

PSAP Grant Committee Meeting

Thursday April 12th, 2018

Committee Members Present

J.R. Powell Kathy Seay Steve McMurrer Stephen Williams
Katie Boone

Staff Members Present

Lyle Hornbaker Amy Ozeki Brian Crumpler Tim Addington
Melissa Parsons Joe Sewash Steve Marzolf Stefanie McGuffin
Lisa Nicholson Lewis Cassada Dorothy Spears-Dean

1) Call the Meeting to Order

The PSAP Grant Committee Meeting was called to order by Ms. Seay at 10:11AM.

2) Approval of the Minutes from December 7th, 2017

Ms. Seay called for a motion to approve the minutes from the December 7th, 2017 meeting. Mr. McMurrer made the motion and Mr. Powell seconded it. The motion passed 5-0-0.

3) FY20 NG9-1-1 Migration Funding and PSAP Education Program Grant Guidelines

Ms. Spears-Dean touched on five areas for discussion as part of the FY20 Funding and PEP guidelines. They are the migration proposal and acceptance letter, definitions, NG9-1-1 Migration Program, PSAP Education Program, and the NG9-1-1 Deployment Website.

The purpose of the migration proposal is to provide information about the AT&T NG9-1-1 solution, any prerequisite work needed within the PSAP, and expected costs and funding provided by the Board. The goal of this document is to provide each PSAP/locality with all of the information needed to evaluate the AT&T solution and determine whether it will meet local needs. The 9-1-1 Services Board has recommended that PSAPs use the AT&T solution. Ms. Spears-Dean reviewed the five sections in the migration proposal; PSAP Systems, GIS Data Preparation, Call Routing, Network, Cost Estimates and Funding. Five sample migration proposals have been completed and staff plans to meet with localities. The timeline for rolling out the remaining proposals to the rest of the PSAPs has been adjusted. Staff and AT&T will be meeting with PSAPs. There will be a new MSAG/ALI analysis. Draft migration proposals

will be delivered to the PSAPs after the May Board meeting. The migration proposals lead to a NG9-1-1 Deployment Decision; whether they will choose AT&T or go in a different direction. Once proposals are completed, the next step is to accept what is in the proposal with the Proposal Acceptance Letter. Staff is working on developing the PAL and a draft should be available at the April 26th PSAP Grant Committee.

Ms. Spears-Dean reviewed the changes made to definitions in the Guidelines. The updated items were call handling equipment, computer aided dispatch, legacy network gateway, mapping system, migration proposal, NG9-1-1 Deployment Period, NG9-1-1 GIS Projects, proposal acceptance letter, and secondary PSAPs. There was Staff and Committee discussion. Mr. Williams discussed the integration of phone systems with CAD. Mr. McMurrer discussed what the definition of “interoperability” would be in conjunction with the AT&T solution.

Ms. Spears-Dean discussed the NG9-1-1 Migration Program. The purpose of the program would be to provide funding for NG9-1-1 migration expenses during the deployment period. Primary PSAPs and Secondary PSAPs currently served by a selective router pair would be eligible. The migration proposal and the proposal acceptance letter would comprise a FY20 NG9-1-1 funding application. The amount of funding available would be based on the analysis contained in the MP. CHE and Consolidation projects were reviewed. Call Handling Equipment and Consolidation Project funding levels were reviewed. Ms. Seay asked what the ballpark costs were for a feasibility study. Ms. Spears-Dean estimated from \$25,000 to \$75,000. Three remaining NG9-1-1 items discussed were the funding award period, funding cycle to remain open throughout the deployment period, and funding applications and amendments would be reviewed and approved on an ongoing basis. Mr. McMurrer discussed wording of Primary and Secondary PSAPs on page 10 of the document, and narrowing the focus of “NG9-1-1 Deployment” to transitioning call routing to an approved ESInet platform. There was Staff/Committee discussion of the 24 months of recurring costs where localities would be provided assistance from the Fund.

Ms. Spears-Dean reviewed the PSAP Education Program and the NG9-1-1 Deployment web page. There have been no changes to the program. There was Staff/Committee discussion about using PEP funding for certification costs, such as ENP exam costs. There was concurrence that it should be allowed. Memberships would not be allowed. There was discussion of raising the PEP funding levels.

4) Grant Extension Requests

Without a quorum present, this item was not discussed. It will be discussed at the April 26th meeting.

5) Old Business & New Business

At the next PSAP Grant Committee meeting items for discussion will be the migration proposal, the proposal acceptance letter, approval of guideline changes, and grant extension requests. Staff will also update the Committee on finished migration proposals.

6) Next Meeting Date

The PSAP Grant Committee will meet on April 26th.

7) Public Comments & Closing

There were no comments. The meeting of the PSAP Grant Committee adjourned at 11:20AM.