

## **E9-1-1 Services Board Policy Committee Meeting**

**April 28, 2015 10:00AM**

### **Commonwealth Enterprise Solutions Center**

**Members Present** Fire Chief Anthony McDowell Jim Junkins  
Chief Doug Middleton

**Members Absent** Danny Garrison Pokey Harris

**Staff Present** Dorothy Spears-Dean Steve Marzolf Lewis Cassada

#### **1) Call Meeting of the Committee to Order**

Mr. Jim Junkins called the meeting to order at 10:13AM.

#### **2) Approval of the Minutes from March 26, 2015**

Mr. Junkins asked for a motion to approve the Minutes from the March 26 meeting. Fire Chief McDowell made the motion, and Chief Middleton seconded it. The motion passed 3-0-0.

#### **3) Approval of the Minutes from December 18, 2014**

Mr. Junkins asked for a motion to approve the Minutes from the December 18 meeting. Fire Chief McDowell made the motion, and Chief Middleton seconded it. The motion passed 3-0-0.

#### **4) Review of Policy Committee Activities**

Mr. Marzolf presented some of the recent activities of the Policy committee beginning with the background of the NG9-1-1 feasibility study, the six guiding principles that should be followed, and the deliverables for this first year.

Next Mr. Marzolf reviewed the "9-1-1 Universe/Ecosystem". The focus of the Committee and the Board would be the ESInet cloud within the 9-1-1 Ecosystem. The SCC regulates the PTSN and the E9-1-1 service providers. The FCC regulates mobile carriers and VOIP providers. Localities cover their own PSAP operations. Within the ESInet cloud are a range of options for regulatory control. Localities could be in total control with support from the PSAP Grant Program, the State could be in total control of the ESInet, or there could be a mix of both. The most likely outcome will be that the Board will set standards for ESInet elements, connectivity, call processing through the ESInet, and ensure interoperability. VITA/ISP will assist localities with best practices for those elements in Local control.

Chief Middleton and Mr. Marzolf discussed how PSAPs and 9-1-1 service providers operate today, and how they will operate in an ESInet environment. Additionally, the issues with the letter from the SCC and 9-1-1 funding were discussed.

Mr. Marzolf discussed areas of responsibility that were reviewed at the PSAP work session held during APCO/NENA conference in Virginia Beach. Possible areas of Board responsibility could be ESInet

security, POI locations and protocols, and GIS data standards. Local areas of responsibility could be PSAP call handling equipment, local dispatch protocols, and staffing requirements.

Ms. Spears-Dean reviewed the draft letter from Fairfax County with items for consideration by the Committee. The document covered NENA i3 guidelines regarding the ESInet, NG9-1-1 core services, and PSAP functions. Fairfax recommends that the Board collaborate with the SCC and others, enter into contract, ensure compliance, and be the entity responsible for NG9-1-1 service provider certification, and authorize rulemaking authority. There was additional committee discussion with Mr. Steve McMurrer from Fairfax.

Mr. Marzolf will begin to analyze the VITA/ISP staffing needs based on the current consensus of the committee (in regards to regulating the ESInet). Mr. Marzolf will also invite Mr. Irby from the SCC to attend both the E-911 Board meeting and the Policy Committee meeting on May 14<sup>th</sup>.

#### **5) Review of the Advisory Committee**

Mr. Marzolf discussed the feedback about the proposed Advisory Council that occurred at the APCO/NENA conference. The recommendations included using a regional approach for the members of the Advisory Council, it would provide advice on thematic areas within the NG9-1-1 feasibility study, increase awareness and outreach, and provide guidance to the E-911 Services Board and ISP staff. The actual establishment of the Advisory Council would need to originate from ISP Staff so that the Council would not be considered a public body, and not be limited by open meeting requirements. There was further discussion between Mr. Troshak from Chesterfield/APCO President and the Committee. Mr. Marzolf stated the agreement with ISP Staff and the APCO/NENA boards was to form a Council with 7 regional representatives with alternates, 2 GIS representatives, 2 IT representatives, and 1 member each from Virginia APCO and NENA. This would not need Board action, and could always be changed later. Committee consensus was for ISP Staff to begin the formation of the Advisory Council as proposed.

#### **6) Old Business and Public Comment**

Mr. Junkins asked if there was any old business to discuss. There was not. Mr. Junkins asked for comments from the public. Mr. McMurrer from Fairfax asked the Committee how the local legislative coordinators that work with the county executives could become involved with NG9-1-1. There was additional Committee discussion on how to reach out to the localities as NG9-1-1 standards are created and a legislative package is developed. There were no additional public comments.

#### **7) Adjourn the Meeting of the Committee**

Mr. Junkins adjourned the meeting at 11:50AM.

The next meeting of the Policy Committee is May 14, 2015