

PSAP Grant Committee Meeting
Thursday, December 10th 2015
10:00AM VITA/CESC

Committee Members Present

JR Powell Allan Weese Kathy Seay Qiana Foote
Steve McMurrer Micah Meadows Shannon Williams

Committee Members Absent

Cheryl Lee Bob Layman

Staff Present

Lisa Nicholson Dorothy Spears-Dean Lewis Cassada Sam Keys
Lyle Hornbaker Tim Addington Steve Marzolf Stefanie McGuffin
Terry Mayo Amy Ozeki

1) Call of the Meeting of the Committee to Order

The meeting of the PSAP Grant Committee was called to order by Ms. Dorothy Spears-Dean at 10:00AM.

2) Approval of the Minutes

The Committee reviewed two sets of meeting minutes, the first from a PSAP Work Session on May 21st, and the second from the PSAP New Member Orientation on November 12th. Mr. Steve McMurrer made a motion to approve both sets of minutes. Mr. JR Powell seconded the motion. The motion was approved 7-0.

3) FY17 PSAP Grant Applications Review

Ms. Spears Dean reviewed the three areas that were to be discussed by the Committee. They were consensus applications needing approval, applications not recommended for funding, and applications needing further Committee discussion. There was Committee discussion.

4) Consensus Applications Recommended for Funding

Ms. Lisa Nicholson presented the applications that Staff recommended for funding. Ms. Nicholson said the grants recommended fully met the grant guidelines. Mr. McMurrer made a motion to approve the recommended grants. Mr. Micah Meadows seconded the motion. Mr. JR Powell asked if the Committee would review the other grants not on the recommendation list. There was additional committee discussion about CAD grants, MDC's, and mobile data software. Mr. Alan Weese asked VITA Staff to review CAD grants and make sure the grants are not covering MDC costs. There was additional discussion with VITA Staff. Staff will clearly

identify allowable costs in the award letter, and review the invoices during the draw down process. The motion was approved 7-0.

5) Applications Not Recommended

Ms. Nicholson reviewed four applications that were not recommended by VITA staff. They were from Botetourt, Hampton, Louisa and Twin County. Mr. Powell made a motion to accept the recommendation and not fund those four grants. Ms. Seay seconded the motion. The motion passed 7-0.

6) Applications Needing Further Committee Discussion

Ms. Nicholson and Mr. Steve Marzolf introduced issues surrounding applications needing further review. These applications created GIS Data questions with the rankings or parking lot issues to be clarified with the next set of Grant Guidelines. There was Committee and Staff discussion. Mr. Weese made a motion to approve the block of GIS Projects needing further discussion as recommended by Staff. Mr. Meadows seconded the motion. The motion to keep the current recommended GIS tiers passed 7-0.

The next grant discussed was the Fairfax shared services project. The question is, is Technically Outdated the correct tier of all ESI net projects or is it Strengthen? There was Committee discussion. Mr. Weese made a motion to approve the Fairfax grant as Technically Outdated. Ms. Qiana Foote seconded the motion. The motion passed 4-1 with Mr. McMurrer and Mr. Meadows abstaining.

Mr. Marzolf presented the Southampton shared services CAD project and discussed its impact on the FY18 guidelines. There are 5 jurisdictions interconnecting together in this grant request, but there will be 5 separate CAD systems. Mr. JR Powell made a motion to accept the grant as Rank 36. Mr. McMurrer seconded the motion. The motion passed 7-0.

Ms. Nicholson reviewed the classification of three grants, the Time Sync & UPS grants from Augusta, Clarke, and Martinsville-Henry. Staff is making a recommendation of Strengthen since they are component of CPE. Mr. Meadows made a motion to accept the Staff recommendation. There was Committee discussion. Mr. Weese seconded motion. The motion passed 6-0. Mr. Powell abstained.

It was announced Ms. Seay will make the Committee Report to the Board at the next E-911 Services Board meeting.

7) Public Comment

Mr. Derrick Ruble with Tazewell County discussed the difficulty in managing complex projects across multiple jurisdictions and that large grants are a way to have complex projects managed by one locality. There was discussion about allowing in the future, letting one locality bill another for project management. Currently that is not allowed, but the hiring of consultants is allowed.

Mr. Meadows made motion to re-nominate Steve McMurrer as vice-chair. There was committee discussion. In years past, the chair and co-chair were Board members. Mr. Meadows withdrew motion. Kathy Seay will serve as the vice-chair.

Mr. Marzolf announced the Finance Committee recommended \$8.55 million in grant awards, which would cover through Rank 31. Staff will proceed with that funding amount to the Board.

Mr. Meadows made a motion to ask staff to come up with a plan how to review three Rank 32 projects and try to maximize the approximate \$500,000 of funding available (for those projected just below the cutoff). Mr. McMurrer seconded the motion. There was committee discussion. The motion passed 7-0.

Ms. Nicholson proposed that the next meeting of the Committee to be on April 14th 10:00AM to 5:00PM, all day at CESC. The committee concurred.

Mr. Meadows made a motion to adjourn the meeting. The meeting ended at 12:12PM.