ROM *	GMR104	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
552B	Grammar:4 Advanced Grammar	2 to 10 users delivered LAN Based *	GMR104	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
552C	Grammar:4 Advanced Grammar	11 to 25 users delivered WEB Based*	GMR104	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
Groupwise 5.5 Series	**Groupwise 5.5 Series (6 Courses)**	**Single User, or 2 to 10 Users, or 11 to 25 Users*. Delivery Formats include CD-ROM, LAN, Intranet (liveplay & download), & Internet (liveplay & download)**	**Groupwise 5.5 Series**	**$27.50/User for a Single User, or $27.50/User for 2 to 10 Users, or $26.13/User for 11 to 25 Users**	**0.00**	**$27.50/User for a Single User, or $27.50/User for 2 to 10 Users, or $26.13/User for 11 to 25 Users**	http://www.mindleaders.com/
553A	GroupWise 5.5: 1 Getting Started with GroupWise	single user delivered on CD-ROM *	GROU01	See Series Title	0.00	See Series Title	http://www.mindleaders.com/

553B	GroupWise 5.5: 1 Getting Started with GroupWise	2 to 10 users delivered LAN Based *	GROU01	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
553C	GroupWise 5.5: 1 Getting Started with GroupWise	11 to 25 users delivered WEB Based*	GROU01	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
554A	GroupWise 5.5: 2 Creating and Sending Messages	single user delivered on CD-ROM *	GROU02	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
554B	GroupWise 5.5: 2 Creating and Sending Messages	2 to 10 users delivered LAN Based *	GROU02	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
554C	GroupWise 5.5: 2 Creating and Sending Messages	11 to 25 users delivered WEB Based*	GROU02	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
555A	GroupWise 5.5: 3 Organizing Your Mailbox	single user delivered on CD-ROM *	GROU03	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
555B	GroupWise 5.5: 3 Organizing Your Mailbox	2 to 10 users delivered LAN Based *	GROU03	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
555C	GroupWise 5.5: 3 Organizing Your Mailbox	11 to 25 users delivered WEB Based*	GROU03	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
556A	GroupWise 5.5: 4 Calendar, Task, and Phone Feature	single user delivered on CD-ROM *	GROU04	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
556B	GroupWise 5.5: 4 Calendar, Task, and Phone Feature	2 to 10 users delivered LAN Based *	GROU04	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
556C	GroupWise 5.5: 4 Calendar, Task, and Phone Feature	11 to 25 users delivered WEB Based*	GROU04	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
557A	GroupWise 5.5: 5 Managing Documents and Folders	single user delivered on CD-ROM *	GROU05	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
557B	GroupWise 5.5: 5 Managing Documents and Folders	2 to 10 users delivered LAN Based *	GROU05	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
557C	GroupWise 5.5: 5 Managing Documents and Folders	11 to 25 users delivered WEB Based*	GROU05	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
558A	GroupWise 5.5: 6 Advanced GroupWise Features	single user delivered on CD-ROM *	GROU06	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
558B	GroupWise 5.5: 6 Advanced GroupWise Features	2 to 10 users delivered LAN Based *	GROU06	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
558C	GroupWise 5.5: 6 Advanced GroupWise Features	11 to 25 users delivered WEB Based*	GROU06	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
Home Business Series	**Home Business Series (4 Courses)**	**Single User, or 2 to 10 Users, or 11 to 25 Users*. Delivery Formats include CD-ROM, LAN, Intranet (liveplay & download), & Internet (liveplay & download)**	**Home Business Series**	**$27.50/User for a Single User, or $27.50/User for 2 to 10 Users, or $26.13/User for 11 to 25 Users**	**0.00**	**$27.50/User for a Single User, or $27.50/User for 2 to 10 Users, or $26.13/User for 11 to 25 Users**	http://www.mindleaders.com/
559A	Home Business: 1 Choosing a Home Business	single user delivered on CD-ROM *	HBBC01	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
559B	Home Business: 1 Choosing a Home Business	2 to 10 users delivered LAN Based *	HBBC01	See Series Title	0.00	See Series Title	http://www.mindleaders.com/

559C	Home Business: 1 Choosing a Home Business	11 to 25 users delivered WEB Based*	HBBC01	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
560A	Home Business: 2 Raising Financing	single user delivered on CD-ROM *	HBBC02	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
560B	Home Business: 2 Raising Financing	2 to 10 users delivered LAN Based *	HBBC02	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
560C	Home Business: 2 Raising Financing	11 to 25 users delivered WEB Based*	HBBC02	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
561A	Home Business: 3 Office Management	single user delivered on CD-ROM *	HBBC03	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
561B	Home Business: 3 Office Management	2 to 10 users delivered LAN Based *	HBBC03	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
561C	Home Business: 3 Office Management	11 to 25 users delivered WEB Based*	HBBC03	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
562A	Home Business: 4 Managing Your Business	single user delivered on CD-ROM *	HBBC04	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
562B	Home Business: 4 Managing Your Business	2 to 10 users delivered LAN Based *	HBBC04	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
562C	Home Business: 4 Managing Your Business	11 to 25 users delivered WEB Based*	HBBC04	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
Internet/ Internet Explorer Series	**Internet/ Internet Explorer Series (6 Courses)**	**Single User, or 2 to 10 Users, or 11 to 25 Users*. Delivery Formats include CD-ROM, LAN, Intranet (liveplay & download), & Internet (liveplay & download)**	**Internet/ Internet Explorer Series**	**$27.50/User for a Single User, or $27.50/User for 2 to 10 Users, or $26.13/User for 11 to 25 Users**	**0.00**	**$27.50/User for a Single User, or $27.50/User for 2 to 10 Users, or $26.13/User for 11 to 25 Users**	http://www.mindleaders.com/
569A	Internet : A Beginner's Guide	single user delivered on CD-ROM *	INTC01	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
569B	Internet : A Beginner's Guide	2 to 10 users delivered LAN Based *	INTC01	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
569C	Internet : A Beginner's Guide	11 to 25 users delivered WEB Based*	INTC01	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
570A	Internet Explorer 3.0: A Beginner's Guide	single user delivered on CD-ROM *	IEXC01	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
570B	Internet Explorer 3.0: A Beginner's Guide	2 to 10 users delivered LAN Based *	IEXC01	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
570C	Internet Explorer 3.0: A Beginner's Guide	11 to 25 users delivered WEB Based*	IEXC01	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
571A	Internet Explorer 4.0: A Beginner's Guide	single user delivered on CD-ROM *	IE4C01	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
571B	Internet Explorer 4.0: A Beginner's Guide	2 to 10 users delivered LAN Based *	IE4C01	See Series Title	0.00	See Series Title	http://www.mindleaders.com/

571C	Internet Explorer 4.0: A Beginner's Guide	11 to 25 users delivered WEB Based*	IE4C01	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
572A	Internet Explorer 5: 1 Browsing the Web	single user delivered on CD-ROM *	IE5B01	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
572B	Internet Explorer 5: 1 Browsing the Web	2 to 10 users delivered LAN Based *	IE5B01	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
572C	Internet Explorer 5: 1 Browsing the Web	11 to 25 users delivered WEB Based*	IE5B01	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
573A	Internet Explorer 5: 2 Using Files & Mail	single user delivered on CD-ROM *	IE5B02	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
573B	Internet Explorer 5: 2 Using Files & Mail	2 to 10 users delivered LAN Based *	IE5B02	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
573C	Internet Explorer 5: 2 Using Files & Mail	11 to 25 users delivered WEB Based*	IE5B02	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
574A	Internet Tools: Internet Explorer	single user delivered on CD-ROM *	ITEC01	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
574B	Internet Tools: Internet Explorer	2 to 10 users delivered LAN Based *	ITEC01	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
574C	Internet Tools: Internet Explorer	11 to 25 users delivered WEB Based*	ITEC01	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
Interview Skills Series	**Interview Skills Series (9 Courses)**	**Single User, or 2 to 10 Users, or 11 to 25 Users*. Delivery Formats include CD-ROM, LAN, Intranet (liveplay & download), & Internet (liveplay & download)**	**Interview Skills Series**	**$27.50/User for a Single User, or $27.50/User for 2 to 10 Users, or $26.13/User for 11 to 25 Users**	**0.00**	**$27.50/User for a Single User, or $27.50/User for 2 to 10 Users, or $26.13/User for 11 to 25 Users**	http://www.mindleaders.com/
576A	Interview Skills:1 Getting the Interview	single user delivered on CD-ROM *	ITVC01	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
576B	Interview Skills:1 Getting the Interview	2 to 10 users delivered LAN Based *	ITVC01	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
576C	Interview Skills:1 Getting the Interview	11 to 25 users delivered WEB Based*	ITVC01	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
577A	Interview Skills:2 Preparing Yourself	single user delivered on CD-ROM *	ITVC02	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
577B	Interview Skills:2 Preparing Yourself	2 to 10 users delivered LAN Based *	ITVC02	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
577C	Interview Skills:2 Preparing Yourself	11 to 25 users delivered WEB Based*	ITVC02	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
578A	Interview Skills:3 Making an Entrance	single user delivered on CD-ROM *	ITVC03	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
578B	Interview Skills:3 Making an Entrance	2 to 10 users delivered LAN Based *	ITVC03	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
578C	Interview Skills:3 Making an Entrance	11 to 25 users delivered WEB Based*	ITVC03	See Series Title	0.00	See Series Title	http://www.mindleaders.com/

579A	Interview Skills:4 Listening & Answering	single user delivered on CD-ROM *	ITVC04	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
579B	Interview Skills:4 Listening & Answering	2 to 10 users delivered LAN Based *	ITVC04	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
579C	Interview Skills:4 Listening & Answering	11 to 25 users delivered WEB Based*	ITVC04	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
580A	Interview Skills:5 Taking the Reins	single user delivered on CD-ROM *	ITVC05	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
580B	Interview Skills:5 Taking the Reins	2 to 10 users delivered LAN Based *	ITVC05	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
580C	Interview Skills:5 Taking the Reins	11 to 25 users delivered WEB Based*	ITVC05	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
581A	Interview Skills:6 Asking Questions	single user delivered on CD-ROM *	ITVC06	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
581B	Interview Skills:6 Asking Questions	2 to 10 users delivered LAN Based *	ITVC06	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
581C	Interview Skills:6 Asking Questions	11 to 25 users delivered WEB Based*	ITVC06	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
582A	Interview Skills:7 Opening Interviews	single user delivered on CD-ROM *	ITVC07	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
582B	Interview Skills:7 Opening Interviews	2 to 10 users delivered LAN Based *	ITVC07	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
582C	Interview Skills:7 Opening Interviews	11 to 25 users delivered WEB Based*	ITVC07	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
583A	Interview Skills:8 Tough Interviews	single user delivered on CD-ROM *	ITVC08	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
583B	Interview Skills:8 Tough Interviews	2 to 10 users delivered LAN Based *	ITVC08	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
583C	Interview Skills:8 Tough Interviews	11 to 25 users delivered WEB Based*	ITVC08	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
584A	Interview Skills:9 Following Through	single user delivered on CD-ROM *	ITVC09	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
584B	Interview Skills:9 Following Through	2 to 10 users delivered LAN Based *	ITVC09	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
584C	Interview Skills:9 Following Through	11 to 25 users delivered WEB Based*	ITVC09	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
Investing Fundamentals Series	**Investing Fundamentals Series (6 Courses)**	**Single User, or 2 to 10 Users, or 11 to 25 Users*. Delivery Formats include CD-ROM, LAN, Intranet (liveplay & download), & Internet (liveplay & download)**	**Investing Fundamentals Series**	**$27.50/User for a Single User, or $27.50/User for 2 to 10 Users, or $26.13/User for 11 to 25 Users**	**0.00**	**$27.50/User for a Single User, or $27.50/User for 2 to 10 Users, or $26.13/User for 11 to 25 Users**	http://www.mindleaders.com/
585A	Investing Fundamentals: 1 The Basics	single user delivered on CD-ROM *	IVFC01	See Series Title	0.00	See Series Title	http://www.mindleaders.com/

585B	Investing Fundamentals: 1 The Basics	2 to 10 users delivered LAN Based *	IVFC01	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
585C	Investing Fundamentals: 1 The Basics	11 to 25 users delivered WEB Based*	IVFC01	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
586A	Investing Fundamentals: 2 Organizing	single user delivered on CD-ROM *	IVFC02	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
586B	Investing Fundamentals: 2 Organizing	2 to 10 users delivered LAN Based *	IVFC02	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
586C	Investing Fundamentals: 2 Organizing	11 to 25 users delivered WEB Based*	IVFC02	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
587A	Investing Fundamentals: 3 Stocks	single user delivered on CD-ROM *	IVFC03	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
587B	Investing Fundamentals: 3 Stocks	2 to 10 users delivered LAN Based *	IVFC03	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
587C	Investing Fundamentals: 3 Stocks	11 to 25 users delivered WEB Based*	IVFC03	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
588A	Investing Fundamentals: 4 Bonds	single user delivered on CD-ROM *	IVFC04	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
588B	Investing Fundamentals: 4 Bonds	2 to 10 users delivered LAN Based *	IVFC04	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
588C	Investing Fundamentals: 4 Bonds	11 to 25 users delivered WEB Based*	IVFC04	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
589A	Investing Fundamentals: 5 Mutual Funds	single user delivered on CD-ROM *	IVFC05	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
589B	Investing Fundamentals: 5 Mutual Funds	2 to 10 users delivered LAN Based *	IVFC05	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
589C	Investing Fundamentals: 5 Mutual Funds	11 to 25 users delivered WEB Based*	IVFC05	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
590A	Investing Fundamentals: 6 Planning	single user delivered on CD-ROM *	IVFC06	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
590B	Investing Fundamentals: 6 Planning	2 to 10 users delivered LAN Based *	IVFC06	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
590C	Investing Fundamentals: 6 Planning	11 to 25 users delivered WEB Based*	IVFC06	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
Lotus Notes 4.6 Series	**Lotus Notes 4.6 Series (2 Courses)**	**Single User, or 2 to 10 Users, or 11 to 25 Users*. Delivery Formats include CD-ROM, LAN, Intranet (liveplay & download), & Internet (liveplay & download)**	**Lotus Notes 4.6 Series**	**$27.50/User for a Single User, or $27.50/User for 2 to 10 Users, or $26.13/User for 11 to 25 Users**	**0.00**	**$27.50/User for a Single User, or $27.50/User for 2 to 10 Users, or $26.13/User for 11 to 25 Users**	http://www.mindleaders.com/
591A	Lotus Notes 4.6:1 Using Notes Mail	single user delivered on CD-ROM *	LTNC01	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
591B	Lotus Notes 4.6:1 Using Notes Mail	2 to 10 users delivered LAN Based *	LTNC01	See Series Title	0.00	See Series Title	http://www.mindleaders.com/

591C	Lotus Notes 4.6:1 Using Notes Mail	11 to 25 users delivered WEB Based*	LTNC01	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
592A	Lotus Notes 4.6:2 Using Calendar and Databases	single user delivered on CD-ROM *	LTNC02	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
592B	Lotus Notes 4.6:2 Using Calendar and Databases	2 to 10 users delivered LAN Based *	LTNC02	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
592C	Lotus Notes 4.6:2 Using Calendar and Databases	11 to 25 users delivered WEB Based*	LTNC02	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
Lotus Notes R5 Series	**Lotus Notes R5 Series (12 Courses)**	**Single User, or 2 to 10 Users, or 11 to 25 Users*. Delivery Formats include CD-ROM, LAN, Intranet (liveplay & download), & Internet (liveplay & download)**	**Lotus Notes R5 Series**	**$27.50/User for a Single User, or $27.50/User for 2 to 10 Users, or $26.13/User for 11 to 25 Users**	**0.00**	**$27.50/User for a Single User, or $27.50/User for 2 to 10 Users, or $26.13/User for 11 to 25 Users**	http://www.mindleaders.com/
593A	Lotus Notes R5: 1 Getting Around in Notes	single user delivered on CD-ROM *	NO5C01	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
593B	Lotus Notes R5: 1 Getting Around in Notes	2 to 10 users delivered LAN Based *	NO5C01	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
593C	Lotus Notes R5: 1 Getting Around in Notes	11 to 25 users delivered WEB Based*	NO5C01	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
594A	Lotus Notes R5: 2 Reading and Sending Mail	single user delivered on CD-ROM *	NO5C02	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
594B	Lotus Notes R5: 2 Reading and Sending Mail	2 to 10 users delivered LAN Based *	NO5C02	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
594C	Lotus Notes R5: 2 Reading and Sending Mail	11 to 25 users delivered WEB Based*	NO5C02	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
595A	Lotus Notes R5: 3 Managing Mail	single user delivered on CD-ROM *	NO5C03	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
595B	Lotus Notes R5: 3 Managing Mail	2 to 10 users delivered LAN Based *	NO5C03	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
595C	Lotus Notes R5: 3 Managing Mail	11 to 25 users delivered WEB Based*	NO5C03	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
596A	Lotus Notes R5: 4 Using the Calendar	single user delivered on CD-ROM *	NO5C04	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
596B	Lotus Notes R5: 4 Using the Calendar	2 to 10 users delivered LAN Based *	NO5C04	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
596C	Lotus Notes R5: 4 Using the Calendar	11 to 25 users delivered WEB Based*	NO5C04	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
597A	Lotus Notes R5: 5 Meetings & Address Books	single user delivered on CD-ROM *	NO5C05	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
597B	Lotus Notes R5: 5 Meetings & Address Books	2 to 10 users delivered LAN Based *	NO5C05	See Series Title	0.00	See Series Title	http://www.mindleaders.com/

597C	Lotus Notes R5: 5 Meetings & Address Books	11 to 25 users delivered WEB Based*	NO5C05	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
598A	Lotus Notes R5: 6 Browsing the Web	single user delivered on CD-ROM *	NO5C06	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
598B	Lotus Notes R5: 6 Browsing the Web	2 to 10 users delivered LAN Based *	NO5C06	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
598C	Lotus Notes R5: 6 Browsing the Web	11 to 25 users delivered WEB Based*	NO5C06	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
599A	Lotus Notes R5: 7 Editing Documents	single user delivered on CD-ROM *	NO5C07	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
599B	Lotus Notes R5: 7 Editing Documents	2 to 10 users delivered LAN Based *	NO5C07	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
599C	Lotus Notes R5: 7 Editing Documents	11 to 25 users delivered WEB Based*	NO5C07	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
600A	Lotus Notes R5: 8 Using Document Tables	single user delivered on CD-ROM *	NO5C08	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
600B	Lotus Notes R5: 8 Using Document Tables	2 to 10 users delivered LAN Based *	NO5C08	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
600C	Lotus Notes R5: 8 Using Document Tables	11 to 25 users delivered WEB Based*	NO5C08	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
601A	Lotus Notes R5: 9 File Attachments & Links	single user delivered on CD-ROM *	NO5C09	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
601B	Lotus Notes R5: 9 File Attachments & Links	2 to 10 users delivered LAN Based *	NO5C09	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
601C	Lotus Notes R5: 9 File Attachments & Links	11 to 25 users delivered WEB Based*	NO5C09	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
602A	Lotus Notes R5:10 Finding and Viewing Data	single user delivered on CD-ROM *	NO5C10	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
602B	Lotus Notes R5:10 Finding and Viewing Data	2 to 10 users delivered LAN Based *	NO5C10	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
602C	Lotus Notes R5:10 Finding and Viewing Data	11 to 25 users delivered WEB Based*	NO5C10	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
603A	Lotus Notes R5:11 Replication	single user delivered on CD-ROM *	NO5C11	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
603B	Lotus Notes R5:11 Replication	2 to 10 users delivered LAN Based *	NO5C11	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
603C	Lotus Notes R5:11 Replication	11 to 25 users delivered WEB Based*	NO5C11	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
604A	Lotus Notes R5:12 Using Notes Remotely	single user delivered on CD-ROM *	NO5C12	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
604B	Lotus Notes R5:12 Using Notes Remotely	2 to 10 users delivered LAN Based *	NO5C12	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
604C	Lotus Notes R5:12 Using Notes Remotely	11 to 25 users delivered WEB Based*	NO5C12	See Series Title	0.00	See Series Title	http://www.mindleaders.com/

Money 98 Series	**Money 98 Series (2 Courses)**	**Single User, or 2 to 10 Users, or 11 to 25 Users*. Delivery Formats include CD-ROM, LAN, Intranet (liveplay & download), & Internet (liveplay & download)**	**Money 98 Series**	**$27.50/User for a Single User, or $27.50/User for 2 to 10 Users, or $26.13/User for 11 to 25 Users**	**0.00**	**$27.50/User for a Single User, or $27.50/User for 2 to 10 Users, or $26.13/User for 11 to 25 Users**	http://www.mindleaders.com/
605A	Money 98: Getting Started	single user delivered on CD-ROM *	MNYC01	See Series Title	**0.00**	See Series Title	http://www.mindleaders.com/
605B	Money 98: Getting Started	2 to 10 users delivered LAN Based *	MNYC01	See Series Title	**0.00**	See Series Title	http://www.mindleaders.com/
605C	Money 98: Getting Started	11 to 25 users delivered WEB Based*	MNYC01	See Series Title	**0.00**	See Series Title	http://www.mindleaders.com/
606A	Money 98: Plan and Budget for Life	single user delivered on CD-ROM *	MNYC02	See Series Title	**0.00**	See Series Title	http://www.mindleaders.com/
606B	Money 98: Plan and Budget for Life	2 to 10 users delivered LAN Based *	MNYC02	See Series Title	**0.00**	See Series Title	http://www.mindleaders.com/
606C	Money 98: Plan and Budget for Life	11 to 25 users delivered WEB Based*	MNYC02	See Series Title	**0.00**	See Series Title	http://www.mindleaders.com/
Motivation Series	**Motivation Series (5 Courses)**	**Single User, or 2 to 10 Users, or 11 to 25 Users*. Delivery Formats include CD-ROM, LAN, Intranet (liveplay & download), & Internet (liveplay & download)**	**Motivation Series**	**$27.50/User for a Single User, or $27.50/User for 2 to 10 Users, or $26.13/User for 11 to 25 Users**	**0.00**	**$27.50/User for a Single User, or $27.50/User for 2 to 10 Users, or $26.13/User for 11 to 25 Users**	http://www.mindleaders.com/
607A	Motivation:1 Leading with a Vision	single user delivered on CD-ROM *	MOTC01	See Series Title	**0.00**	See Series Title	http://www.mindleaders.com/
607B	Motivation:1 Leading with a Vision	2 to 10 users delivered LAN Based *	MOTC01	See Series Title	**0.00**	See Series Title	http://www.mindleaders.com/
607C	Motivation:1 Leading with a Vision	11 to 25 users delivered WEB Based*	MOTC01	See Series Title	**0.00**	See Series Title	http://www.mindleaders.com/
608A	Motivation:2 Communicating	single user delivered on CD-ROM *	MOTC02	See Series Title	**0.00**	See Series Title	http://www.mindleaders.com/
608B	Motivation:2 Communicating	2 to 10 users delivered LAN Based *	MOTC02	See Series Title	**0.00**	See Series Title	http://www.mindleaders.com/
608C	Motivation:2 Communicating	11 to 25 users delivered WEB Based*	MOTC02	See Series Title	**0.00**	See Series Title	http://www.mindleaders.com/
609A	Motivation:3 Rewarding and Correcting	single user delivered on CD-ROM *	MOTC03	See Series Title	**0.00**	See Series Title	http://www.mindleaders.com/
609B	Motivation:3 Rewarding and Correcting	2 to 10 users delivered LAN Based *	MOTC03	See Series Title	**0.00**	See Series Title	http://www.mindleaders.com/
609C	Motivation:3 Rewarding and Correcting	11 to 25 users delivered WEB Based*	MOTC03	See Series Title	**0.00**	See Series Title	http://www.mindleaders.com/

610A	Motivation:4 Performance and Training	single user delivered on CD-ROM *	MOTC04	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
610B	Motivation:4 Performance and Training	2 to 10 users delivered LAN Based *	MOTC04	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
610C	Motivation:4 Performance and Training	11 to 25 users delivered WEB Based*	MOTC04	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
611A	Motivation:5 Building Trust	single user delivered on CD-ROM *	MOTC05	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
611B	Motivation:5 Building Trust	2 to 10 users delivered LAN Based *	MOTC05	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
611C	Motivation:5 Building Trust	11 to 25 users delivered WEB Based*	MOTC05	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
Negotiating Series	**Negotiating Series (4 Courses)**	**Single User, or 2 to 10 Users, or 11 to 25 Users*. Delivery Formats include CD-ROM, LAN, Intranet (liveplay & download), & Internet (liveplay & download)**	**Negotiating Series**	**$27.50/User for a Single User, or $27.50/User for 2 to 10 Users, or $26.13/User for 11 to 25 Users**	**0.00**	**$27.50/User for a Single User, or $27.50/User for 2 to 10 Users, or $26.13/User for 11 to 25 Users**	http://www.mindleaders.com/
612A	Negotiating: 1 Negotiating Techniques	single user delivered on CD-ROM *	NGOC01	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
612B	Negotiating: 1 Negotiating Techniques	2 to 10 users delivered LAN Based *	NGOC01	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
612C	Negotiating: 1 Negotiating Techniques	11 to 25 users delivered WEB Based*	NGOC01	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
613A	Negotiating: 2 Gaining Control	single user delivered on CD-ROM *	NGOC02	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
613B	Negotiating: 2 Gaining Control	2 to 10 users delivered LAN Based *	NGOC02	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
613C	Negotiating: 2 Gaining Control	11 to 25 users delivered WEB Based*	NGOC02	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
614A	Negotiating: 3 Closing the Deal	single user delivered on CD-ROM *	NGOC03	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
614B	Negotiating: 3 Closing the Deal	2 to 10 users delivered LAN Based *	NGOC03	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
614C	Negotiating: 3 Closing the Deal	11 to 25 users delivered WEB Based*	NGOC03	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
615A	Negotiating: 4 Everyday Negotiations	single user delivered on CD-ROM *	NGOC04	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
615B	Negotiating: 4 Everyday Negotiations	2 to 10 users delivered LAN Based *	NGOC04	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
615C	Negotiating: 4 Everyday Negotiations	11 to 25 users delivered WEB Based*	NGOC04	See Series Title	0.00	See Series Title	http://www.mindleaders.com/

Internet/ Netscape Series	**Internet/ Netscape Series (4 Courses)**	**Single User, or 2 to 10 Users, or 11 to 25 Users*. Delivery Formats include CD-ROM, LAN, Intranet (liveplay & download), & Internet (liveplay & download)**	**Internet/ Netscape Series**	**$27.50/User for a Single User, or $27.50/User for 2 to 10 Users, or $26.13/User for 11 to 25 Users**	**0.00**	**$27.50/User for a Single User, or $27.50/User for 2 to 10 Users, or $26.13/User for 11 to 25 Users**	http://www.mindleaders.com/
616A	Netscape Communicator 4.0: An Overview	single user delivered on CD-ROM *	NCMC01	See Series Title	**0.00**	See Series Title	http://www.mindleaders.com/
616B	Netscape Communicator 4.0: An Overview	2 to 10 users delivered LAN Based *	NCMC01	See Series Title	**0.00**	See Series Title	http://www.mindleaders.com/
616C	Netscape Communicator 4.0: An Overview	11 to 25 users delivered WEB Based*	NCMC01	See Series Title	**0.00**	See Series Title	http://www.mindleaders.com/
617A	Netscape Navigator 3.0: A Beginner's Guide	single user delivered on CD-ROM *	NNVC01	See Series Title	**0.00**	See Series Title	http://www.mindleaders.com/
617B	Netscape Navigator 3.0: A Beginner's Guide	2 to 10 users delivered LAN Based *	NNVC01	See Series Title	**0.00**	See Series Title	http://www.mindleaders.com/
617C	Netscape Navigator 3.0: A Beginner's Guide	11 to 25 users delivered WEB Based*	NNVC01	See Series Title	**0.00**	See Series Title	http://www.mindleaders.com/
618A	Netscape Navigator 4.0: A Beginner's Guide	single user delivered on CD-ROM *	NN4C01	See Series Title	**0.00**	See Series Title	http://www.mindleaders.com/
618B	Netscape Navigator 4.0: A Beginner's Guide	2 to 10 users delivered LAN Based *	NN4C01	See Series Title	**0.00**	See Series Title	http://www.mindleaders.com/
618C	Netscape Navigator 4.0: A Beginner's Guide	11 to 25 users delivered WEB Based*	NN4C01	See Series Title	**0.00**	See Series Title	http://www.mindleaders.com/
575A	Internet Tools: Netscape Navigator	single user delivered on CD-ROM *	ITNC01	See Series Title	**0.00**	See Series Title	http://www.mindleaders.com/
575B	Internet Tools: Netscape Navigator	2 to 10 users delivered LAN Based *	ITNC01	See Series Title	**0.00**	See Series Title	http://www.mindleaders.com/
575C	Internet Tools: Netscape Navigator	11 to 25 users delivered WEB Based*	ITNC01	See Series Title	**0.00**	See Series Title	http://www.mindleaders.com/
Networking for End User Series	**Networking for End User Series (1 Course)**	**Single User, or 2 to 10 Users, or 11 to 25 Users*. Delivery Formats include CD-ROM, LAN, Intranet (liveplay & download), & Internet (liveplay & download)**	**Networking for End User Series**	**$27.50/User for a Single User, or $27.50/User for 2 to 10 Users, or $26.13/User for 11 to 25 Users**	**0.00**	**$27.50/User for a Single User, or $27.50/User for 2 to 10 Users, or $26.13/User for 11 to 25 Users**	http://www.mindleaders.com/
619A	Networking: Data Communication for End Users	single user delivered on CD-ROM *	DC101	See Series Title	**0.00**	See Series Title	http://www.mindleaders.com/
619B	Networking: Data Communication for End Users	2 to 10 users delivered LAN Based *	DC101	See Series Title	**0.00**	See Series Title	http://www.mindleaders.com/
619C	Networking: Data Communication for End Users	11 to 25 users delivered WEB Based*	DC101	See Series Title	**0.00**	See Series Title	http://www.mindleaders.com/

Office 2000 Series	Office 2000 Series (8 Courses)	Single User, or 2 to 10 Users, or 11 to 25 Users*. Delivery Formats include CD-ROM, LAN, Intranet (liveplay & download), & Internet (liveplay & download)	Office 2000 Series	$27.50/User for a Single User, or $27.50/User for 2 to 10 Users, or $26.13/User for 11 to 25 Users	0.00	$27.50/User for a Single User, or $27.50/User for 2 to 10 Users, or $26.13/User for 11 to 25 Users	http://www.mindleaders.com/
620A	Office 2000:1 Getting Started	single user delivered on CD-ROM *	O2KC01	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
620B	Office 2000:1 Getting Started	2 to 10 users delivered LAN Based *	O2KC01	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
620C	Office 2000:1 Getting Started	11 to 25 users delivered WEB Based*	O2KC01	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
621A	Office 2000:2 Editing Text and Printing	single user delivered on CD-ROM *	O2KC02	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
621B	Office 2000:2 Editing Text and Printing	2 to 10 users delivered LAN Based *	O2KC02	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
621C	Office 2000:2 Editing Text and Printing	11 to 25 users delivered WEB Based*	O2KC02	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
622A	Office 2000:3 Text and Document Formats	single user delivered on CD-ROM *	O2KC03	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
622B	Office 2000:3 Text and Document Formats	2 to 10 users delivered LAN Based *	O2KC03	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
622C	Office 2000:3 Text and Document Formats	11 to 25 users delivered WEB Based*	O2KC03	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
623A	Office 2000:4 Introduction to Word	single user delivered on CD-ROM *	O2KC04	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
623B	Office 2000:4 Introduction to Word	2 to 10 users delivered LAN Based *	O2KC04	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
623C	Office 2000:4 Introduction to Word	11 to 25 users delivered WEB Based*	O2KC04	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
624A	Office 2000:5 Introduction to Excel	single user delivered on CD-ROM *	O2KC05	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
624B	Office 2000:5 Introduction to Excel	2 to 10 users delivered LAN Based *	O2KC05	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
624C	Office 2000:5 Introduction to Excel	11 to 25 users delivered WEB Based*	O2KC05	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
625A	Office 2000:6 Introduction to Outlook	single user delivered on CD-ROM *	O2KC06	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
625B	Office 2000:6 Introduction to Outlook	2 to 10 users delivered LAN Based *	O2KC06	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
625C	Office 2000:6 Introduction to Outlook	11 to 25 users delivered WEB Based*	O2KC06	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
626A	Office 2000:7 Introduction to PowerPoint	single user delivered on CD-ROM *	O2KC07	See Series Title	0.00	See Series Title	http://www.mindleaders.com/

626B	Office 2000:7 Introduction to PowerPoint	2 to 10 users delivered LAN Based *	O2KC07	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
626C	Office 2000:7 Introduction to PowerPoint	11 to 25 users delivered WEB Based*	O2KC07	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
627A	Office 2000:8 Introduction to Access	single user delivered on CD-ROM *	O2KC08	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
627B	Office 2000:8 Introduction to Access	2 to 10 users delivered LAN Based *	O2KC08	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
627C	Office 2000:8 Introduction to Access	11 to 25 users delivered WEB Based*	O2KC08	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
Outlook 98 Series	**Outlook 98 Series (2 Courses)**	**Single User, or 2 to 10 Users, or 11 to 25 Users*. Delivery Formats include CD-ROM, LAN, Intranet (liveplay & download), & Internet (liveplay & download)**	**Outlook 98 Series**	**$27.50/User for a Single User, or $27.50/User for 2 to 10 Users, or $26.13/User for 11 to 25 Users**	**0.00**	**$27.50/User for a Single User, or $27.50/User for 2 to 10 Users, or $26.13/User for 11 to 25 Users**	http://www.mindleaders.com/
				See Series Title	0.00	See Series Title	http://www.mindleaders.com/
629A	Outlook 98:1 Using Electronic Mail	single user delivered on CD-ROM *	O98C01	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
629B	Outlook 98:1 Using Electronic Mail	2 to 10 users delivered LAN Based *	O98C01	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
629C	Outlook 98:1 Using Electronic Mail	11 to 25 users delivered WEB Based*	O98C01	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
630A	Outlook 98:2 Organizing Your Time	single user delivered on CD-ROM *	O98C02	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
630B	Outlook 98:2 Organizing Your Time	2 to 10 users delivered LAN Based *	O98C02	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
630C	Outlook 98:2 Organizing Your Time	11 to 25 users delivered WEB Based*	O98C02	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
Paint Shop Pro 5 Series	**Paint Shop Pro 5 Series (2 Courses)**	**Single User, or 2 to 10 Users, or 11 to 25 Users*. Delivery Formats include CD-ROM, LAN, Intranet (liveplay & download), & Internet (liveplay & download)**	**Paint Shop Pro 5 Series**	**$27.50/User for a Single User, or $27.50/User for 2 to 10 Users, or $26.13/User for 11 to 25 Users**	**0.00**	**$27.50/User for a Single User, or $27.50/User for 2 to 10 Users, or $26.13/User for 11 to 25 Users**	http://www.mindleaders.com/
631A	Paint Shop Pro 5:1 Working With Graphics	single user delivered on CD-ROM *	PSPC01	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
631B	Paint Shop Pro 5:1 Working With Graphics	2 to 10 users delivered LAN Based *	PSPC01	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
631C	Paint Shop Pro 5:1 Working With Graphics	11 to 25 users delivered WEB Based*	PSPC01	See Series Title	0.00	See Series Title	http://www.mindleaders.com/

632A	Paint Shop Pro 5:2 Enhancing Images	single user delivered on CD-ROM *	PSPC02	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
632B	Paint Shop Pro 5:2 Enhancing Images	2 to 10 users delivered LAN Based *	PSPC02	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
632C	Paint Shop Pro 5:2 Enhancing Images	11 to 25 users delivered WEB Based*	PSPC02	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
PowerPoint 2000 MOUS Series	**PowerPoint 2000 MOUS Series (5 Courses)**	**Single User, or 2 to 10 Users, or 11 to 25 Users*. Delivery Formats include CD-ROM, LAN, Intranet (liveplay & download), & Internet (liveplay & download)**	**PowerPoint 2000 MOUS Series**	**$27.50/User for a Single User, or $27.50/User for 2 to 10 Users, or $26.13/User for 11 to 25 Users**	**0.00**	**$27.50/User for a Single User, or $27.50/User for 2 to 10 Users, or $26.13/User for 11 to 25 Users**	http://www.mindleaders.com/
633A	PowerPoint 2000 MOUS: 1 Presentations	single user delivered on CD-ROM *	P2KM01	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
633B	PowerPoint 2000 MOUS: 1 Presentations	2 to 10 users delivered LAN Based *	P2KM01	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
633C	PowerPoint 2000 MOUS: 1 Presentations	11 to 25 users delivered WEB Based*	P2KM01	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
634A	PowerPoint 2000 MOUS: 2 Layout and Text	single user delivered on CD-ROM *	P2KM02	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
634B	PowerPoint 2000 MOUS: 2 Layout and Text	2 to 10 users delivered LAN Based *	P2KM02	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
634C	PowerPoint 2000 MOUS: 2 Layout and Text	11 to 25 users delivered WEB Based*	P2KM02	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
635A	PowerPoint 2000 MOUS: 3 Graphics & Tables	single user delivered on CD-ROM *	P2KM03	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
635B	PowerPoint 2000 MOUS: 3 Graphics & Tables	2 to 10 users delivered LAN Based *	P2KM03	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
635C	PowerPoint 2000 MOUS: 3 Graphics & Tables	11 to 25 users delivered WEB Based*	P2KM03	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
636A	PowerPoint 2000 MOUS: 4 Custom Slides	single user delivered on CD-ROM *	P2KM04	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
636B	PowerPoint 2000 MOUS: 4 Custom Slides	2 to 10 users delivered LAN Based *	P2KM04	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
636C	PowerPoint 2000 MOUS: 4 Custom Slides	11 to 25 users delivered WEB Based*	P2KM04	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
637A	PowerPoint 2000 MOUS: 5 Showing Slides	single user delivered on CD-ROM *	P2KM05	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
637B	PowerPoint 2000 MOUS: 5 Showing Slides	2 to 10 users delivered LAN Based *	P2KM05	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
637C	PowerPoint 2000 MOUS: 5 Showing Slides	11 to 25 users delivered WEB Based*	P2KM05	See Series Title	0.00	See Series Title	http://www.mindleaders.com/

Project 2000 Series	Project 2000 Series (6 Courses)	Single User, or 2 to 10 Users, or 11 to 25 Users*. Delivery Formats include CD-ROM, LAN, Intranet (liveplay & download), & Internet (liveplay & download)	Project 2000 Series	$27.50/User for a Single User, or $27.50/User for 2 to 10 Users, or $26.13/User for 11 to 25 Users	0.00	$27.50/User for a Single User, or $27.50/User for 2 to 10 Users, or $26.13/User for 11 to 25 Users	http://www.mindleaders.com/
641A	Project 2000 MOUS: 1 Starting a Project	single user delivered on CD-ROM *	PRJM01	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
641B	Project 2000 MOUS: 1 Starting a Project	2 to 10 users delivered LAN Based *	PRJM01	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
641C	Project 2000 MOUS: 1 Starting a Project	11 to 25 users delivered WEB Based*	PRJM01	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
642A	Project 2000 MOUS: 2 Scheduling Tasks and Adding I	single user delivered on CD-ROM *	PRJM02	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
642B	Project 2000 MOUS: 2 Scheduling Tasks and Adding I	2 to 10 users delivered LAN Based *	PRJM02	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
642C	Project 2000 MOUS: 2 Scheduling Tasks and Adding I	11 to 25 users delivered WEB Based*	PRJM02	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
643A	Project 2000 MOUSE: 3 Managing Work and Multiple	single user delivered on CD-ROM *	PRJM03	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
643B	Project 2000 MOUSE: 3 Managing Work and Multiple	2 to 10 users delivered LAN Based *	PRJM03	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
643C	Project 2000 MOUSE: 3 Managing Work and Multiple	11 to 25 users delivered WEB Based*	PRJM03	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
644A	Project 2000 MOUSE: 4 Using Project Central	single user delivered on CD-ROM *	PRJM04	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
644B	Project 2000 MOUSE: 4 Using Project Central	2 to 10 users delivered LAN Based *	PRJM04	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
644C	Project 2000 MOUSE: 4 Using Project Central	11 to 25 users delivered WEB Based*	PRJM04	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
645A	Project 2000 MOUSE: 5 Customizing the Project	single user delivered on CD-ROM *	PRJM05	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
645B	Project 2000 MOUSE: 5 Customizing the Project	2 to 10 users delivered LAN Based *	PRJM05	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
645C	Project 2000 MOUSE: 5 Customizing the Project	11 to 25 users delivered WEB Based*	PRJM05	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
646A	Project 2000 MOUSE: 6 Creating Reports and Exporti	single user delivered on CD-ROM *	PRJM06	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
646B	Project 2000 MOUSE: 6 Creating Reports and Exporti	2 to 10 users delivered LAN Based *	PRJM06	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
646C	Project 2000 MOUSE: 6 Creating Reports and Exporti	11 to 25 users delivered WEB Based*	PRJM06	See Series Title	0.00	See Series Title	http://www.mindleaders.com/

Project 98 Series	**Project 98 Series (2 Courses)**	**Single User, or 2 to 10 Users, or 11 to 25 Users*. Delivery Formats include CD-ROM, LAN, Intranet (liveplay & download), & Internet (liveplay & download)**	**Project 98 Series**	**$27.50/User for a Single User, or $27.50/User for 2 to 10 Users, or $26.13/User for 11 to 25 Users**	**0.00**	**$27.50/User for a Single User, or $27.50/User for 2 to 10 Users, or $26.13/User for 11 to 25 Users**	http://www.mindleaders.com/
647A	Project 98: Getting Started	single user delivered on CD-ROM *	PRJC01	See Series Title	**0.00**	See Series Title	http://www.mindleaders.com/
647B	Project 98: Getting Started	2 to 10 users delivered LAN Based *	PRJC01	See Series Title	**0.00**	See Series Title	http://www.mindleaders.com/
647C	Project 98: Getting Started	11 to 25 users delivered WEB Based*	PRJC01	See Series Title	**0.00**	See Series Title	http://www.mindleaders.com/
648A	Project 98: Project Administration	single user delivered on CD-ROM *	PRJC02	See Series Title	**0.00**	See Series Title	http://www.mindleaders.com/
648B	Project 98: Project Administration	2 to 10 users delivered LAN Based *	PRJC02	See Series Title	**0.00**	See Series Title	http://www.mindleaders.com/
648C	Project 98: Project Administration	11 to 25 users delivered WEB Based*	PRJC02	See Series Title	**0.00**	See Series Title	http://www.mindleaders.com/
QuickBooks Series	**QuickBooks Series (10 Courses)**	**Single User, or 2 to 10 Users, or 11 to 25 Users*. Delivery Formats include CD-ROM, LAN, Intranet (liveplay & download), & Internet (liveplay & download)**	**QuickBooks Series**	**$27.50/User for a Single User, or $27.50/User for 2 to 10 Users, or $26.13/User for 11 to 25 Users**	**0.00**	**$27.50/User for a Single User, or $27.50/User for 2 to 10 Users, or $26.13/User for 11 to 25 Users**	http://www.mindleaders.com/
649A	QuickBooks: 1 The First Time in QuickBooks	single user delivered on CD-ROM *	QBKC01	See Series Title	**0.00**	See Series Title	http://www.mindleaders.com/
649B	QuickBooks: 1 The First Time in QuickBooks	2 to 10 users delivered LAN Based *	QBKC01	See Series Title	**0.00**	See Series Title	http://www.mindleaders.com/
649C	QuickBooks: 1 The First Time in QuickBooks	11 to 25 users delivered WEB Based*	QBKC01	See Series Title	**0.00**	See Series Title	http://www.mindleaders.com/
650A	QuickBooks: 2 Setting Up Accounting	single user delivered on CD-ROM *	QBKC02	See Series Title	**0.00**	See Series Title	http://www.mindleaders.com/
650B	QuickBooks: 2 Setting Up Accounting	2 to 10 users delivered LAN Based *	QBKC02	See Series Title	**0.00**	See Series Title	http://www.mindleaders.com/
650C	QuickBooks: 2 Setting Up Accounting	11 to 25 users delivered WEB Based*	QBKC02	See Series Title	**0.00**	See Series Title	http://www.mindleaders.com/
651A	QuickBooks: 3 Entering Historical Data	single user delivered on CD-ROM *	QBKC03	See Series Title	**0.00**	See Series Title	http://www.mindleaders.com/
651B	QuickBooks: 3 Entering Historical Data	2 to 10 users delivered LAN Based *	QBKC03	See Series Title	**0.00**	See Series Title	http://www.mindleaders.com/
651C	QuickBooks: 3 Entering Historical Data	11 to 25 users delivered WEB Based*	QBKC03	See Series Title	**0.00**	See Series Title	http://www.mindleaders.com/

652A	QuickBooks: 4 Managing Accounts and Lists	single user delivered on CD-ROM *	QBKC04	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
652B	QuickBooks: 4 Managing Accounts and Lists	2 to 10 users delivered LAN Based *	QBKC04	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
652C	QuickBooks: 4 Managing Accounts and Lists	11 to 25 users delivered WEB Based*	QBKC04	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
653A	QuickBooks: 5 Invoices and Sales Tax	single user delivered on CD-ROM *	QBKC05	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
653B	QuickBooks: 5 Invoices and Sales Tax	2 to 10 users delivered LAN Based *	QBKC05	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
653C	QuickBooks: 5 Invoices and Sales Tax	11 to 25 users delivered WEB Based*	QBKC05	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
654A	QuickBooks: 6 Paying Bills	single user delivered on CD-ROM *	QBKC06	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
654B	QuickBooks: 6 Paying Bills	2 to 10 users delivered LAN Based *	QBKC06	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
654C	QuickBooks: 6 Paying Bills	11 to 25 users delivered WEB Based*	QBKC06	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
655A	QuickBooks: 7 Managing Assets and Reports	single user delivered on CD-ROM *	QBKC07	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
655B	QuickBooks: 7 Managing Assets and Reports	2 to 10 users delivered LAN Based *	QBKC07	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
655C	QuickBooks: 7 Managing Assets and Reports	11 to 25 users delivered WEB Based*	QBKC07	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
656A	QuickBooks: 8 Paying Employees	single user delivered on CD-ROM *	QBKC08	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
656B	QuickBooks: 8 Paying Employees	2 to 10 users delivered LAN Based *	QBKC08	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
656C	QuickBooks: 8 Paying Employees	11 to 25 users delivered WEB Based*	QBKC08	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
657A	QuickBooks: 9 Managing Taxes	single user delivered on CD-ROM *	QBKC09	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
657B	QuickBooks: 9 Managing Taxes	2 to 10 users delivered LAN Based *	QBKC09	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
657C	QuickBooks: 9 Managing Taxes	11 to 25 users delivered WEB Based*	QBKC09	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
658A	QuickBooks:10 Online Banking and Budgets	single user delivered on CD-ROM *	QBKC10	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
658B	QuickBooks:10 Online Banking and Budgets	2 to 10 users delivered LAN Based *	QBKC10	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
658C	QuickBooks:10 Online Banking and Budgets	11 to 25 users delivered WEB Based*	QBKC10	See Series Title	0.00	See Series Title	http://www.mindleaders.com/

Quicken 98 Series	**Quicken 98 Series (2 Courses)**	**Single User, or 2 to 10 Users, or 11 to 25 Users*. Delivery Formats include CD-ROM, LAN, Intranet (liveplay & download), & Internet (liveplay & download)**	**Quicken 98 Series**	**$27.50/User for a Single User, or $27.50/User for 2 to 10 Users, or $26.13/User for 11 to 25 Users**	**0.00**	**$27.50/User for a Single User, or $27.50/User for 2 to 10 Users, or $26.13/User for 11 to 25 Users**	http://www.mindleaders.com/
659A	Quicken 98:1 Getting Started	single user delivered on CD-ROM *	QKNC01	See Series Title	**0.00**	See Series Title	http://www.mindleaders.com/
659B	Quicken 98:1 Getting Started	2 to 10 users delivered LAN Based *	QKNC01	See Series Title	**0.00**	See Series Title	http://www.mindleaders.com/
659C	Quicken 98:1 Getting Started	11 to 25 users delivered WEB Based*	QKNC01	See Series Title	**0.00**	See Series Title	http://www.mindleaders.com/
660A	Quicken 98:2 Planning and Budgeting	single user delivered on CD-ROM *	QKNC02	See Series Title	**0.00**	See Series Title	http://www.mindleaders.com/
660B	Quicken 98:2 Planning and Budgeting	2 to 10 users delivered LAN Based *	QKNC02	See Series Title	**0.00**	See Series Title	http://www.mindleaders.com/
660C	Quicken 98:2 Planning and Budgeting	11 to 25 users delivered WEB Based*	QKNC02	See Series Title	**0.00**	See Series Title	http://www.mindleaders.com/
Resumes Series	**Resumes Series (4 Courses)**	**Single User, or 2 to 10 Users, or 11 to 25 Users*. Delivery Formats include CD-ROM, LAN, Intranet (liveplay & download), & Internet (liveplay & download)**	**Resumes Series**	**$27.50/User for a Single User, or $27.50/User for 2 to 10 Users, or $26.13/User for 11 to 25 Users**	**0.00**	**$27.50/User for a Single User, or $27.50/User for 2 to 10 Users, or $26.13/User for 11 to 25 Users**	http://www.mindleaders.com/
661A	Resumes:1 Choosing a Resume Format	single user delivered on CD-ROM *	RSMC01	See Series Title	**0.00**	See Series Title	http://www.mindleaders.com/
661B	Resumes:1 Choosing a Resume Format	2 to 10 users delivered LAN Based *	RSMC01	See Series Title	**0.00**	See Series Title	http://www.mindleaders.com/
661C	Resumes:1 Choosing a Resume Format	11 to 25 users delivered WEB Based*	RSMC01	See Series Title	**0.00**	See Series Title	http://www.mindleaders.com/
662A	Resumes:2 Starting Out With a Bang	single user delivered on CD-ROM *	RSMC02	See Series Title	**0.00**	See Series Title	http://www.mindleaders.com/
662B	Resumes:2 Starting Out With a Bang	2 to 10 users delivered LAN Based *	RSMC02	See Series Title	**0.00**	See Series Title	http://www.mindleaders.com/
662C	Resumes:2 Starting Out With a Bang	11 to 25 users delivered WEB Based*	RSMC02	See Series Title	**0.00**	See Series Title	http://www.mindleaders.com/
663A	Resumes:3 Packing a Powerful Resume	single user delivered on CD-ROM *	RSMC03	See Series Title	**0.00**	See Series Title	http://www.mindleaders.com/
663B	Resumes:3 Packing a Powerful Resume	2 to 10 users delivered LAN Based *	RSMC03	See Series Title	**0.00**	See Series Title	http://www.mindleaders.com/
663C	Resumes:3 Packing a Powerful Resume	11 to 25 users delivered WEB Based*	RSMC03	See Series Title	**0.00**	See Series Title	http://www.mindleaders.com/

664A	Resumes:4 Circulating Your Resume	single user delivered on CD-ROM *	RSMC04	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
664B	Resumes:4 Circulating Your Resume	2 to 10 users delivered LAN Based *	RSMC04	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
664C	Resumes:4 Circulating Your Resume	11 to 25 users delivered WEB Based*	RSMC04	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
Retirement Planning Series	**Retirement Planning Series (2 Courses)**	**Single User, or 2 to 10 Users, or 11 to 25 Users*. Delivery Formats include CD-ROM, LAN, Intranet (liveplay & download), & Internet (liveplay & download)**	**Retirement Planning Series**	**$27.50/User for a Single User, or $27.50/User for 2 to 10 Users, or $26.13/User for 11 to 25 Users**	**0.00**	**$27.50/User for a Single User, or $27.50/User for 2 to 10 Users, or $26.13/User for 11 to 25 Users**	http://www.mindleaders.com/
665A	Retirement Planning: 1 Money Management	single user delivered on CD-ROM *	RETC01	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
665B	Retirement Planning: 1 Money Management	2 to 10 users delivered LAN Based *	RETC01	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
665C	Retirement Planning: 1 Money Management	11 to 25 users delivered WEB Based*	RETC01	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
666A	Retirement Planning: 2 Investing	single user delivered on CD-ROM *	RETC02	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
666B	Retirement Planning: 2 Investing	2 to 10 users delivered LAN Based *	RETC02	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
666C	Retirement Planning: 2 Investing	11 to 25 users delivered WEB Based*	RETC02	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
SAP R/3 Release 4.6 Series	**SAP R/3 Release 4.6 Series (5 Courses)**	**Single User, or 2 to 10 Users, or 11 to 25 Users*. Delivery Formats include CD-ROM, LAN, Intranet (liveplay & download), & Internet (liveplay & download)**	**SAP R/3 Release 4.6 Series**	**$27.50/User for a Single User, or $27.50/User for 2 to 10 Users, or $26.13/User for 11 to 25 Users**	**0.00**	**$27.50/User for a Single User, or $27.50/User for 2 to 10 Users, or $26.13/User for 11 to 25 Users**	http://www.mindleaders.com/
667A	SAP R/3 Release 4.6: 1 Getting Started	single user delivered on CD-ROM *	SAPR01	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
667B	SAP R/3 Release 4.6: 1 Getting Started	2 to 10 users delivered LAN Based *	SAPR01	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
667C	SAP R/3 Release 4.6: 1 Getting Started	11 to 25 users delivered WEB Based*	SAPR01	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
668A	SAP R/3 Release 4.6: 2 Using the Task Interface	single user delivered on CD-ROM *	SAPR02	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
668B	SAP R/3 Release 4.6: 2 Using the Task Interface	2 to 10 users delivered LAN Based *	SAPR02	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
668C	SAP R/3 Release 4.6: 2 Using the Task Interface	11 to 25 users delivered WEB Based*	SAPR02	See Series Title	0.00	See Series Title	http://www.mindleaders.com/

669A	SAP R/3 Release 4.6: 3 Working with Data in a Task	single user delivered on CD-ROM *	SAPR03	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
669B	SAP R/3 Release 4.6: 3 Working with Data in a Task	2 to 10 users delivered LAN Based *	SAPR03	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
669C	SAP R/3 Release 4.6: 3 Working with Data in a Task	11 to 25 users delivered WEB Based*	SAPR03	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
670A	SAP R/3 Release 4.6: 4 Optimizing R/3 and Getting H	single user delivered on CD-ROM *	SAPR04	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
670B	SAP R/3 Release 4.6: 4 Optimizing R/3 and Getting H	2 to 10 users delivered LAN Based *	SAPR04	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
670C	SAP R/3 Release 4.6: 4 Optimizing R/3 and Getting H	11 to 25 users delivered WEB Based*	SAPR04	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
671A	SAP R/3 Release 4.6: 5 Reporting	single user delivered on CD-ROM *	SAPR05	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
671B	SAP R/3 Release 4.6: 5 Reporting	2 to 10 users delivered LAN Based *	SAPR05	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
671C	SAP R/3 Release 4.6: 5 Reporting	11 to 25 users delivered WEB Based*	SAPR05	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
SAT Preperation Series	**SAT Preperation Series (3 Courses)**	**Single User, or 2 to 10 Users, or 11 to 25 Users*. Delivery Formats include CD-ROM, LAN, Intranet (liveplay & download), & Internet (liveplay & download)**	**SAT Preperation Series**	**$27.50/User for a Single User, or $27.50/User for 2 to 10 Users, or $26.13/User for 11 to 25 Users**	**0.00**	**$27.50/User for a Single User, or $27.50/User for 2 to 10 Users, or $26.13/User for 11 to 25 Users**	http://www.mindleaders.com/
672A	SAT Preparation: 1 Test Strategies	single user delivered on CD-ROM *	SATC01	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
672B	SAT Preparation: 1 Test Strategies	2 to 10 users delivered LAN Based *	SATC01	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
672C	SAT Preparation: 1 Test Strategies	11 to 25 users delivered WEB Based*	SATC01	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
673A	SAT Preparation: 2 Practice Test 1	single user delivered on CD-ROM *	SATC02	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
673B	SAT Preparation: 2 Practice Test 1	2 to 10 users delivered LAN Based *	SATC02	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
673C	SAT Preparation: 2 Practice Test 1	11 to 25 users delivered WEB Based*	SATC02	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
674A	SAT Preparation: 3 Practice Test 2	single user delivered on CD-ROM *	SATC03	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
674B	SAT Preparation: 3 Practice Test 2	2 to 10 users delivered LAN Based *	SATC03	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
674C	SAT Preparation: 3 Practice Test 2	11 to 25 users delivered WEB Based*	SATC03	See Series Title	0.00	See Series Title	http://www.mindleaders.com/

Sexual Harassment Series	Sexual Harassment Series (7 Courses)	Single User, or 2 to 10 Users, or 11 to 25 Users*. Delivery Formats include CD-ROM, LAN, Intranet (liveplay & download), & Internet (liveplay & download)	Sexual Harassment Series	$27.50/User for a Single User, or $27.50/User for 2 to 10 Users, or $26.13/User for 11 to 25 Users	0.00	$27.50/User for a Single User, or $27.50/User for 2 to 10 Users, or $26.13/User for 11 to 25 Users	http://www.mindleaders.com/
675A	Sexual Harassment: 1 Understanding the Issues	single user delivered on CD-ROM *	HARA01	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
675B	Sexual Harassment: 1 Understanding the Issues	2 to 10 users delivered LAN Based *	HARA01	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
675C	Sexual Harassment: 1 Understanding the Issues	11 to 25 users delivered WEB Based*	HARA01	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
676A	Sexual Harassment: 2 Understanding the Law	single user delivered on CD-ROM *	HARA02	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
676B	Sexual Harassment: 2 Understanding the Law	2 to 10 users delivered LAN Based *	HARA02	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
676C	Sexual Harassment: 2 Understanding the Law	11 to 25 users delivered WEB Based*	HARA02	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
677A	Sexual Harassment: 3 Assessing Problem Situations	single user delivered on CD-ROM *	HARA03	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
677B	Sexual Harassment: 3 Assessing Problem Situations	2 to 10 users delivered LAN Based *	HARA03	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
677C	Sexual Harassment: 3 Assessing Problem Situations	11 to 25 users delivered WEB Based*	HARA03	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
678A	Sexual Harassment: 4 Responding Effectively	single user delivered on CD-ROM *	HARA04	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
678B	Sexual Harassment: 4 Responding Effectively	2 to 10 users delivered LAN Based *	HARA04	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
678C	Sexual Harassment: 4 Responding Effectively	11 to 25 users delivered WEB Based*	HARA04	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
679A	Sexual Harassment: 5 Designing Policies and Procedu	single user delivered on CD-ROM *	HARA05	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
679B	Sexual Harassment: 5 Designing Policies and Procedu	2 to 10 users delivered LAN Based *	HARA05	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
679C	Sexual Harassment: 5 Designing Policies and Procedu	11 to 25 users delivered WEB Based*	HARA05	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
680A	Sexual Harassment: 6 Federal and State Law	single user delivered on CD-ROM *	HARA06	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
680B	Sexual Harassment: 6 Federal and State Law	2 to 10 users delivered LAN Based *	HARA06	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
680C	Sexual Harassment: 6 Federal and State Law	11 to 25 users delivered WEB Based*	HARA06	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
681A	Sexual Harassment: 7 Common Law Tort Actions	single user delivered on CD-ROM *	HARA07	See Series Title	0.00	See Series Title	http://www.mindleaders.com/

681B	Sexual Harassment: 7 Common Law Tort Actions	2 to 10 users delivered LAN Based *	HARA07	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
681C	Sexual Harassment: 7 Common Law Tort Actions	11 to 25 users delivered WEB Based*	HARA07	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
Time Management Series	**Time Management Series (4 Courses)**	**Single User, or 2 to 10 Users, or 11 to 25 Users*. Delivery Formats include CD-ROM, LAN, Intranet (liveplay & download), & Internet (liveplay & download)**	**Time Management Series**	**$27.50/User for a Single User, or $27.50/User for 2 to 10 Users, or $26.13/User for 11 to 25 Users**	**0.00**	**$27.50/User for a Single User, or $27.50/User for 2 to 10 Users, or $26.13/User for 11 to 25 Users**	http://www.mindleaders.com/
683A	Time Management:1 Introduction	single user delivered on CD-ROM *	TMSC01	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
683B	Time Management:1 Introduction	2 to 10 users delivered LAN Based *	TMSC01	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
683C	Time Management:1 Introduction	11 to 25 users delivered WEB Based*	TMSC01	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
684A	Time Management:2 Meetings	single user delivered on CD-ROM *	TMSC02	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
684B	Time Management:2 Meetings	2 to 10 users delivered LAN Based *	TMSC02	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
684C	Time Management:2 Meetings	11 to 25 users delivered WEB Based*	TMSC02	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
685A	Time Management:3 Managing Work	single user delivered on CD-ROM *	TMSC03	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
685B	Time Management:3 Managing Work	2 to 10 users delivered LAN Based *	TMSC03	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
685C	Time Management:3 Managing Work	11 to 25 users delivered WEB Based*	TMSC03	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
686A	Time Management:4 Co-Workers	single user delivered on CD-ROM *	TMSC04	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
686B	Time Management:4 Co-Workers	2 to 10 users delivered LAN Based *	TMSC04	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
686C	Time Management:4 Co-Workers	11 to 25 users delivered WEB Based*	TMSC04	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
Windows	**Windows (4 Courses)**	**Single User, or 2 to 10 Users, or 11 to 25 Users*. Delivery Formats include CD-ROM, LAN, Intranet (liveplay & download), & Internet (liveplay & download)**	**Windows**	**$27.50/User for a Single User, or $27.50/User for 2 to 10 Users, or $26.13/User for 11 to 25 Users**	**0.00**	**$27.50/User for a Single User, or $27.50/User for 2 to 10 Users, or $26.13/User for 11 to 25 Users**	http://www.mindleaders.com/
687A	Windows 2000 Basics: Client	single user delivered on CD-ROM *	WINB01	See Series Title	0.00	See Series Title	http://www.mindleaders.com/

687B	Windows 2000 Basics: Client	2 to 10 users delivered LAN Based *	WINB01	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
687C	Windows 2000 Basics: Client	11 to 25 users delivered WEB Based*	WINB01	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
688A	Windows 95: Introduction to Windows 95	single user delivered on CD-ROM *	W95001	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
688B	Windows 95: Introduction to Windows 95	2 to 10 users delivered LAN Based *	W95001	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
688C	Windows 95: Introduction to Windows 95	11 to 25 users delivered WEB Based*	W95001	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
692A	Windows 98: What's New in Windows 98	single user delivered on CD-ROM *	W98C01	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
692B	Windows 98: What's New in Windows 98	2 to 10 users delivered LAN Based *	W98C01	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
692C	Windows 98: What's New in Windows 98	11 to 25 users delivered WEB Based*	W98C01	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
693A	WinNT Wkstn 4.0: Intro. to Windows NT Workstation	single user delivered on CD-ROM *	NT4TC1	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
693B	WinNT Wkstn 4.0: Intro. to Windows NT Workstation	2 to 10 users delivered LAN Based *	NT4TC1	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
693C	WinNT Wkstn 4.0: Intro. to Windows NT Workstation	11 to 25 users delivered WEB Based*	NT4TC1	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
Windows 98 Tips Series	**Windows 98 Tips Series (3 Courses)**	**Single User, or 2 to 10 Users, or 11 to 25 Users*. Delivery Formats include CD-ROM, LAN, Intranet (liveplay & download), & Internet (liveplay & download)**	**Windows 98 Tips Series**	**$27.50/User for a Single User, or $27.50/User for 2 to 10 Users, or $26.13/User for 11 to 25 Users**	**0.00**	**$27.50/User for a Single User, or $27.50/User for 2 to 10 Users, or $26.13/User for 11 to 25 Users**	http://www.mindleaders.com/
689A	Windows 98 Tips:1 Customizing the Desktop	single user delivered on CD-ROM *	WTPC01	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
689B	Windows 98 Tips:1 Customizing the Desktop	2 to 10 users delivered LAN Based *	WTPC01	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
689C	Windows 98 Tips:1 Customizing the Desktop	11 to 25 users delivered WEB Based*	WTPC01	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
690A	Windows 98 Tips:2 Working Faster	single user delivered on CD-ROM *	WTPC02	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
690B	Windows 98 Tips:2 Working Faster	2 to 10 users delivered LAN Based *	WTPC02	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
690C	Windows 98 Tips:2 Working Faster	11 to 25 users delivered WEB Based*	WTPC02	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
691A	Windows 98 Tips:3 Maximizing Performance	single user delivered on CD-ROM *	WTPC03	See Series Title	0.00	See Series Title	http://www.mindleaders.com/
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	Instant Mentoring Service (Professional Development or Desktop Apps-End User Computing)	*250 user delivered Internet only, add-on for coursware purchase **	IM-250	*$ 5,100.00*	*0.00*	*$ 5,100.00*	http://www.mindleaders.com/

All above pricing is based on a one year period.

**** These collections may not be sold stand-alone without a courseware package.***

What is Instant Mentoring?	Instant Mentoring gives web-based training students the ability to interact with subject matter experts 24 hours a day, 7 days a week. This can be used to clarify concepts, fine-tune solutions, or to seek assurance that they understand an application. I
Why Condsider Instant Mentoring?	Instant Mentoring helps you to bridge the gap between self-paced and instructor-led training. It allows students to get answers to questions as they need them - just in time.

Additional Bid-Referenceware

	Referenceware Type	Delivery Medium	Course ID #	Bid Price	DISCOUNT	Index Price	Index Price Document name/URL
MindLeaders		and License		This is a total price, not per person	%	(Enter the price found on the OEM's Index document/URL)	(Enter the OEM's Index Price Document name/website URL where published pricing for the individual course can be found.)
NOTE: All pricing must include IFA.							
	*Combined IT & End User Select Referenceware (300 On-Line Books) **	*10 user delivered Internet only, add-on for coursware purchase*	REFCOMBSEL-10	*$ 920.00*	*0.08*	*$ 1,000.00*	http://www.mindleaders.com/
	*Combined IT & End User Select Referenceware (300 On-Line Books) **	*25 user delivered Internet only, add-on for coursware purchase*	REFCOMBSEL-25	*$ 2,070.00*	*0.08*	*$ 2,250.00*	http://www.mindleaders.com/
	*Combined IT & End User Select Referenceware (300 On-Line Books) **	*50 user delivered Internet only, add-on for coursware purchase*	REFCOMBSEL-50	*$ 3,680.00*	*0.08*	*$ 4,000.00*	http://www.mindleaders.com/
	*Combined IT & End User Select Referenceware (300 On-Line Books) **	*100 user delivered Internet only, add-on for coursware purchase*	REFCOMBSEL-100	*$ 6,440.00*	*0.08*	*$ 7,000.00*	http://www.mindleaders.com/
	*Combined IT & End User Select Referenceware (300 On-Line Books) **	*250 user delivered Internet only, add-on for coursware purchase*	REFCOMBSEL-250	*$ 13,800.00*	*0.08*	*$ 15,000.00*	http://www.mindleaders.com/
	IT Select Referenceware (250 On-Line Books)	*10 user delivered Internet only, add-on for coursware purchase*	REFITSEL-10	*$ 828.00*	*0.08*	*$ 900.00*	http://www.mindleaders.com/
	*IT Select Referenceware (250 On-Line Books) **	*25 user delivered Internet only, add-on for coursware purchase*	REFITSEL-25	*$ 1,840.00*	*0.08*	*$ 2,000.00*	http://www.mindleaders.com/
	*IT Select Referenceware (250 On-Line Books) **	*50 user delivered Internet only, add-on for coursware purchase*	REFITSEL-50	*$ 3,220.00*	*0.08*	*$ 3,500.00*	http://www.mindleaders.com/
	*IT Select Referenceware (250 On-Line Books) **	*100 user delivered Internet only, add-on for coursware purchase*	REFITSEL-100	*$ 5,520.00*	*0.08*	*$ 6,000.00*	http://www.mindleaders.com/
	*IT Select Referenceware (250 On-Line Books) **	*250 user delivered Internet only, add-on for coursware purchase*	REFITSEL-250	*$ 11,500.00*	*0.08*	*$ 12,500.00*	http://www.mindleaders.com/
	*End-User Select Referenceware (50 On-Line Books) **	*10 user delivered Internet only, add-on for coursware purchase*	REFEUSEL-10	*$ 184.00*	*0.08*	*$ 200.00*	http://www.mindleaders.com/
	*End-User Select Referenceware (50 On-Line Books) **	*25 user delivered Internet only, add-on for coursware purchase*	REFEUSEL-25	*$ 460.00*	*0.08*	*$ 500.00*	http://www.mindleaders.com/
	*End-User Select Referenceware (50 On-Line Books) **	*50 user delivered Internet only, add-on for coursware purchase*	REFEUSEL-50	*$ 920.00*	*0.08*	*$ 1,000.00*	http://www.mindleaders.com/
	*End-User Select Referenceware (50 On-Line Books) **	*100 user delivered Internet only, add-on for coursware purchase*	REFEUSEL-100	*$ 1,840.00*	*0.08*	*$ 2,000.00*	http://www.mindleaders.com/
	End-User Select Referenceware (50 On-Line Books)	*250 user delivered Internet only, add-on for coursware purchase*	REFEUSEL-250	*$ 4,370.00*	*0.08*	*$ 4,750.00*	http://www.mindleaders.com/

Additional Bid-Referenceware

	IT Professional Referenceware (1100+ On-Line Books)	*10 user delivered Internet only, **add-on for coursware or stand-alone** purchase*	REFITPRO-10	*$ 2,566.80*	*0.08*	*$ 2,790.00*	http://www.mindleaders.com/
	IT Professional Referenceware (1100+ On-Line Books)	*25 user delivered Internet only, **add-on for coursware or stand-alone** purchase*	REFITPRO-25	*$ 5,957.00*	*0.08*	*$ 6,475.00*	http://www.mindleaders.com/
	IT Professional Referenceware (1100+ On-Line Books)	*50 user delivered Internet only, **add-on for coursware or stand-alone** purchase*	REFITPRO-50	*$ 11,914.00*	*0.08*	*$ 12,950.00*	http://www.mindleaders.com/
	IT Professional Referenceware (1100+ On-Line Books)	*100 user delivered Internet only, **add-on for coursware or stand-alone** purchase*	REFITPRO-100	*$ 21,988.00*	*0.08*	*$ 23,900.00*	http://www.mindleaders.com/
	IT Professional Referenceware (1100+ On-Line Books)	*250 user delivered Internet only, **add-on for coursware or stand-alone** purchase*	REFITPRO-250	*$ 50,370.00*	*0.08*	*$ 54,750.00*	http://www.mindleaders.com/
	Business Professional Referenceware (300 On-Line Books)	*10 user delivered Internet only, add-on for coursware purchase*	REFBUSPRO-10	*$ 2,566.80*	*0.08*	*$ 2,790.00*	http://www.mindleaders.com/
	Business Professional Referenceware (300 On-Line Books)	*25 user delivered Internet only, **add-on for coursware or stand-alone** purchase*	REFBUSPRO-25	*$ 5,957.00*	*0.08*	*$ 6,475.00*	http://www.mindleaders.com/
	Business Professional Referenceware (300 On-Line Books)	*50 user delivered Internet only, **add-on for coursware or stand-alone** purchase*	REFBUSPRO-50	*$ 11,914.00*	*0.08*	*$ 12,950.00*	http://www.mindleaders.com/
	Business Professional Referenceware (300 On-Line Books)	*100 user delivered Internet only, **add-on for coursware or stand-alone** purchase*	REFBUSPRO-100	*$ 21,988.00*	*0.08*	*$ 23,900.00*	http://www.mindleaders.com/
	Business Professional Referenceware (300 On-Line Books)	*250 user delivered Internet only, **add-on for coursware or stand-alone** purchase*	REFBUSPRO-250	*$ 50,370.00*	*0.08*	*$ 54,750.00*	http://www.mindleaders.com/

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What is Referenceware?	Full electronic versions of top technical books (i.e. Que, MacMillian...), fully searchable and consistently presented. You have the ability to: **Browse** - full electronic versions of top technical books, fully searchable and consistently presented. **Sear**

DESCRIPTION OF REFERENCEWARE OPTIONS			
Referenceware Type	**Description**	**# of Books in Collection**	**What Category does this fit in?**
Combined IT & End User Select Referenceware (300 On-Line Books) *	The Combined IT & End-Uaer Select Referenceware combined the IT Select Referenceware & End-User Select Referenceware offering. Topics cover networking, web applications, programming, and ens-user applications and more.	300	Combined Professional Development & Desktop Apps-End User Computing
IT Select Referenceware (250 On-Line Books)	This referenceware product provides content critical to todays technology. Covered topics include enterprise computing, networking, web applications, programming, & much more	250	Professional Development

End-User Select Referenceware (50 On-Line Books) *	This referenceware product offers non-technical users a self-paced learning tool, which provides instruction for and immediate answers to questions about common applications found on the corporate desktop.	50	Desktop Apps-End User Computing
IT Pro Referenceware (1100+ On-Line Books)	This referenceware product provides content critical to todays technology. Covered topics include enterprise computing, networking, web applications, programming, & much more.	1100+	Professional Development
Business Pro Referenceware (300 On-Line Books)	This referenceware product contains authoratative content to help managers, supervisors, team leaders, financial staff and other decision-makers build & strengthenbusiness & personal skiulls and broaden their understanding of practices. This collections	300	Desktop Apps-End User Computin