

**PSAP Grant Program
Decision Brief**

Type of Request: Reimbursement Appeal	Date Submitted: Feb 26, 2018
PSAP: Amherst County	Amount of Request: \$115,000.00
Staff Recommendation: Do Not Approve	

1. Briefly define the problem/issue:

Amherst County submitted a reimbursement request for their FY 16 grant for a CAD replacement project. The request and invoices were provided before the end of the grant award period. However, upon review of the reimbursement request, ISP staff identified non-allowable items and requested clarification. Since the locality did not respond within 30 days, the request was considered "null". In addition, the grant award period has since closed and ISP staff is unable to process any subsequent reimbursement request.

2. Background (include important dates):

Request for information from the locality went unanswered until January 2018. At this time, ISP staff is still waiting on information related to the \$115,000 requested amount.

3. Major Considerations:

The Guidelines do not permit ISP staff to accept and process a reimbursement request after the close of the grant award period.

4. Recommended action:

Staff does not recommend approval of the request.

5. Alternatives to recommended action:

None.