

**PSAG Grant Committee
Meeting
Thursday, April 13th 2017**

Committee Members in Attendance

Chris Caldwell	Steve McMurrer	Terry Ellis	JR Powell
Qiana Foote	Kathleen Seay		

Staff Members in Attendance

Dorothy Spears-Dean	Sam Keys	Amy Ozeki	Lewis Cassada
Tim Addington	Stefanie McGuffin	Melissa Parsons	Lyle Hornbaker
Steve Marzolf	Lisa Nicholson		

1) Call Meeting to Order

Ms. Terry Ellis called the meeting to order at 10:02AM. The Committee members and Staff present introduced themselves.

2) Approval of the Minutes from February 2nd

Ms. Ellis called for a motion to approve the minutes from the PSAP Grant Committee meeting on February 2nd. Mr. JR Powell made the motion, and Mr. Steve McMurrer seconded it. The motion passed 5-0-0.

3) Draft FY19 PSAP Grant Guidelines

Ms. Lisa Nicholson presented the changes to the PSAP Grant Guidelines for FY19. The Program would be used to almost exclusively support one-time NG9-1-1 transition costs. The exception would be the PSAP Education Program. Funding would be limited to call handling equipment, NG9-1-1 GIS, integrated CAD/mapping, and physical consolidations. FY19 will be a bridge year as the Program transitions from a Grant program to a Funding program. Ms. Nicholson reviewed the funding amounts for FY19. \$200,000 would be available per PSAP participating in a shared services CHE project, \$150,000 for an individual PSAP CHE project, and \$75,000 per PSAP for a CAD project. Full funding for allowable NG9-1-1 GIS items based on criteria and thresholds established by Board. Also, \$500,000 would be available for an initial physical consolidation project. There was Staff and Committee discussion on adding \$25,000 for mapping. Mr. McMurrer supported the idea of keeping it separate. Ms. Seay asked about the overall funding impact of adding \$25,000 for mapping. There was discussion. Mr. Marzolf said mapping would only be able for non-vendor supported. Ms. Nicholson covered the funding amounts for the PEP Program, \$2,000 for an individual, and \$3,000 for a multi-jurisdictional. Mr. Marzolf summarized the results of regional town-hall meetings, and discussed the Da-Pro NVS CAD issue. He also discussed four potential items for the GIS assessment. They were match rate of ALL records, address points, address overlaps, and duplicate addresses. Mr. Crumpler said that half the state has been covered in the previous 3 years of grant funding. There was discussion on percentage thresholds. Mr. Powell asked about the full funding of GIS items. There was discussion. Ms. Seay called for a motion to recommend the PSAP Grant Guidelines as amended. Mr. McMurrer

made the motion, and Mr. JR Powell seconded it. The motion passed 7-0-0.

4) Grant Extension Requests

Ms. Lisa Nicholson presented five grant extension requests. They were Colonial Heights, Dickenson-Lee, Fairfax, Tazewell-Russell, and Wise-Norton. Staff recommended that all of the extensions be granted. There was no discussion. Ms. Seay asked for a motion to approve Colonial Heights, Dickson, Tazewell and Wise. Mr. Powell made the motion and Ms. Foote seconded it. The motion passed 7-0-0. Ms. Seay called for a motion to approve the Fairfax grant extension request. Ms. Ellis made the motion, and Mr. Williams seconded it. The motion passed 6-0-1, with Mr. McMurrer abstaining.

5) Update on PSAP Budget Survey Analysis

Ms. Spears-Dean presented the PSAP Budget Survey analysis. Discussed was the approach to analyzing the data, personnel costs, call handling equipment, CAD, critical infrastructure, validation of LEC costs, mapping, and voice logging.

6) Committee Report to the Board

Ms. Spears-Dean will present the FY19 PSAP Grant Guidelines based on what was discussed today. The budget survey data will be available before the next RAC call and presented at the board meeting. And also presented will be the five Grant Extension requests.

7) Next Meeting Date

The next meeting date will be September the 7th 2017.

8) Public Comment

The audio bridge was opened up for public comments. Mr. Derrick Ruble from Tazewell and Mr. Lewis Archiletti from Colonial Heights thanked the Committee for approving their extensions.

9) Adjourn

Mr. JR Powell made a motion to adjourn the meeting. Ms. Terry Ellis seconded it. The motion passed 7-0-0. The meeting of the PSAP Grant Committee adjourned at 1:03PM