

**911 Service Board Meeting
November 9, 2017 10:00 AM
CESC**

Members Present:	Jeffrey Stern, Chairman	David Von Moll, Comptroller
	Jim Junkins, Vice Chairman	Kevin Hall
	Dennis Hale	Jeffrey Merriman
	Jolena Young	Terry Ellis
	Richard Clark	Nelson Moe
	Lee Miller	Bob Layman
	Kathy Seay	
Members Absent:	Danny Garrison	
Advisor Present:	Megan Peterson	
Remote	Roanoke	Culpeper
	Abingdon	
Staff Present:	Dorothy Spears-Dean	Steve Marzolf
	Joe Sewash	Lewis Cassada
	Lisa Nicholson	Susan Nelson
	Terry Mayo	

1. CALL TO ORDER

Chairman Stern called the meeting of the 911 Service Board to order at 10:00 AM.

Coordinator Spears-Dean did a roll call of the remote sites. All were accounted.

2. APPROVAL OF THE MINUTES FROM SEPTEMBER 14, 2017

Chairman Stern called for a motion to approve the September 14th Board Minutes which had been distributed to the Board prior to this meeting. Lee Miller made a motion to approve the Minutes, and David Von Moll 2nd the motion to approve the September 14, 2017 Minutes. The Minutes were approved; **11-0-0** (Nelson Moe and Bob Layman arrived after the vote).

3. FY2017 TRUE-UPS

Coordinator Spears-Dean addressed the Board and said she will be reviewing the FY2017 True-Ups. She reminded everyone of the information required on the true-up form. Coordinator Spears-Dean said that completion of the True-Up is a requirement for participating in the PSAP Grant Program. She said that “call load data” will be collected by using ECATS starting FY2018. Staff requires that PSAPs run reports every 30 days. The review process used is subject to a two-step review process. It is submitted to the Regional Coordinators as the 1st step, and then sent to Public Safety Communication’s staff, Lewis Cassada, for the 2nd step of the review process. Coordinator Spears-Dean said that staff received complete and timely submissions from 107 PSAPs, and one PSAP submitted a late submission. The late PSAP is Greenville County. Twelve PSAPs submitted incomplete forms that included partial estimate for call load data. Those PSAPs are Charles City, Charlotte, Essex, Floyd, Hopewell, King George, Lee, Mathews, Middlesex, Washington, Westmoreland, and Wise County.

Coordinator Spears-Dean said that staff is recommending approval of the 107 timely submitted True-Ups. Chairman Stern called for a motion for approval of the timely submitted True-Ups. Kevin Hall made a motion to approve the 107 timely submitted True-Ups, and Kathy Seay 2nd the motion for approval. The motion was approved to accept the 107 timely submitted True-Ups; **13-0-0**.

Coordinator Spears-Dean said that staff is recommending that the Board accept the data submitted from the localities with missing data, with the exception of Greenville County, as staff has now received the completed data from these localities.

Chairman Stern called for a motion from the Board to accept the data received from the localities that originally submitted partial data, but since the deadline have submitted the rest of the missing data, and to not approve the True-Up submitted for Greenville County. The Board discussed staff’s recommendation regarding Greenville County’s True-up submission. Kevin Hall made a motion to approve the True-Ups from all the remaining localities; and Rick Clark 2nd the motion. The True-Ups from the 12 localities were approved; **13-0-0**.

Coordinator Spears-Dean informed the Board that Wireless Services Cost Recovery Requests by 7 localities have been submitted. ISP Staff have reviewed these requests and they are reasonable and accurate. Staff is recommending that the Board approve \$107,074.59 in cost recovery.

Chairman Stern called for a motion to approve staff recommendation on Cost Recovery Requests in the amount of \$107,074.59. Bob Layman made the motion for approval of staff’s recommendation; and Lee Miller 2nd the motion for

approval. The motion was approved; **13-0-0**.

4. STATEWIDE NG9-1-1 SOLUTIONS PROVIDER

Coordinator Spears-Dean addressed the Board and gave an update on obtaining a Statewide NG9-1-1 solutions provider. She reminded the Board that at the September 14th meeting, ISP advised the Board that staff was leaning towards using a contract recently approved by Fairfax County as a means to obtain a statewide NG9-1-1 solutions provider, and as a result, are not recommending an RFP. She said the focus of today's presentation is to provide the additional information requested by Board members at the September meeting. Coordinator Spears-Dean said she will have a decision package for the Board to review and vote at the January meeting. She then went over the questions asked by the Board at the September meeting, where were: Information on states in which AT&T and/or West have deployed ESInet and NGCS. Coordinator Spears-Dean said that so far she has not received any negative feedback from her counterparts in other states. Current West Customers and what is their migration path.

Coordinator Spears-Dean said that the localities need to be assured that there is a path forward for them; no penalty of ending contracts early; and, they must sign a participation agreement with AT&T. The Board wanted to know why Fairfax selected AT&T. Coordinator Spears-Dean said there is a "fact sheet" provided in the Board's packet for them to review. She said that at the September meeting, Board members wanted to know if localities could use another vendor instead of AT&T. Coordinator Spears-Dean said yes, and that "opting out" is a real option. She said that additional information has been supplied by AT&T. She talked about the "Interconnection" specific document, which is included in the Fairfax County contract (included in the "Summary Sheet" from Fairfax County supplied in the Board's packet).

Chairman Stern called for questions from the Board. Kathy Seay commented that the Board wanted to hear from the other providers as well as AT&T. Mr. Marzolf commented that some vendors have reached out to ISP staff to discuss PSAPs that may choose to "opt-out". He also said that the biggest issue is that no one has done it yet (Interconnection between ESInet).

Coordinator Spears-Dean went over deployment strategies. She said that there are three options: 1) Transition PSAPs by selective router pair; mated selective routers must be done together; 3) Transition PSAPs by population; 3) Transition PSAPs by large population centers then fill in with the rest. Coordinator Spears-Dean said that staff is recommending weekly calls with AT&T to work through the remaining issues. She said that the initial pricing estimate of \$69M to transition the commonwealth over a five-year period is still valid.

Coordinator Spears-Dean then went over the next steps, which are: implementation plan will be completed by the end of November; socialize the

plan throughout December; vote on the plan in January; and work with PSAPs on specific NG9-1-1 readiness and deployment plans after that.

Coordinator Spears-Dean then informed the Board that staff will pursue the development of a Gantt chart that provides more detail on previous items; continue legislative negotiations until the 2018 General Assembly Session; and develop 2020 NG9-1-1 funding guidelines. She also noted that the PSAP Grant Committee will be meeting on December 7, 2017. Mr. Marzolf commented that staff does not have all the answers yet. The PSAP community said they want to understand what is being proposed. He said that in January staff will come back with a plan.

Chairman Stern then asked for questions from the Board. There were a number of questions to which staff responded.

5. OLD BUSINESS

- **Legislative Update:** Steve Marzolf addressed the 2018 Legislative action the Board approved, such as elimination of wireless cost recovery; all service providers required to provide 9-1-1 at least cost to the Commonwealth or PSAPs; point of interconnection for ESInet to minimize cost; grants to focus on NG9-1-1; incorporate “population” and remove “cost” on the funding formula. Mr. Marzolf said that feedback will be critical from the Board and localities.

6. NEW BUSINESS

- **Regional Advisory Council (RAC) Report:** Jason Malloy, covering for the RAC President, addresses the Board and went over the purpose of the RAC and why it was established. He went over the NG9-1-1 Feasibility Study, in which he said that most of the requirements have been completed. He said that the Legislative agenda for the 2018 General Assembly sessions brings to close the 24 month Legislative change process. He also said that the RAC held a planning meeting on September 13th to establish priorities and tasks to be completed in FY2018. He said that the RAC has come up with a standard development process; communications plan and clearing house; coop template; support staff development criteria; GIS technology; and PSAP NG9-1-1 implementation plan.

Chairman Stern asked for questions from the Board, and there were none.

- **Greensville Emergency Grant Request:** Coordinator Spears-Dean said that a copy of the decision brief is included in the Board’s packet. She said that Greensville is exploring consolidation with Emporia. Coordinator Spears-Dean said that staff is recommending not approving the request, as it does not meet the requirement for an “Emergency Grant”. Chairman Stern called for a motion from the Board to approve. No motion was made. Chairman Stern called for discussion from the Board, and there were none. The motion failed by default and no Board action taken.
- **Orange Emergency Grant Request:** Coordinator Spears-Dean said that a decision brief is included in the Board’s packet. She said that funding to support a consolidation is being requested by Orange County. Staff recommendation is to not approve, as it does not reach the definition of an Emergency Grant. Coordinator Spears-Dean said that Niki Tidy will address the Board to explain the request. Ms. Tidy addressed the Board and said that Orange is consolidating with a smaller PSAP, and that it was unexpected. She also said that Orange does not think they can wait until the next grant session to make a request for the equipment.

Chairman Stern called for questions from the Board. Kathy Seay asked about the “funding formula,” and if we would have funded the 2nd PSAP. Coordinator Spears-Dean answered no, as we have never provided funding for a secondary PSAP.

Chairman Stern called for a motion to approve the request, and there were none. The motion failed by default and no Board action taken.

7. PUBLIC COMMENT

No public comments from the Regional Remote facilities, none at CESC. Chairman Stern thanked everyone on behalf of Governor McAuliffe for serving on this Board.

8. ADJOURNMENT OF THE MEETING

Chairman Stern called for a motion to adjourn the meeting of the 911 Service Board. Nelson Moe made the motion, and David Von Moll 2nd the motion. The meeting of the 911 Service Board adjourned 11:39 AM.

The next meeting of the 911 Service Board will be held on Thursday, January 11, 2018.

Respectfully Submitted:

Terry D. Mayo **(Date)**