

Minutes

Monday, August 1, 2016

Patrick Henry Building

West Reading Room

1111 East Broad Street, Richmond, VA 23219

Attendance

Members present

Clyde Cristman – Rochelle Altholz attended as proxy
John Newby, Chairman
Jeffrey Ryan
David Von Moll
Kelly Thomasson Mercer
Sandra J. Adams – Jennifer Cavedo attended as proxy
Nelson Moe
Judy Napier
Kent Dickey

Members absent

David Ihrle	Anjan Chimaladinne
Dr. Ernest F. Steidle, Vice-Chairman	Charlie Kilpatrick, P.E.
Secretary Karen R. Jackson	
Monte Johnson	
Christopher Beschler	

Others present

Janice Akers, VITA	Perry Pascual, VITA
Ashley Colvin, VITA	Chad Wirz, VITA
Eric Link, VITA	Mark Gribbin, JLARC

Call to Order

Chairman John Newby called the meeting to order at approximately 1:02 p.m. He welcomed and thanked the members for attending today's meeting.

Mr. Newby asked Ms. Akers to call the roll. Ms. Akers reported that there was not a presence of a quorum at 1:04 p.m.

Mr. Newby tabled the approval of the May 2 meeting minutes until the next meeting.

IT Infrastructure Services Sourcing Update

Perry Pascual, VITA, gave an IT infrastructure services sourcing update referencing the IT Infrastructure Services Sourcing Update presentation. He outlined the sourcing current activities as preparing for transition and disentanglement; starting to build multisupplier model, including a services integrator; contemplating organizational adjustments to support these changes; and working with the Customer Advisory Council (CAC) to enhance agency involvement in future services delivery platform.

Mr. Pascual gave the ITAC an overview of the guiding principles:

- Transition all services from Northrop Grumman contract by June 2019 (term)
- Manage implementation, operational and transitional risk
- Conduct multiple waves of procurements to mitigate operational and implementation risk
- Include agencies in request for proposal (RFP) development and evaluation
- Determine final solutions and integration points via RFP processes – not all decisions must be made now
- Maintain financial balance of service towers to create flexibility for the commonwealth
- Create competition within service towers whenever possible
- Create buying ability for at-will customers whenever possible

Mr. Pascual reviewed the summary timeline and reviewed with ITAC members that *Wave 1* activities have begun and include active program procurements that are currently underway and *Wave 2* is beginning soon with an additional five weeks added and now includes security. Security was moved up from *Wave 3*. He stressed the continuing need for broad agency participation and broke-down the various groups that are utilizing multi-agency participation during *Wave 1* & *2* RFP teams. He noted that for *Wave 2*, five teams will be running simultaneously while leveraging the Customer Advisory Council (CAC) to help shape the customer's role in governance. Mr. Pascual pointed out that *Wave 2* will be the most critical and complicated to transition from Northrop Grumman to the new suppliers. He anticipates that *Wave 3* will still meet the projected dates.

Mr. Pascual noted that VITA continues to have action steps that include:

- Engage stakeholders and listen to feedback
- Engage with executive and legislative branches
- Make decisions in measured steps
- Prepare and lead all work streams needed to implement recommendations

He noted to the ITAC that his team will be updating the VITA website with more transition and preparation information as it becomes available.

Executive Directive # 7: Leveraging the Use of Shared Data and Analytics

Ashley Colvin, VITA, gave an overview of Executive Directive #7 (ED7) and the report that is due to the Governor's Office by Oct. 15. The ED7 report will include the following components:

- Review legal, privacy and governance concerns for data sharing
- Recommend how to make state agency data more accessible and usable by state government and public as open data
- Recommend data sharing governance, ethical use and authority
- Recommend key analytics projects that provide highest likelihood of cost savings and better outcomes

Mr. Colvin also noted the additional directives for ED7 as:

- Review all commonwealth systems, practices, processes, policies, and applicable laws & regulations governing data sharing across agencies
- Create an inventory of state agencies' data analytics assets, capabilities, best practices and data sharing activities
- Create a common data sharing lexicon and terminology to eliminate friction and confusion among state agencies

Mr. Moe asked if there were restrictions or concerns from a federal government perspective. And if so, are they being captured? Mr. Colvin acknowledged that while it hopes to capture as much as possible, the main focus is in state information which is more in our control. He did note that there are several nuances.

Mr. Colvin wrapped up his session with an overview to the ITAC of key dates and activities. These are noted below:

- Report due Oct. 15
- Survey due July 22. Response rate is:
 - 91% for phase 1 – data analytics tools & projects
 - 95% for phase 2 – validate and update data assets and data sharing
- Next steps are agency focus groups
 - Weeks of Aug. 8 through Aug. 22
 - Invitations to be sent the week of Aug. 1

New Business

Mr. Newby offered the floor to CIO Nelson Moe for any comments. Mr. Moe thanked him for the opportunity and reiterated that ED7 is an important report and thanked agencies for their assistance. He also stressed that the commonwealth wants to pick the correct solution set during this busy time of sourcing and he thanked the agencies for participating and encouraged continued participation.

Proposed Future Meeting Dates

2016 date is October 31.

Proposed Meeting Topics

Mr. Newby asked for proposed topics for the ITAC. Ms. Altholz, proxy for Mr. Cristman, brought along a recommendation for a Cardinal transition overview to be given on both Wave 1 and Wave 2. Mr. Von Moll offered to assist in coordinating and presenting on the topic. Mr. Newby asked for a HITSAC brief to be given at the next meeting of the ITAC. He also noted that there should be more updates on the IT Sourcing effort on the messaging and mainframe RFPs.

Public Comment

Chairman Newby asked for public comment at 1:28 p.m. There was none.

Adjourn

Chairman Newby adjourned the meeting at 1:29 p.m.