

## **PSAP Grant Committee Meeting September 6<sup>th</sup>, 2018**

**Staff Present :** Lisa Nicholson   Dorothy Spears-Dean   Lewis Cassada   Steve Marzolf  
Melissa Wood   Amy Ozeki   Brian Crumpler

**Members Present :** Steve McMurrer   J.R. Powell   Katie Boone  
Stephen Williams   Terry Ellis

### **1) Call Meeting to Order**

Ms. Spears-Dean called the meeting of the PSAP Grant Committee to order at 10:14AM. At that time a quorum was not present. The meeting agenda was reviewed.

### **2) NG9-1-1 Deployment Update**

Several topics were reviewed during the NG9-1-1 deployment update. The delivery of the migration proposals is complete with the first PAL submission date being September 17<sup>th</sup>. Individual outreach meetings have been held with localities PSAP and GIS contacts. The purpose and requirements of the Proposal Acceptance Letter were reviewed. GIS data report cards have been sent to localities. The report card provides an assessment of data readiness for NG9-1-1 and conformance of datasets to Virginia Geospatial Data Standards. Funding guidelines for GIS data issues were presented. The NG9-1-1 deployment schedule was reviewed. Dates for the NG9-1-1 funding cycle and awards, and PAL submission dates were presented. There was staff/committee discussion. Mr. Marzolf discussed the current budget estimates. The current not to exceed budget is \$53.6M. Mr. Williams said that an RFP from Tidewater would be available in late September or early October.

### **3) Federal 9-1-1 Grant**

Ms. Spears-Dean reviewed the rules for a new federal 9-1-1 grant opportunity. Only states or tribal organizations can apply. The application rules and eligible uses of funds were discussed. Funds would be used for existing NG9-1-1 deployment plans and not new projects.

### **4) Annual Progress Reporting Cycle**

Ms. Nicholson presented an update on the annual progress reporting cycle. 6 grants from FY17 and 39 grants from FY18 required APR's. All documentation was submitted by PSAPs and all APR's were accepted as submitted.

**5) Approval of Minutes from April 26<sup>th</sup> 2018**

Ms. Ellis called for a motion for the approval of the meeting minutes from April 26<sup>th</sup>. Mr. Powell made the motion and it was seconded, and the motion passed 5-0-0.

**6) Next Meeting of the Committee**

The next meeting of the PSAP Grant Committee meeting will be October 3<sup>rd</sup> in the Monroe Building.

**7) Acceptance of the Annual Progress Reports**

Ms. Ellis called for a motion to accept the annual progress reports as recommended by staff. Mr. Powell made the motion and Mr. McMurrer seconded it. The motion passed 5-0-0.

**8) Mathews County Reimbursement Appeal**

Ms. Spears-Dean reviewed the history of the Mathews County grant appeal. The staff recommendation is to not approve the request. There was staff/committee discussion. Committee consensus was to approve the payment. Ms. Ellis called for a motion. Mr. Williams made a motion to approve the request. Mr. McMurrer seconded it. The motion passed 5-0-0.

**9) Committee Report to the Board**

Staff will prepare the report to the Board. Two items will be the acceptance of the annual progress reports and the acceptance of the Mathews County decision brief.

**10) Public Comments**

Ms. Ellis called for public comments. There were none. The meeting of the PSAP Grant Committee ended at 11:30PM.