

PSAP Grant Committee Meeting

Thursday April 26th, 2018

Committee Members Present

J. R. Powell Terry Ellis Katie Boone
Stephen Williams Steve McMurrer

Staff Members Present

Dorothy Spears-Dean Steve Marzolf Joe Sewash
Lewis Cassada Brian Crumpler

1) Call the Meeting to Order

Ms. Ellis called the meeting to order at 10:04AM.

2) Approval of the Meeting Minutes from April 12th

Ms. Ellis called for a motion to approve the meeting minutes from April 12th. Mr. Powell made the motion, and Mr. McMurrer seconded it. The motion passed 5-0-0.

3) FY20 NG9-1-1 Migration Program and PSAP Grant Guidelines

Ms. Spears-Dean reviewed proposed changes to the FY20 PSAP Grant Guidelines. The changes will include and interoperability definition, items necessary for call routing transitioning to an ESInet, reference both primary and secondary PSAPs in the migration proposals, allow certifications as a PEP item, recommend and increase to the PEP award amounts, and remove appendices for migration proposal and proposal acceptance letter from the guidelines. There was committee discussion on increasing the PEP award amount to \$3,000 for an individual award, and \$4,000 per PSAP for a multijurisdictional project. Mr. McMurrer made a motion to approve all changes that staff presented and Ms. Boone seconded the motion. The motion passed 5-0-0.

4) Draft Proposal Acceptance Letter

Ms. Spears-Dean reviewed the [Draft Proposal Acceptance Letter](#). The three sections reviewed were the Purpose, Local Project Manager, and Financial Information. The document will be revised based on feedback received from ISP staff, RAC members, and the PSAP Grant Committee. The development of this document will be a fluid process until we have all costs from AT&T and a local NG9-1-1 decision has been made. There was Staff/Committee discussion. Consensus was add language saying that a PSAP would be expected to execute a contract within three months or provide an explanation why

they would need an extension.

5) FY17 PSAP Grant Extension Requests

Ms. Spears-Dean reviewed six grant extension requests. There were separate requests from Greenville, Highland, and Northern Virginia. Tazewell had three requests. Staff recommended that all requests be accepted. The Committee requested that the extension for Highland be changed from 4 months to 6 months. A motion was made by Mr. J.R. Powell to approve all requests as discussed. Mr. McMurrer seconded the motion. The motion passed 5-0-0.

6) Next Meeting Date

The next meeting date of the PSAP Grant Committee will be September 6th, 2018.

7) PGC Report to the Board

Ms. Spears-Dean reviewed action items to be presented to the Board on May 24th. The Committee concurred.

8) Public Comments & Closing

Gabe Elias from Charlottesville thanked the Committee for recommending higher PEP awards.

9) Adjourn

The meeting of the PSAP Grant Committee ended at 10:40AM.