

MINUTES
Commonwealth of Virginia
Identity Management Standards Advisory Council (IMSAC)
Dedicated Meeting for Public Comment
Monday June 5, 2017

Commonwealth Enterprise Solutions Center
Multipurpose Room 1222
11751 Meadowville Lane
Chester, VA 23836

ATTENDANCE

Members Present:

Lisa Kimball, Chairperson
Katie Crepps
Jeremy Grant
Nelson Moe
Tom Moran
Michael Watson

Staff Present:

Joseph W. Grubbs, VITA/IMSAC Staff
Greg Richards, OAG

Members Absent:

Jeffrey Zubricki
David Burhop (Resigned)

Call to Order

Chairperson Kimball called the meeting to order at 11:08 a.m. in multipurpose room 1222 at the Commonwealth Enterprise Solutions Center in Chester, VA.

Roll Call was taken for IMSAC members. All members were present except Mr. Zubricki and Mr. Burhop, who recently resigned from IMSAC due to a change in employment.

Note: The IMSAC guidance documents may be accessed on the VITA website at:

<http://www.vita.virginia.gov/About/default.aspx?id=6442475952>

Dedicated Meeting for Public Comment

Dr. Joseph W. Grubbs, IMSAC Staff Analyst, VITA, presented the two subject guidance documents open for public (verbal) comment:

Identity Management Standards Advisory Council
Guidance Document 3. Privacy, Security, and Confidentiality of Identity Information

Identity Management Standards Advisory Council
Guidance Document 4. Identity Management of Non-Person Entities

Dr. Grubbs indicated the two guidance documents had been posted on the Virginia Regulatory Town Hall, and the General Notice published in the Virginia Register of Regulations, for the 30-day public comment period, as required by § 2.2-437.C, *Code of Virginia*. He added the documents had been prepared to align with Commonwealth Security Standard 501 (SEC501) and the recommended standard for digital objects developed by the International Telecommunication Union.

Public Comment

Chairperson Kimball introduced the two guidance documents and opened the floor for public comment. Seeing no one from the public who wished to comment, Chairperson Kimball asked the Advisory Council if anyone had questions, comments, or requested edits.

After general discussion on the guidance documents, Ms. Crepps raised the topic of key management and the associated risks of relying on “industry-accepted practices” for key security. She indicated that more prescriptive specifications may be required for key management. Mr. Grant concurred, and the conversation turned to “non-sharing” policies for keys. Staff said it would investigate policies, principles, and specifications that would address the Advisory Council’s concerns.

Chairperson Kimball brought up the topic of having additional input on the Advisory Council’s work plan topics and guidance documents. She referenced the need for staff to communicate directly with Advisory Council members and subject matter experts. She proposed changing the directive originally placed on staff. A motion was made to give staff authority for direct communication. The motion was seconded and passed without objection.

Adjournment

Chairperson Kimball called for remaining public comment and, hearing none, adjourned the meeting without objection at 12:00 p.m. IMSAC remained in the meeting location for a working lunch session, which was also open to the public.