

## **E9-1-1 Services Board Policy Committee Meeting**

**March 26, 2015 10:00AM**

### **Commonwealth Enterprise Solutions Center**

**Members Present** Fire Chief Anthony McDowell Jim Junkins

**Members Absent** Chief Doug Middleton Danny Garrison (on audio bridge)  
Pokey Harris (on audio bridge)

**Staff Present** Dorothy Spears-Dean Steve Marzolf Lewis Cassada Buster Brown  
Tim Addington Brian Crumpler

#### **1) Call Meeting of the Committee to Order**

Mr. Jim Junkins called the meeting to order at 10:00AM. With only two committee members present at the meeting, there was no quorum.

#### **2) Approval of the Minutes from December 18, 2014**

Without a quorum present, the meeting minutes from December could not be approved.

#### **3) NG9-1-1 Governance and Legislative Recommendations**

Ms. Dorothy Spears-Dean presented the 27 governance and legislative recommendations that VITA Staff will complete this year. She added that there is a significant amount of decision maker education that needs to occur regarding these NG9-1-1 recommendations. Ms. Spears-Dean reviewed the approach and schedule for completing draft legislation. There are several meetings, nearly one every six days, but they are necessary so the draft legislation can be in the Annual Report and then approved at the September E-911 Board Meeting. Ms. Spears-Dean also reviewed the direction that was given by the Board to the Committee to make recommendations regarding the Regional Advisory Council. The Regional Advisory Council will be discussed later in the meeting.

Ms. Pokey Harris wanted to make sure all PSAPs had the opportunity to attend the PSAP work session that will be held at the APCO/NENA conference in VA Beach on April 22. Mr. Steve Marzolf said there will be a webinar and teleconference available for that work session. ISP staff will add regional PSAP work sessions and webinars as need. Fire Chief Tony McDowell stressed that he believed things were moving quickly and we need to have carefully thought through what we are trying to pass legislatively. Recommendations might change, and PSAP meetings are waystations along the way. The feasibility study recommendations should be reviewed after the meetings are held, and they could be modified. Ms. Spears-Dean agreed, the purpose of the meetings is to evaluate the recommendations. Mr. Junkins has heard from PSAP representatives, and there is concern with the quickness (of the schedule) and that leads to questioning of potential motives; we need to be cautious and have consensus from PSAPs and other stakeholders. Mr. Junkins also asked for clear definitions of compliance and enforcement; we need to carefully define what they are.

Mr. David Ogburn wanted to reiterate his concerns on rulemaking authority. There is a need to discuss where authority over both NG9-1-1 and E-911 starts and stops. A specific concern over E-911 is that the State constitution gives authority to the SCC over public utilities. Also mentioned was the letter from the State Corporation Commission and Mr. Irby.

Ms. Harris and Mr. Junkins discussed the aggressiveness of the schedule and the overall timeframe, and the individual responsibilities of the local PSAPs.

Mr. Steve Marzolf discussed the comprehensive nature of the Feasibility Study, timelines that were laid out in the study, and the realities of how things work in the Commonwealth (short General Assembly sessions). Mr. Marzolf addressed the letter from the State Corporation received at the previous E-911 Board Meeting. An incorrect assumption was made, and can be removed from the report. Mr. Marzolf will meet with Mr. Irby and SCC staff.

#### **4) Board Responsibilities and Recommendations**

Mr. Marzolf described the state of the "9-1-1 Universe" that contains the PTSN, Internet, E-911 Service Provider network, the PSAP network, and the ESI net. Various entities set standards for various pieces of the E-911 network (FCC, SCC, carriers, etc). Mr. Marzolf said there needs to be some standard setting entity, and who is in the best position to create standards. The committee discussed which entities currently set rules for specific parts of the "9-1-1 Universe". Mr. Marzolf said Mr. Irby from the SCC has been invited to the next Policy and Board meetings, and the SCC has suggested they should have a seat on the Board. The committee continued to discuss the regulatory and rulemaking environment of the "9-1-1 Universe". Use of contracts may be preferable and easier than implementing new legislation. Mr. Marzolf asked for consensus that VITA Staff should focus their efforts on rulemaking for the parts of the network in the ESI net, and the POI's connected to it. Mr. Junkins concurred.

Mr. Marzolf presented to the committee the reasoning for the Staff opinion concerning the Advisory Committee recommendations. Rules regarding a "Public Body" were reviewed. If the Advisory Committee was an official "Public Body" there would be several restrictions. Mr. Marzolf described the formation of a Best Practices work group that would work directly with the PSC Coordinator, and the advantages of being able to meet electronically since it would not be a Public Body. The committee discussed various options for the makeup of an Advisory Committee.

#### **5) Public Comment**

Mr. Junkins opened up the audio bridge and asked for public comments. Mr. McMurrer from Fairfax supported trying to work around FOIA and supported representatives from every ISP region and across disciplines. He also asked how/what would be necessary to compel VOIP providers to switch their POI. Also discussed were possible waiver rules if regional ESI nets may define standards differently. Mr. Gabe Elias from Charlottesville asked if the workgroup can directly present to the Board or would it have to get filtered through ISP Staff. Mr. Marzolf suggested that APCO/NENA could develop work groups and they can present to the Board, or the Chairman can call a special meeting of the Board to listen to them. Mr. Junkins asked for other public comments. There were none. Mr. Marzolf said that VITA staff would continue to work with APCO and NENA along with the localities that are not part of either organization. He also reviewed the consensus of the areas staff will focus on in the "9-1-1 Universe" bubble chart.

**6) Adjourn the Meeting of the Committee**

Mr. Junkins adjourned the meeting at 11:58AM.