

9-1-1 Services Board Finance Committee and Regional Advisory Council Meeting August 2nd, 2016 – CESC

Members Present : David Von Moll Chief Dennis Hale
Diane Harding Captain Lee Miller

RAC Members Present: Jolena Young Steve McMurrer
Charlie Udriet Joell Kight

RAC Members on Audio Bridge : Terry Hall Tony Castillo
Michelle Surdam Kurt Plowman Derrick Ruble Melissa Foster

Staff Present: Dorothy Spears-Dean Steve Marzolf Brian Crumpler
Lisa Nicholson Lewis Cassada

1) Call Meeting to Order

The meeting of the 9-1-1 Serviced Board Finance Committee and the Regional Advisory Council was called to order by Mr. David Von Moll at 1:00PM.

2) Approval of the Minutes

Mr. Von Moll asked for the approval of the Finance Committee minutes from December 3, 2015. Ms. Diane Harding made the motion, and Chief Dennis Hale seconded it. The motion passed 4-0-0.

3) Regional Advisory Council Activities

Ms. Dorothy Spears-Dean began the presentation of the Regional Advisory Council with the introductions of the RAC members present at the meeting, and then members on the audio bridge. The Finance Committee Members also introduced themselves. Ms. Spears-Dean reviewed the background,

purpose, membership, and meeting schedules of the RAC for the Finance Committee. Ms. Spears-Dean reviewed how the RAC developed the list of the final six high-priority tasks, how committees formed, and project plans created.

Mr. Terry Hall reviewed Priority 1, creating a baseline level of services and capabilities document. Ms. Spears-Dean covered how the group created a list of best practice topics, and grouped them into five “swim lanes”.

Ms. Spears-Dean reviewed Priority 2, creation of a 9-1-1 stakeholder communications plan on behalf of Mr. Alan Weese. The milestones of the workgroup were covered.

Ms. Jolena Young and Mr. Steve McMurrer covered two milestones for Priority 3, creation of a NG9-1-1 deployment and sustainment strategy.

Ms. Melissa Foster reviewed the activities of the committee working on Priority 4, developing a PSAP baseline level of service and capabilities budgets.

On behalf of Mr. John Powers, Ms. Spears-Dean reviewed the activities of the committee working on Priority 5, creation of a 9-1-1 clearing house.

Ms. Joell Kight covered the efforts of the group working on Priority 6, conducting staffing analyses.

Ms. Spears-Dean will create a master calendar of all project plan deliverables.

Ms. Spears-Dean described the role of the RAC in the development of Best Practices led by Ms. Stefanie McGuffin. The RAC made the decision to be a steering committee in the effort. ISP Staff will lead the identification and development of Best Practices. Also covered were the charter, project plan, Best Practice Document Template, and Work Flow document.

Captain Lee Miller asked if the baseline capabilities would be used in assessing who would/wouldn't be eligible for funding in the future. Mr. Steve Marzolf stated there is a natural progression from defining, funding, and then requiring a service. Mr. Hall said that it was natural evolution to set benchmarks and then set future funding based on those benchmarks in the long term. Mr. Von Moll asked what assumptions are being made with regard to localities in terms of regional approaches. Mr. Hall said he believes that regional solutions are the way to go. Mr. Marzolf concurred.

4) Recalculation of Wireless Funding Distribution Percentages

Mr. Marzolf presented a history of the wireless fund distribution over the past several years. Also explained was the history of the current legislative language that calls for a recalculation of the fund percentages as of July 1st, 2017. Mr. Von Moll asked if the Board has taken any action to define "cost and call load data", and what/if did staff use for the forecasted analysis. Mr. Marzolf explained the funding formula process that the Board adopted in 2010 (but then was superseded by a change in Code). Mr. Marzolf laid out the four funding options before the Committee: First, do nothing. Second, change the formula within the current definition. Third, change the definition of the recalculation. Fourth, delay the recalculation. Mr. Marzolf said the Staff recommendation is to delay (or remove the requirement for) the recalculation. There was Staff/Committee discussion. Ms. Spears-Dean said the consensus of the Regional Advisory Council was to delay the recalculation, but there was no consensus on the period of time. Mr. Marzolf said there would need to be action taken by the General Assembly in order to delay the recalculation. Captain Miller said he saw the advantages of delaying, but we should be prepared in case the General Assembly does nothing. Ms. Diane Harding concurred. There was Staff/Committee discussion. Mr. Jerry Smith commented on the impact of Compensation Board funding on the current formula. Mr. Charlie Udriet stated that he did not know of a locality in his region that was opposed to delaying the recalculation. He also stated that he would like a recalculation to take place that reflects the funding needs of NG9-1-1. Ms. Spears-Dean brought up the issue of localities receiving funding but no longer have a wireless PSAP, as well as the New River Valley consolidation that has taken

place. Mr. Von Moll stated that the general consensus of the Committee was to delay the recalculation process. Mr. Von Moll asked for a motion. Captain Miller made a motion to move forward with the recommendation to delay. Ms. Diane Harding seconded the motion. The motion passed 4-0-0.

5) Public Comment

There were no comments from the public. Mr. Marzolf wanted to make clear the decisions made today. We aren't going to be ready for the 2017 GA session to deal with the funding and ownership issues with NG9-1-1. We were hopeful to be able to fund NG9-1-1 as of July 1, 2017, but we are not ready. It is not insignificant to delay, since funding is coming from the grant program. The reality is we won't be addressing NG9-1-1 with the General Assembly until 2018, which would take effect in FY2019.

6) Adjourn

The meeting adjourned at 3:00PM.